



# MWBE UTILIZATION PLAN

Contract No.: OGS01-C003608-1140000

**INSTRUCTIONS:** This form must be submitted with any bid, proposal, response to request for qualifications or proposed negotiated contract or within a reasonable time thereafter, but prior to contract award as required in the IFB, RFP or RFQ. This Utilization Plan must contain a detailed description of the supplies and/or services to be provided by each certified Minority and Women-owned Business Enterprise (MWBE) under the contract. Attach additional sheets if necessary. Making false representations or including information evidencing a lack of good faith as part of, or in conjunction with, the submission of a Utilization Plan is prohibited by law and may result in penalties including, but not limited to, termination of a contract for cause, loss of eligibility to submit future bids, and/or withholding of payments. Firms that do not perform commercially useful functions may not be counted toward MWBE utilization.

Contractor's Name, Address and Telephone No. <b>Rand Atelier, LLC</b> 2462 Salt Point Tpke Clinton Corners, NY 12514 tel: 914-456-5105		Federal Identification No. 20-5068371		Contract Description Location (Region) <b>ART CONSERVATION &amp; RESTORATION - LOT #2</b> <b>AT THE EMPIRE STATE PLAZA, SUNY BINGHAMTON AND</b> <b>BINGHAMTON STATE OFFICE BUILDING</b>		MWBE Goals In Contract MBE % WBE 20%	
Certified MWBE Subcontractors/Suppliers Name, Address, Telephone No, E-mail Address	Federal ID. No.	NYS ESD CERTIFIED		Detailed description of Work (Attach additional sheets if necessary)	Dollar Value of Subcontracts/ supplies/ services and intended performance dates of each component of the contract		
		MBE	WBE				
Rand Atelier, LLC 2462 Salt Point Tpke Clinton Corners, NY 12514 tel: 914-456-5105 email: ellenrand@verizon.net	20-5068371	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Semi-annual inspection of 60 sculptures and monuments. Annual cleaning of same. Repairs, conservation treatments, and restorations prioritized, scheduled and performed for 5 year term.	\$55, 088 for inspections and cleaning in 2015, dates TBD Additional services TBD		
		<input type="checkbox"/>	<input type="checkbox"/>				
		<input type="checkbox"/>	<input type="checkbox"/>				

**IF UNABLE TO FULLY MEET THE MBE AND WBE GOALS SET FORTH IN THE CONTRACT, CONTRACTOR MUST SUBMIT A REQUEST FOR WAIVER (Form BDC 333)**

Submission of this form constitutes the contractor's acknowledgement and agreement to comply with the MWBE requirements set forth under NYS Executive Law, Article 15-A and 5 NYCRR Part 142. Failure to submit complete and accurate information may result in a finding of noncompliance or rejection of the bid/proposal and/or suspension or termination of the contract.

Prepared By (Signature) <i>Ellen Rand</i>	Email Address ellenrand@verizon.net
Name and Title of Preparer (Print or Type) Ellen Rand Owner	Telephone No. 914-456-5105
	Date 4/20/2015

**FOR MWBE USE ONLY**

Reviewed By <i>[Signature]</i>	Date 4/20/15			
Utilization Plan Approved <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date 4/20/15			
Contract No. C003608	Project No. (if applicable)	Contract Award Date	Estimated Completion Date	Contract Amount Obligated
Notice of Deficiency Issued <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date	Comments:		
Notice of Acceptance Issued <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date 4/22/17			