



**Office of
General Services**

**Office of Minority and Women-Owned
Business Enterprises**

February 1, 2016

Blake Clark
Chief Financial Officer
TriTech Software Systems
477 Waples Street – Suite 100
San Diego, CA 92121

Dear Mr. Clark:

We are in receipt of TriTech Software Systems' Waiver of MWBE Participation Goal (BDC 333) in response to Solicitation 22802 for Information Technology Umbrella Contract – Manufacturer Based, Lot 4 – Implementation Services. Upon review of the provided documentation, **your request to waive the MWBE goals on this solicitation has been granted.**

As this is a multi-year contract and conditions may change over time, we encourage you to make every good faith effort to promote and assist the participation of MWBEs on this Contract for the provision of services and materials. The directory of New York State Certified MWBEs can be viewed at: <https://ny.newnycontracts.com/FrontEnd/VendorSearchPublic.asp?TN=ny&XID=2528>.

Additionally, following Contract execution, Contractor is encouraged to contact the Division of Minority and Women's Business Development ((518) 292-5250; (212) 803-2414; or (716) 846-8200) to discuss additional methods of maximizing participation by MWBEs on the Contract.

Included with this letter is a signed copy of your waiver application. If you have any additional questions, I can be reached at (518) 486-6866.

Sincerely,

A handwritten signature in black ink, appearing to read "Anuola N. Surgick".

Anuola N. Surgick
Minority Business Specialist 2
Office of MWBE & Community Relations

cc: Sharon Featherstone, OGS
Sheila Long, OGS
Ann Fisher, OGS

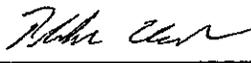
APPLICATION FOR WAIVER OF MWBE PARTICIPATION GOAL

(must be submitted before requesting final payment on the contract)

Section 1: Basic Information	
Contractor's Name: TriTech Software Systems	Federal Identification Number: 95-3871079
Street Address: 9477 Waples Street, Suite 100	E-Mail Address: proposals@tritech.com
City, State, Zip Code: San Diego, CA 92121	Telephone: (858) 799 - 7000
Contract Number: 22802 – Lot 4 (Implementation)	MWBE CONTRACT GOALS
	MBE % WBE %
	15% 15%

Section 2: Type of MWBE Waiver Requested			
MBE Waiver	<input checked="" type="checkbox"/> Total	<input type="checkbox"/> Partial	If partial waiver, please enter the revised MBE percentage:
WBE Waiver	<input checked="" type="checkbox"/> Total	<input type="checkbox"/> Partial	If partial waiver, please enter the revised WBE percentage:
Please explain the reason for the waiver request:			
<p>TriTech Software Systems does not use any resellers or subcontractors in the marketing, implementation, or support of its products. Please see attached letter for more information.</p>			

Section 3: Supporting Documentation	
Provide the following documentation as evidence of your good faith efforts to meet the MWBE goals set forth in the contract and in support of your waiver application:	
<ul style="list-style-type: none"> <input type="checkbox"/> Attachment A. List of the general circulation, trade and MWBE-oriented publications and dates of publications soliciting for certified MWBE participation as a subcontractor/supplier and copies of such solicitation. <input type="checkbox"/> Attachment B. List of the certified MWBEs appearing in the Empire State Development MWBE directory that were solicited for this contract. Provide proof of dates or copies of the solicitations and copies of the responses made by the certified MWBEs. Describe specific reasons that responding certified MWBEs were not selected. <input type="checkbox"/> Attachment C. Descriptions of the contract documents/plans/specifications made available to certified MWBEs by the contractor when soliciting their participation and steps taken to structure the scope of work for the purpose of subcontracting with or obtaining supplies from certified MWBEs. <input type="checkbox"/> Attachment D. Description of the negotiations between the contractor and certified MWBEs for the purposes of complying with the MWBE goals of this contract. <input type="checkbox"/> Attachment E. Identify dates of any pre-bid, pre-award or other meetings attended by contractor, if any, scheduled by OGS with certified MWBEs whom OGS determined were capable of fulfilling the MWBE goals set in the contract <input type="checkbox"/> Attachment F. Other information deemed relevant to the request. 	

Section 4: Signature and Contact Information	
By signing and submitting this form, the contractor certifies that a good faith effort has been made to promote MWBE participation pursuant to the MWBE requirements set forth under the contract. Failure to submit complete and accurate information may result in a finding of noncompliance, non-responsibility, and a suspension or termination of the contract.	
Prepared By: (Signature) 	Date: October 23, 2015
Name and Title of Preparer (Print or Type) Blake Clark, Chief Financial Officer	

For OGS Use Only

Reviewed By:

Anuola Surgick

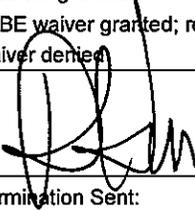
Date:

1/8/2016

Decision:

- Full MBE waiver granted
- Partial MBE waiver granted; revised MBE goal: _____ %
- MBE waiver denied
- Full WBE waiver granted
- Partial WBE waiver granted; revised WBE goal: _____ %
- WBE waiver denied

Approved By:



Date:

2/1/2016

Date Notice of Determination Sent:

2/1/16

Comments: We encourage you to make every good faith effort to promote and assist the participation of MWBEs on this Contract for the provision of services and materials. The directory of New York State Certified MWBEs can be viewed at: <https://ny.newnycontracts.com/FrontEnd/ VendorSearchPublic.asp?TN=ny&XID=2528>. Additionally, following Contract execution, Contractor is encouraged to contact the Division of Minority and Women's Business Development ((518) 292-5250; (212) 803-2414; or (716) 846-8200) to discuss additional methods of maximizing participation by MWBEs on the Contract.