



Office of
General Services

Office of Minority and Women-Owned
Business Enterprises

August 22, 2016

Robert Kaplan
President
Barjan Manufacturing LTD
28 Baiting Place Road
Farmingdale, NY 11735

Dear Mr. Kaplan:

We are in receipt of Barjan Manufacturing LTD's Waiver of MWBE Participation Goal (BDC 333) in response to Solicitation 1954 for Window Blinds Furnishing and Installation. Upon review of the provided documentation, **your request to waive the MWBE goals on this solicitation has been granted.**

Additionally, following Contract execution, Contractor is encouraged to contact the Division of Minority and Women's Business Development ((518) 292-5250; (212) 803-2414; or (716) 846-8200) to discuss additional methods of maximizing participation by MWBEs on the Contract.

Included with this letter is a signed copy of your waiver application. If you have any additional questions, I can be reached at (518) 486-6866.

Sincerely,

A handwritten signature in black ink, appearing to read "Anuola N. Surgick".

Anuola N. Surgick
Minority Business Specialist 2
Office of Minority and Women-Owned Business Enterprises

cc: Lee Amado, OGS

APPLICATION FOR WAIVER OF MWBE PARTICIPATION GOAL

(must be submitted before requesting final payment on the contract)

Section 1: Basic Information

Contractor's Name: Barjan Manufacturing LTD		Federal Identification Number: 11-3241979	
Street Address: 28 Baiting place road		E-Mail Address: csbarjan@aol.com	
City, State, Zip Code: Farmingdale, NY 11735		Telephone: (631) 420 - 5588	
Contract Number: Solicitation # 1954		MWBE CONTRACT GOALS	
		MBE %	WBE %

Section 2: Type of MWBE Waiver Requested

MBE Waiver	<input checked="" type="checkbox"/> Total	<input type="checkbox"/> Partial	If partial waiver, please enter the revised MBE percentage:	
WBE Waiver	<input checked="" type="checkbox"/> Total	<input type="checkbox"/> Partial	If partial waiver, please enter the revised WBE percentage:	

Please explain the reason for the waiver request:

After reviewing the MWBE certified directory sent to us, we found 2 of the businesses, Bk interiors and DBR window, are companies that we have supplied in the past. We did not contact them because they are distributors and don't manufacture. We would have to supply them, and then buy the product back from them at a higher cost, which doesn't make any sense. The other companies on the list were contacted and we received only 2 responses. Pricing from EG window coverings and Shades & More, was significantly more than our cost. Accordingly we believe that they are also distributors, not manufactures. It appears we are at a dead end, based on the list provided.

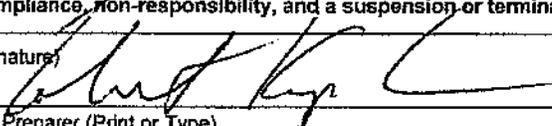
Section 3: Supporting Documentation

Provide the following documentation as evidence of your good faith efforts to meet the MWBE goals set forth in the contract and in support of your waiver application:

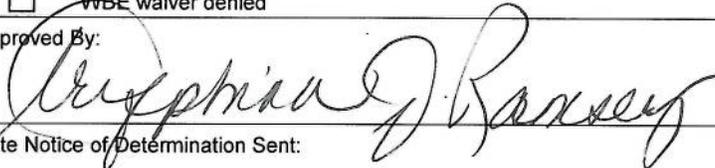
- Attachment A. List of the general circulation, trade and MWBE-oriented publications and dates of publications soliciting for certified MWBE participation as a subcontractor/supplier and copies of such solicitation.
- Attachment B. List of the certified MWBEs appearing in the Empire State Development MWBE directory that were solicited for this contract. Provide proof of dates or copies of the solicitations and copies of the responses made by the certified MWBEs. Describe specific reasons that responding certified MWBEs were not selected.
- Attachment C. Descriptions of the contract documents/plans/specifications made available to certified MWBEs by the contractor when soliciting their participation and steps taken to structure the scope of work for the purpose of subcontracting with or obtaining supplies from certified MWBEs.
- Attachment D. Description of the negotiations between the contractor and certified MWBEs for the purposes of complying with the MWBE goals of this contract.
- Attachment E. Identify dates of any pre-bid, pre-award or other meetings attended by contractor, if any, scheduled by OGS with certified MWBEs whom OGS determined were capable of fulfilling the MWBE goals set in the contract
- Attachment F. Other information deemed relevant to the request.

Section 4: Signature and Contact Information

By signing and submitting this form, the contractor certifies that a good faith effort has been made to promote MWBE participation pursuant to the MWBE requirements set forth under the contract. Failure to submit complete and accurate information may result in a finding of noncompliance, non-responsibility, and a suspension or termination of the contract.

Prepared By: (Signature) 	Date: 7/5/16
Name and Title of Preparer (Print or Type) Robert Kaplan President	

For OGS Use Only

Reviewed By: Anuola Surgick	Date: 7/22/16
Decision: <input checked="" type="checkbox"/> Full MBE waiver granted <input type="checkbox"/> Partial MBE waiver granted; revised MBE goal: _____ % <input type="checkbox"/> MBE waiver denied <input checked="" type="checkbox"/> Full WBE waiver granted <input type="checkbox"/> Partial WBE waiver granted; revised WBE goal: _____ % <input type="checkbox"/> WBE waiver denied	
Approved By: 	Date: 8/22/16
Date Notice of Determination Sent: 8/22/16	
<p>Comments: We encourage you to make every good faith effort to promote and assist the participation of MWBEs on this Contract for the provision of services and materials. The directory of New York State Certified MWBEs can be viewed at: https://ny.newnycontracts.com/FrontEnd/VendorSearchPublic.asp?TN=ny&XID=2528. Additionally, following Contract execution, Contractor is encouraged to contact the Division of Minority and Women's Business Development ((518) 292-5250; (212) 803-2414; or (716) 846-8200) to discuss additional methods of maximizing participation by MWBEs on the Contract.</p>	