



# Bid Solicitation Update #1

**Subject: Responses to Bidder Inquiries and Revisions to RFP Document, Attachment 4, and Attachment 5**

**DATE:** July 26, 2017

**IFB/RFP:** 23062                      **BID OPENING DATE | TIME:** August 8, 2017                      | 11:00                      AM

**GROUP | TITLE:**                      **Group 79008 – Bank Card Services (Fuel Card Services) (Statewide)**

**OGS DESIGNATED CONTACTS:**

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The Office of General Services (OGS) has carefully reviewed the inquiries received during the Question and Answer period that ended July 20, 2017 for Bank Card Services (Fuel Card Services), Solicitation # 23062.

**Answers to the inquiries as well as the revised RFP document, revised Attachment 4 - Bidder Submittal Checklist, and revised Attachment 5 – General Questions and Contact Information, can be obtained at the Procurement Services Bid Calendar:**

<https://www.ogs.ny.gov/purchase/biddocument/23062Bid.asp>

A summary of the revisions, provided as a convenience are stated below. Bids submitted will be evaluated based on the revised Solicitation document. **Bidders should refer to the revised documents for specific updates.**

**REVISIONS TO RFP DOCUMENT (REVISED 07/26/2017):**

1. All references to Attachments 4 and 5 have been highlighted to emphasize that the attachments have been revised.
2. Additional language has been added to the first paragraph in section **VI.2 SERVICE REQUIREMENTS** to clarify that additional charges and fees are not allowable.
3. Section VI.2 J. 4, the title **Non-Referenced Fuels and Emerging Technologies** has been changed to **Non-Referenced and Emerging Fuels**.

**REVISIONS TO ATTACHMENT 4 - BIDDER SUBMITTAL CHECKLIST (REVISED 07/26/2017):**

1. Questions 6A and 6B have been changed to clarify that Bidders are only required to submit one (1) written and signed original of **Attachment 1 – Bidder Response Forms Part I – Technical Submittal** and **Attachment 2 – Bidder Response Forms Part II – Financial Submittal (Discount Tables)**.

**REVISIONS TO ATTACHMENT 5 GENERAL QUESTIONS AND CONTACT INFORMATION (REVISED 07/26/2017):**

1. Question 9 has been added to inquire if the bidder offers an additional discount for payment of invoices within 5 days.
2. Question 10 has been added to inquire if the bidder offers an additional discount for payment of invoices within 10 days.