



Bid Solicitation Update #5

Subject: Supplement to Response to Bidder Inquiries Revised Solicitation Documents New Bid Opening Date

DATE: March 5, 2019

IFB/RFP: 23154 BID OPENING DATE | TIME: **March 20, 2019** | 11:00 AM

GROUP | TITLE: 12000 – Medical and Laboratory Supplies and Equipment

OGS DESIGNATED CONTACTS:

Heather Moore	CMS 1	518-473-5019	heather.moore@ogs.ny.gov
Jennifer Kuhn	Team Leader	518-473-3625	jennifer.kuhn@ogs.ny.gov

The Office of General Services has issued a Supplement to its response to the Bidder inquiries received for this Solicitation. The responses to Bidder inquiries #12, 13, 22, 30, 31, 32, 44, 52, 60, 63, 74, and 75 have been revised.

REVISIONS TO SOLICITATION (Revised March 5, 2019):

1. The Solicitation document has been revised to reflect the most current version where referenced.
2. The Solicitation document has been revised to reflect the most current version of Attachment 1 – *Pricing* and Attachment 6 – *Bidder Submission Checklist*.
3. The Solicitation document has been revised to remove Attachment 9 – *Supplier/Manufacturer's Certificate* where referenced.
4. Section 1.4 – *Key Events/Dates* has been revised to change the Bid Opening Date to March 20, 2019.
5. Section 2 – *Bidder Qualifications* has been revised to remove the reference to Attachment 9 – *Supplier/Manufacturer's Certificate* and to include "OGS reserves the right to request additional documentation".
6. Section 4.9 – *Supplier/Manufacturer's Certificate* is now titled *Authorized Resellers or Distributors* and has been revised to remove the requirement to submit Attachment 9 – *Supplier/Manufacturer's Certificate*.
7. Section 5.1 – *Method of Award* has been revised to add the following information: "Reasonable prices" may be determined by reviewing discounts and net prices offered to GSA, prices on any previously awarded NYS Contract, pricing offered by other Bidders for this Solicitation, contracts with other state or government entities, **or such other information as determined by OGS.**
8. Section 6.3 – *Price* has been revised to allow MSRP or list prices.

REVISIONS TO ATTACHMENT 1 – PRICING (Revised March 5, 2019):

1. Attachment 1 – *Pricing* has been revised to require that pricing shall be discounted from MSRP or list price in the Instructions tab as well as Column H header "MSRP or List Price" for all Lots.

REVISIONS TO ATTACHMENT 6 – BIDDER SUBMISSION CHECKLIST (Revised March 5, 2019):

1. Attachment 6 – *Bidder Submission Checklist* has been updated to reflect the changes to the Solicitation, Attachment 1 – *Pricing*, and the removal of Attachment 9 – *Supplier/Manufacturer's Certificate* as a requirement.

DELETION OF ATTACHMENT 9 – SUPPLIER/MANUFACTURER’S CERTIFICATE

Attachment 9 – *Supplier/Manufacturer’s Certificate* has been removed as a requirement.

All bid documents can be found at the following link:
<https://www.ogs.ny.gov/purchase/biddocument/23154bid.asp>

If submitting a bid, this letter should be signed, attached to, and made a part of your bid.

BID OF (COMPANY): _____

ADDRESS: _____

CITY, STATE, ZIP: _____

SIGNATURE OF BIDDER: _____

PRINTED COPY OF SIGNATURE: _____ DATE: _____

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Bid Solicitation Update #4

Subject: Revised Solicitation, Revised Attachments, Answers to Bidder Questions, and New Bid Opening Date

DATE: February 22, 2019

IFB/RFP: 23154 **BID OPENING DATE | TIME:** March 12, 2019 | 11:00 AM

GROUP | TITLE: 12000 – Medical and Laboratory Supplies and Equipment

OGS DESIGNATED CONTACTS:

Heather Moore	CMS 1	518-473-5019	heather.moore@ogs.ny.gov
Jennifer Kuhn	Team Leader	518-473-3625	jennifer.kuhn@ogs.ny.gov

The Solicitation for Medical and Laboratory Supplies and Equipment has been revised.

The following changes have been made to the Solicitation:

Section 1.4 – Key Events/Dates:

Dates have been revised for OGS Procurement Services' Responses to First Round of Bidder Questions and Bid Opening / Due date for Bids. The new Bid Opening Date is March 12, 2019.

Section 4.4 – Content:

This section has been updated to clarify “p”, and to include a revised version of: Pages 1 and 2 of the Solicitation, Attachment 6, and Attachment 9.

Section 6.3 – Price:

This section has been updated to clarify MSRP format.

Additionally, OGS has posted Answers to **Bidder Questions**

Attachment 6 – Bidder Submission Checklist has been updated to reflect the changes to the Solicitation and Attachment 9.

Attachment 9 – Supplier/Manufacturer’s Certificate has been updated. OGS has stricken Question #2 from Attachment 9, however, OGS will accept either version of Attachment 9 (Original or Revised February 22, 2019) with a submitted bid.

All bid documents can be found at the following link:
<https://www.ogs.ny.gov/purchase/biddocument/23154bid.asp>

If submitting a bid, this letter should be signed, attached to, and made a part of your bid.

BID OF (COMPANY): _____

ADDRESS: _____

CITY, STATE, ZIP: _____

SIGNATURE OF BIDDER: _____

PRINTED COPY OF SIGNATURE: _____ DATE: _____

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Bid Solicitation Update #3

Subject: Bid Opening Postponed

DATE: February 13, 2019

IFB/RFP: 23154 BID OPENING DATE | TIME: TBD | 11:00 AM

GROUP | TITLE: 12000 – Medical and Laboratory Supplies and Equipment

OGS DESIGNATED CONTACTS:

Heather Moore	CMS 1	518-473-5019	heather.moore@ogs.ny.gov
Jennifer Kuhn	Team Leader	518-473-3625	jennifer.kuhn@ogs.ny.gov

The Bid Opening currently scheduled for February 21, 2019 is being postponed.

The new Bid Opening date will be announced when the responses to the Questions & Answers are published.

If submitting a bid, this letter should be signed, attached to, and made a part of your bid.

BID OF (COMPANY): _____

ADDRESS: _____

CITY, STATE, ZIP: _____

SIGNATURE OF BIDDER: _____

PRINTED COPY OF SIGNATURE: _____ DATE: _____

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Bid Solicitation Update #2

Subject: MWBE Interest in Partnering with Bidders

DATE: February 11, 2019

IFB/RFP: 23154 BID OPENING DATE | TIME: February 21, 2019 | 11:00 AM

GROUP | TITLE: 12000 – Medical and Laboratory Supplies and Equipment

OGS DESIGNATED CONTACTS:

Heather Moore	CMS 1	518-473-5019	heather.moore@ogs.ny.gov
Jennifer Kuhn	Team Leader	518-473-3625	jennifer.kuhn@ogs.ny.gov

TO PROSPECTIVE BIDDERS:

In accordance with Solicitation 23154, Section 1.9, *MWBE Interest in Partnering with Bidders*, the Office of General Services (OGS) has received interest from one (1) New York State certified MWBE. Please see the information below:

Company Name	Contact Information	Brief Description of Company
Laboratory Products Sales 1665 Buffalo Rd Rochester, NY 14624	Sharon Meleca Tel: (800) 388-0166 SMeleca@LPSinc.com	Laboratory Products Sales is a distributor of Lab equipment and supplies to Academic, Research and Hospital labs. We are interested in partnering with suitable bidders for suitable products in all four lots. • NYS Empire State Development Certification Type - WBE

If submitting a bid, this letter should be signed, attached to, and made a part of your bid.

BID OF (COMPANY): _____

ADDRESS: _____

CITY, STATE, ZIP: _____

SIGNATURE OF BIDDER: _____

PRINTED COPY OF SIGNATURE: _____ DATE: _____

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Bid Solicitation Update #1

Subject: Revised Solicitation Documents New Bid Opening Date

DATE: January 11, 2019

IFB/RFP: 23154 BID OPENING DATE | TIME: February 21, 2019 | 11:00 AM

GROUP | TITLE: 12000 – Medical and Laboratory Supplies and Equipment

OGS DESIGNATED CONTACTS:

Heather Moore	CMS 1	518-473-5019	heather.moore@ogs.ny.gov
Jennifer Kuhn	Team Leader	518-473-3625	jennifer.kuhn@ogs.ny.gov

The Office of General Services (OGS) has made the following revisions to the Solicitation for Medical and Laboratory Supplies and Equipment and Attachment 6 – *Bidder Submission Checklist*.

REVISIONS TO SOLICITATION (REVISED JANUARY 11, 2019):

1. The Solicitation document has been revised to reflect the most current version where referenced.
2. The Solicitation document has been revised to reflect the most current version of Attachment 6 – *Bidder Submission Checklist*.
3. The Table of Contents has been revised to add Section 1.9, *MWBE Interest in Partnering with Bidders* and change the section numbers for Section 1.10, *Summary of Policy and Prohibitions on Procurement Lobbying*, and Section 1.11, *Definitions*.
4. Section 1.4, *Key Events/Dates*, has revised dates for questions and answers and the Bid Opening. The new Bid Opening Date is February 21, 2019.
5. Section 1.9, *MWBE Interest in Partnering with Bidders*, has been added.
6. Section 4.4, *Content*, has been updated to include the completed MWBE 100, MWBE Utilization Plan.
7. Section 6.17, *Contractor Requirements and Procedures for Business Participation Opportunities for NYS Certified Minority- and Women-Owned Business Enterprises and Equal Employment Opportunities for Minority Group Members and Women*, has been revised to include 30% goals for Lots 1 and 2 only.

ATTACHMENT 6 - BIDDER SUBMISSION CHECKLIST (REVISED JANUARY 11, 2019)

1. Question 14 has been added to reflect the required MWBE Utilization Plan. Subsequent questions have been renumbered.

All bid documents can be found at the following link:

<https://www.ogs.ny.gov/purchase/biddocument/23154bid.asp>

All other terms and conditions of the Solicitation remain unchanged. All Bids shall be considered on the basis of this amendment.

If submitting a bid, this letter should be signed, attached hereto, and made a part of your Bid.

BID OF (COMPANY): _____

ADDRESS: _____

CITY, STATE, ZIP: _____

SIGNATURE OF BIDDER: _____

PRINTED COPY OF SIGNATURE: _____ DATE: _____