



STATE OF NEW YORK  
OFFICE OF GENERAL SERVICES  
DESIGN AND CONSTRUCTION GROUP  
THE GOVERNOR NELSON A. ROCKEFELLER  
EMPIRE STATE PLAZA  
ALBANY, NY 12242



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**ADDENDUM NO. 1 TO PROJECT NO. 43620  
HVAC WORK  
REPLACE COOLING TOWERS  
UTICA STATE OFFICE BUILDING  
207 GENESEE STREET  
UTICA, NY**

February 2, 2012

**NOTE:** This Addendum forms a part of the Contract Documents. Insert it in the Project Manual. Acknowledge receipt of this Addendum in the space provided on the Bid Form.

**BIDDING REQUIREMENTS**

1. DOCUMENT 002220 SUPPLEMENTARY INSTRUCTIONS TO BIDDERS – WICKS EXEMPT: Discard the Supplementary Instructions To Bidders – Wicks Exempt bound in the Project Manual and use the attached Supplementary Instructions To Bidders – Wicks Exempt noted “REVISED 2/2/12”.

**SPECIFICATIONS**

2. Page 055000-2, ARTICLE 2.02 MISCELLANEOUS FRAMING AND SUPPORTS: Add the following Paragraph:
  - “C. Galvanize Exterior Steel Framing and Supports.
    1. Unless otherwise specified or noted, items indicated to be galvanized shall receive a zinc coating by the hot-dip process, after fabrication, complying with the following:
      - a. ASTM A 123 for plain and fabricated material, and assembled products.”

**END OF ADDENDUM**

James Dirolf, P.E.  
Director of Design

JRC:jc

DOCUMENT 002220

**SUPPLEMENTARY INSTRUCTIONS TO BIDDERS – WICKS EXEMPT**

This Supplement modifies the Instructions to Bidders. Where any part of the Instructions to Bidders is modified by this supplement, the unaltered provisions of that part shall remain in effect.

**4. PREPARATION OF BIDS**

Add the following:

**4.9** Each bidder on a public work contract, where the preparation of separate specifications is not required, shall submit with its bid a separate sealed list that names each subcontractor that the bidder will use to perform work on the contract, and the agreed-upon amount to be paid to each, for: (a) plumbing and gas fitting, (b) steam heating, hot water heating, ventilating and air conditioning apparatus and (c) electric wiring and standard illuminating fixtures. After the low bid is announced, the sealed list of subcontractors submitted with such low bid shall be opened and the names of such subcontractors shall then be announced.

4.9.1 All bidders must complete a Contractor's List of Subcontractors (BDC 59). The form should be legible and it must be included, in a separate sealed envelope, with the other bid documents in the Bid Envelope. Bidders who plan to self-perform work must indicate this on Form BDC 59, as required.

4.9.2 Sign the Contractor's List of Subcontractors in the space provided. An officer or a principal of a corporation or a partnership signing for the firm shall print or type the title of the person on the line provided. The same procedure shall apply to the bid of joint venture by two or more firms, except that the signature and title of an officer or a principal of each member firm of the joint venture shall be required. All signatures must be original. Mechanically reproduced signatures or copies are not acceptable.

4.9.3 No contract will be awarded without a completed and signed Contractor's List of Subcontractors. Failure to submit, sign or provide Subcontractor's Agreed-Upon Amount on the BDC 59 will result in disqualification of the bid.

4.9.4 The sealed lists of subcontractors submitted by all other bidders shall be returned to them unopened after the contract is awarded.

**4.10** After bids are received, any changes by the low bidder to subcontractors or agreed-upon amounts to be paid to each subcontractor shall require the approval of the Contracting Officer pursuant to Section 135 of the State Finance Law. Submit any proposed changes on the Contractor's Proposal for Subcontractor Change Form (BDC 59.1). For changes proposed before award of the contract, send Form BDC 59.1 to the Designated Contact.

**6. SUBMISSION OF BID**

Change 6.1 to read:

**6.1** Submit Bid Form, Bid Security, Form DCA-3, Offerer Disclosure of Prior Non-Responsibility Determinations in a sealed envelope and Contractor's List of Subcontractors (Wicks Exempt), Form BDC 59 in a separate sealed envelope, within the sealed Bid Envelope. Use envelopes furnished for those purposes by the State. Telephone, telegraph, or fax bids will not be accepted.

**END OF DOCUMENT**