



NYS OFFICE OF GENERAL SERVICES  
Serving New York

NEW YORK STATE OFFICE OF GENERAL SERVICES  
NEW YORK STATE OFFICE OF GENERAL SERVICES  
NEW YORK STATE OFFICE OF GENERAL SERVICES  
DIVISION OF FINANCE  
40th Floor, Corning Tower  
The Governor Nelson A. Rockefeller Empire State Plaza  
Albany, New York 12242  
(518)474-5981(p) (518)473-2844(f)

**MWBE UTILIZATION PLAN**

Contract No.: 22439

**INSTRUCTIONS:** This form must be submitted with any bid, proposal, response to request for qualifications or proposed negotiated contract or within a reasonable time thereafter, but prior to contract award. This Utilization Plan must contain a detailed description of the supplies and/or services to be provided by each certified Minority and Women-owned Business Enterprise (MWBE) under the contract. Attach additional sheets if necessary.

Contractor's Name, Address and Telephone No. Artech Information Systems LLC 240 Cedar Knolls Road, Suite 100 Cedar Knolls, NJ 07927 Federal Identification No. - 22-3338103 Phone: 973-998-2500	Contract Description Location (Region) State of New York	MWBE Goals in Contract MBE <u>11</u> % WBE <u>9</u> %
--	---	---

Certified MWBE Subcontractors/Suppliers Name, Address, Telephone No, E-mail Address	Federal ID. No.	NYS ESD CERTIFIED		Detailed description of Work (Attach additional sheets if necessary)	Dollar Value of Subcontracts/ supplies/ services and intended performance dates of each component of the contract
		MBE	WBE		
Software Solutions + Services, Inc. 11708 Conduion Way, Potomac, MD 20854 Phone: 301-983-1566 E-mail: team@ssi-corp.com	52-1576474	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Recruiting and Staffing	Unknown at this time
IT Staffing 5 Bless Court, Suite 200, Woodcliff Lake, NJ 07677 Phone: 201-505-0493 E-mail: ernie.marshall@ITstaffing.com	11-3666702 <i>not certified</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Recruiting and Staffing	Unknown at this time
		<input type="checkbox"/>	<input type="checkbox"/>		

**IF UNABLE TO FULLY MEET THE MBE AND WBE GOALS SET FORTH IN THE CONTRACT, CONTRACTOR MUST SUBMIT A REQUEST FOR WAIVER (Form MWBE 101/BDC 333)**

Submission of this form constitutes the contractor's acknowledgement and agreement to comply with the MWBE requirements set forth under NYS Executive Law, Article 15-A and 5 NYCRR Part 142. Failure to submit complete and accurate information may result in a finding of noncompliance or rejection of the bid/proposal and/or suspension or termination of the contract.

Prepared By (Signature)	Email Address <u>nyogs@artechinfo.com</u>
Name and Title of Preparer (Print or Type) <u>Vice President - Eastern Region</u>	Telephone No. <u>973-998-2522</u> Date <u>1/19/2012</u>

**FOR MWBE USE ONLY**

Reviewed By <u>Van Holland</u>	Date <u>1/31/2012</u>
Utilization Plan Approved <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <u>IT Staffing is not certified</u>	Date

Contract No.	Project No. (if applicable)	Contract Award Date	Estimated Completion Date	Contract Amount Obligated
--------------	-----------------------------	---------------------	---------------------------	---------------------------

Notice of Deficiency Issued <input type="checkbox"/> Yes <input type="checkbox"/> No	Date	Description of Work
Notice of Acceptance Issued <input type="checkbox"/> Yes <input type="checkbox"/> No	Date	