



MWBE UTILIZATION PLAN

Contract No.: PT60412

INSTRUCTIONS: This form must be submitted with any bid, proposal, response to request for qualifications or proposed negotiated contract or within a reasonable time thereafter, but prior to contract award as required in the IFB, RFP or RFQ. This Utilization Plan must contain a detailed description of the supplies and/or services to be provided by each certified Minority and Women-owned Business Enterprise (MWBE) under the contract. Attach additional sheets if necessary. Making false representations or including information evidencing a lack of good faith as part of, or in conjunction with, the submission of a Utilization Plan is prohibited by law and may result in penalties including, but not limited to, termination of a contract for cause, loss of eligibility to submit future bids, and/or withholding of payments. Firms that do not perform commercially useful functions may not be counted toward MWBE utilization.

Contractor's Name, Address and Telephone No. AssetWorks LLC 998 Old Eagle School Rd, Ste 1215 Wayne, PA 19087	Federal Identification No. 46-0521049	Contract Description Location (Region) Implementation & Support of Enterprise Asset Management software statewide	MWBE Goals in Contract MBE 10 % WBE 10%
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Certified MWBE Subcontractors/Suppliers Name, Address, Telephone No, E-mail Address	Federal ID. No.	NYS ESD CERTIFIED		Detailed description of Work (Attach additional sheets if necessary)	Dollar Value of Subcontracts/ supplies/ services and intended performance dates of each component of the contract
		MBE	WBE		
Stellar Services Inc 70 West 36 th Street, Suite 702 New York, NY 10018	11-3189413	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Training Services	TBD
Stellar Services Inc 70 West 36 th Street, Suite 702 New York, NY 10018		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Training/Documentation Services	TBD
		<input type="checkbox"/>	<input type="checkbox"/>		

IF UNABLE TO FULLY MEET THE MBE AND WBE GOALS SET FORTH IN THE CONTRACT, CONTRACTOR MUST SUBMIT A REQUEST FOR WAIVER (Form BDC 333)

Submission of this form constitutes the contractor's acknowledgement and agreement to comply with the MWBE requirements set forth under NYS Executive Law, Article 15-A and 5 NYCRR Part 142. Failure to submit complete and accurate information may result in a finding of noncompliance or rejection of the bid/proposal and/or suspension or termination of the contract.

Prepared By (Signature) <i>Lynn Sons</i>	Email Address <u>lynn.sons@assetworks.com</u>
Name and Title of Preparer (Print or Type) <u>Lynn Sons Admin</u>	Telephone No. <u>610-687-9202</u> Date <u>08/20/14</u>

FOR MWBE USE ONLY

Reviewed By <i>[Signature]</i>	Date <u>9/17/14</u>			
Utilization Plan Approved <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date <u>9/17/14</u>			
Contract No.	Project No. (If applicable)	Contract Award Date	Estimated Completion Date	Contract Amount Obligated
Notice of Deficiency Issued <input type="checkbox"/> Yes <input type="checkbox"/> No	Date	Comments: <i>Approved with Notice</i>		
Notice of Acceptance Issued <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date <u>9/17/14</u>			