



MWBE UTILIZATION PLAN

Contract No.: 22936

INSTRUCTIONS: This form must be submitted with any bid, proposal, response to request for qualifications or proposed negotiated contract or within a reasonable time thereafter, but prior to contract award as required in the IFB, RFP or RFQ. This Utilization Plan must contain a detailed description of the supplies and/or services to be provided by each certified Minority and Women-owned Business Enterprise (MWBE) under the contract. Attach additional sheets if necessary. Making false representations or including information evidencing a lack of good faith as part of, or in conjunction with, the submission of a Utilization Plan is prohibited by law and may result in penalties including, but not limited to, termination of a contract for cause, loss of eligibility to submit future bids, and/or withholding of payments. Firms that do not perform commercially useful functions may not be counted toward MWBE utilization.

Contractor's Name, Address and Telephone No. ON-LINE Computer Products, Inc 672 Pleasant St Norwood, MA 02062	Federal Identification No. 043141651	Contract Description Location (Region) Printer Supplies / State Wide	MWBE Goals in Contract MBE 5 % WBE 15%
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Certified MWBE Subcontractors/Suppliers Name, Address, Telephone No, E-mail Address	Federal ID, No.	NYS ESD CERTIFIED		Detailed description of Work (Attach additional sheets if necessary)	Dollar Value of Subcontracts/ supplies/ services and intended performance dates of each component of the contract
		MBE	WBE		
ON-LINE Computer Products, Inc 672 Pleasant Street Norwood, MA 02062	043141651	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Supplier for Ricoh Brand Printer Supplies	1,444,081.55
Direct Micro Imaging Solutions 101 Hurley Ave Suite 7 Kingston, NY 12401		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Supplier for Ricoh Brand Printer Supplies	76,500.
		<input type="checkbox"/>	<input type="checkbox"/>		

IF UNABLE TO FULLY MEET THE MBE AND WBE GOALS SET FORTH IN THE CONTRACT, CONTRACTOR MUST SUBMIT A REQUEST FOR WAIVER (Form BDC 333)

Submission of this form constitutes the contractor's acknowledgement and agreement to comply with the MWBE requirements set forth under NYS Executive Law, Article 15-A and 5 NYCRR Part 142. Failure to submit complete and accurate information may result in a finding of noncompliance or rejection of the bid/proposal and/or suspension or termination of the contract.

Prepared By (Signature) <i>Barbara A. Butters</i>	Email Address bbutters@online-computer.com
Name and Title of Preparer (Print or Type) Barbara A. Butters CEO	Telephone No. 781-255-9100 ext.118 Date 2/12/2015

FOR MWBE USE ONLY

Reviewed By <i>[Signature]</i>	Date 2/13/15			
Utilization Plan Approved <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date 2/13/15			
Contract No.	Project No. (if applicable)	Contract Award Date	Estimated Completion Date	Contract Amount Obligated
Notice of Deficiency Issued <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date	Comments:		
Notice of Acceptance Issued <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date 2/13/15			