



MWBE UTILIZATION PLAN

Contract No.: 22918

INSTRUCTIONS: This form must be submitted with any bid, proposal, response to request for qualifications or proposed negotiated contract or within a reasonable time thereafter, but prior to contract award as required in the IFB, RFP or RFQ. This Utilization Plan must contain a detailed description of the supplies and/or services to be provided by each certified Minority and Women-owned Business Enterprise (MWBE) under the contract. Attach additional sheets if necessary. Making false representations or including information evidencing a lack of good faith as part of, or in conjunction with, the submission of a Utilization Plan is prohibited by law and may result in penalties including, but not limited to, termination of a contract for cause, loss of eligibility to submit future bids, and/or withholding of payments. Firms that do not perform commercially useful functions may not be counted toward MWBE utilization.

Contractor's Name, Address and Telephone No. Graybar Electric Co., Inc. 229 Church St Albany NY 12202		Federal Identification No. 13-0794380	Contract Description Location (Region) Solicitation 22918 Group 39000 Industrial and Commercial Supplies and Equipment		MWBE Goals in Contract MBE 10 % WBE 10 %
Certified MWBE Subcontractors/Suppliers Name, Address, Telephone No, E-mail Address	Federal ID. No.	NYS ESD CERTIFIED		Detailed description of Work (Attach additional sheets if necessary)	Dollar Value of Subcontracts/ supplies/ services and Intended performance dates of each component of the contract
		MBE	WBE		
S&B Computer & Office Products Inc. 17 Wood Rd Suite #700 Round Lake NY 12151 seema@sbcomputers-office.com 518-877-9500	14-1752798	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Authorized Dealer of Janitorial & Industrial Supplies	TBA
A.I.W. 1200 Crown PT Rd Ste 101 Winter Gardens FL 34787 318-478-2056 maura@aiwonline.net	59-3685517	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Distributor and Authorized Dealer of Industrial Supplies	TBA
		<input type="checkbox"/>	<input type="checkbox"/>		
IF UNABLE TO FULLY MEET THE MBE AND WBE GOALS SET FORTH IN THE CONTRACT, CONTRACTOR MUST SUBMIT A REQUEST FOR WAIVER (Form BDC 333)					
Submission of this form constitutes the contractor's acknowledgement and agreement to comply with the MWBE requirements set forth under NYS Executive Law, Article 15-A and 5 NYCRR Part 142. Failure to submit complete and accurate information may result in a finding of noncompliance or rejection of the bid/proposal and/or suspension or termination of the contract.					
Prepared By (Signature) <i>Richard King</i>		Email Address adam.gentile@graybar.com			
Name and Title of Preparer (Print or Type) Richard King Director of Sales		Telephone No. 201-596-2600		Date June 30, 2015	
FOR MWBE USE ONLY					
Reviewed By <i>Adam Gentile</i>				Date 8/13/15	
Utilization Plan Approved <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				Date 8/14/15	
Contract No.	Project No. (if applicable)	Contract Award Date	Estimated Completion Date	Contract Amount Obligated	
Notice of Deficiency Issued <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date	Comments: <i>Accepted with notice.</i>			
Notice of Acceptance Issued <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date 8/14/15				