



# **ADDENDUM**

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## **ADDENDUM NO. 1 OGS PROJECT NO. SC209**

### **CONSTRUCTION MANAGEMENT SERVICES SHIRLEY CHISHOLM STATE OFFICE BUILDING 55 HANSON PLACE, BROOKLYN, NEW YORK**

Date: February 5, 2018

**NOTE:** This Addendum forms a part of the RFP Documents. Insert it in the RFP Package. Acknowledge receipt of this Addendum as instructed in Section 1.3 of the RFP

**Questions from bidders and OGS Responses follow as part of this document:**

#### **Question/Response**

1. **Question:** I am having trouble accessing this item: "BDC 330.1 NYS OGS Letter of Interest for Non-Professional Contracts". May I please request a copy by email?  
**Response:** The forms to be completed are underlined and the links to access the forms are included just below the forms on the RFP Submittal Checklist.
2. **Question:** Should we be submitting resumes for only key staff that are underlined on Page 12 of the RFP?  
**Response:** Yes, the resumes are required for "key staff", however the source for non "key staff" should be noted or demonstrate where the non "key staff" are coming from.
3. **Question:** Are resumes part of the 25 page maximum page limit? If so, can the pages be double-side?  
**Response:** Yes, the resumes are part of the 25 page limit. A single sided page is 1 page and a double sided page is 2 pages as listed in question 2 under the "Frequently Asked Questions".
4. **Question:** I have attempted to download the "BDC 330.1 NYS OGS Letter of Intent" several times. However, I get the following error each time: "The resource you are looking for might have been removed, had its name changed, or is temporarily unavailable." Please advise.  
**Response:** The download issue of BDC330.1 was previously addressed under Question 1 as follows: The forms to be completed are underlined and the links to access the forms are included just below the forms on the RFP Submittal Checklist.
5. **Question:** We understand that the CM is responsible for soliciting 3 quotes for Elevator, Sidewalk Bridges and Scaffolding Work. Who will be holding these contracts, OGS or the CM?  
**Response:** No quotes are to be provided as part of the proposal. The three quotes will be required when the contract is awarded to the CM and the work is authorized. The CM will be holding the contracts with its elevator, sidewalk bridges and scaffolding vendors.

6. **Question:** Please provide additional information on the temporary exterior elevator required. What is the intended use for this elevator, will this be a passenger elevator for building occupants or a hoist elevator for construction personnel and material?  
**Response:** The temporary exterior elevator will be used for construction personnel and materials.
7. **Question:** Regarding the statement under 3.1 on Page 13 of 18: "...all pages of forms BDC-327 and SDVOB 100 will count as one page" — does this mean a total of 1 page for all sheets in Section 4 or that each form is considered 1 page (in other words, 2 pages total)?  
**Response:** All sheets of each form will be considered as 1 page, so for both forms BDC327 and SDVOB 100, it will be a total of 2 pages.
8. **Question:** Could you please confirm the delivery address for our submittal, as well as the contact person? Thank you.  
**Response:** Submissions shall be directed to:  
NYS OGS, Design & Construction Group, Office of Consultant Procurement, GNARESP, Corning Tower, 35th Floor, Albany, New York 12242, Attn: Bruce C. Trobridge, P.E., Office (518) 474-0306
9. **Question:** When are projects 44798, 44780, and the NYPA Energy Services Program expected to be bid for construction?  
**Response:** Project No. 44780 was bid on 6/28/17 and awarded on 8/23/17.  
Project No. 44798 is anticipated to be bid in late March or early April of 2018.  
NYPA Energy Services Program - The bid date is to be determined.
10. **Question:** RFP Section 1.0, paragraph 1.1 states that "Multiple projects will be ongoing that will be overseen by the construction manager." Other than projects 44798, 44780, and the NYPA Energy Services Program, will there be any other projects taking place during the term of this CM contract?  
**Response:** Projects listed in the RFP are the "multiple projects" and no other projects are anticipated at this time.
11. **Question:** Will the sidewalk bridge, scaffolding and elevator only be used in conjunction with projects 44798, 44780, and the NYPA Energy Services Program, or will there be other projects or contractors that will require their use?  
**Response:** The sidewalk bridge, scaffolding, and elevator will only be used in conjunction with Projects 44780, 44798, and the NYPA Energy Services Program. No other projects or contractors will require their use.
12. **Question:** Under the General Requirements, CM will solicit and submit three bids for the Elevator, Scaffolding, and Sidewalk Bridge. Who will provide the design criteria required in order to solicit and to reconcile the bids?  
**Response:** OGS will assist with the design criteria and the CM will coordinate with the Elevator, Scaffolding, and Sidewalk Bridge vendors. The CM will assist OGS in determining the most competitive and responsible vendor.
13. **Question:** Will any of the current building occupants, for example, the childcare facility be relocated for the time of construction?  
**Response:** No current building occupants are planned to be relocated for the time of construction.
14. **Question:** Will the scaffolding be required to be erected on all sides of the building as the same time, or will the contractor be required to phase his work?  
**Response:** The scaffolding will not be required to be erected on all sides of the building at the same time. The contractor will be required to phase the work.

*End of Addenda*

Margaret F. Larkin

Deputy Commissioner, Design and Construction