



# Office of General Services Procurement Services

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## Contract Award Notification

<b>Title</b>	: <b>Group 54155 – Cybersecurity Legal Services</b> Classification Code(s): 80 & 92
<b>Award Number</b>	: <a href="#">23331</a>
<b>Contract Period</b>	: <b>January 06, 2025 – January 5, 2030</b>
<b>Bid Opening Date</b>	: <b>March 27, 2024</b>
<b>Date of Issue</b>	: <b>January 09, 2025</b>
<b>Specification Reference</b>	: <b>As Incorporated In The Request for Proposals</b>
<b>Contractor Information</b>	: <b>Appears on Page 2 of this Award</b>

### Address Inquiries To:

State Agencies & Vendors	Political Subdivisions & Others
Name : Sarah Rose Title : Contract Management Specialist Phone : 518-486-7831 E-mail : <a href="mailto:sarah.rose@ogs.ny.gov">sarah.rose@ogs.ny.gov</a>	<b>Procurement Services</b> <b>Customer Services</b>  Phone : 518-474-6717 E-mail : <a href="mailto:customer.services@ogs.ny.gov">customer.services@ogs.ny.gov</a>

**Procurement Services values your input.**  
**Complete and return the "Contract Performance Report" at end of document.**

### Description

This is a centralized backdrop contract with five law firms for Cybersecurity Legal Services. This award includes providing assistance and legal advice to authorized users in planning for cybersecurity incidents, data protection policies and other preparedness related matters. Counseling and advising authorized users during incident response are also considered in scope. This award allows contractors the ability to advise on contracts and disputes with third-party vendors related to cybersecurity, cyber resiliency, cyber preparedness, privacy and related matters.

This Award has 0% MBE, 0% WBE and 0% SDVOB goal requirements.

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(continued)

**NOTE:** See individual contract items to determine actual awardees.

<u>CONTRACT #</u>	<u>CONTRACTOR &amp; ADDRESS</u>	<u>TELEPHONE #</u>	<u>FED.IDENT.# / NYS VENDOR#</u>
PS70481	Dunlap Bennett & Ludwig PLLC 211 Church St. SE Leesburg, VA 20175	703-777-8357, Ext 0108	043586448 1100310248
PS70482	Harter Secrest & Emery LLP 1600 Bausch & Lomb Place Rochester, NY 14604	585-231-1435 800-232-3021	160766172 1000058062
PS70483	Mayer Brown LLP 1221 Avenue of the Americas New York, NY 10020-1001	212-506-2878	361447220 1100311314
PS70484	Phillips Lytle LLP One Canalside 125 Main Street Buffalo, NY 14203-2887	212-508-0466	160505790 1100000947
PS70485	Venable LLP 151 W 42 <sup>nd</sup> Street, 49 <sup>th</sup> Floor New York, NY 10036	202-344-4722	520517250 1100040518

Cash Discount, If Shown, Should be Given Special Attention.

AGENCIES SHOULD NOTIFY NEW YORK STATE PROCUREMENT SERVICES PROMPTLY IF THE CONTRACTOR FAILS TO MEET DELIVERY OR OTHER TERMS OF THIS CONTRACT. PRODUCTS OR SERVICES WHICH DO NOT COMPLY WITH THE SPECIFICATIONS OR ARE OTHERWISE UNSATISFACTORY TO THE AGENCY SHOULD ALSO BE REPORTED TO PROCUREMENT SERVICES.

**SMALL, MINORITY AND WOMEN-OWNED BUSINESSES:**

The letters SB listed under the Contract Number indicate the contractor is a NYS small business. Additionally, the letters MBE and WBE indicate the contractor is a Minority-owned Business Enterprise and/or Woman-owned Business Enterprise.

**RECYCLED, REMANUFACTURED AND ENERGY EFFICIENT PRODUCTS:**

Procurement Services supports and encourages the purchase of recycled, remanufactured, energy efficient and "energy star" products. If one of the following codes appears as a suffix in the Award Number or is noted under the individual Contract Number(s) in this Contract Award Notification, please look at the individual awarded items for more information on products meeting the suffix description.

RS, RP, RA	Recycled
RM	Remanufactured
SW	Solid Waste Impact
EE	Energy Efficient
E*	EPA Energy Star
ES	Environmentally Sensitive

**NOTE TO AUTHORIZED USERS:**

When placing purchase orders under the contract(s), the authorized user should be familiar with and follow the terms and conditions governing its use which usually appears at the end of this document. The authorized user is accountable and responsible for compliance with the requirements of public procurement processes. The authorized user must periodically sample the results of its procurements to determine its compliance. In sampling its procurements, an authorized user should test for reasonableness of results to ensure that such results can withstand public scrutiny.

The authorized user, when purchasing from OGS contracts, should hold the contractor accountable for contract compliance and meeting the contract terms, conditions, specifications, and other requirements. Also, in recognition of market fluctuations over time, authorized users are encouraged to seek improved pricing whenever possible.

Authorized users have the responsibility to document purchases, particularly when using OGS multiple award contracts for the same or similar product(s)/service(s), which should include:

- a statement of need and associated requirements,
- a summary of the contract alternatives considered for the purchase,
- the reason(s) supporting the resulting purchase (e.g., show the basis for the selection among multiple contracts at the time of purchase was the most practical and economical alternative and was in the best interests of the State).

**PRICE:**

<b>Contractor</b>	<b>Blended Hourly Rate – All Attorney and Non-Attorney Professional Services</b>	<b>Blended Hourly Rate – All Law Clerk and Paraprofessional Services</b>
Dunlap Bennett & Ludwig PLLC	\$540	\$135
Harter Secrest & Emery LLP	\$450	\$125
Mayer Brown LLP	\$995	\$385
Phillips Lytle LLP	\$375	\$260
Venable LLP	\$690	\$410

For more detailed information on pricing, refer to Exhibit 1, III. Compensation (page 3). This section includes information around price increases, allowable expenses, and invoicing.

**APPENDIX B – ENGAGEMENT AGREEMENT:**

Any Authorized User acquiring services from Law Firm under this Contract will enter into an Engagement Agreement with Law Firm that will detail the specific services to be provided, and the terms and conditions of such Engagement Agreement, together with the terms and conditions of this Contract, shall govern the provision of services. Such services shall be provided to Authorized Users only in accordance with an Engagement Agreement signed by Law Firm and each Authorized User. Law Firm and Authorized User must use the form of Engagement Agreement attached hereto as Appendix B.

**CONTRACTOR SELECTION:**

Authorized Users shall procure services from these Centralized Backdrop Contracts that best meet their form, function, and utility requirements. Authorized Users are encouraged to obtain quotes from all eligible Contractors prior to making a purchase under these Contracts. Pursuant to State Finance Law § 163(10)(c), at the time of purchase, Authorized Users shall base their selection among multiple Contracts upon which is the most practical and economical alternative that is in the best interests of the State.