NEW YORK STATE OF OPPORTUNITY | Office of General Services

ANDREW M. CUOMO
Governor

ROANN M. DESTITO
Commissioner

July 31, 2015

Re: Sing Sing Correctional Facility
Remove Pedestrian Walkway & Bridge
Project No. 44609
Mandatory Pre-bid Walk-through Meeting Minutes - 7/30/15

Meeting Minutes for the mandatory pre-bid walk-through that occurred on Thursday, July 30, 2015 at 10:30 am:

1. Introduction of OGS key personnel for the project and welcoming of the contactors that attended the mandatory pre-bid walk-through.
2. OGS informed the contractors that all questions must be issued formally in writing. OGS reiterated to the contractors to review the contract drawings and specifications.
3. OGS reminded contractors that the work will be performed in the Metro-North Railroad (MNRR) right-of-way and that a force account is required to be set up with MNRR - OGS reiterated to the contractors to review the contract specifications.
4. OGS reminded the contractors that bids are due August 12, 2015 at 2 pm in Albany. OGS stated that only contractors attending the mandatory walk-through will be allowed to submit bids.
5. OGS stated that the contract duration is 410 days.
6. OGS stated that the M/WBE requirements are now 15 / 15 in lieu of 10 / 10.
7. OGS stated that competent supervision is to be furnished by the contractor as required in the General Conditions of the contract specifications.
8. The contractors visited the east side of the pedestrian bridge by the Administration Building, the west side of the pedestrian bridge by the old power house, the utility bridge to the south of tower number 2 and the recreation area where the pedestrian bridge will be staged.

APPROVED by:

Lawrence Fitzpatrick
Engineer-in-Charge

cc: Regional Supervisor - Enrique Gambra, P. E.
Engineer-in-Charge - Lawrence Fitzpatrick
Team Leader - Michael T. Mitchell, P. E.