



**Office of
General Services**

Pre-Bid Conference

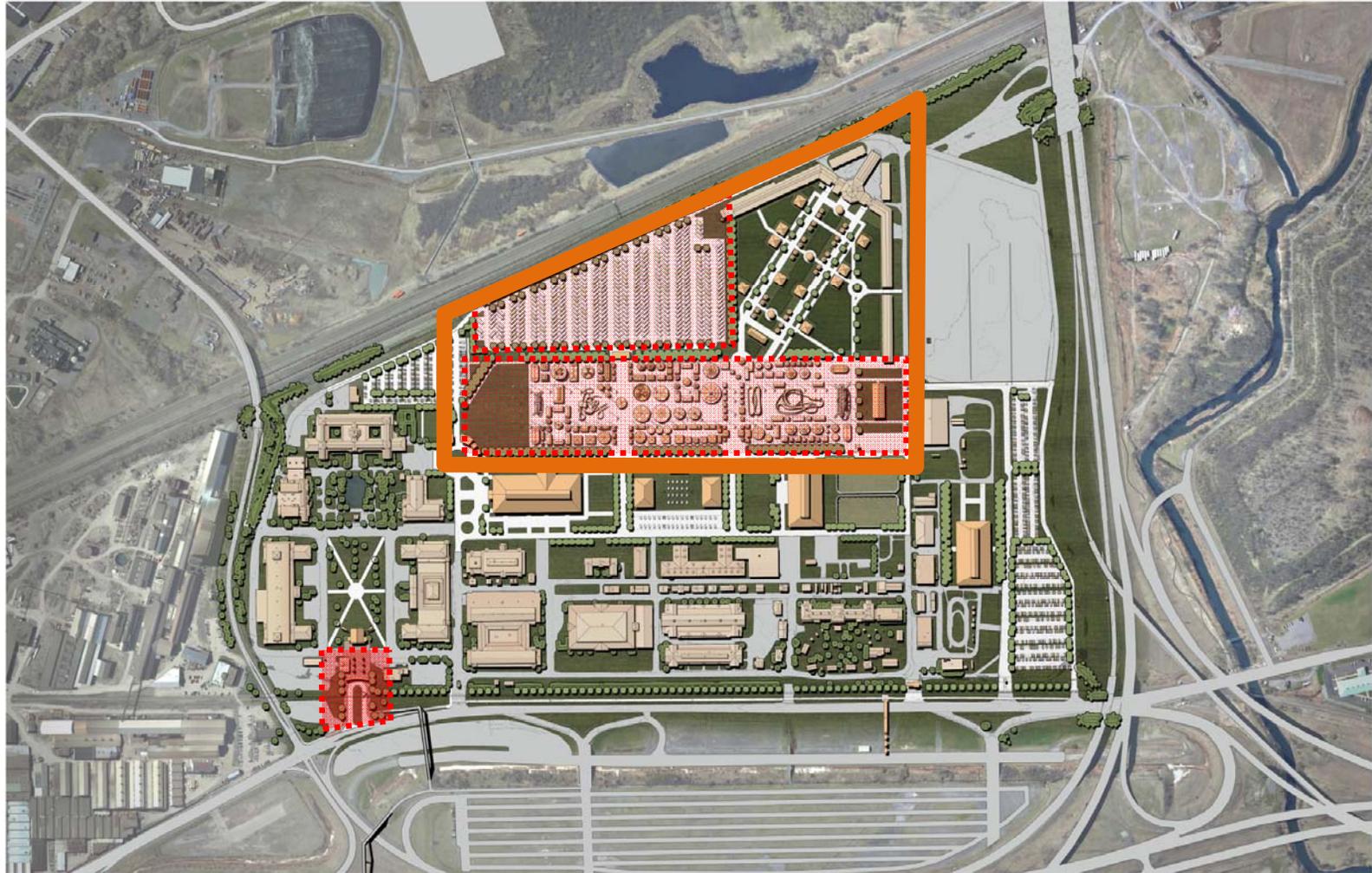
Demolish Various Buildings & Provide Site Improvements

New York State Fairgrounds
Onondaga County, New York
December 9, 2015

December 8, 2015

Agenda

- Development Program Overview
- Project & PLA Overview
- Minority & Women-Owned Business
- Service-Disabled Veteran Owned Business Program
- How to Acquire Bid Documents
- Vendor Requirements
- Billing Requirements for Cost Plus Percentage Fee (Time & Material) Contracts
- Bidder's Technical Questions
- Networking with MWBEs & SDVOBs (12:30 pm to 2:30 pm)
- Site Access (1:00 pm to 2:30 pm)



Gate 1
Expanded Midway
RV Park

Project Overview

Project No. 45309 – Demolish Various Buildings & Provide Site Improvements

Single prime contract – Project Labor Agreement (PLA)

Cost Plus Percentage Fee Format (Time & Materials), Not-to-Exceed \$5M

Work of this Contract Includes:

- Asbestos abatement;
- Demolition and disposal of Track, Grandstand, several restroom structures and ancillary buildings;
- Construction of stormwater management pond and liner system;
- Water and Sewer Utility relocations;
- Rough and fine grading of new Midway and RV Park;
- Provide crushed stone and underdrain piping;

Pre-Purchase of Materials, including:

- Storm Sewer manholes and CBs; Sanitary Sewer manholes; pipe

Project Overview

Project No. 45309

Schedule:

- Substantially complete the Work shown on the Contract Drawings by March 2, 2016.
- Liquidated Damages can be assessed for delays in meeting dates for Substantial Completion noted above.

Phasing – Restricted work periods are as follows

- July 8, 2016 and July 19, 2016
- August 10, 2016 and September 5, 2016
- Site restoration seeding periods

Work of other contractors – other work will be on-going while this work is in progress including: Project 45331 – Construction of the RV Park and Midway; Project 45324 – Construction of New Entry Gate; Various Emergency and Maintenance work contracts throughout the campus, which may be required; Various work by vendors supporting events on the Fairgrounds site.

Project Overview

Project No. 45309

Refer to C-002 for Contractor Staging, Storage and Access Plans

Site Access Requirements: Contractor's access to the site is provided through Gate 12 (delivery option at Gate 7) and contractor will use rear access road for site access. The State Fairgrounds site will be used by event goers and vendors from time to time.

Contractor Staging: A Site Logistics Plan has been included in the documents. Staging, field trailers and employee parking area provided in the south east corner of the site near the I-695 overpass.

Contractor's Site Staffing: Refer to General Conditions Article 6.1.3 and the Project Labor Agreement.

Project Overview

Project No. 45309

OSHA and Safety Plan –Compliance with OSHA Regulations is a contract responsibility. 10 Hour OSHA Certification required for all employees and staff on site.

Work Hours: Standard work week shall consist of 40 hours of work at straight time rates per one of the following schedules as discussed in the PLA page 18.

The demolition project has the option to utilize a “rolling 40” schedule in which work can be performed on a continuous basis with multiple crews for only the demolition and site subgrade preparation activities. This option may be utilized in conjunction with either a 5-8 schedule or a 4-10 schedule as noted in the PLA on page 20.

Contract Information

- Sealed Bids are due 12/17/15 @ 2:00 PM to OGS. *See Advertisement for Bid Requirements*
- Single Prime Contract
- Project Labor Agreement (PLA) Project
- M/WBE Goals: 15% - 15%
- Pre-Award Information to be provided by the low bidder including: References, Work Plan including Staffing, Detailed Cost Estimate, Proposed Sub-contractors, Asbestos Handling License, Signed PLA, Schedule information indicating conformance with contract schedule
- Vendor Responsibility Review required: Subcontractors and Suppliers

Preliminary Dates

KEY DATES:

Opening of Bids:	12/17/2015
Pre-Award Meeting:	12/22/2015
Anticipated Award:	Early January 2016
Construction:	Immediately after award
Project Completion:	March 2, 2016 & August 3, 2016

Designated Contacts

Bureau of Contract Awards - Frank Peris and Carl Ruppert	<i>(518) 474-0203 Fax (518) 473-7862</i>
Deputy Director, Design and Construction - John Lewyckyj	<i>(518) 474-0201 Fax (518) 486-1650</i>
Director of Design - Erik Deyoe	<i>(518) 474-0337 Fax (518) 473-7862</i>
Team Leader - Bridget Morey	<i>(518) 474-2006</i>
Construction Manager - John LaRow (Gilbane Building Company)	<i>(518) 472-4801</i>
Regional Supervisor - Mark Barker	<i>(315) 428-4419</i>

Other subject matter experts: Laurie Adrian, Pierre Alric, Tryphina Ramsey, Ken Williams, Jenny Lippmann, and Melanie Osterhout.

Obtaining Documents/CD

To receive plans and/or current list of potential bidders on the

Demolish Various Buildings and Provide Site Improvements

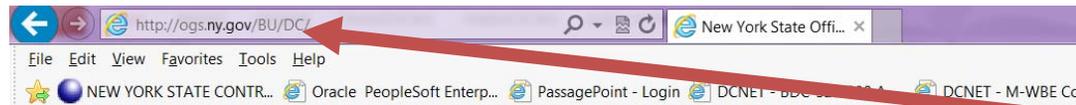
Project No. 45309

New York State Fairgrounds, Syracuse, NY

Please visit: <http://www.ogs.ny.gov/BU/DC>

MWBE Overview

Navigating the Website- NYSOGS Opportunities



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DESIGN & CONSTRUCTION: AN ISO 9001:2008 CERTIFIED ORGANIZATION

MISSION STATEMENT

The Office of General Services Design & Construction Group (D&C) provides a full range of high quality architectural, engineering and construction management services to state agencies through an interdependent model of public and private sector resources, in a timely, efficient, responsive and cost effective manner thereby enabling those agencies to fulfill their own diverse missions on behalf, of the people of New York State.



SPECIAL NOTICES

- Previously-Approved Construction Vendors
- Electronic Notification of Construction Opportunities

DESIGN AND CONSTRUCTION OPPORTUNITIES

- Vendor Login and Registration
- Contractor Opportunities
- Consultant Opportunities

RESOURCES FOR FIRMS ON CONTRACT WITH OGS DESIGN & CONSTRUCTION

- CONTRACTORS:
 - Construction Contractor Forms
 - Emergency Contractor Forms

- CONSULTANTS:
 - Design Procedures Manual
 - Master Specifications
 - Consultant Contract Forms
 - Green Building Design

FOR CLIENT STATE AGENCIES

- DCNet Client Access
- Client Agency Forms
- Council of Contracting Agencies Insurance Procedures Manual

SPECIAL NOTICE:
NOTE: (July 2015): Chapter 8 of the Laws of 2015 takes effect on July 28, 2015 and prohibits governmental entities or persons in New York State from willfully requiring the issuance of a certificate of insurance unless the certificate is:
1. a form promulgated by the insurer issuing the policy referenced in the certificate of insurance; or

Click Here for Opportunities



MWBE Overview

Navigating the Website- NY SOGS Plans for Purchase

The screenshot shows the NY SOGS website interface. At the top left is the New York State logo. Navigation links include Services, News, Government, and Local. The main header features the Office of General Services logo and the names of Governor Andrew M. Cuomo and Commissioner RoAnn M. Destito. A secondary navigation bar lists categories like Building Administration, Real Estate Services, Design & Construction, Centralized Procurement, and Administration/Support. A sidebar on the left contains 'CORE SERVICES FOR' with links for State & Local Government, Business Community, Schools and Nonprofits, and The General Public, along with a search box. The main content area is titled 'DESIGN & CONSTRUCTION OPPORTUNITIES' and includes sections for Contractor Opportunities, General Bidding Procedures, Emergency Contracting, and Contact information. A red arrow points from the text 'Click Here For Upcoming Projects' to the 'Bid Documents for Purchase' link in the Contractor Opportunities list.

Click Here For Upcoming Projects

Design & Construction
 Contract Administration
 35th Floor, Corning Tower
 Empire State Plaza
 Albany, NY 12242
 Tel: 518-474-0201
 Fax: 518-473-5221

Bureau of Contract Awards (Bids & Plans)
 Tel: 518-474-0203
 Fax: 518-473-7862
 Email: DCPlans@ogs.ny.gov



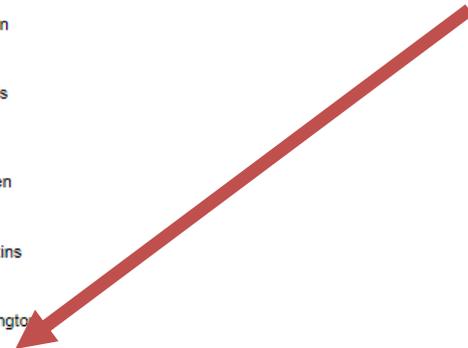
MWBE Overview

Navigating the Website- Available Projects

Design & Construction

BID DOCUMENTS AVAILABLE FOR PURCHASE					
Project	Trade(s)	Title/Facility	Project List	Bid Date	County
44589	P	Renovations for Forensics Identification Prototype, Evidence Storage Program	NYS Police Unadilla	12/02/15	Otsego
M3048	C	Rehabilitate Roofs, Buildings 5, 111	Bedford Hills CF	12/02/15	Westchester
Q1612	C	Repair Walls & Ceilings, School Building 25	Elmira CF	12/16/15	Chemung
44983	H	Install Energy Management System	Bare Hill CF	12/16/15	Franklin
44920	E H	Provide Central Air Conditioning, Administration Building No 24	Albion CF	12/16/15	Orleans
44813	C	Replace Windows	Henderson-Smith State OB	12/16/15	Steuben
45106	E H	Replace Emergency Generators	Finger Lakes RC	12/16/15	Tompkins
Q1660	H	Upgrade Ventilation, Building 8	Washington CF	12/16/15	Washington
45309	C	Demolish Various Buildings and Provide Site Improvements	NYS Fairgrounds	12/17/15	Onondaga
45086	C	Replace Windows, Building 29	Industry Limited Secure Center	01/13/16	Monroe

Click on Contract Number



MWBE Overview

Navigating the Website – Specific Project Information

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 Governor Andrew M. Cuomo | Commissioner RoAnn M. Destito

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BID DOCUMENTS AVAILABLE: PROJECT 45309

TITLE	Demolish Various Buildings and Provide Site Improvements						
LOCATION	NYS Fairgrounds 581 State Fair Boulevard Syracuse, NY (Onondaga County)						
PRE-BID MEETING	12/09/15						
MEETING LOCATION	NYS Fairgrounds, 581 State Fair Blvd., Syracuse, NY						
MEETING TIME	9:30 AM						
Contract Number	MWBE Goal M - W	Estimated Cost	Bid Deposit	Plans & Specs Available	Bids to be Received	Total Plans	Cost
45309C	15% - 15%	Not to exceed \$5,000,000	\$125,000	11/30/15	12/17/15	\$10	

[DOWNLOAD - INFORMATIONAL DOCUMENT](#)

- [Purchase Bid Documents for this Project](#)
- [Review/Submit Bid Questions](#)
- [Review Estimate Worksheet](#)
- [Review Addenda](#)
- [Who Purchased Bid Documents](#)
- [Interested Subcontractors and Suppliers](#)

} **Important Information**

MWBE Overview

Navigating the Website - Plans Purchased

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BID DOCUMENTS PURCHASED: PROJECT 45309

CONTRACT NO.	45309-C
TITLE	Demolish Various Buildings and Provide Site Improvements
LOCATION	NYS Fairgrounds 581 State Fair Boulevard Syracuse, NY (Onondaga County)
BID DATE	12/17/15

Firm [Telephone](#)

*** No Plans Sold For This Contract ***

[Purchase Plans for this Project](#)

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Last Updated: 12/2/2015 8:02:22 AM

MWBE Overview

Navigating the Website – Subcontractors and Suppliers

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SUBCONTRACTORS AND SUPPLIERS: PROJECT 45309

CONTRACT NO. 45309-C
TITLE Demolish Various Buildings and Provide Site Improvements
LOCATION NYS Fairgrounds
 581 State Fair Boulevard
 Syracuse, NY (Onondaga County)
BID DATE 12/17/15

*** No Subcontractor/Supplier Profiles match this Contract ***

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Last Updated: 12/2/2015 8:02:00 AM

Firm Name	Interested Spec Code/Title	MBE	WBE
*33Woodwork Inc	062000 - Finish Carpentry	No	No
	064000 - Architectural Woodwork		
	024116 - Structure Demolition	No	No
	031100 - Concrete Formwork		
A & A Plumbing Systems, Inc.	210529 - Pipe Hangers And Supports	Yes	No
	211200 - Standpipe And Hose System		
	211300 - Sprinkler And Standpipe Piping		
A & R Electric, Inc.	260221 - Motors And Motor Controllers	Yes	No
	260512 - Primary Wiring - 5 KV/ Nominal EPR Insulated		
	260519 - Wiring General - 600 Volts And Under		
*A B&R A G Service Inc	092116 - Gypsum Board Systems	No	Yes
	093013 - Ceramic Tile		
	096519 - Resilient Tile Flooring		
Cavalotta Contracting Llc.	031100 - Concrete Formwork	No	No
	033000 - Cast-In-Place Concrete		
	040121 - Masonry Restoration		
A.M.P. Construction Corp.	061000 - Rough Carpentry	No	No
	062000 - Finish Carpentry		
	064000 - Architectural Woodwork		
Ausbrite Electrical Of Ny Inc	260221 - Motors And Motor Controllers	No	No
	260512 - Primary Wiring - 5 KV/ Nominal EPR Insulated		
	260519 - Wiring General - 600 Volts And Under		
Abtron Associates Corp	028213 - Asbestos Abatement	Yes	No
	028304 - Handling of Lead Containing Materials		
	028433 - Abatement of PCB Containing Caulk-Sealant		
Accurate Plumbing & Heating Corp.	220523 - Valves	No	No
	220529 - Pipe Hangers And Supports		
	220549 - Concrete Pads For Equipment		
ACE Electrical Construction Expert Corporation	260512 - Primary Wiring - 5 KV/ Nominal EPR Insulated	No	No
	260526 - Grounding		
	262212 - Transformers - Dry Type, Under 600V		
*Acheson Doyle Partners Architects Pc	033000 - Cast-In-Place Concrete	No	No
	040121 - Masonry Restoration		
	040123 - Masonry Cleaning		
	210529 - Pipe Hangers And Supports		

Subcontracting Opportunities

- Asbestos & HAZMAT Abatement
- Demolition
- Site grading
- General Construction
- Water, Sewer & Storm Sewer piping and utility work
- Field Engineering/Survey layout
- Hauling/Trucking/Logistics
- Fencing
- Material Suppliers

Service-Disabled Veteran Owned Business Program Overview

- Service-Disabled Veteran Owned Business Act was enacted in May of 2014
- The Act established a 6% state-wide participation goal for Service-Disabled Veteran-Owned Businesses (SDVOBs)
- Eligible Businesses must be certified by OGS Division of Service-Disabled Veterans' Business Development (DSDVBD)
- 168 New York State SDVOBs are certified as of 12/2/15
- Agencies select methods for meeting goal including the use of set-asides
- Pilot roll-out expanding as the number of certified SDVOBs increase
- Build relationships now
- Program information and the directory of NYS Certified SDVOBS is available on the OGS website www.ogs.ny.gov

NOTE: No specific goals for this project

Vendor Responsibility Requirements

Who is a Responsible Vendor?

A responsible vendor is one that has the capacity to fully perform its contractual obligations, including the integrity to justify the award of public dollars.

FLIP STANDARD

- F - Financial ability
- L - Legal authority to do Business
- I - Integrity in Business
- P – Past Performance Record

What is the CCA-2?

The standard New York State vendor responsibility questionnaire is designed for use by State contracting entities to obtain necessary disclosures from prospective construction vendors.

NYS OGS Requirements for GC Vendor Responsibility

For Prime Contractors determined to be lowest bidder at time of bid opening

Contractor completes CCA-2 as found on OSC VendRep System:

- CCA-2 must be completed within 72 hours of determination of low bid
- Must have NYS Vendor ID to begin CCA-2
- <http://www.osc.state.ny.us/vendrep/documents/system/checklist.pdf>

OGS Subcontractor Vendor Responsibility Requirements

- Prime Contractor must submit subcontractors electronically via OGS/Vendor Interface on a BDC329 *prior* to the sub working.
- If subcontract is \$100,000 or more, sub must complete and certify a CCA-2 questionnaire.
- For VendRep System, sub must have NYS Vendor ID assigned by OSC.
- All subs on OGS projects are reviewed using vendor responsibility “FLIP” review protocol.

OGS VendRep Contact Info

- Laurie.Adrian@ogs.ny.gov
 - 518-408-1657
- Linda.Smith@ogs.ny.gov
 - 518-486-5744
- Shelia.Coleman@ogs.ny.gov
 - 518-402-5093

OGS VendRep System

www.osc.state.ny.us/vendrep

If you need assistance completing the CCA-2, or obtaining credentials to begin the CCA-2, contact:

OSC Help Desk

itservicesk@osc.state.ny.us

518-408-4672

866-370-4672

How to Bill Under Cost Plus Percentage Fee (Labor and Material) Contracts

Refer to specification section 007304 –SUPPLEMENTARY CONDITIONS - COST PLUS PERCENTAGE FEE CONTRACT

DOCUMENT 007304 – 45309

SUPPLEMENTARY CONDITIONS - COST PLUS PERCENTAGE FEE CONTRACT

These supplements modify the General Conditions. Where any part of the General Conditions is modified by these supplements, the unaltered provisions of that part shall remain in effect.

ARTICLE 2 - DEFINITIONS

Add the following paragraphs:

2.24 The term "percentage fee" shall include all expenses not specifically enumerated as a cost, including but not limited to:

2.24.1 The salaries and fringe benefits of all clerical/secretarial staff for the Contractor's use, both at the main office and in the field office;

2.24.2 All required Bond and Liability and Builder's Risk Insurance Premiums for Bonds or Insurance Policies whether such Bonds or Policies are required by this Contract or a subcontract between the Contractor and a subcontractor actually performing any Work, unless the subcontract cost has been determined in accordance with Paragraph 6.7 herein.

2.25 The term "cost" means the following items of expense, to the extent deemed reasonable, actual, and necessary, expended in the performance of the Work and substantiated to the satisfaction of the Contracting Officer:

How to Bill Under Cost Plus Percentage Fee (Labor and Material) Contracts

- Summarize reimbursable costs in OGS Payment Workbook
 - Labor - Onsite labor, wages, benefits, payroll taxes/ins in accordance with Article 2.25.1
 - Materials - Incorporated into the completed construction or which are fully consumed/tangible in the performance of the work-invoices required
 - Equipment - Blue book onsite and operating costs reimbursed along with rentals, in accordance with Article 2.25.3
 - Subcontractors - Require OGS pre approval, terms of payment, subcontractor payment workbook
- Payment package with all backup is sent to EIC for initial review and verification
- Original and electronic (Excel payment file) files are then sent to Albany for processing
- OGS/CPAG (Contract Payment Audit Group) will review package, make adjustments and process for payment
- Payments can be submitted bi-weekly

How to Bill Under Cost Plus Percentage Fee (Labor and Material) Contracts

Review payment forms, manuals and instructions

http://www.ogs.ny.gov/BU/DC/

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- Emergency Contractor Forms

NEW YORK STATE OF OPPORTUNITY. Office of General Services

How to Bill Under Cost Plus Percentage Fee (Labor and Material) Contracts

Review payment forms, manuals and instructions

Key Forms

COST PLUS PERCENTAGE FEE (NON-EMERGENCY) CONTRACTING



Questions/Answers

Contractor Technical Questions?

Going Forward beyond the Pre-bid Meeting

- Only written answers from OGS to submitted questions are binding
- Questions must be submitted *electronically* via the OGS website.
- All answers will be posted to the OGS website.
- Answers involving changes to the bid documents will be addressed by the issuance of an addendum