



Office of General Services

PIGGYBACK CONTRACT FOR PASSENGER VEHICLE AND BOX TRUCK RENTALS (STATEWIDE) BY AND BETWEEN NEW YORK STATE OFFICE OF GENERAL SERVICES AND THE HERTZ CORPORATION

New York State Contract #

PS70687

Master Contract #

PO-10700-00043390

THIS CONTRACT for establishment of a “piggyback” contract is made between **the People of the State of New York**, acting by and through the Commissioner of General Services (hereinafter “State” or “OGS”) whose principal place of business is the 36th Floor, Corning Tower, The Governor Nelson A. Rockefeller Empire State Plaza, Albany, New York 12242, pursuant to authority granted under New York State Finance Law §163(10)(e), and **The Hertz Corporation** (hereinafter “Contractor” or “Vendor” or “Offerer”), with its principal place of business at 8501 Williams Road, Estero, FL 33928. OGS and Contractor are hereby individually referred to as a “Party” and collectively referred to as “Parties.”

Whereas, in accordance with New York State Finance Law §163(10)(e), the Commissioner of OGS (hereinafter “Commissioner”) may authorize purchases required by New York State agencies or other authorized purchasers by approving the use of a contract let by any department, agency or instrumentality of the United States government and/or any department, agency, office, political subdivision or instrumentality of any state or states (hereinafter “Issuing Agency”);

Whereas, the NASPO ValuePoint Cooperative Purchasing Program (hereinafter “NASPO ValuePoint”) and the State of Oregon, acting by and through the Department of Administrative Services, Enterprise Goods and Services, State Procurement Services (“Lead State”) has recently let a certain Master Agreement Number PO-10700-00043390 with Contractor for Passenger Vehicle and Box Truck Rentals (hereinafter “Master Contract”);

Whereas, NASPO ValuePoint Cooperative Purchasing Program and the Lead State of Oregon amended the Master Contract on February 10, 2025 (hereinafter “Amendment No.1”);

Whereas, NASPO ValuePoint Cooperative Purchasing Program and the Lead State of Oregon amended the Master Contract on April 2, 2025 (hereinafter “Amendment No.2”);

Whereas, NASPO ValuePoint and the Lead State of Oregon amended the Master Contract on March 17, 2026 to, among other things, extend the expiration date of the Master Contract from August 1, 2026 to July 31, 2030 (hereinafter “Amendment No. 3”);

Whereas, OGS is a member of NASPO ValuePoint and is therefore authorized to utilize NASPO ValuePoint contracts;

Whereas, OGS Procurement Services (hereinafter “OGS” or “Procurement Services”), on behalf of the Commissioner, finds it necessary and desirable to enter into a contract (hereinafter “Piggyback Contract” or “Contract”), with Contractor for the purchase of specified products or services under the terms and conditions established pursuant to the Master Contract;

Whereas, OGS provided notification of its intention to enter into this Piggyback Contract with Contractor by placing a notice in the August 14, 2024 edition of the New York State Contract Reporter; and

Whereas, the Contract will be established and designated as an OGS Centralized Contract, and made available to all

Authorized Users, as that term is defined in State Finance Law § 163(1)(k).

Now Therefore, by completing and signing this Piggyback Contract, Contractor is willing and able to enter into a contract and authorizes OGS to process the Piggyback Contract and provide notification to Authorized Users regarding the availability of this Piggyback Contract.

1. INTRODUCTION

1.1 OVERVIEW AND SCOPE

This document sets forth the terms and conditions governing acquisitions under this Piggyback Contract for use by Authorized Users. All the terms, conditions, covenants and representations contained herein and in the Master Contract, except as modified by this Piggyback Contract, are hereby incorporated by reference and deemed to be a part of this Piggyback Contract as if fully set forth at length herein. The terms and conditions of this Piggyback Contract shall supersede any conflicting terms and conditions set forth in the Master Contract.

The following Services, which are approved for inclusion in the Master Contract are excluded from the scope of this Contract (see Master Contract):

1. Exhibit 1, Section 5.3 Leasing or Alternative Financing Methods

Unless specifically excluded above, the scope of this Piggyback Contract includes all Services approved for inclusion in the Master Contract.

The Master Contract is expressly amended as noted in Section 2.2, *Modifications and Additions to the Master Agreement* below.

1.2 ESTIMATED QUANTITIES

This Piggyback Contract will be an estimated quantity Contract. No specific quantities are represented or guaranteed, and the State provides no guarantee of individual Authorized User participation. The Contractor must furnish all quantities actually ordered at or below the Contract prices. The individual value of this Piggyback Contract is indeterminate and will depend upon the number of Contracts issued and the competitiveness of the pricing offered. Authorized Users will be encouraged to purchase from Contractors who offer the Services and pricing that best meet their needs in the most practical and economical manner. See Appendix B *Estimated/Specific Quantity Contracts and Participation in Centralized Contracts*.

Numerous factors could cause the actual quantities of Products purchased under this Piggyback Contract to vary substantially from any estimates. Such factors include, but are not limited to, the following:

- This Piggyback Contract may be a non-exclusive contract;
- There is no guarantee of quantities to be purchased, nor is there any guarantee that demand will continue in any manner consistent with previous purchases;
- The individual value of this Piggyback Contract is indeterminate and will depend upon actual Authorized User demand and actual quantities ordered during the contract period;
- The State reserves the right to terminate this Piggyback Contract for cause or convenience prior to the end of the term pursuant to the terms and conditions of this Piggyback Contract;
- Contract pricing that is lower than anticipated could result in a higher quantity of purchases by Authorized Users than anticipated; and
- Contract pricing that is higher than anticipated could result in a lower quantity of purchases by Authorized Users than anticipated.

By execution of this Piggyback Contract Contractor acknowledges the foregoing and agrees that actual good faith purchasing volumes during the term of this Piggyback Contract could vary substantially from any estimates provided in this Piggyback Contract or previous purchases.

1.3 NYS COMPTROLLER APPROVAL

In accordance with Section 112 of the State Finance Law, this Contract shall not be valid, effective or binding upon the State until such Contract has been approved by the Office of the New York State Comptroller ("OSC"). Purchase orders or other procurement transactions issued under such Contract(s) may also be subject to OSC approval.

2. CONTRACT TERMS AND CONDITIONS

This section sets forth the terms and conditions of the Contract.

2.1 CONTRACT DOCUMENTS AND CONFLICT OF TERMS

This Piggyback Contract shall incorporate the following appendices and attachments as fully as if set forth herein at length. Only documents expressly enumerated below shall be deemed a part of this Piggyback Contract, and references contained in those documents to additional Contractor documents not enumerated below shall be of no force and effect. Conflicts between these documents shall be resolved in the following descending order of precedence.

- A. Appendix A – *Standard Clauses for NYS Contracts* (June 2023);
- B. Appendix C – *Federal Funding Agency Mandatory Terms and Conditions* (October 2023) to the extent applicable;
- C. Piggyback Contract (This Document);
- D. Appendix B – *General Specifications* (April 2016) to the extent applicable;
- E. Attachment 1 – *Pricing*;
- F. Attachment 2 – *Insurance Requirements*;
- G. Attachment 3 – *Report of Contract Usage*;
- H. Master Contract PO-10700-00043390 and any amendments thereto, excluding the Exhibit 7 to Master Contract – Passenger Vehicle and Box Truck Rentals Packet (composed of Rental Jacket Terms and Conditions, Sample Receipt, and Digital Rental Agreement).

2.2 MODIFICATIONS AND ADDITIONS TO MASTER CONTRACT

- A. Exhibit 1, Section 1 Definitions, of the Master Contract, is modified for the following terms:

“Authorized User Data” is modified to add the following: Authorized User retains ownership of all its information and data (Authorized User Data) that Authorized User delivers to Contractor in connection with the utilization of the Services. Contractor may use Authorized User Data for the purposes of providing Services under this Contract and in accordance with Contractor’s privacy policy and the Rental Agreement. In all instances, Contractor shall use and maintain Authorized User Data in accordance with all applicable laws, including all applicable data privacy laws and laws relating to the protection of personally identifiable information.

The term “Master Agreement” may also be referred to as “Master Contract,” both of which shall refer to the NASPO Master Agreement.

“Monthly” shall be added to the definitions and shall reflect the price of a rental for (30) thirty calendar days.

- B. Exhibit 3, Section 3 *Authorized User Responsibilities* of the Master Contract Amendment No. 2, is Amended to add a new Section 3.8 to read as follows:

3.8 New York State Specific Provisions:

1. OUT OF COUNTRY TRAVEL: Authorized User is specifically authorized to drive rental vehicles and box trucks roundtrip to Canada. Authorized Users are not allowed to drive rental vehicles or box trucks to any other country. Contractor specifically agrees that no additional fees (e.g., additional insurances, roadside assistance, etc.) will be charged for these trips.
2. PICK-UP/DROP-OFF SERVICE: Contractor will provide free pick-up and drop-off services to and from the renter's office or home within a 10-mile radius, at participating Off-Airport locations in the United States. After making the reservation, the renter should contact the location to make the arrangement to be picked up.
3. EARLY PICK-UP/AFTER-HOURS DROP-OFF: Contractor will provide early-pick-up service at no additional charge to renters on any day prior to the day of actual rental. User may pick up vehicle during the final hour of branch location standard office hours on the day prior to the rental day. The rental will be adjusted at the time of return or by contacting the Hertz government team. At locations where available, contractor will provide a means for after-hours and weekend vehicle return such as key drop boxes at no additional charge.
4. VEHICLE DELIVERY/PICK-UP: Contractor will provide free vehicle delivery/pick-up service to and from renter's office or home for up to 15 miles one way. Additional charges may apply if you make changes to your booking

within one hour of the scheduled drop-off time. Additional charges may apply if you make changes to your booking within one hour of the scheduled drop-off time. The vehicle delivery/ pick-up service shall not require the renter to return to the rental office for any reason, whatsoever. The delivery will allow the renter to complete any necessary paperwork at the point of delivery (examples may include office or home) and depart from that location.

5. **PERSONAL VEHICLE PARKING:** At all non-airport locations where available, Contractor will provide a secure appropriate parking area for the personal vehicle of a minimum of one authorized user for each vehicle rented for the duration of the rental period at no additional charge when renting from non-airport locations; in lieu of personal vehicle parking the contractor shall offer remote vehicle delivery/pick-up as described above, at no cost.
6. **ALBANY, New York-Branch Location:** Contractor will provide Branch location in downtown Albany, New York with proximity to the Empire State Plaza.
- C. The Parties agree that Exhibit 7 Passenger Vehicle and Box Truck Rentals Packet shall not apply to this Piggyback Contract.

2.3 APPLICABLE LAW

Notwithstanding any terms and conditions in the Master Contract to the contrary, this Piggyback Contract shall be governed by the laws of the State of New York. See Appendix A Section 14 Governing Law. Any claims or actions regarding this Piggyback Contract brought by Contractor against the State shall be brought in a court of competent jurisdiction of the State of New York. See Appendix A Section 16 No Arbitration.

2.4 INDEMNIFICATION BY THE STATE OR AN AUTHORIZED USER

Notwithstanding any terms and conditions in the Master Contract to the contrary, indemnification of the Contractor by the State or an Authorized User is prohibited under the Contract.

2.5 CONTRACT TERM AND EXTENSIONS

The term of this Piggyback Contract shall begin on the date of approval by OSC, pursuant to Section 1.3 *NYS Comptroller Approval*, and shall end upon the expiration or termination of the Master Contract, subject to OGS' right to terminate this Piggyback Contract as provided herein. The term of this Piggyback Contract shall be deemed extended whenever the term of the Master Contract is extended, without the need for the Parties to execute an extension or amendment to this Piggyback Contract.

2.6 PRICE

The price for Services shall either be at the agreed-upon discounts and service rates listed in Attachment 1 – *Pricing Passenger Vehicle Types, Rates and Locations and Box Truck Types, Rates and Locations*, or at a price that is more advantageous to the Authorized User.

Any discounts, pricing or Services offered on the OGS Piggyback Contract or included on an Authorized User invoice must be set forth within the Master Contract Price list or in another Master Contract document and shall be disclosed to and agreed upon in advance by Authorized User.

Any rates for services set forth in the Rental Packet and Information, of the Master Contract, are specifically excluded from this Piggyback Agreement.

2.7 PRICE AND PRODUCT UPDATES

The Attachment 1 – *Pricing* set forth in the Contract may be updated from time to time, without a Contract amendment, to reflect Contractor discount or price changes, and the addition/deletion of Products, that have been approved for the Master Contract pricelist (Exhibit 3.1 (for Passenger Vehicles) and Exhibits 4 and 4.1 (for Box Trucks)) or that have been approved by OGS (for Potential Fees). Contractor must notify OGS when the Master Contract holder has approved a Master Contract pricelist update and provide OGS with an electronic copy of the approval and the approved updated pricelist or discount structure, as applicable. Updates to Attachment 1 – *Pricing* shall not be effective until posted on the OGS website for this Contract.

2.8 BEST PRICING OFFER

During the Contract term, if the Commissioner becomes aware that the Contractor is selling substantially the same or a smaller quantity of a Product outside of this Contract upon the same or similar terms and conditions as that of this Contract at a lower price to a federal, state or local governmental entity, the price under this Contract, after consultation with the Contractor, may be reduced to a lower price on a prospective basis at the discretion of the Commissioner. The Commissioner reserves the right to request information to verify pricing for the purposes of this clause.

Any prompt payment terms (cash discounts) or quantity (volume) discounts which are included in the Master Contract will also be included in this Piggyback Contract.

2.9 CATALOGS AND PRICE SHEETS

Catalogs and price lists shall be provided in accordance with the terms of the Master Contract. Upon request, Contractor shall also assist Authorized Users in the use of such documents.

2.10 PROCUREMENT INSTRUCTIONS FOR AUTHORIZED USERS

The following summary of procurement instructions for Authorized Users shall be published on the OGS website for the resultant Contract Award as a stand-alone document separate from the Contract. OGS reserves the right provide additional Authorized User instructions in the stand-alone document, and to change the instructions in the stand-alone document, once published, in non-material and substantive ways without seeking a Contract amendment.

- A. When utilizing the Contract(s), the Authorized User should be familiar with and follow the terms and conditions governing its use. The Authorized User is responsible for compliance with the requirements of public procurement processes. The Authorized User, when purchasing from OGS Contracts, should also hold the Contractor accountable for compliance with Contract terms, conditions, specifications, and other requirements. Also, in recognition of market fluctuations over time, Authorized Users are encouraged to seek improved pricing whenever possible. Authorized Users have the responsibility to document purchases which should include:
- A statement of need and associated requirements;
 - Obtaining all necessary prior approvals;
 - A summary of the Contract alternatives considered for the purchase, if any; and
 - The reasons supporting the resulting purchase (e.g., show that the selection among multiple Contracts at the time of purchase was the most practical and economical alternative and was in the best interests of the State).
- B. The Contracts resulting from this Solicitation will be Centralized Contracts issued under a multiple award structure. Pursuant to State Finance Law § 163(10)(c), at the time of purchase, Authorized Users must base their selection among multiple Contracts upon which is the most practical and economical alternative that is in the best interests of the State. Authorized Users are also encouraged to seek better than Contract pricing for all items, especially when purchasing in volume, as Contractors may not automatically offer volume discounts.

2.11 ORDERING

Purchase Orders shall be made in accordance with the terms set forth in Appendix B *Purchase Orders*. Authorized Users may submit orders over the phone, and, if available, may submit orders electronically via web-based ordering, e-mail, or facsimile at any time. Orders submitted shall be deemed received by Contractor on the date submitted.

All orders shall reference Contract number, requisition, and/or Purchase Order number (if applicable). Upon Contractor's receipt of an order, confirmation is to be provided to the Authorized User electronically or via facsimile. Order confirmation should be sufficiently detailed, and include, at a minimum, purchase price, date of order, delivery information (if applicable), Authorized User name, and sales representative (if applicable).

2.12 PURCHASING CARD ORDERS

If the Contractor accepts orders using the State's Purchasing Card (see Appendix B *Purchasing Card*), also referred to as the Procurement Card, the Contractor shall not charge or bill the Authorized User for any additional charges related to the use of the Purchasing Card, including but not limited to processing charges, surcharges, or other fees.

2.13 MINIMUM ORDER

If the Master Contract contains minimum order quantities or values, Contractor may elect to honor orders for less than the minimum order.

If the Master Contract does not contain minimum order quantities or values, then there are no minimum order quantities under this Piggyback Contract.

2.14 INVOICING AND PAYMENT

Invoicing and payment shall be made in accordance with the terms set forth in Appendix B *Contract Invoicing*.

The Contractor is required to provide the Authorized User with one invoice for each Purchase Order at the time of delivery. The invoice must include detailed line-item information to allow Authorized Users to verify that pricing at point of receipt matches the Contract price on the original date of order. At a minimum, the following fields must be included on each invoice:

- Contractor Name
- Contractor Billing Address
- Contractor Federal ID Number
- NYS Vendor ID Number
- Account Number
- NYS Contract Number
- Name of Authorized User indicated on the Purchase Order
- NYS Agency Unit ID (if applicable)
- Authorized User's Purchase Order Number
- Order Date
- Invoice Date
- Invoice Number
- Invoice Amount
- Product Descriptions
- Unit Price
- Quantity
- Unit of Measure
- Dates of Service (if applicable)

Cost centers or branch offices within an Authorized User may require separate invoicing as specified by each Authorized User. The Contractor's billing system shall be flexible enough to meet the needs of varying ordering systems in use by different Authorized Users. Visit the following link for further guidance for vendors on invoicing: <https://bsc.ogs.ny.gov/nys-vendors>.

2.15 PROMPT PAYMENTS

Appendix B *Prompt Payments*, applies to this Piggyback Contract. The parties acknowledge that Article 11-A of the State Finance Law requires payments to small businesses to be made within 15 days if the conditions set forth therein are met.

The Federal Prompt Payment Act (or any other law governing payment terms incorporated in the Master Contract) does not apply to the Piggyback Contract regardless of customer.

2.16 PRODUCT RETURNS AND EXCHANGES

In addition to the provisions of Appendix B *Title and Risk of Loss*, *Product Substitution*, and *Rejected Product*, Products returned or exchanged due to quality problems, duplicated shipments, outdated Product, incorrect Product shipped, Contractor errors otherwise not specified, or Products returned or exchanged due to Authorized User errors, shall be replaced with specified Products or the Authorized User shall be credited or refunded for the full purchase price.

Products shall be replaced within 10 business days of written notification to the Contractor of the Authorized User's intent to return or exchange the Product. Contractor can charge only a restocking fee for Product returned or exchanged due to Authorized User error that is determined not to be suitable for resale; the restocking fee cannot exceed the net price of the returned or exchanged Product.

Any credit or refund shall be applied against the next bill/invoice submitted by the Contractor to the Authorized User. If no credit or refund, or only a partial credit or refund, is made in such fashion, the Contractor shall pay to the Authorized User the amount of such credit or refund or portion thereof still outstanding, within 30 calendar days of demand.

2.17 CONTRACT ADMINISTRATION

The Contractor shall provide a sufficient number of Customer Service employees who are knowledgeable and responsive to Authorized User needs and who can effectively service the Contract. Contractor shall also provide an Emergency Contact in the event of an emergency occurring after business hours or on weekend/NYS holidays.

Contractor shall provide a dedicated Contract Administrator to support the updating and management of the Contract on a timely basis. Information regarding the Customer Service, Emergency Contact, and Contract Administrator shall be set forth on the Contract Award Notification (CAN) and on the Contractor Information page for this Contract, which will be posted on the OGS website. Contractor must notify OGS within five Business Days if it's Contract Administrator, Emergency Contact, or Customer Service employees change, and provide an interim contact person until the position is filled. Changes shall be submitted electronically via e-mail to the OGS Contract Management Specialist.

2.18 NYS FINANCIAL SYSTEM (SFS)

New York State is currently operating on an Enterprise Resource Planning (ERP) system, Oracle PeopleSoft software, referred to as the Statewide Financial System (SFS). SFS supports requisition-to-payment processing and financial management functions.

Further information regarding business processes, interfaces, and file layouts currently in place may be found at: <http://www.sfs.ny.gov> and <https://www.osc.ny.gov/state-agencies/gfo/chapter-iii/iii1-statewide-financial-system-sfs-overview>.

2.19 CONTRACTOR'S INSURANCE REQUIREMENTS

The Contractor shall maintain in force at all times during the terms of the Contract, policies of insurance pursuant to the requirements outlined in Attachment 2 – *Insurance Requirements*.

2.20 REPORT OF CONTRACT USAGE

Contractor shall submit Attachment 3 – *Report of Contract Usage* or in another format acceptable to OGS which includes total sales to Authorized Users of this Contract by Contractor, and all authorized resellers, dealers and distributors, if any, no later than 60 days after the close of each calendar quarter. If the Contract period begins or ends in a fractional portion of a reporting period, only the actual Contract sales for this fractional period should be included in the quarterly report.

Contractors shall specify if any authorized resellers, dealers or distributors are NYS Certified Minority- and/or Women-Owned Business Enterprises (MWBES), small business enterprises (SBEs), or Service-Disabled Veteran-Owned Businesses (SDVOBs).

The report is to be submitted electronically via e-mail in Microsoft Excel to OGS Procurement Services, to the attention of the individual listed on the front page of the Contract Award Notification and shall reference the Contract Group Number, Award Number, Contract Number, Sales Period, and Contractor's name.

The report in Attachment 3 – *Report of Contract Usage* contains the minimum information required. Additional related sales information, such as detailed user purchases may be required by OGS and must be supplied upon request. Failure to submit reports on a timely basis may result in Contract cancellation and designation of Contractor as non-responsible.

This Contract may be terminated if, on the one-year anniversary date of the Contract Award, and annually thereafter, the reports required to be filed under this Section show that the Contractor has made less than \$100,000 in sales to any Authorized User under the Contract for the prior year. The Contract may also be terminated for failure to file the reports required under this Section. Termination of the Contract under this Section is in addition to Appendix B *Termination*, and shall take effect upon written notification to the Contractor.

Contractor shall also make the report or the information therein available to NASPO ValuePoint upon request in accordance with the Master Contract.

OGS reserves the right to change the format of the Report of Contract Usage without amending the Contract.

2.21 CONTRACTOR REQUIREMENTS AND PROCEDURES FOR PARTICIPATION BY NEW YORK

STATE CERTIFIED MINORITY- AND WOMEN-OWNED BUSINESS ENTERPRISES AND EQUAL EMPLOYMENT OPPORTUNITIES FOR MINORITY GROUP MEMBERS AND WOMEN

I. New York State Law

Pursuant to New York State Executive Law Article 15-A and Parts 140-145 of Title 5 of the New York Codes, Rules and Regulations ("NYCRR"), the New York State Office of General Services ("OGS") is required to promote opportunities for the maximum feasible participation of New York State-certified Minority- and Women-Owned Business Enterprises ("MWBEs") and the employment of minority group members and women in the performance of OGS contracts.

II. General Provisions

- A. OGS is required to implement the provisions of New York State Executive Law Article 15-A and 5 NYCRR Parts 140-145 ("MWBE Regulations") for all State contracts as defined therein, with a value (1) in excess of \$25,000 for labor, services, equipment, materials, or any combination of the foregoing or (2) in excess of \$100,000 for real property renovations and construction.
- B. The Contractor agrees, in addition to any other nondiscrimination provision of the Contract and at no additional cost to OGS, to fully comply and cooperate with OGS in the implementation of New York State Executive Law Article 15-A and the regulations promulgated thereunder. These requirements include equal employment opportunities for minority group members and women ("EEO") and contracting opportunities for MWBEs. Contractor's demonstration of "good faith efforts" pursuant to 5 NYCRR § 142.8 shall be a part of these requirements. These provisions shall be deemed supplementary to, and not in lieu of, the nondiscrimination provisions required by New York State Executive Law Article 15 (the "Human Rights Law") or other applicable federal, State, or local laws.
- C. Failure to comply with all of the requirements herein may result in a finding of non-responsiveness, a finding of non-responsibility, breach of contract, withholding of funds, suspension or termination of the Contract, and/or such other actions or enforcement proceedings as allowed by the Contract and applicable law.

III. Equal Employment Opportunity (EEO)

- A. The provisions of Article 15-A of the Executive Law and the rules and regulations promulgated thereunder pertaining to equal employment opportunities for minority group members and women shall apply to all Contractors, and any subcontractors, awarded a subcontract over \$25,000 for labor, services, including legal, financial and other professional services, travel, supplies, equipment, materials, or any combination of the foregoing, to be performed for, or rendered or furnished to, the contracting State agency (the "Work") except where the Work is for the beneficial use of the Contractor.
 - 1. Contractor and subcontractors shall undertake or continue existing EEO programs to ensure that minority group members and women are afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability, or marital status. For these purposes, EEO shall apply in the areas of recruitment, employment, job assignment, promotion, upgrading, demotion, transfer, layoff or termination, and rates of pay or other forms of compensation. This requirement does not apply to: (i) the performance of work or the provision of services or any other activity that is unrelated, separate, or distinct from the Contract; or (ii) employment outside New York State.
 - 2. By entering into this Contract, Contractor certifies that the text set forth in clause 12 of Appendix A, attached hereto and made a part hereof, is Contractor's equal employment opportunity policy. In addition, Contractor agrees to comply with the Non-Discrimination Requirements set forth in clause 5 of Appendix A.
- B. Form EEO 100 – Staffing Plan

To ensure compliance with this section, the Contractor agrees to submit, or has submitted with the Bid, a staffing plan on Form EEO 100 to OGS to document the composition of the proposed workforce to be utilized in the performance of the Contract by the specified categories listed, including ethnic background, gender, and federal occupational categories.
- C. NYS Contract System Workforce Utilization Reporting Module (Commodities & Services)

1. The Contractor shall complete and shall require each of its subcontractors to complete a Workforce Audit on a quarterly basis throughout the term of this Contract, by the 10th day of April, July, October, and January. To report the actual workforce utilized in the performance of the Contract by the specified categories listed including ethnic background, gender, and Federal occupational categories. Contractor shall coordinate with its subcontractors to ensure that all workers associated with this Contract are properly counted and reported. To prepare the report, Contractor and its subcontractors shall use the NYS Contract System Workforce Audit Module found at the following website:
<https://ny.newnycontracts.com>.
 2. Separate audits shall be completed by Contractor and all subcontractors utilized on this contract and the Contractor is responsible for ensuring timely submission of the Workforce Audit by their subcontractors.
 3. In limited instances, the Contractor or subcontractor may not be able to separate out the workforce utilized in the performance of the Contract from its total workforce. When a separation can be made, the Contractor or subcontractor shall complete the Workforce Audit and indicate that the information provided relates to the actual workforce utilized on the Contract. When the workforce to be utilized on the Contract cannot be separated out from the Contractor's or subcontractor's total workforce, the Contractor or subcontractor shall complete the Workforce Audit and indicate that the information provided is the Contractor's or subcontractor's total workforce during the subject time frame, not limited to work specifically performed under the Contract.
- D. Contractor shall comply with the provisions of the Human Rights Law and all other State and federal statutory and constitutional non-discrimination provisions. Contractor and subcontractors shall not discriminate against any employee or applicant for employment because of race, creed (religion), color, sex, national origin, sexual orientation, military status, age, disability, predisposing genetic characteristic, marital status, or domestic violence victim status, and shall also follow the requirements of the Human Rights Law with regard to non-discrimination on the basis of prior criminal conviction and prior arrest.

IV. Contract Goals

- A. For purposes of this procurement, OGS conducted a comprehensive search and determined that the Contract does not offer sufficient opportunities to set goals for participation by MWBEs as subcontractors, service providers, or suppliers to Contractor. Contractor is, however, encouraged to make every good faith effort to promote and assist the participation of MWBEs on this Contract for the provision of services and materials. The directory of New York State Certified MWBEs can be viewed at: <https://ny.newnycontracts.com/>. Additionally, following Contract execution, Contractor is encouraged to contact the Division of Minority and Women's Business Development ((518) 292-5250; (212) 803-2414; or (716) 846-8200) to discuss additional methods of maximizing participation by MWBEs on the Contract.
- B. Good Faith Efforts
Pursuant to 5 NYCRR § 142.8, evidence of good faith efforts shall include, but not be limited to, the following:
1. A list of the general circulation, trade, and MWBE-oriented publications and dates of publications in which the Contractor solicited the participation of certified MWBEs as subcontractors/suppliers, copies of such solicitations, and any responses thereto.
 2. A list of the certified MWBEs appearing in the Empire State Development ("ESD") MWBE directory that were solicited for this Contract. Provide proof of dates or copies of the solicitations and copies of the responses made by the certified MWBEs. Describe specific reasons that responding certified MWBEs were not selected.
 3. Descriptions of the Contract documents/plans/specifications made available to certified MWBEs by the Contractor when soliciting their participation and steps taken to structure the scope of work for the purpose of subcontracting with, or obtaining supplies from, certified MWBEs.
 4. A description of the negotiations between the Contractor and certified MWBEs for the purposes of complying with the MWBE goals of this Contract.
 5. Dates of any pre-bid, pre-award, or other meetings attended by Contractor, if any, scheduled by OGS with certified MWBEs whom OGS determined were capable of fulfilling the MWBE goals set in the Contract.
 6. Other information deemed relevant to the request.

V. Fraud

Any suspicion of fraud, waste, or abuse involving the contracting or certification of MWBEs shall be immediately reported to ESD's Division of Minority and Women's Business Development at (855) 373-4692.

ALL FORMS ARE AVAILABLE AT: <https://ogs.ny.gov/MWBE>. Vendor must scroll down to the section titled COMMODITY & SERVICE CONTRACTS and use the appropriate forms under this section only.

2.22 PARTICIPATION OPPORTUNITIES FOR NEW YORK STATE CERTIFIED SERVICE-DISABLED VETERAN OWNED BUSINESSES

Article 3 of the New York State Veterans' Services Law provides for more meaningful participation in public procurement by certified Service-Disabled Veteran-Owned Businesses ("SDVOBs"), thereby further integrating such businesses into New York State's economy. OGS recognizes the need to promote the employment of service-disabled veterans and to ensure that certified service-disabled veteran-owned businesses have opportunities for maximum feasible participation in the performance of OGS contracts.

In recognition of the service and sacrifices made by service-disabled veterans and in recognition of their economic activity in doing business in New York State, Bidders/Contractors are strongly encouraged and expected to consider SDVOBs in the fulfillment of the requirements of the Contract. Such participation may be as subcontractors or suppliers, as protégés, or in other partnering or supporting roles.

For purposes of this procurement, OGS conducted a comprehensive search and determined that the Contract does not offer sufficient opportunities to set specific goals for participation by SDVOBs as subcontractors, service providers, and suppliers to Contractor. Nevertheless, Bidder/Contractor is encouraged to make good faith efforts to promote and assist in the participation of SDVOBs on the Contract for the provision of services and materials. The directory of New York State Certified SDVOBs can be viewed at: <https://ogs.ny.gov/Veterans/>.

Bidder/Contractor is encouraged to contact the Office of General Services' Division of Service-Disabled Veteran's Business Development at 518-474-2015 or VeteranDevelopment@ogs.ny.gov to discuss methods of maximizing participation by SDVOBs on the Contract.

ALL FORMS ARE AVAILABLE AT: <https://ogs.ny.gov/Veterans/>.

2.23 USE OF RECYCLED OR REMANUFACTURED MATERIALS

New York State supports and encourages Contractors to use recycled, remanufactured or recovered materials in the manufacture of Products and packaging to the maximum extent practicable without jeopardizing the performance or intended end use of the Product or packaging unless such use is precluded due to health or safety requirements or Product specifications contained herein. Refurbished or remanufactured components or Products are required to be restored to original performance and regulatory standards and functions and are required to meet all other requirements of this Piggyback Contract. Warranties on refurbished or remanufactured components or Products must be identical to the manufacturer's new equipment warranty or industry's normal warranty when remanufacturer does not offer new equipment. See Appendix B *Remanufactured, Recycled, Recyclable or Recovered Materials*.

2.24 BULK DELIVERY AND ALTERNATE PACKAGING

New York State encourages the use of innovative packaging that reduces the weight of packaging and the generation of packaging waste. A Contractor is encouraged to use reusable materials and containers and to utilize packaging configurations that take advantage of storage containers designed to be part of the Product for the shipment of multi-unit purchases. Authorized Users are urged to inquire about these programs at the time of purchase and determine the best solution for their needs. The following applies to Product packaging.

A. Packaging is REQUIRED to have the following sustainability attributes:

1. Pursuant to NYS Hazardous Packaging Law Section 37-0205, the vendor is prohibited from offering packaging or packaging components (inks, dyes, pigments, adhesives, stabilizers, or any other additives) with lead, cadmium, mercury, or hexavalent chromium at concentration levels exceeding 100 parts per million by weight (0.01%).
2. Pursuant to NYS Expanded Polystyrene Foam Container and Loose Packaging Law Section 27-3003, the vendor is prohibited from offering polystyrene loose fill packaging.

B. Verification of Packaging Requirements

At the request of OGS or the Authorized User, the Contractor must provide verification of compliance with one (1) or more of the required sustainability attributes for packaging. OGS and the Authorized User also reserve the right

to request information documenting other Contractor environmental claims. The following types of verification documentation will be accepted:

- Third-party certification
- Product test results
- Compliance certification or affidavit signed by the manufacturer
- Other acceptable documentation as approved by OGS or the Authorized User

2.25 SURPLUS/TAKE-BACK/RECYCLING

The Contractor is encouraged to offer Product and packaging takeback and recycling services for its Products and manufacturers must offer such services for electronic equipment (see Paragraph C below). Takeback services may include those offered by the manufacturer or the Contractor. When offered, the Contractor should provide the OGS Contract Manager with, at a minimum, a list of accepted Products and packaging materials, estimated pricing (if applicable), and contact information for the service.

- A State agency is reminded of its obligation to comply with the NY State Finance Law §167, Transfer and Disposal of Personal Property, and §168, The Management of Surplus Computer Equipment, regarding transfer and disposal of surplus personal property before utilizing take-back, recycling, or other options for disposition of equipment that is still in operable condition.
- If Contractor offers a take-back/recycling program, then Contractor shall provide a record of disposition to each Authorized User who participates in the take-back/recycling program for units transferred for disposition. Contractor shall provide documentation that the units were disposed of in an environmentally sound manner in compliance with applicable local, state and federal laws. See paragraph C below for specific requirements governing electronic equipment recycling.
- The NYS Department of Environmental Conservation (“DEC”) Electronic Equipment Recycling and Reuse Act (“Act”) (Environmental Conservation Law, Article 27, Title 26, Electronic Equipment Recycling and Reuse), requires manufacturers to establish a convenient system for the collection, handling, and recycling or reuse of electronic waste. If Contractor is a manufacturer of electronic equipment covered by the Act, Contractor agrees to comply with the requirements of the Act. More information regarding the Act can be found on the DEC website at: <http://www.dec.ny.gov/chemical/65583.html>.
- If a Contractor offers a take-back/recycling program or offers an electronic equipment recycling program pursuant to the Act, and an Authorized User participates in same, then the Authorized User shall ensure the destruction of all data from any hard drives surrendered with the machines/covered electronic equipment. Contractor shall not require an Authorized User to surrender the hard drive, as an Authorized User may wish to retain the hard drive for security purposes. Contractor shall advise the Authorized User in advance if the retention of the hard drive results in additional fees or reduction in trade-in value. It is recommended that an Authorized User use a procedure for ensuring the destruction of confidential data stored on hard drives or other storage media that meets or exceeds the National Institute of Standards and Technology (“NIST”) Guidelines for Media Sanitation as found in NIST Special Publication 800-88.

2.26 ENVIRONMENTAL SUSTAINABILITY AND NYS EXECUTIVE ORDER NUMBER 22

New York State is committed to environmental sustainability, and seeks to minimize the environmental impact of any Products that the State Procures. Executive Order No. 22 *Leading By Example: Directing State Agencies to Adopt a Sustainability and Decarbonization Program* (“EO 22”), requires State Agencies, authorities, and public benefit corporations (“Affected Entities”) to follow GreenNY procurement specifications for commodities, services and technology. The GreenNY specifications consider a wide range of factors including avoidance of toxic substances, pollution reduction and prevention, sustainable manufacturing, reduction of greenhouse gas emissions, packaging, and water conservation. Resources are available on the OGS website at <https://ogs.ny.gov/greenny-purchasing-requirements-and-tools> for procurement managers and Contractors to learn about which Contracts provide environmentally preferable Products.

A. GreenNY Specifications

A list of GreenNY specifications is located on the OGS website at <https://ogs.ny.gov/greenny/approved-greenny-specifications>. Specification(s) currently applicable to this Contract for Passenger Vehicle Rentals is located on the

OGS website at: <https://ogs.ny.gov/greenny/passenger-vehicles>.

B. Product Labeling per GreenNY Specifications

Over the life of the Contract, the Contractor must label the environmental attributes of all environmentally preferable Products per the GreenNY specifications, or other applicable environmental specifications for this Contract, on its Contract pricelist (see Attachment 1 – *Pricing*), and in any catalogs, marketing materials, or online ordering portal associated with this Contract.

Contractor shall also note Products that meet GreenNY Specifications on Contract Usage Reports (see Section 2.20 *Report of Contract Usage*), in the format requested by OGS.

All claims made about the environmental attributes of the Products and packaging offered shall be consistent with the Federal Trade Commission's (FTC's) [Guidelines for the Use of Environmental Marketing Terms](#). The State of New York reserves the right to require the Contractor to remove any environmental claims that are false, vague, misleading or unsubstantiated in catalogs, price sheets, websites or other marketing materials that are provided to the Authorized User under this Contract.

C. Verification of Contractor Compliance with GreenNY Requirements and Other Environmental Claims

At the request of OGS or the Authorized User, Contractor must provide verification of Product and packaging compliance with GreenNY specifications, required third-party certification(s), minimum amount of recycled content, or other environmental attributes required in the Contract. OGS and the Authorized User also reserve the right to request information documenting the Product and packaging desirable attributes and other Contractor environmental claims. The following types of verification documentation will be accepted:

- Third-party certification
- Product test results
- Compliance certification or affidavit signed by the manufacturer
- Other acceptable documentation as approved by OGS or the Authorized User

2.27 CONSUMER PRODUCTS CONTAINING MERCURY

Contractor shall comply with the requirements of Title 21 of Article 27 of the NYS Environmental Conservation Law regarding restrictions on the sale, purchasing, labeling and management of any products containing elemental mercury under this Piggyback Contract.

2.28 DIESEL EMISSION REDUCTION ACT

Pursuant to N.Y. Environmental Conservation Law § 19-0323 (the "Law"), it is a requirement that heavy duty diesel vehicles in excess of 8,500 pounds use the best available retrofit technology ("BART") and ultra-low sulfur diesel fuel ("ULSD"). The requirement of the Law applies to all vehicles owned, operated by or on behalf of, or leased by State Agencies and State or regional public authorities. It also requires that such vehicles owned, operated by or on behalf of, or leased by State Agencies and State or regional public authorities with more than half of its governing body appointed by the Governor utilize BART.

The Law may be applicable to vehicles used by Contractors "on behalf of" State Agencies and public authorities and require certain reports from Contractors. All heavy duty diesel vehicles must have BART by the deadline provided in the Law. The Law also provides a list of exempted vehicles. Regulations set forth in 6 NYCRR Parts 248 and 249 provide further guidance. The Contractor hereby certifies and warrants that all heavy duty vehicles, as defined in the Law, to be used under this Contract, will comply with the specifications and provisions of the Law, and 6 NYCRR Parts 248 and 249.

2.29 PROHIBITION ON CONTRACTING FOR CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT

In accordance with Section 889 of the National Defense Authorization Act (NDAA) for fiscal year 2019, under this Contract or subcontract thereunder, Contractor or Subcontractor shall not provide to the State or Authorized User any equipment, system, or service that uses covered telecommunications equipment or services, as defined by the NDAA, as a substantial or essential component of any system, or as critical technology as part of any system, unless an exception applies or the covered telecommunications equipment or services are covered by a waiver, as set forth in the NDAA and the rules and

Contract PS70687, The Hertz Corporation

regulations promulgated thereunder.

2.30 OVERLAPPING CONTRACT PRODUCTS

Products/services available under this Piggyback Contract may also be available from other New York State contracts. Authorized Users will be advised to select the most cost-effective procurement alternative that meets their program requirements, and to document the basis for this selection in the procurement record.

2.31 NEW YORK STATE VENDOR RESPONSIBILITY

The Contractor shall at all times during the Piggyback Contract term remain responsible. The Contractor agrees, if requested by the Commissioner of OGS, to present evidence of its continuing legal authority to do business in New York State, integrity, experience, ability, prior performance, and organizational and financial capacity.

The Commissioner of OGS, in his or her sole discretion, reserves the right to suspend any or all activities under this Piggyback Contract, at any time, when he or she discovers information that calls into question the responsibility of the Contractor. In the event of such suspension, the Contractor will be given written notice outlining the particulars of such suspension. Upon issuance of such notice, the Contractor must comply with the terms of the suspension order. Activity under the Piggyback Contract may resume at such time as the Commissioner of OGS issues a written notice authorizing a resumption of performance under the Piggyback Contract.

The Contractor agrees that if it is found by the State that Contractor's responses to the Questionnaire were intentionally false or intentionally incomplete, on such finding, the Commissioner may terminate the Piggyback Contract.

Upon written notice to the Contractor, and a reasonable opportunity to be heard with appropriate OGS officials or staff, the Piggyback Contract may be terminated by the Commissioner of OGS at the Contractor's expense where the Contractor is determined by the Commissioner of OGS to be non-responsible. In such event, the Commissioner of OGS may complete the contractual requirements in any manner he or she may deem advisable and pursue available legal or equitable remedies for breach.

In no case shall such termination of the Piggyback Contract by the State be deemed a breach thereof, nor shall the State be liable for any damages for lost profits or otherwise, which may be sustained by the Contractor as a result of such termination.

2.32 "OGS OR LESS" GUIDELINES

Purchases of the Services included in the Piggyback Contract are subject to the "OGS or Less" provisions of State Finance Law § 163(3)(a)(v). This means that State Agencies can purchase Services from sources other than the Contractor provided that such Services are substantially similar in form, function or utility to the Services herein and are (1) lower in price and/or (2) available under terms which are more economically efficient to the State Agency (e.g. delivery terms, warranty terms, etc.).

Agencies are reminded that they must provide the State Contractor an opportunity to match the non-Contract savings at least two business days prior to purchase. In addition, purchases made under "OGS or Less" flexibility must meet all requirements of law including, but not limited to, advertising in the New York State Contract Reporter, prior approval of the Office of the State Comptroller and competitive bidding of requirements exceeding the discretionary threshold. State Agencies should refer to Procurement Council Guidelines for additional information.

2.33 NON-STATE AGENCIES PARTICIPATION IN CENTRALIZED CONTRACTS

New York State political subdivisions and others authorized by New York State law may participate in Centralized Contracts. These include, but are not limited to, local governments, public authorities, public school and fire districts, public and nonprofit libraries, and certain other nonpublic/nonprofit organizations. See Appendix B *Participation in Centralized Contracts*. For Purchase Orders issued by the Port Authority of New York and New Jersey (or any other authorized entity that may have delivery locations adjacent to New York State), the terms of the *Price* clause shall be modified to include delivery to locations adjacent to New York State.

Upon request, all eligible non-State agencies must furnish Contractors with the proper tax exemption certificates and documentation certifying eligibility to use State contracts. A list of categories of eligible entities is available on the OGS web site (<https://ogs.ny.gov/procurement/nys-laws-extending-use-state-centralized-contracts>). Questions regarding an organization's eligibility to purchase from New York State Contracts may also be directed to NYS Procurement Services Customer Services at 518-474-6717.

2.34 NEW ACCOUNTS

Contractor may ask State Agencies and other Authorized Users to provide information in order to facilitate the opening of a customer account, including documentation of eligibility to use New York State Contracts, agency code, name, address, and contact person. State Agencies shall not be required to provide credit references.

2.35 CONTRACT MODIFICATIONS

- A. Piggyback Contract Modifications
Any modifications to this Piggyback Contract, must be made by an instrument in writing executed by the Parties, and subject to approval by OSC.
- B. Master Contract Modifications
Contractor shall submit copies of any modifications to the Master Contract terms and conditions to OGS for review prior to enactment. Subject to approval by OSC, if required, OGS may accept a modification to the Master Contract in full. If the Master Contract modification requires a modification to this Contract, it shall be made in accordance with Paragraph A above. See Section 2.7 *Price and Product Updates* above, for modifications to the Master Contract pricelist.
- C. Authorized Users
An Authorized User shall not have the authority to accept any requests for modifications to the Piggyback Contract, which must be handled as outlined in Paragraph A of this section. However, in accordance with Appendix B *Modification of Contract Terms*, in a specific transaction an Authorized User shall have the authority to accept an offer from Contractor for more advantageous terms and pricing than those provided under this Piggyback Contract.

2.36 CONTRACT DOCUMENTS; ELECTRONIC FORMAT

OGS requires Contractor to submit all documents to OGS in an electronic format, including electronic copies of documents that require original signatures. Documents requested by OGS should be submitted in the format specified by OGS, which may include a requirement for an electronic signature that has been generated by software (e.g., DocuSign or Adobe Acrobat Sign). Contractor is responsible for retaining all copies and originals (if applicable) of documents submitted to OGS for the term of the Contract and any extensions thereof, and for a period of six (6) years after the term of the contract has ended. This requirement includes both electronic documents, and original paper documents with required original signatures that have been scanned and submitted electronically. Contractor shall submit such retained documents to OGS upon request. If Contractor seeks to assign the Contract during the term, Contractor shall provide all documents relating to the bid and Contract that it has retained to the successor Contractor (transferee/assignee) upon OGS consent to the assignment.

3. GENERAL PROVISIONS

3.1 NOTICES

Unless otherwise provided in the Contract, notices, demands, designations, certificates, requests, offers, consents, approvals, and other instruments ("Notices") given pursuant to this Contract shall be in writing to the Parties' respective representative and shall be validly given when e-mailed, mailed by registered or certified mail, or hand delivered.

The Parties may, from time to time, specify any address for purpose of notices under this Contract by giving fifteen (15) days written notice to the other party. The Parties agree to mutually designate individuals as their respective representatives for purposes of this Contract. Contact information for the designated individuals will be set forth on the Contract Award Notification (CAN) and on the Contractor Information page for this Contract, which will be posted on the OGS website.

3.2 CAPTIONS

The captions contained in this Piggyback Contract are intended for convenience and reference purposes only and shall in no way be deemed to define or limit any provision thereof.

3.3 SEVERABILITY

If any provision of this Piggyback Contract is deemed invalid or unenforceable, such determination shall have no effect on the balance of the Piggyback Contract, which shall be enforced and interpreted as if such provision was never included in the Piggyback Contract.

3.4 COUNTERPARTS

This Piggyback Contract may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute the same Contract. Any signature page of any such counterpart may be attached or appended to any counterpart to complete a fully executed counterpart of this Contract, and shall bind such party.

3.5 ENTIRE AGREEMENT

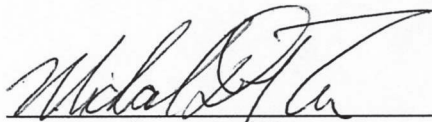
This Piggyback Contract and the referenced appendices and attachments constitute the entire agreement between the Parties hereto and no statement, promise, condition, understanding, inducement or representation, oral or written, expressed or implied, which is not contained herein shall be binding or valid, and the Piggyback Contract shall not be changed, modified or altered in any manner except as provided in Section 2.35 of this Piggyback Contract, Contract Modifications

GROUP 72001, Award PGB-23403 – PASSENGER VEHICLE AND BOX TRUCK RENTALS (STATEWIDE)

IN WITNESS WHEREOF, the Parties have executed this Piggyback Contract as of the date last written below, and the Piggyback Contract shall become effective and binding on the date of OSC approval. The Parties further hereby certify that original copies of this executed and approved signature page will be affixed, upon final approval, to exact copies of this Piggyback Contract being executed simultaneously herewith. The acknowledgment must be fully and properly executed by an authorized person. By signing, you certify your express authority to sign on behalf of yourself, your company, or other entity and full knowledge and acceptance of this Piggyback Contract, Appendix A *Standard Clauses For New York State Contracts* (June 2023), Appendix B *General Specifications* (April 2016) as applicable to Contractor's rental vehicle services, and State Finance Law § 139-j and § 139-k (Procurement Lobbying), and that all information provided is complete, true and accurate. By signing, Contractor affirms that it understands and agrees to comply with the OGS procedures relative to permissible contacts as required by State Finance Law § 139-j(3) and § 139-j(6)(b).

CONTRACTOR

Signature:



Printed Name:

Michael De Rosa

Title:

Sr. Director Gen Sales

Date:

8-11-26

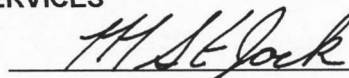
Company Name: The Hertz Corporation

Federal ID: 131938568

NYS Vendor ID: 1000051614

**THE PEOPLE OF THE STATE OF NEW YORK,
ACTING BY AND THROUGH THE COMMISSIONER
OF GENERAL SERVICES**

Signature:



Printed Name:

Michelle St. Jock

Title:

Assistant Director

Date:

8/20/2026

Office of General Services

**NEW YORK STATE OFFICE OF THE STATE
COMPTROLLER****APPROVED**

DEPT. OF AUDIT & CONTROL

Oct 22 2026

James M. Iwaneczko

FOR THE STATE COMPTROLLER

INDIVIDUAL, CORPORATION, PARTNERSHIP, OR LLC ACKNOWLEDGMENTSTATE OF VIRGINIA }

: SS:

COUNTY OF FAIRFAX }

On the 11th day of August in the year 2026, before me personally appeared Michael DeDosa, known to me to be the person who executed the foregoing instrument, who, being duly sworn by me did depose and say that he maintains an office at

44074 Mercure Circle Sterling, VA 20166

and further that:

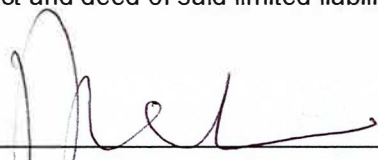
[Check One]

☐ If an individual): he executed the foregoing instrument in his/her name and on his/her own behalf.

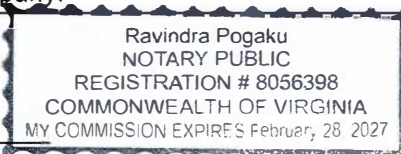
☒ If a corporation): he is the Senior Director Government Sales of The Hertz Corporation, the corporation described in said instrument; that, by authority of the Board of Directors of said corporation, he is authorized to execute the foregoing instrument on behalf of the corporation for purposes set forth therein; and that, pursuant to that authority, he executed the foregoing instrument in the name of and on behalf of said corporation as the act and deed of said corporation.

☐ If a partnership): he is the _____ of _____, the partnership described in said instrument; that, by the terms of said partnership, he is authorized to execute the foregoing instrument on behalf of the partnership for purposes set forth therein; and that, pursuant to that authority, he executed the foregoing instrument in the name of and on behalf of said partnership as the act and deed of said partnership.

☐ If a limited liability company): he is a duly authorized member of _____, LLC, the limited liability company described in said instrument; that, he is authorized to execute the foregoing instrument on behalf of the limited liability company for purposes set forth therein; and that, pursuant to that authority, he executed the foregoing instrument in the name of and on behalf of said limited liability company as the act and deed of said limited liability company.



Signature of Notary Public

Notary Public Registration No. 8056398State VIRGINIACity/County of FAIRFAX

Commonwealth of Virginia

The foregoing instrument was acknowledged before me this 11th day of Aug. 2026by Michael DeDosa, Notary PublicReg. # 8056398 Com. Exp. Feb 28, 2027

APPENDIX A

STANDARD CLAUSES FOR NEW YORK STATE CONTRACTS

**PLEASE RETAIN THIS DOCUMENT
FOR FUTURE REFERENCE.**

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STANDARD CLAUSES FOR NYS CONTRACTS

The parties to the attached contract, license, lease, amendment or other agreement of any kind (hereinafter, “the contract” or “this contract”) agree to be bound by the following clauses which are hereby made a part of the contract (the word “Contractor” herein refers to any party other than the State, whether a contractor, licenser, licensee, lessor, lessee or any other party):

1. EXECUTORY CLAUSE. In accordance with Section 41 of the State Finance Law, the State shall have no liability under this contract to the Contractor or to anyone else beyond funds appropriated and available for this contract.

2. NON-ASSIGNMENT CLAUSE. In accordance with Section 138 of the State Finance Law, this contract may not be assigned by the Contractor or its right, title or interest therein assigned, transferred, conveyed, sublet or otherwise disposed of without the State’s previous written consent, and attempts to do so are null and void. Notwithstanding the foregoing, such prior written consent of an assignment of a contract let pursuant to Article XI of the State Finance Law may be waived at the discretion of the contracting agency and with the concurrence of the State Comptroller where the original contract was subject to the State Comptroller’s approval, where the assignment is due to a reorganization, merger or consolidation of the Contractor’s business entity or enterprise. The State retains its right to approve an assignment and to require that any Contractor demonstrate its responsibility to do business with the State. The Contractor may, however, assign its right to receive payments without the State’s prior written consent unless this contract concerns Certificates of Participation pursuant to Article 5-A of the State Finance Law.

3. COMPTROLLER’S APPROVAL. In accordance with Section 112 of the State Finance Law, if this contract exceeds \$50,000 (or \$75,000 for State University of New York or City University of New York contracts for goods, services, construction and printing, and \$150,000 for State University Health Care Facilities) or if this is an amendment for any amount to a contract which, as so amended, exceeds said statutory amount, or if, by this contract, the State agrees to give something other than money when the value or reasonably estimated value of such consideration exceeds \$25,000, it shall not be valid, effective or binding upon the State until it has been approved by the State Comptroller and filed in his office. Comptroller’s approval of contracts let by the Office of General Services, either for itself or its customer agencies by the Office of General Services Business Services Center, is required when such contracts exceed \$85,000. Comptroller’s approval of contracts established as centralized contracts through the Office of General Services is required when such contracts exceed \$125,000, and when a purchase order or other procurement transaction issued under such centralized contract exceeds \$200,000.

4. WORKERS’ COMPENSATION BENEFITS. In accordance with Section 142 of the State Finance Law, this contract shall be void and of no force and effect unless the Contractor shall provide and maintain coverage during the life of this contract for the benefit of such employees as are required to be covered by the provisions of the Workers’ Compensation Law.

5. NON-DISCRIMINATION REQUIREMENTS. To the extent required by Article 15 of the Executive Law (also known as the Human Rights Law) and all other State and Federal statutory and constitutional non-discrimination provisions, the Contractor will not discriminate against any employee or applicant for employment, nor subject any individual to harassment, because of age, race, creed, color, national origin, citizenship or immigration status, sexual orientation, gender identity or expression, military status, sex, disability, predisposing genetic characteristics, familial status, marital status, or domestic violence victim status or because the individual has opposed any practices forbidden under the Human Rights Law or has filed a complaint, testified, or assisted in any proceeding under the Human Rights Law. Furthermore, in accordance with Section 220-e of the Labor Law, if this is a contract for the construction, alteration or repair of any public building or public work or for the manufacture, sale or distribution of materials, equipment or supplies, and to the extent that this contract shall be performed within the State of New York, Contractor agrees that neither it nor its subcontractors shall, by reason of race, creed, color, disability, sex, or national origin: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. If this is a building service contract as defined in Section 230 of the Labor Law, then, in accordance with Section 239 thereof, Contractor agrees that neither it nor its subcontractors shall by reason of race, creed, color, national origin, age, sex or disability: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. Contractor is subject to fines of \$50.00 per person per day for any violation of Section 220-e or Section 239 as well as possible termination of this contract and forfeiture of all moneys due hereunder for a second or subsequent violation.

6. WAGE AND HOURS PROVISIONS. If this is a public work contract covered by Article 8 of the Labor Law or a building service contract covered by Article 9 thereof, neither Contractor’s employees nor the employees of its subcontractors may be required or permitted to work more than the number of hours or days stated in said statutes, except as otherwise provided in the Labor Law and as set forth in prevailing wage and supplement schedules issued by the State Labor Department. Furthermore, Contractor and its subcontractors must pay at least the prevailing wage rate and pay or provide the prevailing supplements, including the premium rates for overtime pay, as determined by the State Labor Department in

accordance with the Labor Law. Additionally, effective April 28, 2008, if this is a public work contract covered by Article 8 of the Labor Law, the Contractor understands and agrees that the filing of payrolls in a manner consistent with Subdivision 3-a of Section 220 of the Labor Law shall be a condition precedent to payment by the State of any State approved sums due and owing for work done upon the project.

7. NON-COLLUSIVE BIDDING CERTIFICATION. In accordance with Section 139-d of the State Finance Law, if this contract was awarded based upon the submission of bids, Contractor affirms, under penalty of perjury, that its bid was arrived at independently and without collusion aimed at restricting competition. Contractor further affirms that, at the time Contractor submitted its bid, an authorized and responsible person executed and delivered to the State a non-collusive bidding certification on Contractor's behalf.

8. INTERNATIONAL BOYCOTT PROHIBITION. In accordance with Section 220-f of the Labor Law and Section 139-h of the State Finance Law, if this contract exceeds \$5,000, the Contractor agrees, as a material condition of the contract, that neither the Contractor nor any substantially owned or affiliated person, firm, partnership or corporation has participated, is participating, or shall participate in an international boycott in violation of the federal Export Administration Act of 1979 (50 USC App. Sections 2401 et seq.) or regulations thereunder. If such Contractor, or any of the aforesaid affiliates of Contractor, is convicted or is otherwise found to have violated said laws or regulations upon the final determination of the United States Commerce Department or any other appropriate agency of the United States subsequent to the contract's execution, such contract, amendment or modification thereto shall be rendered forfeit and void. The Contractor shall so notify the State Comptroller within five (5) business days of such conviction, determination or disposition of appeal (2 NYCRR § 105.4).

9. SET-OFF RIGHTS. The State shall have all of its common law, equitable and statutory rights of set-off. These rights shall include, but not be limited to, the State's option to withhold for the purposes of set-off any moneys due to the Contractor under this contract up to any amounts due and owing to the State with regard to this contract, any other contract with any State department or agency, including any contract for a term commencing prior to the term of this contract, plus any amounts due and owing to the State for any other reason including, without limitation, tax delinquencies, fee delinquencies or monetary penalties relative thereto. The State shall exercise its set-off rights in accordance with normal State practices including, in cases of set-off pursuant to an audit, the finalization of such audit by the State agency, its representatives, or the State Comptroller.

10. RECORDS. The Contractor shall establish and maintain complete and accurate books, records, documents, accounts and other evidence directly pertinent to performance under this contract (hereinafter, collectively, the "Records"). The Records

must be kept for the balance of the calendar year in which they were made and for six (6) additional years thereafter. The State Comptroller, the Attorney General and any other person or entity authorized to conduct an examination, as well as the agency or agencies involved in this contract, shall have access to the Records during normal business hours at an office of the Contractor within the State of New York or, if no such office is available, at a mutually agreeable and reasonable venue within the State, for the term specified above for the purposes of inspection, auditing and copying. The State shall take reasonable steps to protect from public disclosure any of the Records which are exempt from disclosure under Section 87 of the Public Officers Law (the "Statute") provided that: (i) the Contractor shall timely inform an appropriate State official, in writing, that said records should not be disclosed; and (ii) said records shall be sufficiently identified; and (iii) designation of said records as exempt under the Statute is reasonable. Nothing contained herein shall diminish, or in any way adversely affect, the State's right to discovery in any pending or future litigation.

11. IDENTIFYING INFORMATION AND PRIVACY NOTIFICATION. (a) Identification Number(s). Every invoice or New York State Claim for Payment submitted to a New York State agency by a payee, for payment for the sale of goods or services or for transactions (e.g., leases, easements, licenses, etc.) related to real or personal property must include the payee's identification number. The number is any or all of the following: (i) the payee's Federal employer identification number, (ii) the payee's Federal social security number, and/or (iii) the payee's Vendor Identification Number assigned by the Statewide Financial System. Failure to include such number or numbers may delay payment. Where the payee does not have such number or numbers, the payee, on its invoice or Claim for Payment, must give the reason or reasons why the payee does not have such number or numbers.

(b) Privacy Notification. (1) The authority to request the above personal information from a seller of goods or services or a lessor of real or personal property, and the authority to maintain such information, is found in Section 5 of the State Tax Law. Disclosure of this information by the seller or lessor to the State is mandatory. The principal purpose for which the information is collected is to enable the State to identify individuals, businesses and others who have been delinquent in filing tax returns or may have understated their tax liabilities and to generally identify persons affected by the taxes administered by the Commissioner of Taxation and Finance. The information will be used for tax administration purposes and for any other purpose authorized by law. (2) The personal information is requested by the purchasing unit of the agency contracting to purchase the goods or services or lease the real or personal property covered by this contract or lease. The information is maintained in the Statewide Financial System by the Vendor Management Unit within the Bureau of State Expenditures, Office of the State Comptroller, 110 State Street, Albany, New York 12236.

12. EQUAL EMPLOYMENT OPPORTUNITIES FOR MINORITIES AND WOMEN.

In accordance with Section 312 of the Executive Law and 5 NYCRR Part 143, if this contract is: (i) a written agreement or purchase order instrument, providing for a total expenditure in excess of \$25,000.00, whereby a contracting agency is committed to expend or does expend funds in return for labor, services, supplies, equipment, materials or any combination of the foregoing, to be performed for, or rendered or furnished to the contracting agency; or (ii) a written agreement in excess of \$100,000.00 whereby a contracting agency is committed to expend or does expend funds for the acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon; or (iii) a written agreement in excess of \$100,000.00 whereby the owner of a State assisted housing project is committed to expend or does expend funds for the acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon for such project, then the following shall apply and by signing this agreement the Contractor certifies and affirms that it is Contractor's equal employment opportunity policy that:

(a) The Contractor will not discriminate against employees or applicants for employment because of race, creed, color, national origin, sex, age, disability or marital status, shall make and document its conscientious and active efforts to employ and utilize minority group members and women in its work force on State contracts and will undertake or continue existing programs of affirmative action to ensure that minority group members and women are afforded equal employment opportunities without discrimination. Affirmative action shall mean recruitment, employment, job assignment, promotion, upgradings, demotion, transfer, layoff, or termination and rates of pay or other forms of compensation;

(b) at the request of the contracting agency, the Contractor shall request each employment agency, labor union, or authorized representative of workers with which it has a collective bargaining or other agreement or understanding, to furnish a written statement that such employment agency, labor union or representative will not discriminate on the basis of race, creed, color, national origin, sex, age, disability or marital status and that such union or representative will affirmatively cooperate in the implementation of the Contractor's obligations herein; and

(c) the Contractor shall state, in all solicitations or advertisements for employees, that, in the performance of the State contract, all qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.

Contractor will include the provisions of "(a), (b) and (c)" above, in every subcontract over \$25,000.00 for the construction, demolition, replacement, major repair, renovation, planning or design of real property and improvements thereon (the "Work") except where the Work is for the beneficial use of the Contractor. Section 312 does not

apply to: (i) work, goods or services unrelated to this contract; or (ii) employment outside New York State. The State shall consider compliance by a contractor or subcontractor with the requirements of any federal law concerning equal employment opportunity which effectuates the purpose of this clause. The contracting agency shall determine whether the imposition of the requirements of the provisions hereof duplicate or conflict with any such federal law and if such duplication or conflict exists, the contracting agency shall waive the applicability of Section 312 to the extent of such duplication or conflict. Contractor will comply with all duly promulgated and lawful rules and regulations of the Department of Economic Development's Division of Minority and Women's Business Development pertaining hereto.

13. CONFLICTING TERMS. In the event of a conflict between the terms of the contract (including any and all attachments thereto and amendments thereof) and the terms of this Appendix A, the terms of this Appendix A shall control.

14. GOVERNING LAW. This contract shall be governed by the laws of the State of New York except where the Federal supremacy clause requires otherwise.

15. LATE PAYMENT. Timeliness of payment and any interest to be paid to Contractor for late payment shall be governed by Article 11-A of the State Finance Law to the extent required by law.

16. NO ARBITRATION. Disputes involving this contract, including the breach or alleged breach thereof, may not be submitted to binding arbitration (except where statutorily authorized), but must, instead, be heard in a court of competent jurisdiction of the State of New York.

17. SERVICE OF PROCESS. In addition to the methods of service allowed by the State Civil Practice Law & Rules ("CPLR"), Contractor hereby consents to service of process upon it by registered or certified mail, return receipt requested. Service hereunder shall be complete upon Contractor's actual receipt of process or upon the State's receipt of the return thereof by the United States Postal Service as refused or undeliverable. Contractor must promptly notify the State, in writing, of each and every change of address to which service of process can be made. Service by the State to the last known address shall be sufficient. Contractor will have thirty (30) calendar days after service hereunder is complete in which to respond.

18. PROHIBITION ON PURCHASE OF TROPICAL HARDWOODS. The Contractor certifies and warrants that all wood products to be used under this contract award will be in accordance with, but not limited to, the specifications and provisions of Section 165 of the State Finance Law, (Use of Tropical Hardwoods) which prohibits purchase and use of tropical hardwoods, unless specifically exempted, by the State or any governmental agency or political subdivision or public benefit corporation. Qualification for an exemption under this

law will be the responsibility of the contractor to establish to meet with the approval of the State.

In addition, when any portion of this contract involving the use of woods, whether supply or installation, is to be performed by any subcontractor, the prime Contractor will indicate and certify in the submitted bid proposal that the subcontractor has been informed and is in compliance with specifications and provisions regarding use of tropical hardwoods as detailed in § 165 State Finance Law. Any such use must meet with the approval of the State; otherwise, the bid may not be considered responsive. Under bidder certifications, proof of qualification for exemption will be the responsibility of the Contractor to meet with the approval of the State.

19. MACBRIDE FAIR EMPLOYMENT PRINCIPLES. In accordance with the MacBride Fair Employment Principles (Chapter 807 of the Laws of 1992), the Contractor hereby stipulates that the Contractor either (a) has no business operations in Northern Ireland, or (b) shall take lawful steps in good faith to conduct any business operations in Northern Ireland in accordance with the MacBride Fair Employment Principles (as described in Section 165 of the New York State Finance Law), and shall permit independent monitoring of compliance with such principles.

20. OMNIBUS PROCUREMENT ACT OF 1992. It is the policy of New York State to maximize opportunities for the participation of New York State business enterprises, including minority- and women-owned business enterprises as bidders, subcontractors and suppliers on its procurement contracts.

Information on the availability of New York State subcontractors and suppliers is available from:

NYS Department of Economic Development
Division for Small Business and Technology Development
625 Broadway
Albany, New York 12245
Telephone: 518-292-5100

A directory of certified minority- and women-owned business enterprises is available from:

NYS Department of Economic Development
Division of Minority and Women's Business Development
633 Third Avenue 33rd Floor
New York, NY 10017
646-846-7364
email: mwbebusinessdev@esd.ny.gov
<https://ny.newnycontracts.com/FrontEnd/searchcertifieddirectory.asp>

The Omnibus Procurement Act of 1992 (Chapter 844 of the Laws of 1992, codified in State Finance Law § 139-i and Public Authorities Law § 2879(3)(n)-(p)) requires that by signing this bid proposal or contract, as applicable, Contractors certify that whenever the total bid amount is greater than \$1 million:

(a) The Contractor has made reasonable efforts to encourage the participation of New York State Business Enterprises as suppliers and subcontractors, including certified minority- and women-owned business enterprises, on this project, and has retained the documentation of these efforts to be provided upon request to the State;

(b) The Contractor has complied with the Federal Equal Opportunity Act of 1972 (P.L. 92-261), as amended;

(c) The Contractor agrees to make reasonable efforts to provide notification to New York State residents of employment opportunities on this project through listing any such positions with the Job Service Division of the New York State Department of Labor, or providing such notification in such manner as is consistent with existing collective bargaining contracts or agreements. The Contractor agrees to document these efforts and to provide said documentation to the State upon request; and

(d) The Contractor acknowledges notice that the State may seek to obtain offset credits from foreign countries as a result of this contract and agrees to cooperate with the State in these efforts.

21. RECIPROCITY AND SANCTIONS PROVISIONS. Bidders are hereby notified that if their principal place of business is located in a country, nation, province, state or political subdivision that penalizes New York State vendors, and if the goods or services they offer will be substantially produced or performed outside New York State, the Omnibus Procurement Act 1994 and 2000 amendments (Chapter 684 and Chapter 383, respectively, codified in State Finance Law § 165(6) and Public Authorities Law § 2879(5)) require that they be denied contracts which they would otherwise obtain. NOTE: As of May 2023, the list of discriminatory jurisdictions subject to this provision includes the states of South Carolina, Alaska, West Virginia, Wyoming, Louisiana and Hawaii.

22. COMPLIANCE WITH BREACH NOTIFICATION AND DATA SECURITY LAWS. Contractor shall comply with the provisions of the New York State Information Security Breach and Notification Act (General Business Law §§ 899-aa and 899-bb and State Technology Law § 208).

23. COMPLIANCE WITH CONSULTANT DISCLOSURE LAW. If this is a contract for consulting services, defined for purposes of this requirement to include analysis, evaluation, research, training, data processing, computer programming, engineering, environmental, health, and mental health services, accounting, auditing, paralegal, legal or similar services, then, in accordance with Section 163 (4)(g) of the State Finance Law (as amended by Chapter 10 of the Laws of 2006), the Contractor shall timely, accurately and properly comply with the requirement to submit an annual employment report for the contract to the agency that awarded the contract, the Department of Civil Service and the State Comptroller.

24. PROCUREMENT LOBBYING. To the extent this agreement is a “procurement contract” as defined by State Finance Law §§ 139-j and 139-k, by signing this agreement the contractor certifies and affirms that all disclosures made in accordance with State Finance Law §§ 139-j and 139-k are complete, true and accurate. In the event such certification is found to be intentionally false or intentionally incomplete, the State may terminate the agreement by providing written notification to the Contractor in accordance with the terms of the agreement.

25. CERTIFICATION OF REGISTRATION TO COLLECT SALES AND COMPENSATING USE TAX BY CERTAIN STATE CONTRACTORS, AFFILIATES AND SUBCONTRACTORS.

To the extent this agreement is a contract as defined by Tax Law § 5-a, if the contractor fails to make the certification required by Tax Law § 5-a or if during the term of the contract, the Department of Taxation and Finance or the covered agency, as defined by Tax Law § 5-a, discovers that the certification, made under penalty of perjury, is false, then such failure to file or false certification shall be a material breach of this contract and this contract may be terminated, by providing written notification to the Contractor in accordance with the terms of the agreement, if the covered agency determines that such action is in the best interest of the State.

26. IRAN DIVESTMENT ACT. By entering into this Agreement, Contractor certifies in accordance with State Finance Law § 165-a that it is not on the “Entities Determined to be Non-Responsive Bidders/Offerers pursuant to the New York State Iran Divestment Act of 2012” (“Prohibited Entities List”) posted at: <https://ogs.ny.gov/iran-divestment-act-2012>

Contractor further certifies that it will not utilize on this Contract any subcontractor that is identified on the Prohibited Entities List. Contractor agrees that should it seek to renew or extend this Contract, it must provide the same certification at the time the Contract is renewed or extended. Contractor also agrees that any proposed Assignee of this Contract will be required to certify that it is not on the Prohibited Entities List before the contract assignment will be approved by the State.

During the term of the Contract, should the state agency receive information that a person (as defined in State Finance Law § 165-a) is in violation of the above-referenced certifications, the state agency will review such information and offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment activity which is in violation of the Act within 90 days after the determination of such violation, then the state agency shall take such action as may be appropriate and provided for by law, rule, or contract, including, but not limited to, imposing sanctions, seeking compliance, recovering damages, or declaring the Contractor in default.

The state agency reserves the right to reject any bid, request for assignment, renewal or extension for an entity that appears on the Prohibited Entities List prior to the award, assignment, renewal or extension of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the Prohibited Entities list after contract award.

27. ADMISSIBILITY OF REPRODUCTION OF CONTRACT. Notwithstanding the best evidence rule or any other legal principle or rule of evidence to the contrary, the Contractor acknowledges and agrees that it waives any and all objections to the admissibility into evidence at any court proceeding or to the use at any examination before trial of an electronic reproduction of this contract, in the form approved by the State Comptroller, if such approval was required, regardless of whether the original of said contract is in existence.

APPENDIX B

GENERAL SPECIFICATIONS

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GENERAL

1. ETHICS COMPLIANCE All Bidders/Contractors and their employees must comply with the requirements of Sections 73 and 74 of the Public Officers Law, other State codes, rules, regulations and executive orders establishing ethical standards for the conduct of business with New York State. In signing the Bid, Bidder certifies full compliance with those provisions for any present or future dealings, transactions, sales, contracts, services, offers, relationships, etc., involving New York State and/or its employees. Failure to comply with those provisions may result in disqualification from the bidding process, termination of contract, and/or other civil or criminal proceedings as required by law.

2. DEFINITIONS Terms used herein shall have the following meanings:

a. AUTHORIZED USER Authorized User shall have the meaning set forth in State Finance Law Section 163(1)(k) and includes, but is not limited to, New York State Agencies, political subdivisions, local governments, public authorities, public school and fire districts, public and nonprofit libraries, and certain other nonpublic/nonprofit organizations.

b. BID A response to the Solicitation submitted by a Bidder to provide Products.

c. BIDDER Any person or entity who submits a response to the Solicitation. At the time that a Bidder executes a Contract with the State, the Bidder shall become a "Contractor." See also "Contractor."

d. BID SPECIFICATIONS A written description drafted by OGS or an Authorized User setting forth the specific terms of the intended procurement, which may include: physical or functional characteristics, the nature of a Product, any description of the work to be performed, Products to be provided, the necessary qualifications of the Bidder, the capacity and capability of the Bidder to successfully carry out the proposed Contract, or the process for achieving specific results and/or anticipated outcomes or any other requirement necessary to perform work. Where this Appendix B is incorporated in negotiated Contracts that have not been competitively solicited, the term "Bid Specifications" shall be deemed to refer to the terms and conditions set forth in the negotiated Contract and associated documentation.

e. COMMISSIONER The Commissioner of OGS or his or her designee, or, in the case of Bid Specifications issued by an Authorized User, the head of such Authorized User or his or her authorized representative.

f. CONTRACT The writings that contain the agreement of the Commissioner and the Contractor setting forth the total legal obligation between the parties as determined by applicable rules of law, and which most typically include the following classifications of public procurements:

- 1. Agency Specific Contracts** Contracts where the written description for a Product or a particular scope of work is described and defined to meet the needs of one or more Authorized Users.
- 2. Centralized Contracts** Single- or multiple-award Contracts where the written description for a Product or general scope of work is described and defined by OGS to meet the needs of Authorized Users. Centralized Contracts may be awarded through multiple awards or through adoption of another

jurisdiction's contract or on a sole source, single source, emergency, or competitive basis. Once established, procurements may be made from the selected Contractors without further competition or Mini-Bid unless otherwise required by the Contract.

3. Back-Drop Contracts Multiple-award Centralized Contracts where OGS provides a written description for a Product or general scope of work to meet the needs of Authorized Users. Bids may be submitted either at a date and time certain or may be accepted on a continuous or periodic recruitment basis, as set forth in the Solicitation. Selection of a Contractor from among Back-Drop contract holders for an actual Product, project or particular scope of work may be subsequently made as set forth in the Contract.

4. Piggyback Contract A Contract let by any department, agency or instrumentality of the United States government, or any department, agency, office, political subdivision or instrumentality of any state or group of states that is adopted and extended for use by OGS in accordance with the requirements of the State Finance Law.

5. Contract Award Letter A letter to the successful Bidder indicating acceptance of its Bid in response to a Solicitation. Unless otherwise specified, the issuance of a letter of acceptance forms a Contract but is not an order for Product, and the Contractor should not take any action with respect to actual Contract deliveries except on the basis of Purchase Orders sent from Authorized Users.

g. CONTRACT AWARD NOTIFICATION An announcement to Authorized Users that a Contract has been established.

h. CONTRACTOR Any successful Bidder to whom a Contract has been awarded by the Commissioner.

i. DOCUMENTATION The complete set of manuals (e.g., user, installation, instruction or diagnostic manuals) in either hard or electronic copy, that are necessary to enable an Authorized User to properly test, install, operate and enjoy full use of the Product.

j. ENTERPRISE The total business operations in the United States of an Authorized User without regard to geographic location where such operations are performed or the entity actually performing such operations on behalf of the Authorized User.

k. ENTERPRISE LICENSE A license grant of unlimited rights to deploy, access, use and execute Product anywhere within the Enterprise up to the maximum capacity stated on the Purchase Order or in the Contract.

l. ERROR CORRECTIONS Machine executable software code furnished by Contractor which corrects the Product so as to conform to the applicable warranties, performance standards and/or obligations of the Contractor.

m. GROUP A classification of a Product that is designated by OGS.

n. INVITATION FOR BIDS (IFB) A type of Solicitation that is most typically used for procurements where requirements can be stated and award will be made based on lowest price to the responsive and responsible Bidder or Bidders.

o. LICENSED SOFTWARE Software transferred upon the terms and conditions set forth in the Contract. "Licensed Software" includes Error Corrections, upgrades, or enhancements, and any deliverables due under a technical support/maintenance or service contract (e.g., Patches, programs, code or data conversion, or custom programming).

p. LICENSEE An Authorized User who acquires Product from Contractor by issuing a Purchase Order in accordance with the terms and conditions of the Contract; provided that, for purposes of compliance with an individual license, the term "Licensee" shall be deemed to refer separately to the individual Authorized User who took receipt of and who is executing the Product, and who shall be solely responsible for performance and liabilities incurred. In the case of acquisitions by State Agencies, the Licensee shall be the State of New York.

q. LICENSE EFFECTIVE DATE The date Product is delivered to an Authorized User. Where a License involves Licensee's right to copy a previously licensed and delivered master copy of a program, the License Effective Date for additional copies shall be deemed to be the date on which the Purchase Order is executed.

r. LICENSOR A Contractor who transfers rights in proprietary Product to Authorized Users in accordance with the rights and obligations specified in the Contract.

s. MINI-BID A document used by an Authorized User containing transaction-specific requirements soliciting responses from Contractors previously qualified under a Centralized Contract for such Products.

t. OGS The New York State Office of General Services.

u. PATCH Software designed to update, fix, or improve the Product or its supporting data. This includes fixing security vulnerabilities and other bugs, including hot fixes, to improve usability or performance.

v. PRODUCTS Items or deliverables under any Solicitation or Contract and may include commodities, services and/or technology.

w. PURCHASE ORDER The Authorized User's fiscal form or format that is used when making a purchase (e.g., formal written Purchase Order, Purchasing Card, electronic Purchase Order, or other authorized instrument).

x. REQUEST FOR PROPOSALS (RFP) A type of Solicitation that is used for procurements where factors in addition to cost are considered and weighted in awarding the contract and where the award will be made based on "best value," as defined by the State Finance Law, to one or more responsive and responsible Bidders.

y. REQUEST FOR QUOTATION (RFQ) A procurement method that can be used in situations such as discretionary, sole source, single source, or emergency purchases and certain Centralized Contracts.

z. RESPONSIBLE BIDDER A Bidder that is determined to have financial and organizational capacity, legal authority, satisfactory previous performance, skill, judgment and integrity, and that is found to be competent, reliable and experienced, as determined by the Commissioner. For purposes of being deemed responsible, a Bidder must also be determined to be in compliance with Sections 139-j and 139-k of the State Finance Law relative to restrictions on contacts during the procurement process and disclosure of contacts and prior findings of non-responsibility under these statutes.

aa. RESPONSIVE BIDDER A Bidder meeting the specifications or requirements prescribed in the Solicitation, as determined by the OGS Commissioner.

bb. SINGLE SOURCE A procurement where two or more Bidders can supply the required Product, and the Commissioner may award the contract to one Bidder over the other.

cc. SITE The location (street address) where Product will be delivered or executed.

dd. SOLE SOURCE A procurement where only one Bidder is capable of supplying the required Product.

ee. SOLICITATION Writings by the State setting forth the scope, terms, conditions and technical specifications for a procurement of Product. The procurement may be undertaken on a competitive or non-competitive basis. Such writings typically include, but are not limited to: Invitation for Bids (IFB), Request for Quotations (RFQ), Request for Proposals (RFP), addenda or amendments thereto, and terms and conditions that are incorporated by reference, including but not limited to Appendix A (Standard Clauses for NYS Contracts), Appendix B (General Specifications), and identified attachments. Where the procurement is undertaken on a non-competitive basis, the term "Solicitation" shall be deemed to refer to all the terms and conditions identified by the State.

ff. SOURCE CODE The programming statements or instructions written and expressed in any language understandable by a human being skilled in the art which are translated by a language compiler to produce executable machine object code.

gg. STATE State of New York.

hh. STATE AGENCY OR AGENCIES The State of New York, acting by or through one or more departments, boards, commissions, offices or institutions of the State of New York.

ii. SUBCONTRACTOR Any individual or legal entity (including but not limited to sole proprietor, partnership, limited liability company, firm or corporation) who has entered into a contract, express or implied, for the performance of a portion of a Contract with a Contractor.

jj. TERMS OF LICENSE The terms and conditions set forth in the Contract that are in effect and applicable to a Purchase Order at the time of order placement.

kk. THIRD-PARTY SOFTWARE Any software that is developed independently of Contractor and which may be governed by a separate license.

ll. VIRUS Any computer code, whether or not written or conceived by Contractor, that disrupts, disables, harms, or otherwise impedes in any manner the operation of the Product, or any other associated software, firmware, hardware, or computer system (such as local area or wide-area networks), including aesthetic disruptions or distortions, but does not include security keys or other such devices installed by Product manufacturer. Virus shall also include any malware, adware, or other computer code, whether or not written or conceived by Contractor, that allows data or metrics to be copied, redirected, or modified without the express consent of the Authorized User.

BID SUBMISSION

3. INTERNATIONAL BIDDING All Bids, including all information and Product required by the Solicitation or provided as explanation thereof, shall be submitted in English. All prices shall be expressed, and all payments shall be made, in United States Dollars (US\$). Any Bids submitted which do not meet the above criteria will be rejected.

4. BID OPENING Bids may, as applicable, be opened publicly. The Commissioner reserves the right at any time to postpone or cancel a scheduled Bid opening.

5. LATE BIDS Bids must be received at the location designated in the Solicitation at or before the date and time established in the Solicitation for the Bid opening or receipt of Bids.

Any Bid received at the designated location after the established time will be considered a Late Bid. A Late Bid may be rejected and disqualified from award. Notwithstanding the foregoing, a Late Bid may be accepted in the Commissioner's sole discretion where (i) no timely Bids meeting the requirements of the Solicitation are received, (ii) in the case of a multiple award, an insufficient number of timely Bids are received to satisfy the multiple award, or (iii) the Bidder has demonstrated to the satisfaction of the Commissioner that the Late Bid was caused solely by factors outside the control of the Bidder. However, in no event shall the Commissioner be under any obligation to accept a Late Bid.

The basis for any determination to accept a Late Bid shall be documented in the procurement record.

6. CONFIDENTIAL/TRADE SECRET MATERIALS

a. BIDDER/CONTRACTOR Confidential, trade secret or proprietary materials as defined by the laws of the State of New York must be clearly marked and identified as such upon submission by the Bidder/Contractor. Marking the Bid as "confidential" or "proprietary" on its face or in the document header or footer shall not be considered by the Commissioner or Authorized User to be sufficient without specific justification as to why disclosure of particular information in the Bid would cause substantial injury to the competitive position of the Bidder/Contractor. Bidders/Contractors intending to seek an exemption from disclosure of these materials under the Freedom of Information Law must request the exemption in writing, setting forth the reasons for the claimed exemption. The Commissioner's or Authorized User's receipt/acceptance of the claimed materials does not constitute a determination on the exemption request, which determination will be made in accordance with statutory procedures. Properly identified information that has been designated confidential, trade secret, or proprietary by the Bidder/Contractor will not be disclosed except as may be required by the Freedom of Information Law or other applicable State and federal laws.

b. COMMISSIONER OR AUTHORIZED USER Contractor warrants, covenants and represents that any confidential information obtained by Contractor, its agents, Subcontractors, officers, distributors, resellers or employees in the course of performing its obligations, including without limitation, security procedures, business operations information, or commercial proprietary information in the possession of the State or any Authorized User hereunder or received from another third party, will not be divulged to any third parties without the written consent of the Commissioner or Authorized User. Contractor shall not be required to keep confidential any such material that is publicly available through no fault of Contractor, independently developed by Contractor without reliance on confidential information

of the Authorized User, or otherwise obtained under the Freedom of Information Law or other applicable New York State laws and regulations. This warranty shall survive termination of this Contract. Contractor further agrees to take commercially reasonable steps to inform its agents, Subcontractors, officers, distributors, resellers or employees of the obligations arising under this clause to ensure such confidentiality.

7. PREVAILING WAGE RATES - PUBLIC WORKS AND BUILDING SERVICES CONTRACTS If any portion of work being solicited is subject to the prevailing wage rate provisions of the Labor Law, the following shall apply:

a. PREVAILING WAGE RATE APPLICABLE TO BIDS A copy of the applicable prevailing wage rate schedule is incorporated into the Solicitation and may also be obtained by visiting www.labor.ny.gov and typing in the search box: Prevailing Wage Schedule Request. Bidders must submit Bids which are based upon the prevailing hourly wages, and supplements in cash or equivalent benefits (e.g., fringe benefits and any cash or non-cash compensation which are not wages, as defined by law) that equal or exceed the applicable prevailing wage rates for the location where the work is to be performed. Bidders may not submit Bids based upon hourly wage rates and supplements below the applicable prevailing wage rates as established by the New York State Department of Labor. Bids that fail to comply with this requirement will be disqualified.

b. WAGE RATE PAYMENTS/CHANGES DURING CONTRACT TERM The wages to be paid under any resulting Contract shall not be less than the prevailing rate of wages and supplements as set forth by law. It is required that the Contractor keep informed of all changes in the prevailing wage rates during the Contract term that apply to the classes of individuals supplied by the Contractor on any projects resulting from this Contract, subject to the provisions of the Labor Law. Contractor is solely liable for and must pay such required prevailing wage adjustments during the Contract term for its employees as required by law and is responsible for ensuring any Subcontractors utilized on the Contract also comply with the prevailing wage provisions of the New York State Labor Law.

c. ARTICLE 8 CONSTRUCTION/PUBLIC WORKS CONTRACTS In compliance with Article 8, Section 220 of the New York State Labor Law:

i. Posting The Contractor must publicly post on the work Site, in a prominent and accessible place, a legible schedule of the prevailing wage rates and supplements.

ii. Payroll Records Contractors and Subcontractors must keep original payrolls or transcripts subscribed and affirmed as true under the penalties of perjury as required by law. For public works contracts over \$25,000 where the Contractor maintains no regular place of business in the State, such records must be kept at the work Site. For building services contracts, such records must be kept at the work Site while work is being performed.

iii. Submission of Certified Payroll Transcripts for Public Works Contracts Only Contractors and Subcontractors on public works Contracts must submit monthly payroll transcripts to the Authorized User issuing the Purchase Order for the work. This provision does not apply to Article 9 of the Labor Law building services contracts.

iv. Day's Labor No laborers, workmen or mechanics in the employ of the Contractor, Subcontractor or other person doing or

contracting to do all or part of the work contemplated by the Contract shall be permitted or required to work more than eight hours in any one calendar day or more than five calendar days in any one week except in cases of extraordinary emergency including fire, flood or danger to life or property. "Extraordinary emergency" shall be deemed to include situations in which sufficient laborers, workers and mechanics cannot be employed to carry on public work expeditiously as a result of such restrictions upon the number of hours and days of labor and the immediate commencement or prosecution or completion without undue delay of the public work is necessary in the judgment of the NYS Commissioner of Labor for the preservation of the Contract Site or for the protection of the life and limb of the persons using the Contract Site.

d. ARTICLE 9 BUILDING SERVICES CONTRACTS In compliance with Article 9, Section 230 of the New York State Labor Law:

i. Payroll Records Contractors and Subcontractors must keep original payrolls or transcripts subscribed and affirmed as true under the penalties of perjury as required by law. Where the Contractor or Subcontractor maintains no regular place of business in New York State, such records must be kept at the work Site while work is being performed.

ii. Overtime Employees of Contractors and Subcontractors who work in excess of eight hours in a day or forty hours in a week shall be paid at the overtime rate identified by the New York State Department of Labor.

8. TAXES

a. Unless otherwise specified in the Solicitation, Bid Specifications or Contract, the quoted Bid price includes all taxes applicable to the transaction.

b. Purchases made by the State of New York and certain non-State Authorized Users are exempt from New York State and local sales taxes and, with certain exceptions, federal excise taxes. To satisfy the requirements of the New York State sales tax exemption, either the Purchase Order issued by a State Agency or the invoice forwarded to authorize payment for such purchases will be sufficient evidence that the sale by the Contractor was made to the State, an exempt organization under Section 1116(a)(1) of the Tax Law. Non-State Authorized Users must offer their own proof of exemption upon request. No person, firm or corporation is, however, exempt from paying the State Truck Mileage and Unemployment Insurance or Federal Social Security taxes, which remain the sole responsibility of the Bidder/Contractor.

c. Purchases by Authorized Users other than the State of New York may be subject to certain taxes which were not included in the Bid price, and in those instances the tax should be computed based on the Contract price and added to the invoice submitted to such entity for payment.

9. EXPENSES PRIOR TO CONTRACT EXECUTION The Commissioner and any Authorized Users are not liable for any costs incurred by a Bidder or Contractor in the preparation and production of a Bid, Mini-Bid, cost proposal revision, or for any work performed prior to Contract execution.

10. PRODUCT REFERENCES

a. "Or Equal" In all Solicitations or Bid Specifications, the words "or equal" are understood to apply where a copyrighted, brand name, trade name, catalog reference, or patented Product is referenced.

References to such specific Product are intended as descriptive, not restrictive, unless otherwise stated. Comparable Product will be considered if proof of compatibility is provided, including appropriate catalog excerpts, descriptive literature, specifications and test data, etc. The Commissioner's decision as to acceptance of the Product as equal shall be final.

b. Discrepancies in References In the event of a discrepancy between the model number referenced in the Solicitation or Bid Specifications and the written description of the Products that cannot be reconciled, then the written description shall prevail.

11. REMANUFACTURED, RECYCLED, RECYCLABLE, OR RECOVERED MATERIALS Upon the conditions specified in the Solicitation and in accordance with the laws of the State of New York, Contractors are encouraged to use recycled, recyclable, or recovered materials in the manufacture of Products and packaging to the maximum extent practicable without jeopardizing the performance or intended end use of the Product or packaging unless such use is precluded due to health, welfare, safety requirements, or in the Solicitation. Contractors are further encouraged to offer remanufactured Products to the maximum extent practicable without jeopardizing the performance or intended end use of the Product unless such use is precluded due to health, welfare, safety requirements, or by the Solicitation. Where such use is not practical, suitable, or permitted by the Solicitation, Contractor shall deliver new materials in accordance with the "Warranties" set forth below.

Items with recycled, recyclable, recovered, refurbished, or remanufactured content must be identified in the Bid or Bidder will be deemed to be offering new Product.

12. PRODUCTS MANUFACTURED IN PUBLIC INSTITUTIONS

Bids offering Products that are manufactured or produced in public institutions will be rejected.

13. PRICING

a. Unit Pricing If required by the Solicitation, the Bidder should insert the price per unit specified and the price extensions in decimals, not to exceed four places, for each item unless otherwise specified in the Solicitation. In the event of a discrepancy between the unit price and the extension, the unit price shall govern unless, in the sole judgment of the Commissioner, such unit pricing is obviously erroneous.

b. Net Pricing Unless otherwise required by the Solicitation, prices shall be net, including transportation, customs, tariff, delivery and other charges fully prepaid by the Contractor to the destination indicated in the Solicitation or Purchase Order.

c. "No Charge" Bid When Bids are requested on a number of Products as a Group or lot, a Bidder desiring to Bid "no charge" on a Product in the Group or lot must clearly indicate such. Otherwise, such Bid may be considered incomplete and be rejected, in whole or in part, at the discretion of the Commissioner.

d. Educational Pricing All Products to be supplied for educational purposes that are subject to educational discounts shall be identified in the Bid and such discounts shall be made available to qualifying institutions.

e. Third Party Financing If Product acquisitions are financed through any third party financing, Contractor may be required as a condition of Contract award to agree to the terms and conditions of a

“Consent & Acknowledgment Agreement” in a form acceptable to the Commissioner.

f. Specific price decreases:

(i) GSA Changes: Where net pricing under the Contract is based on an approved GSA schedule, price decreases shall take effect automatically during the Contract term and apply to Purchase Orders submitted on or after the date the approved GSA schedule pricing decreases during the Contract term; or

(ii) Commercial Price List Reductions: Where net pricing under the Contract is based on a discount from Contractor’s list prices, price decreases shall take effect automatically during the Contract term and apply to Purchase Orders submitted on or after the date Contractor lowers its pricing on its commercial price lists during the Contract term; or

(iii) Special Offers/Promotions Generally: Where Contractor generally offers more advantageous special price promotions or special discount pricing to other customers during the Contract term for a similar quantity, and the maximum price or discount associated with such offer or promotion is better than the discount or net pricing otherwise available under this Contract, such better price or discount shall apply for similar quantity transactions under this Contract for the life of such general offer or promotion; and

(iv) Special Offers/Promotions to Authorized Users: Contractor may offer Authorized Users, under either this Contract or any other contracting vehicle, competitive pricing which is lower than the net pricing set forth herein at any time during the Contract term and such lower pricing shall not be applied as a global price reduction under the Contract pursuant to the foregoing paragraph (iii).

Unless otherwise specified in the Solicitation, Contractor may offer lower prices or better terms (see Modification of Contract Terms) on any specific Purchase Order from any Authorized User without being in conflict with, or having any obligation to comply on a global basis with, the terms of this clause.

g. Cost Proposal Revisions A Contractor may be solicited prior to Contract award to propose the best possible offer for the Product being bid on, in accordance with State Finance Law Section 163(9)(c). A cost proposal revision must be a lower price than the initial price.

14. SITE INSPECTION Where a Site inspection is required, Bidder shall be required to inspect the Site, including environmental or other conditions, for pre-existing deficiencies that may affect the installed Product or that may affect Bidder’s ability to properly deliver, install or otherwise provide the required Product. All inquiries regarding such conditions shall be made in writing. Bidder shall be deemed to have knowledge of any deficiencies or conditions that such inspection or inquiry might have disclosed. Bidder must provide a detailed explanation with its Bid if additional work is required under this clause in order to properly provide the required Product.

15. PURCHASING CARD The State’s Purchasing Card program is designed to be an efficient and cost effective way to expedite purchases. The Purchasing Card (also referred to as the Procurement Card) is a credit card that enables Authorized Users to make authorized purchases directly from a Contractor without processing formal Purchase Orders. Purchasing Cards are issued to selected employees who are authorized to make purchases for the Authorized

User. Cardholders can make purchases directly from any Contractor that accepts the Purchasing Card.

BID EVALUATION

16. BID EVALUATION The Commissioner reserves the right to accept or reject any and all Bids, or separable portions of Bids, and waive technicalities, irregularities, and omissions if the Commissioner determines the best interests of the State will be served. The Commissioner, in his or her sole discretion, may accept or reject illegible, incomplete or vague Bids, and the Commissioner’s decision shall be final. A conditional or revocable Bid which clearly communicates the terms or limitations of acceptance may be considered, and Contract award may be made in compliance with the Bidder’s conditional or revocable terms in the Bid.

17. TIE BIDS In the event two Bids are found to be substantially equivalent, price shall be the basis for determining the award recipient. While prompt payment discounts will not be considered in determining the low Bid, the Commissioner may consider any prompt payment discount in resolving Bids which are otherwise tied. If two or more Bidders submit substantially equivalent Bids as to pricing or other factors, the decision of the Commissioner to award a Contract to one or more of such Bidders shall be final.

18. QUANTITY CHANGES PRIOR TO AWARD The Commissioner reserves the right, at any time prior to the award of a specific quantity Contract, to alter in good faith the quantities listed in the Solicitation. In the event such right is exercised, the lowest responsible Bidder meeting the Solicitation requirements will be advised of the revised quantities and afforded an opportunity to extend or reduce its Bid price in relation to the changed quantities. Refusal by the low Bidder to so extend or reduce its Bid price may result in the rejection of its Bid and the award of such Contract to the lowest responsible Bidder who accepts the revised qualifications.

19. TIMEFRAME FOR OFFERS The Commissioner reserves the right to make awards within 60 days after the date of the Bid opening or such other period of time as set forth in the Solicitation. The Bids must remain firm until a Contract is awarded, but if a Contract is not awarded within 60 days or other time period set forth in the Solicitation, the Bidder may withdraw its Bid any time thereafter by delivering to the Commissioner written notice of the withdrawal of its Bid.

20. DEBRIEFINGS Pursuant to Section 163(9)(c) of the State Finance Law, any unsuccessful Bidder may request a debriefing regarding the reasons that the Bid submitted by the Bidder was not selected for award. Requests for a debriefing must be made within 15 calendar days of notification by OGS that the Bid submitted by the Bidder was not selected for award. Requests should be submitted in writing to a designated contact identified in the Solicitation.

21. CONTRACT PUBLICITY Any Contractor press or media releases, advertisements, or promotional literature, regardless of the medium, referring to an awarded Contract must be reviewed and approved by the Commissioner prior to issuance. In addition, Contractor shall not use, for any purpose, the New York State of Opportunity registered trademark or the New York State coat of arms without prior written approval from the State.

TERMS & CONDITIONS

22. CONTRACT CREATION/EXECUTION Except for contracts governed by Article 11-B of the State Finance Law, subject to and upon receipt of all required approvals as set forth in the Solicitation, a Contract shall be deemed executed and created with the successful Bidders upon the Commissioner's mailing or electronic communication to the address on the Bid/Contract of: (i) the final Contract Award Notice; (ii) a fully executed Contract; or (iii) a Purchase Order authorized by the Commissioner.

23. CONTRACT TERM - EXTENSION In addition to any stated extension periods in the Contract, any Contract or portion thereof awarded by the Commissioner may be extended by mutual agreement of the Commissioner and the Contractor for an additional period of up to one year. Such extension for up to an additional one-year period may be exercised on a month-to-month basis or in other stated periods of time.

24. OFFICIAL USE ONLY/NO PERSONAL USE The Contract is only for official use by Authorized Users. Use of the Contract for personal or private purposes is strictly prohibited.

25. PARTICIPATION IN CENTRALIZED CONTRACTS

a. State Agencies All State Agencies may utilize and purchase under any Centralized Contract let by the Commissioner, unless the Solicitation limits purchases to specific State Agencies.

b. Non-State Agency Authorized Users Authorized Users other than State Agencies are permitted to make purchases through Centralized Contracts where permitted by law, the Contract or the Commissioner.

c. Voluntary Extension Purchase Orders issued against a Centralized Contract by any Authorized User not provided for in the Contract shall be honored by the Contractor at its discretion and only with the approval of the OGS Commissioner and any other approvals required by law.

d. Responsibility for Performance Participation in Centralized Contracts by Authorized Users is permitted upon the following conditions: (i) the responsibility with regard to performance of any contractual obligation, covenant, condition or term thereunder by any Authorized User other than State Agencies shall be borne and is expressly assumed by such Authorized User and not by the State; (ii) a breach of the Contract by any particular Authorized User shall neither constitute nor be deemed a breach of the Contract as a whole which shall remain in full force and effect, and shall not affect the validity of the Contract nor the obligations of the Contractor thereunder respecting non-breaching Authorized Users, whether State or otherwise; (iii) for a breach by an Authorized User other than a State Agency, the State specifically and expressly disclaims any and all liability for such breach; and (iv) each non-State Agency Authorized User and Contractor guarantees to hold the State, its officers, agents and employees harmless from any liability that may be or is imposed by the non-State Agency Authorized User's or Contractor's failure to perform in accordance with its obligations under the Contract.

e. Contract Migration Authorized Users holding individual Contracts with a Contractor at the time that Contractor is awarded a Centralized Contract for the same Products shall be permitted to migrate to that Centralized Contract effective with its commencement date. Such migration shall not operate to diminish, alter or eliminate

any right that the Authorized User otherwise had under the terms and conditions of their individual Contract.

26. MODIFICATION OF CONTRACT TERMS The terms and conditions set forth in the Contract shall govern all transactions by Authorized Users under this Contract. The Contract may only be modified or amended upon mutual written agreement of the Commissioner and Contractor.

The Contractor may, however, offer any Authorized User more advantageous pricing, payment, or other terms and conditions than those set forth in the Contract. In such event, a copy of such terms shall be furnished to the Authorized User and Commissioner by the Contractor at the time of such offer.

Other than where such terms are more advantageous for the Authorized User than those set forth in the Contract, no alteration or modification of the terms of the Contract, including substitution of Product, shall be valid or binding against an Authorized User unless authorized by the Commissioner or specified in the Contract Award Notification. No such alteration or modification shall be made by unilaterally affixing such terms to Product upon delivery (including, but not limited to, attachment or inclusion of standard pre-printed order forms, product literature, "shrink wrap" terms accompanying software upon delivery, or other documents) or by incorporating such terms onto order forms, Purchase Orders or other documents forwarded by the Contractor for payment, notwithstanding Authorized User's subsequent acceptance of Product, or that Authorized User has subsequently processed such document for approval or payment.

27. SCOPE CHANGES The Commissioner reserves the right to require, by written order, changes to the scope of the Contract, provided that such changes do not materially alter the general scope of the Contract. If any such change causes an increase or decrease in the cost of, or the time required for, performance of any part of the work under the Contract, whether or not changed by the order, the Commissioner shall, upon notice from Contractor as hereafter stated, make an equitable adjustment in the Contract price, the delivery schedule or both and shall modify the Contract. The Contractor must assert its right to an adjustment under this clause within 30 days from the date of receipt of the written order. However, if the Commissioner decides that the facts justify it, the Commissioner may provide an adjustment without receipt of a notice from Contractor. In the event of a dispute between the Contractor and the Commissioner, such dispute shall be resolved in accordance with the OGS Dispute Resolution Procedures; provided, however, that nothing in this clause shall excuse the Contractor from proceeding with the Contract as changed.

28. ESTIMATED/SPECIFIC QUANTITY CONTRACTS

Estimated quantity contracts, also referred to as indefinite delivery/indefinite quantity contracts, are expressly agreed and understood to be made for only the quantities, if any, actually ordered during the Contract term. No guarantee of any quantity is implied or given.

With respect to any specific quantity stated in the Contract, the Commissioner reserves the right after award to order up to 20% more or less (rounded to the next highest whole number) than the specific quantities called for in the Contract. Notwithstanding the foregoing, the Commissioner may purchase greater or lesser percentages of Contract quantities should the Commissioner and Contractor so agree. Such agreement may include an equitable price adjustment.

29. EMERGENCY CONTRACTS In the event that a disaster emergency is declared by Executive Order under Section 28 of Article

2-B of the Executive Law, or the Commissioner determines pursuant to his or her authority under Section 163(10)(b) of the State Finance Law that an emergency exists requiring the prompt and immediate delivery of Product, the Commissioner reserves the right to obtain such Product from any source, including but not limited to this Contract, as the Commissioner in his or her sole discretion determines will meet the needs of such emergency. Contractor shall not be entitled to any claim for lost profits for Product procured from other sources pursuant to this clause. The reasons underlying the finding that an emergency exists shall be included in the procurement record.

30. PURCHASE ORDERS Unless otherwise authorized in writing by the Commissioner, no Product is to be delivered or furnished by Contractor until transmittal of an official Purchase Order from the Authorized User. Unless terminated or cancelled pursuant to the authority vested in the Commissioner, Purchase Orders shall be effective and binding upon the Contractor (i) in the case of formal written Purchase Orders, when placed in the mail prior to the termination of the Contract and addressed to the Contractor at the address for receipt of orders set forth in the Contract or in the Contract Award Notification or (ii) in the case of electronic Purchase Orders or Purchasing Card purchases, when electronically transmitted to the Contractor prior to the termination of the Contract.

All Purchase Orders issued pursuant to a Contract let by the Commissioner must be identified with the appropriate Contract number and, if necessary, required State approvals. As deemed necessary, the Authorized User may confirm pricing and other Product information with the Contractor prior to placement of the Purchase Order. The State reserves the right to require any other information from the Contractor which the State deems necessary in order to complete any Purchase Order placed under the Contract. Unless otherwise specified, all Purchase Orders against Centralized Contracts will be placed by Authorized Users directly with the Contractor and any discrepancy between the terms stated on the Contractor's order form, confirmation or acknowledgment, and the Contract terms shall be resolved in favor of the terms most favorable to the Authorized User. Should an Authorized User add written terms and conditions to the Purchase Order that conflict with the terms and conditions of the Contract, the Contractor has the option of rejecting the Purchase Order within five business days of its receipt but shall first attempt to negotiate the additional written terms and conditions in good faith with the Authorized User, or fulfill the Purchase Order. Notwithstanding the above, the Authorized User reserves the right to dispute any discrepancies arising from the presentation of additional terms and conditions with the Contractor.

If, with respect to an Agency Specific Contract let by the Commissioner, a Purchase Order is not received by the Contractor within two weeks after the issuance of a Contract Award Notification, it is the responsibility of the Contractor to request in writing that the appropriate Authorized User forward a Purchase Order. If, thereafter, a Purchase Order is not received within a reasonable period of time, the Contractor shall promptly notify in writing the appropriate purchasing officer in OGS. Failure to timely notify such officer may, in the discretion of the OGS Commissioner and without cost to the State, result in the cancellation of such requirement by the OGS Commissioner with a corresponding reduction in the Contract quantity and price.

31. PRODUCT DELIVERY Delivery must be made as ordered to the address specified on the Purchase Order and in accordance with the terms of the Contract. Delivery shall be made within 30 calendar days after receipt of a Purchase Order by the Contractor, unless otherwise agreed to by the Authorized User and the Contractor. The decision of

the Commissioner as to compliance with delivery terms shall be final. The burden of proof for delay in receipt of a Purchase Order shall rest with the Contractor. In all instances of a potential or actual delay in delivery, the Contractor shall immediately notify the Commissioner and the Authorized User, and confirm in writing the explanation of the delay, and take appropriate action to avoid any subsequent late deliveries. Any extension of time for delivery must be requested in writing by the Contractor and approved in writing by the Authorized User. If compliance with the delivery time schedule is a material term of the Contract, failure to meet such delivery time schedule may be grounds for cancellation of the order or, in the Commissioner's discretion, the Contract.

32. WEEKEND AND HOLIDAY DELIVERIES Unless otherwise specified in the Contract or by an Authorized User, deliveries will be scheduled for ordinary business hours, Monday through Friday (excluding legal holidays observed by the State of New York). Deliveries may be scheduled by mutual agreement for Saturdays, Sundays or legal holidays observed by the State of New York where the Product is for daily consumption, an emergency exists, the delivery is a replacement, delivery is late, or other reasonable circumstance in which event the convenience of the Authorized User shall govern.

33. SHIPPING/RECEIPT OF PRODUCT

a. Packaging Product shall be securely and properly packed for shipment, storage and stocking in appropriate, clearly labeled shipping containers and according to accepted commercial practice, without any extra charges for packing materials, cases or other types of containers. The container shall become and remain the property of the Authorized User unless otherwise specified in the Contract documents.

b. Shipping Charges Unless otherwise stated in the Contract, all deliveries shall be deemed to be freight on board (F.O.B.) destination tailgate delivery at the dock of the Authorized User. Unless otherwise agreed, items purchased at a price F.O.B. shipping point plus transportation charges shall not relieve the Contractor from responsibility for safe and proper delivery notwithstanding the Authorized User's payment of transportation charges. Contractor shall be responsible for ensuring that the bill of lading states "charges prepaid" for all shipments.

c. Receipt of Product The Contractor shall be solely responsible for assuring that deliveries are made to the locations and/or personnel specified by the Authorized User in the Purchase Order. Any losses or delays resulting from the Contractor's failure to deliver Product to the specified locations or personnel shall be borne exclusively by the Contractor.

34. TITLE AND RISK OF LOSS FOR PRODUCTS OTHER THAN TECHNOLOGY PRODUCTS

Notwithstanding the form of shipment, title or other property interest, risk of loss for Products other than technology Products shall not pass from the Contractor to the Authorized User until the Products have been received, inspected and accepted by the receiving entity. Acceptance shall occur within a reasonable time or in accordance with such other defined acceptance period as may be specified in the Contract or Purchase Order. Mere acknowledgment by Authorized User personnel of the delivery or receipt of goods (e.g., signed bill of lading) shall not be deemed or construed as acceptance of the Products received. Any delivery of Product that is substandard or does not comply with the Contract may be rejected or accepted on an adjusted price basis, as determined by the Commissioner. Title, risk of loss, and acceptance for technology Products shall be governed by the Product Acceptance clause.

35. PRODUCT SUBSTITUTION In the event a specified Product listed in the Contract becomes unavailable or cannot be supplied by the Contractor for any reason (except as provided for in the Savings/Force Majeure clause), a Product deemed in writing by the Commissioner to be equal to or better than the specified Product must be substituted by the Contractor at no additional cost or expense to the Authorized User. Unless otherwise specified, any substitution of Product prior to the Commissioner's written approval may be cause for termination of Contract.

36. REJECTED PRODUCT When Product is rejected, it must be removed by the Contractor from the premises of the Authorized User within ten calendar days of notification of rejection by the Authorized User. Upon notification of rejection, risk of loss of rejected or non-conforming Product shall remain with Contractor. Rejected items not removed by the Contractor within ten calendar days of notification shall be regarded as abandoned by the Contractor, and the Authorized User shall have the right to dispose of Product as its own property. The Contractor shall promptly reimburse the Authorized User for any and all costs and expenses incurred in storage or effecting removal or disposition after the ten-calendar-day period.

37. INSTALLATION Where installation is required, Contractor shall be responsible for placing and installing the Product in the required locations. All materials used in the installation shall be of good quality and shall be free from any and all defects that would mar the Product or render it unsound. Installation includes the furnishing of any equipment, rigging and materials required to install or place the Product in the proper location. The Contractor shall protect the Site from damage for all its work and shall repair damages or injury of any kind caused by the Contractor, its employees, officers or agents. If any alteration, dismantling or excavation, etc. is required to effect installation, the Contractor shall thereafter promptly restore the structure or Site. Work shall be performed to cause the least inconvenience to the Authorized User and with proper consideration for the rights of other Contractors or workers. The Contractor shall promptly perform its work and shall coordinate its activities with those of other Contractors. The Contractor shall clean up and remove all debris and rubbish from its work as required or directed. Upon completion of the work, the building and surrounding area of work shall be left clean and in a neat, unobstructed condition, and everything in satisfactory repair and order.

38. REPAIRED OR REPLACED PRODUCTS, PARTS, OR COMPONENTS Where the Contractor is required to repair, replace or substitute Product or parts or components of the Product under the Contract, the repaired, replaced or substituted Products shall be subject to all terms and conditions for new parts and components set forth in the Contract including warranties, as set forth in the Warranties clause herein. Replaced or repaired Product or parts and components of such Product shall be new and shall, if available, be replaced by the original manufacturer's component or part. Remanufactured parts or components meeting new Product standards may be permitted by the Commissioner or Authorized User. Before installation, all proposed substitutes for the original manufacturers' installed parts or components must be approved by the Authorized User. The part or component shall be equal to or of better quality than the original part or component being replaced.

39. EMPLOYEES, SUBCONTRACTORS AND AGENTS All employees, Subcontractors, or agents of the Contractor performing work under the Contract must be trained staff or technicians who meet or exceed the professional, technical, and training qualifications set forth in the Contract or the Purchase Order, and must comply with all security and administrative requirements of the Authorized User that are communicated to the Contractor. The Commissioner and the Authorized

User reserve the right to conduct a security background check or otherwise approve any employee, Subcontractor, or agent furnished by Contractor and to refuse access to or require replacement of any personnel for cause based on professional, technical or training qualifications, quality of work or change in security status or non-compliance with Authorized User's security or other requirements. Such approval shall not relieve the Contractor of the obligation to perform all work in compliance with the Contract or the Purchase Order. The Commissioner and the Authorized User reserve the right to reject and/or bar from any facility for cause any employee, Subcontractor, or agent of the Contractor.

40. ASSIGNMENT In accordance with Section 138 of the State Finance Law, the Contractor shall not assign, transfer, convey, sublet, or otherwise dispose of the Contract or its right, title or interest therein, or its power to execute such Contract to any other person, company, firm or corporation in performance of the Contract without the prior written consent of the Commissioner or Authorized User (as applicable); provided, however, any consent shall not be unreasonably withheld, conditioned, delayed or denied. The Commissioner may waive the requirement that such consent be obtained in advance where the Contractor verifies that the assignment, transfer, conveyance, sublease, or other disposition is due to, but not necessarily limited to, a reorganization, merger, or consolidation of the Contractor's business entity or enterprise.

Notwithstanding the foregoing, the State shall not hinder, prevent or affect assignment of money by a Contractor for the benefit of its creditors. Prior to a consent to assignment of monies becoming effective, the Contractor shall file a written notice of such monies assignments with the State Comptroller. Prior to a consent to assignment of a Contract, or portion thereof, becoming effective, the Contractor shall submit the request for assignment to the Commissioner and seek written agreement from the Commissioner which will be filed with the State Comptroller. Commissioner shall use reasonable efforts to promptly respond to any request by Contractor for an assignment, provided that Contractor supplies sufficient information about the party to whom the Contractor proposes to assign the Contract.

Upon notice to the Contractor, the Contract may be assigned without the consent of the Contractor to another State Agency or subdivision of the State pursuant to a governmental reorganization or assignment of functions under which the functions are transferred to a successor Agency or to another Agency that assumes OGS responsibilities for the Contract.

41. SUBCONTRACTORS AND SUPPLIERS The Commissioner reserves the right to reject any proposed Subcontractor or supplier for bona fide business reasons, including, but not limited to: the company failed to solicit New York State certified minority- and women-owned business enterprises as required in prior OGS Contracts; the fact that such Subcontractor or supplier is on the New York State Department of Labor's list of companies with which New York State cannot do business; the Commissioner's determination that the company is not qualified or is not responsible; or the fact that the company has previously provided unsatisfactory work or services.

42. SUSPENSION OF WORK The Commissioner, in his or her sole discretion, reserves the right to suspend any or all activities under the Contract, at any time, in the best interests of the Authorized User. In the event of such suspension, the Contractor will be given a formal written notice outlining the particulars of such suspension. Examples of the reason for such suspension include, but are not limited to, a budget freeze or reduction in State spending, declaration of emergency, contract compliance issues or other circumstances. Upon

issuance of such notice, the Contractor is not to accept any Purchase Orders, and shall comply with the suspension order. Activity may resume at such time as the Commissioner issues a formal written notice authorizing a resumption of performance under the Contract.

An Authorized User may issue a formal written notice for the suspension of work for which it has engaged the Contractor for reasons specified in the above paragraph. The written notice shall set forth the reason for such suspension and a copy of the written notice shall be provided to the Commissioner.

43. TERMINATION

a. For Cause For a material breach that remains uncured for more than 30 calendar days or other longer period as specified by written notice to the Contractor, the Contract or Purchase Order may be terminated by the Commissioner or Authorized User respectively. Neither the State nor an Authorized User shall be liable for any of Contractor's costs arising from the failure to perform or the termination, including without limitation costs incurred after the date of termination. Such termination shall be upon written notice to the Contractor. In such event, the Commissioner or Authorized User may complete the contractual requirements in any manner it may deem advisable and pursue available legal or equitable remedies for breach.

b. For Convenience This Contract may be terminated at any time by the Commissioner for convenience upon 60 calendar days or other longer period as specified by written notice, without penalty or other early termination charges due. Such termination of the Contract shall not affect any project or Purchase Order that has been issued under the Contract prior to the date of such termination. If the Contract is terminated pursuant to this subdivision, the Authorized User shall remain liable for all accrued but unpaid charges incurred through the date of the termination. Contractor shall use due diligence and fulfill any outstanding Purchase Orders.

c. For Violation of Sections 139-j and 139-k of the State Finance Law The Commissioner reserves the right to terminate the Contract in the event it is found that the certification filed by the Bidder in accordance with Section 139-k of the State Finance Law was intentionally false or intentionally incomplete. Upon such finding, the Commissioner may exercise his or her termination right by providing written notification to the Contractor in accordance with the written notification terms of the Contract.

d. For Violation of Section 5-a of the New York State Tax Law The Commissioner reserves the right to terminate the Contract in the event it is found that the certification filed by the Contractor in accordance with Section 5-a of the Tax Law is not timely filed during the term of the Contract or the certification furnished was intentionally false or intentionally incomplete. Upon such finding, the Commissioner may exercise his or her termination right by providing written notification to the Contractor in accordance with the written notification terms of the Contract.

e. For Non-Responsibility The Bidder agrees that if it is found by the State that the Bidder's responses to the Vendor Responsibility Questionnaire were intentionally false or intentionally incomplete, on such finding, the Commissioner may terminate the Contract.

Upon written notice to the Contractor, and a reasonable opportunity to be heard with appropriate OGS officials or staff, the Contract may be terminated by the Commissioner at the Contractor's expense where the Contractor is determined by the Commissioner to be non-responsible. In such event, the Commissioner may complete the contractual

requirements in any manner he or she may deem advisable and pursue available legal or equitable remedies for breach.

In no case shall such termination of the Contract by the State be deemed a breach thereof, nor shall the State be liable for any damages for lost profits or otherwise, which may be sustained by the Contractor as a result of such termination.

f. Upon Conviction of Certain Crimes The Commissioner reserves the right to terminate the Contract in the event it is found that a member, partner, director or officer of Contractor is convicted of one or more of the following: Bribery Involving Public Servants and Related Offenses as defined in Article 200 of the New York State Penal Law; Corrupting the Government as defined in Article 496 of the New York State Penal Law; or Defrauding the Government as defined in Section 195.20 of the New York State Penal Law.

44. SAVINGS/FORCE MAJEURE A force majeure occurrence is an event or effect that cannot be reasonably anticipated or controlled and is not due to the negligence or willful misconduct of the affected party. Force majeure includes, but is not limited to, acts of God, acts of war, acts of public enemies, terrorism, strikes, fires, explosions, actions of the elements, floods, or other similar causes beyond the control of the Contractor or the Commissioner in the performance of the Contract where non-performance, by exercise of reasonable diligence, cannot be prevented.

The affected party shall provide the other party with written notice of any force majeure occurrence as soon as the delay is known and provide the other party with a written contingency plan to address the force majeure occurrence, including, but not limited to, specificity on quantities of materials, tooling, people, and other resources that will need to be redirected to another facility and the process of redirecting them. Furthermore, the affected party shall use its commercially reasonable efforts to resume proper performance within an appropriate period of time. Notwithstanding the foregoing, if the force majeure condition continues beyond 30 days, the parties to the Contract shall jointly decide on an appropriate course of action that will permit fulfillment of the parties' objectives under the Contract.

The Contractor agrees that in the event of a delay or failure of performance by the Contractor under the Contract due to a force majeure occurrence:

- a. The Commissioner may purchase from other sources (without recourse to and by the Contractor for the costs and expenses thereof) to replace all or part of the Products which are the subject of the delay, which purchases may be deducted from the Contract quantities without penalty or liability to the State, or
- b. The Contractor will provide Authorized Users with access to Products first in order to fulfill orders placed before the force majeure event occurred. The Commissioner agrees that Authorized Users shall accept allocated performance or deliveries during the occurrence of the force majeure event.

Neither the Contractor nor the Commissioner shall be liable to the other for any delay in or failure of performance under the Contract due to a force majeure occurrence. Any such delay in or failure of performance shall not constitute default or give rise to any liability for damages. The existence of such causes of such delay or failure shall extend the period for performance to such extent as determined by the Contractor and the Commissioner to be necessary to enable complete performance by the Contractor if reasonable diligence is exercised after the cause of delay or failure has been removed.

Notwithstanding the above, at the discretion of the Commissioner where the delay or failure will significantly impair the value of the Contract to the State or to Authorized Users, the Commissioner may terminate the Contract or the portion thereof which is subject to delays, and thereby discharge any unexecuted portion of the Contract or the relative part thereof.

In addition, the Commissioner reserves the right, in his or her sole discretion, to make an equitable adjustment in the Contract terms and/or pricing should extreme and unforeseen volatility in the marketplace affect pricing or the availability of supply. "Extreme and unforeseen volatility in the marketplace" is defined as market circumstances which meet the following criteria: (i) the volatility is due to causes outside the control of Contractor; (ii) the volatility affects the marketplace or industry, not just the particular Contract source of supply; (iii) the effect on pricing or availability of supply is substantial; and (iv) the volatility so affects Contractor's performance that continued performance of the Contract would result in a substantial loss to the Contractor. In the event of a dispute between the Contractor and the Commissioner, such dispute shall be resolved in accordance with the OGS Dispute Resolution Procedures; provided, however, that nothing in this clause shall excuse the Contractor from performing in accordance with the Contract as changed.

45. **CONTRACT INVOICING**

a. Invoicing Contractor and the dealers/distributors/resellers designated by the Contractor, if any, shall provide complete and accurate billing invoices to each Authorized User in order to receive payment. Billing invoices submitted to an Authorized User must contain all information required by the Contract and the State Comptroller or other appropriate fiscal officer.

Contractor shall provide, upon request of the Commissioner, any and all information necessary to verify the accuracy of the billings. Such information shall be provided in a commercially reasonable manner as requested by the Commissioner. The Commissioner may direct the Contractor to provide the information to the State Comptroller or to any Authorized User of the Contract.

b. Payment of Contract Purchases made by an Authorized User when the State Comptroller is responsible for issuing such payment The Authorized User and Contractor agree that payments for invoices submitted by the Contractor shall only be rendered electronically unless payment by paper check is expressly authorized by the Commissioner, in the Commissioner's sole discretion, due to extenuating circumstances. Such electronic payments shall be made in accordance with ordinary State procedures and practices. The Contractor shall comply with the State Comptroller's procedures to authorize electronic payments. Authorization forms are available at the State Comptroller website at www.osc.state.ny.us, by e-mail at HelpDesk@sfs.ny.gov, or by telephone at (518) 457-7737 or toll free (877) 737-4185. Contractor acknowledges that it will not receive payment on any invoices submitted under this Contract that are payable by the State Comptroller if it does not comply with the State Comptroller's electronic payment procedures, except where the Commissioner has expressly authorized payment by paper check as set forth above.

c. Payment of Contract Purchases made by an Authorized User when the State Comptroller is not responsible for issuing such payment The Authorized User and Contractor agree that payments for such Contract purchases shall be billed directly by Contractor on invoices/vouchers, together with complete and accurate supporting documentation as required by the Authorized User. Such payments shall be as mandated by the appropriate governing law from the receipt

of a proper invoice. Such Authorized User and Contractor are strongly encouraged to establish electronic payments.

46. **DEFAULT – AUTHORIZED USER**

a. Breach by Authorized User An Authorized User's breach shall not be deemed a breach of the Centralized Contract; rather, it shall be deemed a breach of the Authorized User's performance under the terms and conditions of the Centralized Contract.

b. Failure to Make Payment In the event a participating Authorized User fails to make payment to the Contractor for Products delivered, accepted and properly invoiced, within 30 calendar days of such delivery and acceptance, the Contractor may, upon five business days advance written notice to both the Commissioner and the Authorized User's purchasing official, suspend additional provision of Products to such entity until such time as reasonable arrangements have been made and assurances given by such entity for current and future Contract payments.

c. Notice of Breach Notwithstanding the foregoing, the Contractor shall, at least 10 business days prior to declaring a breach of Contract by any Authorized User, by certified or registered mail, notify both the Commissioner and the purchasing official of the breaching Authorized User of the specific facts, circumstances and grounds upon which a breach will be declared.

d. Insufficient basis If the Contractor's basis for declaring a breach is insufficient, the Contractor's declaration of breach and failure to provide Products to an Authorized User may constitute a breach of the Contract, and the Authorized User may thereafter seek any remedy available at law or equity.

47. **PROMPT PAYMENTS**

a. By State Agencies Upon acceptance of Product or as otherwise provided by Contract, Contractor may invoice for payment. The required payment date shall be 30 calendar days, excluding legal holidays, from the receipt of a proper invoice, as determined in accordance with State Finance Law Section 179-f(2) and 2 NYCRR Part 18. The payment of interest on certain payments due and owed by the State Agency may be made in accordance with State Finance Law Sections 179-d et seq. and the implementing regulations (2 NYCRR § 18.1 et seq.).

b. By Non-State Agencies Upon acceptance of Product or as otherwise provided by Contract, Contractor may invoice for payment. The required payment date shall be 30 calendar days, excluding legal holidays, or as mandated by the appropriate governing law from the receipt of a proper invoice. The terms of Article 11-A of the State Finance Law apply only to procurements by and the consequent payment obligations of State Agencies. Neither expressly nor by any implication is the statute applicable to non-State agency Authorized Users. Neither OGS nor the State Comptroller is responsible for payments on any purchases made by a non-State agency Authorized User.

c. By Contractor Should the Contractor be liable for any payments to the State hereunder, interest, late payment charges and collection fee charges will be determined and assessed pursuant to Section 18 of the State Finance Law.

48. REMEDIES FOR BREACH Unless otherwise specified by the Authorized User in a Mini-Bid or Purchase Order, in the event that Contractor fails to observe or perform any term or condition of the Contract and such failure remains uncured after 15 calendar days following written notice by the Commissioner or an Authorized User,

the Commissioner or an Authorized User may exercise all rights and remedies available at law or in equity. Notwithstanding the foregoing, if such failure is of a nature that it cannot be cured completely within 15 calendar days and Contractor shall have commenced its cure of such failure within such period and shall thereafter diligently prosecute all steps necessary to cure such failure, such 15-day period may, in the sole discretion of the Commissioner or the Authorized User, be extended for a reasonable period in no event to exceed 60 calendar days. It is understood and agreed that the rights and remedies available to the Commissioner and Authorized Users in the event of breach shall include but not be limited to the following:

a. Cover/Substitute Performance In the event of Contractor's material, uncured breach, the Commissioner or Authorized User may, with or without issuing a formal Solicitation: (i) purchase from other sources; or (ii) if the Commissioner or Authorized User is unsuccessful after making reasonable attempts, under the circumstances then-existing, to timely obtain acceptable replacement Product of equal or comparable quality, the Commissioner or Authorized User may acquire acceptable replacement Product of lesser or greater quality. Such purchases may be deducted from the Contract quantity without penalty or liability to the State.

b. Withhold Payment In any case where a reasonable question of material, uncured non-performance by Contractor arises, payment may be withheld in whole or in part at the discretion of the Authorized User.

c. Bankruptcy In the event that the Contractor files, or there is filed against Contractor, a petition under the U.S. Bankruptcy Code during the term of this Centralized Contract, Authorized Users may, at their discretion, make application to exercise their right to set-off against monies due the debtor or, under the doctrine of recoupment, be credited the amounts owed by the Contractor arising out of the same transactions.

d. Reimbursement of Costs Incurred The Contractor agrees to reimburse the Authorized User promptly for any and all additional costs and expenses incurred for acquiring acceptable replacement Product. Should the cost of cover be less than the Contract price, the Contractor shall have no claim to the difference. The Contractor covenants and agrees that in the event suit is successfully prosecuted for any default on the part of the Contractor, all costs and expenses, including reasonable attorney's fees, shall be paid by the Contractor.

Where the Contractor fails to timely deliver pursuant to the guaranteed delivery terms of the Contract, the ordering Authorized User may obtain replacement Product temporarily and the cost of the replacement Product shall be deducted from the Contract quantity without penalty or liability to the State.

e. Deduction/Credit Sums due as a result of these remedies may be deducted or offset by the Authorized User from payments due, or to become due, the Contractor on the same or another transaction. If no deduction or only a partial deduction is made in such fashion the Contractor shall pay to the Authorized User the amount of such claim or portion of the claim still outstanding, on demand. The Commissioner reserves the right to determine the disposition of any rebates, settlements, restitution, damages, etc., that arise from the administration of the Contract.

49. ASSIGNMENT OF CLAIM Contractor hereby assigns to the State any and all claims for overcharges associated with this Contract that may arise under the antitrust laws of the United States, 15 USC

Section 1, et seq. and the antitrust laws of the State of New York, General Business Law Section 340, et seq.

50. TOXIC SUBSTANCES Each Contractor furnishing a toxic substance, as defined by Section 875 of the Labor Law, shall provide such Authorized User with not less than two copies of a Safety Data Sheet, which sheet shall include for each such substance the information outlined in Section 876 of the Labor Law.

Before any chemical product is used or applied on or in any building, a copy of the product label and Safety Data Sheet must be provided to and approved by the Authorized User.

51. INDEPENDENT CONTRACTOR It is understood and agreed that the legal status of the Contractor, its Subcontractors, agents, officers and employees under this Contract is that of an independent contractor, and in no manner shall they be deemed employees of the Authorized User, and therefore are not entitled to any of the benefits associated with such employment.

52. SECURITY Contractor warrants, covenants and represents that, in the performance of the Contract, Contractor, its agents, Subcontractors, officers, distributors, resellers and employees will comply fully with all security procedures of the Authorized User set forth in the Contract or Purchase Order or otherwise communicated in advance to the Contractor including but not limited to physical, facility, documentary and cyber security rules, procedures and protocols.

53. COOPERATION WITH THIRD PARTIES The Contractor shall be responsible for fully cooperating with any third party, including but not limited to other Contractors or Subcontractors of the Authorized User, as necessary to ensure delivery or performance of Product.

54. WARRANTIES

a. Product Performance Contractor hereby warrants and represents that the Products acquired by the Authorized User under this Contract conform to the manufacturer's specifications, performance standards and Documentation and that the Documentation fully describes the proper procedure for using the Products.

b. Title and Ownership Contractor warrants and represents that it has (i) full ownership, clear title free of all liens, or (ii) the right to transfer or deliver specified license rights to any Products acquired by Authorized User under this Contract. Contractor shall be solely liable for any costs of acquisition associated therewith. Contractor shall indemnify Authorized Users and hold Authorized Users harmless from any damages and liabilities (including reasonable attorneys' fees and costs) arising from any breach of Contractor's warranties as set forth herein.

c. Product Warranty Contractor further warrants and represents that Products, components or parts specified and furnished by or through Contractor, whether specified and furnished individually or as a system, shall be substantially free from defects in material and workmanship and will conform to all requirements of the Contract for the manufacturer's standard commercial warranty period, if applicable, or for a minimum of one year from the date of acceptance, whichever is longer (the "Product warranty period").

During the Product warranty period, defects in the materials or workmanship of Products, components, or parts specified and furnished by or through Contractor, whether specified and furnished

individually or as a system, shall be repaired or replaced by Contractor at no cost or expense to the Authorized User. Contractor shall extend the Product warranty period for individual Products, or for the system as a whole, as applicable, by the cumulative periods of time, after notification, during which an individual Product, or the system as a whole, requires repairs or replacement resulting in down time or is in the possession of the Contractor, its agents, officers, Subcontractors, distributors, resellers or employees ("extended warranty").

Any component or part replaced by the Contractor under the Contract warranties shall be guaranteed for the greater of: (i) the Product warranty period set forth herein; or (ii) the manufacturer's standard commercial warranty period offered for the component or part, if applicable.

All costs for materials, labor, and transportation incurred to repair or replace Products, parts, components, or systems as a whole during the warranty period shall be borne solely by the Contractor, and the State or Authorized User shall in no event be liable or responsible therefor.

Where Contractor, the Third-Party Software vendor, or other third-party manufacturer markets any Product delivered by or through Contractor with a standard commercial warranty, such standard warranty shall be in addition to, and not relieve the Contractor from, Contractor's warranty obligations during the Product warranty and extended warranty periods. Where such standard commercial warranty covers all or some of the Product warranty or extended warranty periods, Contractor shall be responsible for the coordination during the Product warranty or extended warranty periods with Third-Party Software vendor or other third-party manufacturers for warranty repair or replacement of Third-Party Software vendor or other third-party manufacturer's Product.

Where Contractor, Third-Party Software vendor, or other third-party manufacturer markets any Product with a standard commercial warranty that goes beyond the Product warranty or extended warranty periods, Contractor shall notify the Authorized User and pass through the standard commercial warranty to Authorized User at no additional charge; provided, however, that Contractor shall not be responsible for coordinating services under the standard commercial warranty after expiration of the Product warranty and extended warranty periods.

Unless recycled, recyclable, or recovered materials are available in accordance with the Remanufactured, Recycled, Recyclable, or Recovered Materials clause, Product offered shall be standard new equipment, current model or most recent release of regular stock product with all parts regularly used with the type of equipment offered. Contractor further warrants and represents that no component or part has been substituted or applied contrary to the manufacturer's recommendations and standard practice.

Contractor shall not be responsible for any modification of the Products made by an Authorized User without Contractor's approval.

d. Virus Warranty The Contractor represents and warrants that any Product acquired under the Contract by the Authorized User does not contain any known Viruses. Contractor is not responsible for Viruses introduced at an Authorized User's Site.

e. Date/Time Warranty Contractor warrants that Product furnished pursuant to this Contract shall, when used in accordance with the Product Documentation, be able to accurately process date/time data (including, but not limited to, calculating, comparing, and sequencing) transitions, including leap year calculations. Where a Contractor proposes or an

acquisition requires that specific Products must perform as a package or system, this warranty shall apply to the Products as a system.

Where Contractor is providing ongoing services, including but not limited to: (i) consulting, integration, code or data conversion, (ii) maintenance or support services, (iii) data entry or processing, or (iv) contract administration services (e.g., billing, invoicing, claim processing), Contractor warrants that services shall be provided in an accurate and timely manner without interruption, failure or error due to the inaccuracy of Contractor's business operations in processing date/time data (including, but not limited to, calculating, comparing, and sequencing) various date/time transitions, including leap year calculations. Contractor shall be responsible for damages resulting from any delays, errors or untimely performance resulting therefrom, including but not limited to the failure or untimely performance of such services.

f. Workmanship Warranty Contractor warrants that the services acquired under this Contract will be provided in a professional and workmanlike manner in accordance with the applicable industry standards, if any. The Authorized User must notify Contractor of any services warranty deficiencies within 90 calendar days from performance of the services that gave rise to the warranty claim.

g. Survival of Warranties All warranties contained in this Contract shall survive the termination of this Contract.

h. Prompt Notice of Breach The Authorized User shall promptly notify the Contractor and the Commissioner in writing of any claim of breach of any warranty provided herein.

i. Additional Warranties Where Contractor, Product manufacturer or service provider generally offers additional or more advantageous warranties than those set forth herein, Contractor shall offer or pass through any such warranties to Authorized Users.

j. No Limitation of Rights The rights and remedies of the State and the Authorized Users provided in this clause are in addition to and do not limit any rights afforded to the State and the Authorized Users by any other clause of the Contract.

55. LEGAL COMPLIANCE Contractor represents and warrants that it shall secure all notices and comply with all applicable laws, ordinances, rules and regulations of any governmental entity in conjunction with the performance of obligations under the Contract. Prior to award and during the Contract term and any extensions thereof, Contractor must establish to the satisfaction of the Commissioner that it meets or exceeds all requirements of the Solicitation and Contract and any applicable laws, including but not limited to, permits, licensing, and shall provide such proof as required by the Commissioner. Failure to comply or failure to provide proof may constitute grounds for the Commissioner to terminate or suspend the Contract, in whole or in part, or to take any other action deemed necessary by the Commissioner. Contractor also agrees to disclose information and provide affirmations and certifications to comply with Sections 139-j and 139-k of the State Finance Law.

56. INDEMNIFICATION Contractor shall be fully liable for the actions of its agents, employees, partners or Subcontractors and shall fully defend, indemnify and hold the Authorized Users harmless from suits, actions, proceedings, claims, losses, damages, and costs (including reasonable attorney fees) of every name and description relating to personal injury and damage to real or personal tangible property caused by any intentional act or negligence of Contractor, its agents, employees, partners or Subcontractors, which shall arise from or result directly or indirectly from this Contract, without limitation;

provided, however, that the Contractor shall not be obligated to indemnify an Authorized User for any claim, loss or damage arising hereunder to the extent caused by the negligent act, failure to act, gross negligence or willful misconduct of the Authorized User.

The Authorized User shall give Contractor: (i) prompt written notice of any action, claim or threat of suit, or other suit for which Contractor is required to fully indemnify an Authorized User, (ii) the opportunity to take over, settle or defend such action, claim or suit at Contractor's sole expense, and (iii) assistance in the defense of any such action, claim or suit at the expense of Contractor. Notwithstanding the foregoing, the State reserves the right to join such action, at its sole expense, if it determines there is an issue involving a significant public interest.

In the event that an action or proceeding at law or in equity is commenced against the Authorized User arising out of a claim for death, personal injury or damage to real or personal tangible property caused by any intentional or willful act, gross negligence, or negligence of Contractor, its agents, employees, partners or Subcontractors, which shall arise from or result directly or indirectly from the Products supplied under this Contract, and Contractor is of the opinion that the allegations in such action or proceeding in whole or in part are not covered by the indemnification and defense provisions set forth in the Contract, Contractor shall immediately notify the Authorized User and the New York State Office of the Attorney General in writing and shall specify to what extent Contractor believes it is obligated to defend and indemnify under the terms and conditions of the Contract and to what extent it is not so obligated to defend and indemnify. Contractor shall in such event protect the interests of the Authorized User and attempt to secure a continuance to permit the State and the Authorized User to appear and defend their interests in cooperation with Contractor, as is appropriate, including any jurisdictional defenses the State and Authorized User may have. In the event of a dispute regarding the defense, the Contractor and the Attorney General shall try to reach an amicable resolution, but the Attorney General shall have the final determination on such matters.

57. INDEMNIFICATION RELATING TO INFRINGEMENT

The Contractor shall also defend, indemnify and hold the Authorized Users harmless from all suits, actions, proceedings, claims, losses, damages, and costs of every name and description (including reasonable attorney fees), relating to a claim of infringement of a patent, copyright, trademark, trade secret or other proprietary right provided such claim arises solely out of the Products as supplied by the Contractor, and not out of any modification to the Products made by the Authorized User or by someone other than Contractor at the direction of the Authorized User without Contractor's approval; provided, however, that the Contractor shall not be obligated to indemnify an Authorized User for any claim, loss or damage arising hereunder to the extent caused by the negligent act, failure to act, gross negligence or willful misconduct of the Authorized User.

The Authorized User shall give Contractor: (i) prompt written notice of any action, claim or threat of suit alleging infringement, (ii) the opportunity to take over, settle or defend such action, claim or suit at Contractor's sole expense, and (iii) assistance in the defense of any such action, claim or suit at the expense of Contractor. Notwithstanding the foregoing, the State reserves the right to join such action, at its sole expense, if it determines there is an issue involving a significant public interest.

If usage of a Product shall be enjoined for any reason or if Contractor believes that it may be enjoined, Contractor shall have the right, at its

own expense and sole discretion to take action in the following order of precedence: (i) to procure for the Authorized User the right to continue usage (ii) to modify the service or Product so that usage becomes non-infringing, and is of at least equal quality and performance; or (iii) to replace such Product or parts thereof, as applicable, with non-infringing Product of at least equal quality and performance. If the above remedies are not available, the parties shall terminate the Contract, in whole or in part as necessary and applicable, provided that the Authorized User is given a refund for any amounts paid for the period during which usage was not feasible.

In the event that an action or proceeding at law or in equity is commenced against the Authorized User arising out of a claim that the Authorized User's use of the Product under the Contract infringes any patent, copyright, trademark, trade secret or proprietary right, and Contractor is of the opinion that the allegations in such action or proceeding in whole or in part are not covered by the indemnification and defense provisions set forth in the Contract, Contractor shall immediately notify the Authorized User and the New York State Office of the Attorney General in writing and shall specify to what extent Contractor believes it is obligated to defend and indemnify under the terms and conditions of the Contract and to what extent it is not so obligated to defend and indemnify. Contractor shall in such event protect the interests of the Authorized User and attempt to secure a continuance to permit the State and the Authorized User to appear and defend their interests in cooperation with Contractor, as is appropriate, including any jurisdictional defenses the State and Authorized User may have. In the event of a dispute regarding the defense, the Contractor and the Attorney General shall try to reach an amicable resolution, but the Attorney General shall have the final determination on such matters. This constitutes the Authorized User's sole and exclusive remedy for infringement of a patent, copyright, trademark, trade secret, or other proprietary right.

58. LIMITATION OF LIABILITY Except as otherwise set forth in the Indemnification clause and the Indemnification Relating to Infringement clause, the limit of liability shall be as follows:

a. Contractor's liability for any claim, loss or liability arising out of, or connected with the Products provided, and whether based upon default, or other liability such as breach of contract, warranty, negligence, misrepresentation or otherwise, shall in no case exceed direct damages in: (i) an amount equal to two (2) times the charges specified in the Purchase Order for the Products forming the basis of the Authorized User's claim or (ii) five hundred thousand dollars (\$500,000), whichever is greater.

b. The Authorized User may retain such monies from any amount due Contractor as may be necessary to satisfy any claim for damages, costs and the like asserted against the Authorized User unless Contractor at the time of the presentation of claim shall demonstrate to the Authorized User's satisfaction that sufficient monies are set aside by the Contractor in the form of a bond or through insurance coverage to cover associated damages and other costs.

c. Notwithstanding the above, neither the Contractor nor the Authorized User shall be liable for any consequential, indirect or special damages of any kind which may result directly or indirectly from such performance, including, without limitation, damages resulting from loss of use or loss of profit by the Authorized User, the Contractor, or by others.

59. DISPUTE RESOLUTION PROCEDURES

It is the policy of OGS to provide interested parties, as defined in the OGS Dispute Resolution Procedures, with an opportunity to

administratively resolve disputes, complaints or inquiries related to Solicitations, contract awards and contract administration. OGS encourages interested parties to seek resolution of disputes through consultation with OGS staff. All such matters shall be accorded impartial and timely consideration. Interested parties may also file formal written disputes. A copy of the OGS Dispute Resolution Procedures may be obtained by contacting the designated contact for the Solicitation, the Contract manager, or at the OGS website. OGS reserves the right to change the procedures set forth in the Dispute Resolution Procedures without seeking a Contract amendment.

To the extent the scope of the Solicitation or Contract includes the sale, development, maintenance, or use of information technology Products such as software, computer components, systems, or networks for the processing, and distribution, or storage, or storage of data, the following clauses shall govern, as applicable.

60. SOFTWARE LICENSE GRANT Where Product is acquired on a licensed basis the following shall constitute the license grant:

a. License Scope Licensee is granted a non-exclusive, perpetual license to use, execute, reproduce, display, perform, or merge the Product within its business enterprise in the United States up to the maximum licensed capacity stated on the Purchase Order. Product may be accessed, used, executed, reproduced, displayed or performed up to the capacity measured by the applicable licensing unit stated on the Purchase Order (e.g., payroll size, number of employees, CPU, MIPS, MSU, concurrent user, workstation, virtual partition). Licensee shall have the right to use those modifications or customizations of the Product that have been purchased by Licensee and to distribute such modifications or customizations for use by any Authorized Users otherwise licensed to use the Product, provided that any modifications or customizations, however extensive, shall not diminish Licensor's proprietary title or interest. No license, right or interest in any trademark, trade name, or service mark is granted hereunder.

Licensee and Contractor may agree to alternative licensing rights (e.g., subscription, term, virtual) for specific Products used by the Contractor in performing the services, provided such agreement is reached prior to Bid, Mini-Bid, RFQ, or Contract award, as applicable. Such licensing rights will be specified in an applicable Purchase Order or other document approved by Licensee and Contractor.

b. License Term The license term shall commence upon the License Effective Date, provided, however, that where an acceptance or trial period applies to the Product, the license term shall be extended by the time period for testing, acceptance or trial.

c. Product Documentation Contractor shall provide Product Documentation electronically to Licensee at no charge. If Product Documentation is made available to customers in hard copy, Contractor shall provide at no charge one hard copy.

Contractor hereby grants to Licensee a non-exclusive, fully paid-up, royalty-free perpetual license in the Product Documentation to make, reproduce, and distribute, either electronically or otherwise, copies of the Product Documentation as necessary to enjoy full use of the Product in accordance with the Contract.

d. Product Technical Support & Maintenance Licensee shall have the option of electing the Product technical support and maintenance ("maintenance") set forth in the Contract by giving written notice to Contractor any time during the Centralized Contract term. Contractor shall fully disclose all terms and conditions of maintenance available to Licensee, including the extent to which updates, upgrades, revisions, and new releases are included in maintenance. Maintenance terms and any renewals thereof are independent of the expiration of the Centralized Contract term and shall not automatically renew.

Unless otherwise provided by written agreement between the Contractor and Licensee, maintenance offered shall include, at a minimum, (i) the provision of Error Corrections, updates, enhancements, revisions, Patches, and upgrades to Licensee, and (ii) help desk assistance at no additional cost, either by toll-free telephone

or on-line functionality. Contractor shall maintain the Product so as to provide Licensee with the ability to utilize the Product in accordance with the Product Documentation without significant functional downtime to its ongoing business operations during the maintenance term.

Licensee shall not be required to purchase maintenance for use of Product, and may discontinue maintenance at the end of any current maintenance term upon notice to Contractor. In the event that Licensee does not initially acquire or discontinues maintenance of licensed Product, it may, at any time thereafter, reinstate maintenance for Product without any additional penalties or other charges, by paying Contractor the amount that would have been due under the Contract for the period of time that such maintenance had lapsed, at then current NYS net maintenance rates. Contractor shall submit written notification to Licensees of the upcoming maintenance end date no later than 60 calendar days prior to such maintenance end date.

e. Permitted License Transfers As Licensee's business operations may be altered, expanded or diminished, licenses granted hereunder may be transferred or combined for use at an alternative or consolidated Site not originally specified in the license, including transfers within Agencies, between Agencies, and pursuant to governmental restructuring or reorganization ("permitted license transfers"). Licensees do not have to obtain the approval of Contractor for permitted license transfers, but must give 30 days prior written notice to Contractor of such moves and certify in writing that the Product is not in use at the prior Site. There shall be no additional license or other transfer fees due Contractor, provided that: (i) the maximum capacity of the consolidated machine is equal to the combined individual license capacity of all licenses running at the consolidated or transferred Site (e.g., named users, seats, or MIPS); or (ii) if the maximum capacity of the consolidated machine is greater than the individual license capacity being transferred, a logical or physical partition or other means of restricting access will be maintained within the computer system so as to restrict use and access to the Product to that unit of licensed capacity solely dedicated to beneficial use for Licensee. In the event that the maximum capacity of the consolidated machine is greater than the combined individual license capacity of all licenses running at the consolidated or transferred Site, and a logical or physical partition or other means of restricting use is not available, the fees due Contractor shall not exceed the fees otherwise payable for a single license for the upgrade capacity.

f. Restricted Use By Third Parties Third parties retained by Licensee shall have the right to use the Product to maintain Licensee's business operations, including data processing, for the time period that they are engaged in such activities, provided that: (i) Licensee gives notice to Contractor of such third party, Site of intended use of the Product, and means of access; and (ii) such third party has executed, or agrees to execute, the Product manufacturer's standard nondisclosure or restricted use agreement, which executed agreement shall be accepted by the Contractor ("Non-Disclosure Agreement"); and (iii) such third party maintains a logical or physical partition within its computer system so as to restrict use and access to the program to that portion solely dedicated to beneficial use for Licensee. In no event shall Licensee assume any liability for third party's compliance with the terms of the Non-Disclosure Agreement, nor shall the Non-Disclosure Agreement create or impose any liabilities on the State or Licensee.

g. Archival Back-Up and Disaster Recovery Licensee may use and copy the Product and related Documentation in connection with: (i) reproducing a reasonable number of copies of the Product for

archival backup and disaster recovery procedures; (ii) reproducing a reasonable number of copies of the Product and related Documentation for cold site storage; (iii) reproducing a back-up copy of the Product to run for a reasonable period of time in conjunction with a documented consolidation or transfer otherwise allowed herein. The phrase "cold site storage" means a restorable back-up copy of the Product not to be installed until the need for disaster recovery arises. The phrase "disaster recovery" means the installation and storage of Product in ready-to-execute, back-up computer systems prior to disaster or breakdown which is not used for active production or development. Contractor shall fully disclose all archival back-up and disaster recovery options available to Licensee (e.g., cold, warm, and hot back-up), including all terms and conditions, additional charges, or use authorizations associated with such options.

h. Confidentiality Restrictions If any portion of the Product or Product Documentation contains confidential, proprietary, or trade secret information, the Contractor shall identify such information in writing to the Licensee. The terms of Licensee's use and disclosure of such information shall be governed by a written agreement between the Contractor and the Licensee, which, in the case of Licensees that are State or local governmental entities, recognizes that they are subject to the New York Freedom of Information Law.

i. Restricted Use by Licensee Except as expressly authorized by the Terms of License, Licensee shall not: (i) copy the Product; (ii) cause or permit reverse compilation or reverse assembly of all or any portion of the Product; or (iii) export the Licensed Software in violation of the Export Administration Regulations (EAR) or the International Traffic in Arms Regulations (ITAR).

61. PRODUCT ACCEPTANCE Unless otherwise provided by mutual agreement of the Authorized User and the Contractor, an Authorized User shall have 30 days from the date of delivery to accept hardware Products and 60 days from the date of delivery to accept all other Product. Where the Contractor is responsible for installation, acceptance shall be from completion of installation. Title or other property interest and risk of loss shall not pass from Contractor to the Authorized User until the Products have been accepted. Failure to provide notice of acceptance or rejection or a deficiency statement to the Contractor by the end of the period provided for under this clause constitutes acceptance by the Authorized User as of the expiration of that period. The license term shall be extended by the time periods allowed for trial use, testing and acceptance.

Unless otherwise provided by mutual agreement of the Authorized User and the Contractor, Authorized User shall have the option to run testing on the Product prior to acceptance, such tests and data to be specified by Authorized User. Where using its own data or tests, Authorized User must have the tests or data available upon delivery. This demonstration will take the form of a documented installation test, capable of observation by the Authorized User, which shall be made part of the Contractor's standard documentation and shall be covered by the Product warranty. The test data shall remain accessible to the Authorized User after completion of the test.

In the event that the documented installation test cannot be completed successfully within the specified acceptance period, and the Contractor or Product is responsible for the delay, Authorized User shall have the option to cancel the order in whole or in part, or to extend the testing period for an additional 30 day increment. Authorized User shall notify Contractor of acceptance upon successful completion of the documented installation test. Such cancellation shall not give rise to any cause of action against the Authorized User for damages, loss of profits, expenses, or other remuneration of any kind.

Unless otherwise provided by mutual agreement of the Authorized User and the Contractor, if the Authorized User elects to provide a deficiency statement specifying how the Product fails to meet the specifications within the testing period, Contractor shall have 30 days to correct the deficiency, and the Authorized User shall have an additional 60 days to evaluate the Product as provided herein.

If the Product does not meet the specifications at the end of the extended testing period, Authorized User, upon prior written notice to Contractor, may then reject the Product and return all defective Product to Contractor, and Contractor shall refund any monies paid by the Authorized User to Contractor therefor. Costs and liabilities associated with a failure of the Product to perform in accordance with the functionality tests or product specifications during the acceptance period shall be borne fully by Contractor to the extent that said costs or liabilities shall not have been caused by negligent or willful acts or omissions of the Authorized User's agents or employees. Said costs shall be limited to the amounts set forth in the Limitation of Liability clause for any liability for costs incurred at the direction or recommendation of Contractor. When Product is not accepted, it must be removed by the Contractor from the premises of the Authorized User within ten calendar days of notification of non-acceptance by the Authorized User. Rejected items not removed by the Contractor within the ten calendar day period shall be regarded as abandoned by the Contractor and the Authorized User shall have the right to dispose of Product as its own property. The Contractor shall promptly reimburse the Authorized User for any costs incurred in storage or effecting removal or disposition after the ten calendar day period.

62. AUDIT OF LICENSED PRODUCT USAGE Contractor shall have the right to periodically audit, no more than annually, at Contractor's expense, use of licensed Product at any Site where a copy of the Product resides. Contractor may conduct such audits remotely or on Site. If conducted remotely and if Contractor makes a license management program available, the Licensee agrees to install such program and use it within a reasonable period of time, provided such program meets Licensee's security or other requirements. If conducted on Site: (i) Contractor shall give Licensee at least 30 days advance written notice, (ii) such audit shall be conducted during Licensee's normal business hours, (iii) the audit shall be conducted by an independent auditor chosen on mutual agreement of the parties. Contractor shall recommend a minimum of three auditing/accounting firms from which the Licensee will select one; and (iv) Contractor and Licensee are each entitled to designate a representative who shall be entitled to participate, and who shall mutually agree on audit format, and simultaneously review all information obtained by the audit. Such representatives also shall be entitled to copies of all reports, data or information obtained from the audit. If the audit shows that such party is not in compliance, Licensee shall be required to purchase additional licenses or capacities necessary to bring it into compliance and shall pay for the unlicensed capacity at the net pricing in effect under the Contract at time of audit, or if none, then at the Contractor's U.S. commercial list price. Once such additional licenses or capacities are purchased, Licensee shall be deemed to have been in compliance retroactively, and Licensee shall have no further liability of any kind for the unauthorized use of the software.

In the event of an on-Site audit, the Software Alliance, Software Publishers Association (SPA), Software and Industry Information Association (SIIA) or Federation Against Software Theft (FAST) may not be used directly or indirectly to conduct such audit, nor may such entities be recommended by Contractor.

63. NO HARDSTOP OR PASSIVE LICENSE MONITORING Unless otherwise expressly agreed to by the Licensee, the Product and all upgrades shall not contain any computer code that would disable the Product or upgrades or impair in any way its operation based on the elapsing of a period of time, exceeding an authorized number of copies, advancement to a particular date or other numeral, or other similar self-destruct mechanisms (sometimes referred to as "time bombs," "time locks," or "drop dead" devices) or that would permit Contractor to access the Product to cause such disablement or impairment (sometimes referred to as a "trap door" device). Any Contractor access to the Product agreed to by Licensee as provided above shall be in accordance with Licensee's security or other requirements. Contractor agrees that in the event of a breach of this provision that Licensee shall not have an adequate remedy at law, including monetary damages, and that Licensee shall consequently be entitled to seek a temporary restraining order, injunction, or other form of equitable relief against the continuance of such breach, in addition to any and all remedies to which Licensee shall be entitled.

64. OWNERSHIP/TITLE TO PROJECT DELIVERABLES

This clause shall apply where Contractor is commissioned by the Authorized User to furnish project deliverables as detailed in the Purchase Order.

a. Definitions

(i) For purposes of this clause, "Products" means deliverables furnished under this Contract by or through Contractor, including existing and custom Products, including, but not limited to: a) components of the hardware environment, b) printed materials (including but not limited to training manuals, system and user documentation, reports, drawings), whether printed in hard copy or maintained on electronic media c) Third-Party Software, d) modifications, customizations, custom programs, program listings, programming tools, data, modules, components, and e) any properties embodied therein, whether in tangible or intangible form (including but not limited to utilities, interfaces, templates, subroutines, algorithms, formulas, Source Code, object code).

(ii) For purposes of this clause, "Existing Products" means tangible Products and intangible licensed Products that exist prior to the commencement of work under the Contract. Contractor bears the burden of proving that a particular product was in existence prior to the commencement of the project.

(iii) For purposes of this clause, "Custom Products" means Products, preliminary, final, or otherwise, that are created or developed by Contractor, its Subcontractors, partners, employees, or agents for Authorized User under the Contract.

b. Title to Project Deliverables Unless otherwise specified in writing in the Purchase Order, the Authorized User shall have ownership and license rights as follows:

(i) Existing Products:

1. Hardware - Title and ownership of Existing hardware Products shall pass to Authorized User upon acceptance.

2. Software - Title and ownership to Existing software Products delivered by Contractor under the Contract that is normally commercially distributed on a license basis by the Contractor or other Third-Party Software vendor ("Existing Licensed Product"), whether or not embedded in, delivered or operating in conjunction with hardware or Custom Products, shall remain with Contractor or the Third-Party Software vendor. Effective upon acceptance, such Product shall be licensed to Authorized User in accordance with the Contractor or Third-Party Software vendor's standard license

agreement; provided, however, that such standard license, must, at a minimum: (a) grant Authorized User a non-exclusive, perpetual license to use, execute, reproduce, display, perform, adapt (unless Contractor advises Authorized User as part of Contractor's proposal that adaptation will violate existing agreements or statutes and Contractor demonstrates such to the Authorized User's satisfaction) and distribute Existing Licensed Product to the Authorized User up to the license capacity stated in the Purchase Order or work order with all license rights necessary to fully effect the general business purposes stated in the Solicitation or Authorized User's Purchase Order or work order, including the financing assignment rights set forth in paragraph (c) below; and (b) recognize the State of New York as the Licensee where the Authorized User is a State Agency, department, board, commission, office or institution. Where these rights are not otherwise covered by the Third-Party Software vendor's standard license agreement, the Contractor shall be responsible for obtaining these rights at its sole cost and expense. The Authorized User shall reproduce all copyright notices and any other legend of ownership on any copies authorized under this clause.

(ii) Custom Products: Effective upon creation of Custom Products, Contractor hereby conveys, assigns and transfers to Authorized User the sole and exclusive rights, title and interest in Custom Products, whether preliminary, final or otherwise, including all trademark and copyrights. Contractor hereby agrees to take all necessary and appropriate steps to ensure that the Custom Products are protected against unauthorized copying, reproduction and marketing by or through Contractor, its agents, employees, or Subcontractors. Nothing herein shall preclude the Contractor from otherwise using the related or underlying general knowledge, skills, ideas, concepts, techniques and experience developed under a Purchase Order, project definition or work order in the course of Contractor's business. Authorized User may, by providing written notice thereof to the Contractor, elect in the alternative to take a non-exclusive perpetual license to Custom Products in lieu of Authorized User taking exclusive ownership and title to such Products. In such case, Licensee on behalf of all Authorized Users shall be granted a non-exclusive perpetual license to use, execute, reproduce, display, perform, adapt and distribute Custom Product as necessary to fully effect the general business purposes as stated in paragraph (b)(i)(2), above.

c. Transfers or Assignments to a Third-Party Financing Agent It is understood and agreed by the parties that a condition precedent to the consummation of the purchases under the Contract may be the obtaining of acceptable third-party financing by the Authorized User. The Authorized User shall make the sole determination of the acceptability of any financing proposal. The Authorized User will make all reasonable efforts to obtain such financing, but makes no representation that such financing has been obtained as of the date of Bid receipt. Where financing is used, Authorized User may assign or transfer its rights in Licensed Products (existing or custom) to a third-party financing entity or trustee ("Trustee") as collateral where required by the terms of the financing agreement. Trustee's sole rights with respect to transferability or use of Licensed Products shall be to exclusively sublicense to Authorized User all of its Licensee's rights under the terms and conditions of the License Agreement; provided, further, however, in the event of any termination or expiration of such sublicense by reason of payment in full, all of Trustee's rights in such Licensed Product shall terminate immediately and Authorized User's prior rights to such Existing Licensed Product shall be revived.

d. Sale or License of Custom Products Involving Tax-Exempt Financing (i.e., Certificates of Participation - COPS) The Authorized User's sale or other transfer of Custom Products which were acquired by the Authorized User using third-party, tax-exempt financing may not

occur until such Custom Products are, or become, useable. In the event that the Contractor wishes to obtain ownership rights to Custom Products, the sale or other transfer shall be at fair market value determined at the time of such sale or other transfer, and must be pursuant to a separate written agreement in a form acceptable to the Authorized User which complies with the terms of this clause.

e. Contractor's Obligation with Regard to Third-Party Software Where Contractor furnishes Existing Licensed Products as a project deliverable, and sufficient rights necessary to effect the purposes of this section are not otherwise provided in the Contractor or the Third-Party Software vendor's standard license agreement, Contractor shall be responsible for obtaining from the Third-Party Software proprietary owner/developer the rights set forth herein to the benefit of the Authorized User at Contractor's sole cost and expense.

65. PROOF OF LICENSE The Contractor must provide to each Licensee who places a Purchase Order either: (i) the Product developer's certified license confirmation certificates in the name of such Licensee; (ii) a written confirmation from the proprietary owner accepting Product invoice as proof of license; or (iii) other similar proof of license. All proofs of license must be in a form acceptable to the Licensee.

66. CHANGES TO PRODUCT OR SERVICE OFFERINGS

a. Product or Service Discontinuance Where Contractor is the Product manufacturer/developer, and Contractor publicly announces to all U.S. customers ("date of notice") that a Product is being withdrawn from the U.S. market or that maintenance service or technical support provided by Contractor ("withdrawn support") is no longer going to be offered, Contractor shall be required to: (i) notify the Commissioner and each Licensee then under contract for maintenance or technical support in writing of the intended discontinuance; and (ii) continue to offer Product or withdrawn support upon the Contract terms previously offered for the greater of: (a) the best terms offered by Contractor to any other similarly situated, supported customer, or (b) not less than 12 months from the date of notice; and (iii) at Licensee's option, and in order to enable Licensee to continue the use and maintenance of the Product, provide Licensee with a Product replacement or migration path with at least equivalent functionality at no additional charge, provided that Licensee is under contract for maintenance on the date of notice and Contractor is offering such replacement or migration path to all of its similarly situated, supported customers without additional charge.

In the event that the Contractor is not the Product manufacturer, Contractor shall be required to: (i) provide the notice required under the paragraph above, to the entities described within five business days of Contractor receiving notice from the Product manufacturer, and (ii) include in such notice the period of time from the date of notice that the Product manufacturer will continue to provide Product or withdraw support.

The provisions of this subdivision (a) shall not apply or eliminate Contractor's obligations where withdrawn support is being provided by an independent Subcontractor. In the event that such Subcontractor ceases to provide service, Contractor shall be responsible for subcontracting such service, subject to State approval, to an alternate Subcontractor.

b. Product or Service Re-Bundling In the event that Contractor is the Product manufacturer and publicly announces to all U.S. customers ("date of notice") that a Product or maintenance or technical support offering is being re-bundled in a different manner from the structure or licensing model of the prior U.S. commercial offering, Contractor shall

be required to: (i) notify the Commissioner and each Licensee in writing of the intended change; (ii) continue to provide Product or withdrawn support upon the same terms and conditions as previously offered on the then-current NYS Contract for the greater of: (a) the best terms offered by Contractor to any other similarly situated, supported customer, or (b) not less than 12 months from the date of notice; and (iii) shall submit the proposed rebundling change to the Commissioner for approval prior to its becoming effective for the remainder of the Contract term. The provisions of this section do not apply if the Contractor is not the Product manufacturer.

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APPENDIX C

Authorized users that may want to seek federal funds from the federal funding agencies for the purchase of goods or services during a declared disaster are advised that federal funding agencies require particular terms and conditions be included in the contract for those goods and services. For the convenience of authorized users, those terms and conditions are set out below and can also be found at the FEMA website.

Authorized users of statewide contracts should consider adding this language to future purchase orders and secondary level competitions (often referred to as RFQs or mini- bids), unless the language is already attached to the statewide contract. State agencies making purchases to respond to disasters through a vehicle other than a centralized contract are required by Section H.6. of [Budget Bulletin H-501R](#) to include these and other terms into their contracts using the Appendix set forth in the Budget Bulletin.

Federal Funding Agency Mandatory Terms and Conditions

The following provisions are required by federal funding agencies in order for expenditures by Authorized Users to be eligible for federal reimbursement in the event of a State declaration of disaster emergency pursuant to Section 28 of the Executive Law.

1. REMEDIES

Remedies for Contractor failure to observe or perform any term or condition shall be as provided in the OGS centralized contract (if applicable), including all appendices.

2. TERMINATION FOR CAUSE AND CONVENIENCE

Termination for cause and convenience will be in accordance with Termination, Appendix B, General Specifications, if a statewide centralized contract, and Section 5, Copeland Anti-Kickback Act, of this document and/or the rules and regulations of your governing authority.

3. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of the contract, OGS centralized contract (if applicable) or any purchase by an Authorized User, the Contractor agrees as follows:

- A. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

- B. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
- C. The Contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the

compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the Contractor's legal duty to furnish information.

- D. The Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- E. The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- F. The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- G. In the event of the Contractor's noncompliance with the nondiscrimination clauses of the OGS centralized contract or with any of the said rules, regulations, or orders, the OGS centralized contract may be canceled, terminated, or suspended in whole or in part, and the Contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- H. The Contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

The Authorized User further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the Authorized User so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The Authorized User agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision

of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The Authorized User further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon Contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the Authorized User agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the Authorized User under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such Authorized User; and refer the case to the Department of Justice for appropriate legal proceedings.

4. DAVIS-BACON ACT. (Applicable to all construction contracts in excess of (\$2000)

- A. If applicable, all transactions regarding the OGS centralized contract or any purchase by an Authorized User shall be done in compliance with the Davis-Bacon Act (40 U.S.C. 3141- 3144, and 3146-3148) and the requirements of 29 C.F.R. pt. 5 as may be applicable. The Contractor shall comply with 40 U.S.C. 3141-3144, and 3146-3148 and the requirements of 29 C.F.R. pt. 5 as applicable.
- B. Contractors are required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor.
- C. Additionally, Contractors are required to pay wages not less than once a week.

5. COPELAND ANTI-KICKBACK ACT. (Applicable to all construction contracts in excess of (\$2000)

- A. Contractor. The Contractor shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into the OGS centralized contract.
- B. Subcontracts. The Contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as Federal funding agency may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.
- C. Breach. A breach of the clauses above may be grounds for termination of the OGS centralized contract, and for debarment as a Contractor and subcontractor as provided in 29 C.F.R. § 5.12.

6. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT. (Applicable to all contracts in excess of \$100,000 that involve employment of mechanics and laborers)

- A. Overtime requirements. No Contractor or subcontractor for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

- B. Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph (b)(1) of this section, the Contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such Contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (b)(1) of this section, in the sum of \$26 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (b)(1) of this section.
- C. Withholding for unpaid wages and liquidated damages. The Authorized User shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the Contractor or subcontractor under any such contract or any other Federal Agreement with the same prime contractor, or any other federally assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (b)(2) of this section.
- D. Subcontracts. The Contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (b)(1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (b)(1) through (4) of this section.

7. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT

All such rights shall be addressed in accordance with Ownership/Title to Project Deliverables, Appendix B, General Specifications.

8. CLEAN AIR ACT AND THE FEDERAL WATER POLLUTION CONTROL ACT. (Applicable to all contracts in excess of \$150,000)

Clean Air Act

- A. The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.
- B. The Contractor agrees to report each violation to the contract manager or the Office of General Services and the Authorized User if a statewide centralized contract and understands and agrees that the Office of General Services or the Authorized User will, in turn, report each violation as required to assure notification to the Federal funding agency, and the appropriate Environmental Protection Agency Regional Office.
- C. The Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by the Federal funding agency.

Federal Water Pollution Control Act

- A. The Contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.
- B. The Contractor agrees to report each violation to the Office of General Services and Authorized User and understands and agrees that the Office of General Services or the Authorized User will, in turn, report each

violation as required to assure notification to the Federal funding agency, and the appropriate Environmental Protection Agency Regional Office.

- C. The Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by the Federal funding agency.

9. DEBARMENT AND SUSPENSION

- A. This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that none of the Contractor's principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
- B. The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
- C. This certification is a material representation of fact relied upon by the State or Authorized User. If it is later determined that the Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the State or an Authorized User, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
- D. The Contractor agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The Contractor further agrees to include a provision requiring such compliance in its lower tier covered transactions.

10. BYRD ANTI-LOBBYING AMENDMENT, 31 U.S.C. § 1352 (as amended)

If the OGS centralized contract or any purchase by an Authorized User has a value of \$100,000 or more, Contractor shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

- A. Required Certification. If applicable, Contractors must sign and submit to the State the following certification.

APPENDIX A, 44 C.F.R. PART 18 – CERTIFICATION REGARDING LOBBYING

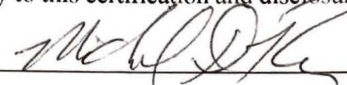
Certification for Contracts, Grants, Loans, and Cooperative Agreements. The undersigned certifies, to the best of his or her knowledge and belief, that:

- 1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

- 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-L.L.L., "Disclosure Form to Report Lobbying," in accordance with its instructions.
- 3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, The Hertz Corporation, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

Signature of Contractor's Authorized Official 

Name of Contractor's Authorized Official Michael DeRosa

Title of Official Sr. Director of Government Sales Date: 07-30-25

11. PROCUREMENT OF RECOVERED MATERIALS

- A. In the performance of this contract, the Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired —
 - Competitively within a timeframe providing for compliance with the contract performance schedule;
 - Meeting contract performance requirements; or
 - At a reasonable price.
- B. Information about this requirement, along with the list of EPA-designated items, is available at EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.
- C. The Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.

12. ACCESS TO RECORDS

- A. The Contractor agrees to provide the Office of General Services or the Authorized User, the Federal funding agency, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor that are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.
- B. The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

- C. The Contractor agrees to provide the Federal funding agency or its authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.
- D. The State and the Contractor acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by the Federal funding agency or the Comptroller General of the United States.

13. CHANGES

Amendments to this contract shall be in accordance with the terms of the OGS centralized contract.

14. FEDERAL SEAL(S), LOGOS, AND FLAGS

The Contractor shall not use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

15. COMPLIANCE WITH FEDERAL LAW, REGULATIONS, AND EXECUTIVE ORDERS

This is an acknowledgement that Federal funding agency financial assistance may be used to fund all or a portion of the contract. The Contractor will comply with all applicable Federal law, regulations, executive orders, FEMA or other federal agency policies, procedures, and directives.

16. NO OBLIGATION BY FEDERAL GOVERNMENT

The Federal Government is not a party to this Contract or any purchase by an Authorized User and is not subject to any obligations or liabilities to the State, Contractor, or any other party pertaining to any matter resulting from the Contract or any purchase by an Authorized User.

17. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS

The Contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Contractor's actions pertaining to this Contract or any purchase by an Authorized User.

18. FEDERAL DEBT

The Contractor certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

19. CONFLICTS OF INTEREST

The Contractor shall notify the Office of General Services and Authorized User as soon as possible if this Agreement or any aspect related to the anticipated work under this Agreement raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Contractor shall explain the actual or potential conflict in writing in sufficient detail so that the Office of General Services and Authorized User is able to assess the actual or potential conflict. The Contractor shall provide any additional information necessary for the Office of General Services and Authorized User to fully assess and address the actual or potential conflict of interest.

20. U.S. EXECUTIVE ORDER 13224

Contractor, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

Attachment 1 - Pricing Rates and Passenger Vehicle Types The Hertz Corporation - Contract PS70687				
Vehicle Types	Options	Offered Daily Rate for rentals from 1-5 days per 24 hour period.	Offered Weekly rate for 7 days is 5.5 x the daily rate for rentals up to 7 days	Offered Monthly rate is 22 x the daily rate
Sedans	Economy	\$35.75	\$196.62	\$786.50
Sedans	Compact	\$35.75	\$196.62	\$786.50
Sedans	Intermediate	\$37.75	\$207.62	\$830.50
Sedans	Standard	\$37.75	\$207.62	\$830.50
Sedans	Full Size	\$40.75	\$224.12	\$896.50
Passenger Vans	Mini Van	\$71.00	\$390.50	\$1,562.00
Passenger Vans	12 Passenger Van	\$120.00	\$660.00	\$2,640.00
SUV's	Mid/Standard SUV	\$67.75	\$372.62	\$1,490.50
SUV's	Full Size/Premium SUV	\$95.00	\$522.50	\$2,090.00
Pick-Ups	Small Pick Up Truck	\$70.00	\$385.00	\$1,540.00
Pick-Ups	Large Pick Up Truck	\$75.00	\$412.50	\$1,650.00
Other	Premium	\$80.00	\$440.00	\$1,760.00
Other	Jeep/Crossover	\$65.00	\$357.50	\$1,430.00
Other	Convertible	\$80.00	\$258.50	\$1,760.00
Other	Compact Hybrid	\$47.00	\$258.50	\$1,034.00
Other	Intermediate Hybrid	\$47.00	\$258.50	\$1,034.00
Other	Full Size Hybrid	\$50.00	\$275.00	\$1,100.00
Other	15 Passenger Van	\$120.00	\$660.00	\$2,640.00
Other	Electric Vehicles (Compact) E2	\$41.00	\$225.50	\$902.00
Other	Electric Vehicles (compact SUV E1)	\$41.00	\$225.50	\$902.00
Other	Electric Vehicles (Premium E7)	\$65.00	\$357.50	\$1,430.00
Other	Electric Vehicles (SUV L8,E9)	\$72.50	\$398.75	\$1,595.00
Hertz Additional Services Offered				
Mileage	Unlimited mileage on vehicle rentals.			
Personal Vehicle Parking	At all non-airport locations where available, Contractor will provide a secure appropriate parking area for the personal vehicle of a minimum of one authorized user for each vehicle rented for the duration of the rental period at no additional charge when renting from non-airport locations; in lieu of personal vehicle parking the contractor shall offer remote 'Vehicle Delivery/Pick-Up' as described below, at no cost.			
Pick-Up/Drop Off Service	Free pick-up and drop-off services to and from the renter's office or home within a 10-mile radius, at participating Off-Airport locations in the United States. After making the reservation, the renter should contact the location to make the arrangement to be picked up.			
Early Pick-Up/After Hours Drop Off	Contractor will provide early-pick-up service at no additional charge to renters on any day prior to the day of actual rental. User may pick up vehicle during the final hour of branch location standard office hours on the day prior to the rental day. The rental will be adjusted at the time of return or by contacting the Hertz government team. At locations where available, contractor will provide a means for after-hours and weekend vehicle return such as key drop boxes at no additional charge.			
Vehicle Delivery/Pick-Up	Contractor will provide free vehicle delivery/pick-up service to and from renters office or home for up to 15 miles one-way. Additional charges may apply if you make changes to your booking within one hour of the scheduled drop-off time. The vehicle/pick-up service shall not require the renter to return to the rental office for any reason. The delivery will allow the renter to complete any necessary paperwork at the point of delivery and depart from that location.			
One-Way Vehicle Rental	Check with the Hertz facility prior to renting a one-way rental, not all locations have this as an option. The charges for a one-way vehicle rental is the base rental rate (Daily rate) plus any allowable charges, for a distance greater than 500 miles an additional \$125.00 drop fee will be charged.			
Out of Country Travel	Authorized User is specifically authorized to drive rental vehicles and box trucks roundtrip to Canada. Authorized Users are not allowed to drive rental vehicles or box trucks to any other country. Contractor specifically agrees that no additional fees (e.g., additional insurances, roadside assistance, etc.) will be charged for these trips.			
Roadside Assistance	Included in the base rate are: mechanical breakdowns, service text updates and provider service tracking, concierge taxi service for breakdown or accident.			

Hertz Additional Services Offered	
Premium Roadside Service	Available for purchase at a daily rate, the average rate is \$9.99. If purchased will cover costs up to a maximum of \$500 per rental for the following items: Keys locked in Car, Lost Key Service, Dead Battery due to weather or lights left on, Out of Gas Service, Spare Tire Mounting Service, \$1,000 Travel Interruption, Cost Reimbursements due to travel delay's resulting from non-drivable accidents only Mechanical Defects Tow Truck Assistance Fee is waived.
Smoking/Cleaning Damages	Actual cost with a maximum of \$400.00
Toll Pass Devices	Two options offered by Hertz: Opt-In to All Inclusive: All-Inclusive Tolling will be for every day of the rental, regardless of the calendar usage day. Price per day will vary based on the location of the rental, see map here. No invoice will be issued after the rental is closed. Customers can select all-inclusive tolls during the reservation stage, at the counter, or prior to returning the vehicle. If not opted in, plate pass will automatically default to the per usage day (\$9.99 plus toll) model. No Opt-In to All Inclusive: Authorized Users will be charged for each toll, plus \$9.99 per usage day. Hertz partners with Platepass to help manage toll charges to rentals.
E-ZPass	A personal E-ZPass may be used, but you are responsible for any charges if the tolls do not register. A personal E-ZPass cannot be funded by a State-issued T or NET card. Remember to keep your E-ZPass statement for expense reporting.

Attachment 1 - Pricing**Airport Surcharges****The Hertz Corporation - Contract PS70687**

ATLANTA-HARTSFIELD INT'L	\$3.00
DENVER INT'L AP	\$3.00
LOS ANGELES INT'L AP	\$3.00
HOLLYWOOD-BURBANK AP	\$3.00
LONG BEACH AP	\$3.00
JOHN WAYNE AP	\$3.00
ONTARIO INT'L AP	\$3.00
SANTA BARBARA AP	\$3.00
SAN JOSE AIRPORT	\$3.00
SAN FRANCISCO INT'L AP	\$3.00
OAKLAND INT'L AP	\$3.00
SACRAMENTO INTL AP	\$3.00
STATE OF FLORIDA	\$3.00
DETROIT METRO AP	\$3.00
BOSTON LOGAN INT'L AP	\$3.00
MANCHESTER AP	\$3.00
PHILADELPHIA INT'L AP	\$3.00
RONALD REAGAN NATL AP	\$3.00
WASHINGTON-DULLES INT'L	\$3.00
BWI/THURGOOD MARSHALL AP	\$3.00
HARRISBURG INT'L AP	\$3.00
ALLENTOWN PA	\$3.00
NANTUCKET MEMORIAL AIRPORT	\$3.00
O'HARE AP	\$3.00
CHICAGO MIDWAY AP	\$3.00
STATE OF HAWAII	\$3.00
EWR	\$3.00
Manhattan	\$3.00
LGA	\$3.00
JFK	\$3.00

Attachment 1 - Pricing

Hertz Licensee Locations Participation List *Rentals in the following locations will be at your Corporate Rates plus the Additional Charge indicated.

The Hertz Corporation - Contract PS70687

State	City	Corporate Rate Daily Surcharge
Alabama	Huntsville Airport	\$15
	Huntsville South	\$15
	Madison	\$15
Alaska	State of Alaska	\$8
Arkansas	Bentonville	\$15
	Bentonville (HLE)	\$15
	Little Rock	\$12
	Texarkana	\$15
California	San Luis Obispo	\$12
Georgia	Brunswick	\$8
Idaho	Boise	\$15
	Hayden Lake (Aviation)	\$8
	Idaho Falls	\$15
	Lewiston	\$15
	Sun Valley	\$12
Kentucky	Paducah	\$12
Louisiana	Monroe (92540-01)	\$15
Mississippi	Columbus	\$15
Montana	Billings	\$15
	Bozeman	\$12
	Great Falls	\$12
	Helena	\$15
	Kalispell	\$8
New Mexico	Roswell	\$12
New York	Ithaca	\$12
North Dakota	Bismarck	\$15
	Dickinson	\$12
	Fargo	\$15
	Grand Forks	\$12
	Minot	\$12
	Williston	\$12
Ohio	Columbus AP	\$12
	Dayton AP	\$12
	Dayton HLE	\$8
	Vandalia	\$8
Oregon	Medford	\$8

State	City	Corporate Rate Daily Surcharge
Oregon	Redmond	\$8
Pennsylvania	Erie	\$15
	Latrobe	\$8
	State College	\$12
	Williamsport	\$8
Puerto Rico	Puerto Rico	\$15
South Dakota	Aberdeen	\$12
	Rapid City	\$12
	Sioux Falls	\$15
Washington	Pasco	\$12
	Pullman	\$15
	Spokane	\$12
Wisconsin	Appleton	\$15
	Green Bay	\$15
Wyoming	Casper	\$12
	Cody	\$12
	Gillette	\$12
	Jackson	\$12

**Attachment 1 - Pricing
Rates and Box Truck Types
The Hertz Corporation Contract PS70687**

Truck/Van Types	Options	Daily Rate for rentals from 1-5 days per 24-hour period.	Weekly rate for 7 days (cannot be more than 6 x the daily rate for rentals up to 7 days)	Monthly rate (cannot be more than 24 x the daily Rate)
Box Truck	12 Feet	\$135.00	\$675.00	\$2,700.00
Box Truck	16 Feet	\$141.00	\$705.00	\$2,820.00
Van	Standard Cargo Van	\$102.00	\$561.00	\$2,244.00
Hertz Additional Services Offered				
Mileage	Unlimited mileage on truck rentals.			
Personal Vehicle Parking	At all non-airport locations where available, Contractor will provide a secure appropriate parking area for the personal vehicle of a minimum of one authorized user for each vehicle rented for the duration of the rental period at no additional charge when renting from non-airport locations; in lieu of personal vehicle parking the contractor shall offer remote Vehicle Delivery/Pick-Up as described below, at no cost.			
Box Truck Pickup/Return	Contractor will make all reasonable efforts to expedite the pickup and return of trucks. Truck pickup should routinely be accomplished within a total of 30 minutes from initial contact with the Contractor. Contractor may request Authorized User to sign Contractor's Standard Rental Form solely to document the delivery of the truck, pricing, etc.. Area maps will be provided free of charge upon request. Truck will be furnished with an initial full tank of fuel. Contractor will also provide the Authorized User with accident, repair, and truck return instructions. Contractor shall provide to Authorized User a completed copy of the Standard Rental Form showing total charges to be billed for the rental.			
Early Drop-Off Hours	Authorized User may drop off a rental truck at after hour return locations but maintains responsibility for the condition of the rental vehicle until that vehicle has been inspected after the location is open. It is the responsibility of the Authorized User to provide evidence that the truck was in good condition when returned (photos taken when returning with time stamp).			
One-Way Truck Rental	One-way Truck Rental is not allowed under this contract.			
Out of Country Travel	Authorized User is specifically authorized to drive rental vehicles and box trucks roundtrip to Canada. Authorized Users are not allowed to drive rental vehicles or box trucks to any other country. Contractor specifically agrees that no additional fees (e.g., additional insurances, roadside assistance, etc.) will be charged for these trips.			
Roadside Assistance	Basic service covers vehicle repairs and/or vehicle exchanges necessary as the result of mechanical failures, provided at no cost.			
Premium Roadside Service	Available for purchase at a daily rate, average rate is \$9.99. If purchased will cover costs up to a maximum of \$500 per rental for the following items: Keys locked in Car, Lost Key Service, Dead Battery due to weather or lights left on, Out of Gas Service, Spare Tire Mounting Service, \$1,000 Travel Interruption, Cost Reimbursements due to travel delay's resulting from non-drivable accidents only Mechanical Defects Tow Truck Assistance Fee is waived.			

Hertz Additional Services Offered	
Tolls	There are two options offered by Hertz: Opt-In to All Inclusive: All-Inclusive Tolling will be for every day of the rental, regardless of the calendar usage day. Price per day will vary based on the location of the rental, see map here. No invoice will be issued after the rental is closed. Customers can select all-inclusive tolls during the reservation stage, at the counter, or prior to returning the vehicle. If not opted in, plate pass will automatically default to the per usage day (\$9.99 plus toll) model. No Opt-In to All Inclusive: Authorized Users will be charged for each toll, plus \$9.99 per usage day. Hertz partners with Platepass to help manage toll charges to rentals.
E-ZPass	A personal E-ZPass may be used, but you are responsible for any charges if the tolls do not register. A personal E-ZPass cannot be funded by a State-issued T or NET card. Remember to keep your E-ZPass statement for expense reporting.
Box Truck Availability	Box Trucks are only available in the following states: Alabama, Arizona, California, Colorado, Connecticut, Delaware, Florida, Georgia, Illinois, Indiana, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Missouri, Nevada, New Hampshire, New Jersey, New York, North Carolina, Ohio, Oklahoma, Pennsylvania, South Carolina, Tennessee, Texas, Virginia, State of Washington, and West Virginia.

Attachment 1 - Pricing Box Truck Locations The Hertz Corporation - Contract PS70687								
Area - Loc	Brand	Alpha-Num	Location Name	Address	City	State	Zip	Entity
05074 - 06	HERTZ	USALHOO06	HOOVER BOX TRUCKS	1694 MONTGOMERY HWY STE 180	HOOVER	ALABAMA	35216	BOX
05074 - 17	HERTZ	USALBHM17	BIRMINGHAM BOX TRUCKS	2508 5TH AVE S	BIRMINGHAM	ALABAMA	35233	BOX
05015 - 04	HERTZ	USAZGOO04	GOODYEAR BOX TRUCKS	13530 W VAN BUREN STREET	GOODYEAR	ARIZONA	85338	BOX
05015 - 09	HERTZ	USAZPHE09	PHOENIX BOX TRUCKS	1133 W BELL ROAD	PHOENIX	ARIZONA	85023	BOX
05056 - 03	HERTZ	USAZMES03	MESA BOX TRUCK RENTALS	2025 WEST MAIN STREET	MESA	ARIZONA	85201	BOX
05006 - 01	HERTZ	USCAING01	INGLEWOOD BOX TRUCKS	140 TAMARACK AVENUE	INGLEWOOD	CALIFORNIA	90301	BOX
05006 - 02	HERTZ	USCALAE02	LAKEWOOD BOX TRUCKS	6498 E SOUT STREET	LAKEWOOD	CALIFORNIA	90172	BOX
05006 - 08	HERTZ	USCALOE08	LOMITA BOX TRUCKS	1859 LOMITA BLVD	LOMITA	CALIFORNIA	90717	BOX
05017 - 04	HERTZ	USCASFD04	SOUTH SAN FRANCISCO BOX	177 S AIRPORT BLVD. SOUTH	SAN FRANCISCO	CALIFORNIA	94080	BOX
05027 - 03	HERTZ	USCATLE03	TEMECULA BOX TRUCKS	27452 JEFFERSON AVE. SUITE #4	TEMECULA	CALIFORNIA	92591	BOX
05027 - 07	HERTZ	USCARIE07	RIVERSIDE BOX TRUCKS	7777 INDIANA AVENUE	RIVERSIDE	CALIFORNIA	92504	BOX
05046 - 04	HERTZ	USCANHS04	NORTH HILLS BOX TRUCKS	8561 SEPULVEDA BLVD	NORTH HILLS	CALIFORNIA	91343	BOX
05046 - 05	HERTZ	USCAVAE05	VAN NUYS BOX TRUCKS	5800 VAN NUYS BLVD	VAN NUYS	CALIFORNIA	91401	BOX
05046 - 06	HERTZ	USCAPDL06	PALMDALE BOX TRUCKS	438 AUTO VISTA DRIVE	PALMDALE	CALIFORNIA	93551	BOX
05046 - 15	HERTZ	USCABBK15	BURBANK BOX TRUCKS	810 S VICTORY BLVD	BURBANK	CALIFORNIA	91502	BOX
05047 - 01	HERTZ	USCAGEE01	LOS ANGELES BOX TRUCKS	450 N LACIENEGA BLVD	LOS ANGELES	CALIFORNIA	90048	BOX
05047 - 02	HERTZ	USCALAD02	LA VENICE BOX TRUCKS	10603 VENICE BLVD	LOS ANGELES	CALIFORNIA	90034	BOX
05048 - 15	HERTZ	USCAANA15	ANAHEIM BOX TRUCKS	221 WEST KATELLA AVENUE	ANAHEIM	CALIFORNIA	92802	BOX
05053 - 03	HERTZ	USCAELM03	EL MONTE BOX TRUCKS	11606 GARVEY AVENUE	EL MONTE	CALIFORNIA	91732	BOX
05053 - 05	HERTZ	USCAWLE05	WEST COVINA BOX TRUCKS	2144 E GARVEY SOUTH	EST COVINA	CALIFORNIA	91791	BOX
05053 - 06	HERTZ	USCARHE06	ROWLAND HEIGHTS BOX TRUC	18456 COLIMA ROAD	ROWLAND HEIGHTS	CALIFORNIA	91748	BOX
05058 - 03	HERTZ	USCALDE03	SAN LEANDRO BOX TRUCKS	1400 DOOLITTLE DRIVE	SAN LEANDRO	CALIFORNIA	94577	BOX
05059 - 06	HERTZ	USCASJE06	SAN JOSE BOX TRUCKS	725 RIDDER PARK DRIVE#95	SAN JOSE	CALIFORNIA	95131	BOX
05063 - 01	HERTZ	USCASDE01	SAN DIEGO BOX TRUCKS	1120 W LAUREL STREET	SAN DIEGO	CALIFORNIA	92101	BOX
05077 - 01	HERTZ	USCASRE01	SACRAMENTO BOX TRUCKS	1025 16TH STREET	SACRAMENTO	CALIFORNIA	95814	BOX
05024 - 03	HERTZ	USCOAUE03	AURORA BOX TRUCK RENTALS	998 S. HAVANA STREET	AURORA	COLORADO	80012	BOX
05024 - 04	HERTZ	USCOLOL04	COLORADO SPRINGS TRUCKS	1332 MOTOR CITY DRIVE	COLORADO SPRINGS	COLORADO	80905	BOX
05062 - 01	HERTZ	USCOLON01	LONGMONT BOX TRUCKS	10 SOUTH MAIN STREET	LONGMONT	COLORADO	80501	BOX
05062 - 02	HERTZ	USCOALE02	ARVADA BOX TRUCK RENTALS	5595 N SHERIDAN	ARVADA	COLORADO	80002	BOX
05005 - 03	HERTZ	USCTHDT03	WEST HARTFORD BOX TRUCKS	1005 NEW BRITAIN AVENUE	HARTFORD	CONNECTICUT	06110	BOX
05005 - 04	HERTZ	USCTDAB04	DANBURY BOX TRUCKS	1 TOOLEY LANE	DANBURY	CONNECTICUT	06810	BOX
05002 - 08	HERTZ	USDENWK08	NEWARK BOX TRUCK RENTAL	1344 MARROWS RD	NEWARK	DELAWARE	19711	BOX
05007 - 02	HERTZ	USFLMIA02	PALMETTO BAY BOX TRUCKS	16901 SOUTH DIXIE HWY	MIAMI	FLORIDA	33157	BOX
05007 - 03	HERTZ	USFLMIA03	MIAMI BOX TRUCK RENTALS	2751 NW 39TH AVENUE	MIAMI	FLORIDA	33142	BOX
05008 - 01	HERTZ	USFLORH01	ORLANDO BOX TRUCKS	5398 LEE VISTA BLVD	ORLANDO	FLORIDA	32812	BOX
05008 - 02	HERTZ	USFLNGO02	LONGWOOD BOX TRUCKS	541 E STATE ROAD 434	LONGWOOD	FLORIDA	32750	BOX
05018 - 02	HERTZ	USFLCLR02	CLEARWATER BOX TRUCKS	21154 US HWY 19	CLEARWATER	FLORIDA	33765	BOX
05018 - 03	HERTZ	USFLBRD03	BRADENTON BOX TRUCKS	5019 14 STREET WEST	BRADENTON	FLORIDA	34207	BOX
05028 - 03	HERTZ	USFLDRB03	DELRAY BEACH BOX TRUCKS	600 SE STH AVENUE	DELRAY BEACH	FLORIDA	33483	BOX
05032 - 01	HERTZ	USFLEST01	ESTERO BOX TRUCK RENTALS	8001 HERTZ DRIVE	ESTERO	FLORIDA	33928	BOX
05064 - 07	HERTZ	USFLDAV07	DAVIE BOX TRUCK RENTALS	4971 SW 148TH AVENUE	DAVIE	FLORIDA	33331	BOX
05064 - 12	HERTZ	USFLPEM12	PEMBROKE PINES BOX TRUCK	8655 PINES BLVD	PEMBROKE PINES	FLORIDA	33024	BOX
05064 - 16	HERTZ	USFLFLE16	FT LAUDERDALE BOX TRUCKS	901 E SUNRISE BLVD	FORT LAUDERDALE	FLORIDA	33304	BOX
04632 - 43	HERTZ	USGAMAR43	MARIETTA BOX TRUCKS	1551 COBB PARKWAY SOUTH	MARIETTA	GEORGIA	30069	BOX
05000 - 01	HERTZ	USGAMAR01	MARIETTA BOX TRUCKS	1551 COBB PKWY SE	MARIETTA	GEORGIA	30060	BOX
05000 - 02	HERTZ	USGAWOO02	WOODSTOCK BOX TRUCKS	9378 HIGHWAY 92	WOODSTOCK	GEORGIA	30188	BOX
05000 - 03	HERTZ	USGACON03	CONYERS BOX TRUCKS	978 HIGHLAND CIRCLE	CONYERS	GEORGIA	30012	BOX
05009 - 03	HERTZ	USILPAT03	PALATINE BOX TRUCKS	110 E DUNDEE ROAD	PALATINE	ILLINOIS	60007	BOX
05009 - 04	HERTZ	USILDES04	DES PLAINES BOX TRUCKS	2170 MANNHEIM RD	DES PLAINES	ILLINOIS	60018	BOX
05009 - 24	HERTZ	USILHOF24	HOFFMAN BOX TRUCKS	685 W GOLF ROAD	HOFFMAN ESTATE	ILLINOIS	60169	BOX
05009 - 26	HERTZ	USILSTC26	ST CHARLES BOX TRUCKS	2400 E MAIN ST STE 106	ST CHARLES	ILLINOIS	60174	BOX
05010 - 04	HERTZ	USILMOK04	MOKENA BOX TRUCKS	9442 191 ST	ILLINOIS	60448	BOX	
05010 - 06	HERTZ	USILMAT06	MATTESON BOX TRUCKS	21610 CICERO AVENUE	MATTESON	ILLINOIS	60443	BOX
05049 - 04	HERTZ	USILDEC04	DECATUR BOX TRUCKS	2950 N JASPER ST	DECATUR	ILLINOIS	62526	BOX
05054 - 03	HERTZ	USILGLH03	GLENDALE HEIGHTS TRUCKS	414 E. NORTH AVENUE	GLENDALE HEIGHTS	ILLINOIS	60139	BOX
05054 - 04	HERTZ	USILAU04	AURORA BOX TRUCKS	902 N LAKE ST	AURORA	ILLINOIS	60506	BOX
05010 - 05	HERTZ	USINMER05	MERRILLVILLE BOX TRUCKS	4280 E HIGHWAY 30	MERRILLVILLE	INDIANA	46410	BOX
05082 - 02	HERTZ	USINCAR02	CARMEL BOX TRUCKS	1441 SOUTH GUILFORD ROAD	CARMEL	INDIANA	46032	BOX
05082 - 03	HERTZ	USINLAF03	LAFAYETTE BOX TRUCKS	812 SAGAMORE PARKWAY NORTH	LAFAYETTE	INDIANA	47904	BOX
05082 - 04	HERTZ	USINMIS04	MISHAWAKA BOX TRUCKS	317 EAST MCKINLEY	MISHAWAKA	INDIANA	46545	BOX
05082 - 05	HERTZ	USINCOL05	COLUMBUS BOX TRUCKS	1643 CENTRAL AVENUE	COLUMBUS	INDIANA	47201	BOX
05082 - 09	HERTZ	USINGRN09	GREENWOOD,IN BOX TRUCKS	695 S.STATE RD 135	GREENWOOD	INDIANA	46142	BOX
05083 - 01	HERTZ	USINEVA01	EVANSVILLE IN BOX TRUCK	1396 N GREEN RIVER RD	EVANSVILLE	INDIANA	47715	BOX
05083 - 02	HERTZ	USINCLA02	CLARKSVILLE BOX TRUCKS	1370 VETERANS PARKWAY	CLARKSVILLE	INDIANA	47129	BOX
05079 - 19	HERTZ	USKSOPK19	OVERLAND PARK BOX TRUCKS	7271 W 105TH	OVERLAND PARK	KANSAS	66212	BOX
05083 - 03	HERTZ	USKYBOW03	BOWLING GREEN BOX TRUCKS	2516 SCOTTSVILLE ROAD	BOWLING GREEN	KENTUCKY	42104	BOX
05083 - 04	HERTZ	USKYLOU04	HURSTBOURNE BOX TRUCKS	1215 S HURSTBOURNE PKWY	LOUISVILLE	KENTUCKY	40222	BOX
05025 - 01	HERTZ	USLABTR01	BATON ROUGE BOX TRUCKS	6868 FLORIDA BLVD	BATON ROUGE	LOUISIANA	70806	BOX
05025 - 02	HERTZ	USLAMET02	METAIRIE BOX TRUCKS	4531 VETERANS MEMORIAL BLVD	MATAIRIE	LOUISIANA	70807	BOX
05001 - 10	HERTZ	USMEPWM10	PORTLAND BOX TRUCKS	202 WARREN AVE STE 300	PORTLAND	MAINE	04103	BOX
05001 - 13	HERTZ	USMEAUG13	AUGUSTA BOX TRUCK RENTAL	75 AIRPORT RD	AUGUSTA	MAINE	04330	BOX
05016 - 03	HERTZ	USMDFOR03	FORESTVILLE BOX TRUCKS	6333 MARLBORO PIKE	FORESTVILLE	MARYLAND	20747	BOX
05019 - 02	HERTZ	USMDLAU02	LAUREL BOX TRUCK RENTALS	14705 US 1	LAUREL	MARYLAND	20707	BOX
05019 - 03	HERTZ	USMDFRE03	CORNELIUS BOX TRUCKS	5732 BUCKEYSTOWN PIKE #29	FREDERICK	MARYLAND	21704	BOX
05019 - 04	HERTZ	USMDCAT04	CATONSVILLE BOX TRUCKS	5530 BALTIMORE NATIONAL PIKE	CATONSVILLE	MARYLAND	21228	BOX
05019 - 05	HERTZ	USMDROC05	ROCKVILLE BOX TRUCKS	1319 D ROCKVILLE PIKE	ROCKVILLE	MARYLAND	20852	BOX
05001 - 03	HERTZ	USMAREV03	REVERE BOX TRUCKS	40-41 LEE BURBANK HIGHWAY	REVERE	MASSACHUSETTS	02151	BOX

Area - Loc	Brand	Alpha-Num	Location Name	Address	City	State	Zip	Entity
05001 - 04	HERTZ	USMAWLE04	WOBURN BOX TRUCKS	911 MAIN STREET	WOBURN	MASSACHUSETTS	01801	BOX
05001 - 05	HERTZ	USMANLE05	NEWTON BOX TRUCK RENTALS	2345 COMMONWEALTH AVE	NEWTON	MASSACHUSETTS	02466	BOX
05001 - 06	HERTZ	USMAMED06	MEDFORD BOX TRUCKS	242 MYSTIC AVENUE	MEDFORD	MASSACHUSETTS	02155	BOX
05001 - 07	HERTZ	USMAHLE07	HAVERHILL BOX TRUCKS	1184 MAN STREET	HAVERHILL	MASSACHUSETTS	01830	BOX
05042 - 02	HERTZ	USMARAY02	RAYNHAM BOX TRUCK RENTAL	609 SOUTH ST W	RAYNHAM	MASSACHUSETTS	02767	BOX
05042 - 04	HERTZ	USMANOR04	NORWOOD BOX TRUCK RENTAL	315 MORSE ST	NORWOOD	MASSACHUSETTS	01187	BOX
05066 - 02	HERTZ	USMAHAN02	HANOVER BOX TRUCKS	644 WASHINGTON ST	HANOVER	MASSACHUSETTS	02339	BOX
05066 - 03	HERTZ	USMAFIT03	FITCHBURG BOX TRUCKS	89 WHALON ST	FITCHBURG	MASSACHUSETTS	01420	BOX
05066 - 04	HERTZ	USMAWOF04	WORCESTER BOX TRUCKS	561 PARK AVENUE	WORCESTER	MASSACHUSETTS	01603	BOX
05066 - 05	HERTZ	USMANDA05	N DARTMOUTH BOX TRUCKS	125 FAUNCE CORNER ROAD	NORTH DARTMOUTH	MASSACHUSETTS	02747	BOX
05066 - 06	HERTZ	USMANAT06	N ATTLEBORO BOX TRUCKS	424 EAST WASHINGTON STREET	NORTH ATTLEBORO	MASSACHUSETTS	02760	BOX
05011 - 02	HERTZ	USMIANN02	ANN ARBOR BOX TRUCKS	4663 WASHTENAW AVENUE	ANN ARBOR	MICHIGAN	48108	BOX
05011 - 04	HERTZ	USMISTH04	STERLING HEIGHTS TRUCKS	40490 VAN DYKE AVENUE	STERLING HEIGHTS	MICHIGAN	48313	BOX
05011 - 06	HERTZ	USMIGRA06	GRAND RAPIDS BOX TRUCKS	640 28TH ST SE	GRAND RAPIDS	MICHIGAN	49548	BOX
05012 - 02	HERTZ	USMNBRO02	BROOKLYN CENTER BOX TRUCK	6201 BROOKLYN BLVD	BROOKLYN CENTER	MINNESOTA	55429	BOX
05012 - 04	HERTZ	USMNLAK04	LAKEVILLE BOX TRUCKS	16055 BUCK HILL RD	LAKEVILLE	MINNESOTA	55044	BOX
05012 - 05	HERTZ	USMNRIC05	RICHFIELD BOX TRUCKS	7745 2ND AVENUE SOUTH	RICHFIELD	MINNESOTA	55423	BOX
05029 - 03	HERTZ	USMOOFA03	O'FALLON TRUCK AND VAN	1120 TECHNOLOGY DRIVE STE 111	O'FALLON	MISSOURI	63368	BOX
05029 - 09	HERTZ	USMOSTL09	SAINT LOUIS BOX TRUCKS	9993 MANCHESTER ROAD	ST LOUIS	MISSOURI	93122	BOX
05075 - 03	HERTZ	USMOSGF03	SPRINGFIELD BOX TRUCKS	2867D W CHESTNUT EXPY	SPRINGFIELD	MISSOURI	65802	BOX
05079 - 23	HERTZ	USMOLEE23	LEE'S SUMMIT BOX TRUCKS	905 E LANGSFORD ROAD	LEE'S SUMMIT	MISSOURI	64063	BOX
05013 - 01	HERTZ	USNVLAS01	SWENSON BOX TRUCKS	4775 UNIVERSITY CENTER DR	LAS VEGAS	NEVADA	89119	BOX
05013 - 03	HERTZ	USNVLAS03	RANCHO DR BOX TRUCKS	4590 N RANCHO DRIVE SUIT 3	LAS VEGAS	NEVADA	89130	BOX
05013 - 04	HERTZ	USNVLAS04	SAHARA AVE BOX TRUCKS	5905 W SAHARA AVE UNIT A	LAS VEGAS	NEVADA	86146	BOX
05013 - 05	HERTZ	USNVNLV05	NORTH LAS VEGAS BOX TRUCK	2860 E. CRAIG ROAD	NORTH LAS VEGAS	NEVADA	89030	BOX
05013 - 06	HERTZ	USNVLAS06	RAMPART BLVD BOX TRUCKS	221 N RAMPART BLVD	LAS VEGAS	NEVADA	89145	BOX
05042 - 03	HERTZ	USNHMHT03	MANCHESTER BOX TRUCKS	428 SOUTH WILLOW	MANCHESTER	NEW HAMPSHIRE	03113	BOX
05042 - 05	HERTZ	USNHNHA05	N HAMPTON BOX TRUCKS	203 LAFAYETTE ROAD	NORTH HAMPTON	NEW HAMPSHIRE	03862	BOX
05067 - 03	HERTZ	USNHCLA03	CLAREMONT BOX TRUCK	299 WASHINGTON STREET	CLAREMONT	NEW HAMPSHIRE	03743	BOX
05071 - 04	HERTZ	USNHCON04	CONCORD BOX TRUCKS	71 AIRPORT RD	CONCORD	NEW HAMPSHIRE	03301	BOX
05002 - 03	HERTZ	USNJLAK03	LAKEWOOD BOX TRUCKS	1093 OCEAN AVENUE	LAKEWOOD	NEW JERSEY	08701	BOX
05050 - 01	HERTZ	USNNEW01	NEWARK BOX TRUCK RENTALS	589 FERRY STREET	NEWARK	NEW JERSEY	07105	BOX
05050 - 02	HERTZ	USNJVOD02	WOODBIDGE BOX TRUCKS	370 ROUTE 9 N	WOODBIDGE	NEW JERSEY	07095	BOX
05014 - 01	HERTZ	USNYRIV01	RIVERHEAD BOX TRUCKS	1830 W MAIN STREET	RIVERHEAD	NEW YORK	11901	BOX
05014 - 02	HERTZ	USNYHIC02	HICKSVILLE BOX TRUCKS	125 WEST JOHN STREET	HICKSVILLE	NEW YORK	11801	BOX
05014 - 03	HERTZ	USNYHUN03	HUNTINGTON BOX TRUCKS	145 W JERICHO TURNPIKE	HUNTINGTON	NEW YORK	11746	BOX
05014 - 04	HERTZ	USNYWBA04	WEST BABYLON BOX TRUCKS	350 ROUTE 109	WEST BABYLON	NEW YORK	11704	BOX
05014 - 05	HERTZ	USNYSMI05	SMITHTOWN BOX TRUCKS	390 EAST JERICHO TURNPIKE	SMITHTOWN	NEW YORK	11810	BOX
05033 - 03	HERTZ	USNYWET03	WEBSTER BOX TRUCKS	2111 EMPIRE BLVD	WEBSTER	NEW YORK	14580	BOX
05033 - 05	HERTZ	USNYROC05	ROCHESTER BOX TRUCKS	15 ELMGROVE PARK	ROCHESTER	NEW YORK	14624	BOX
05033 - 08	HERTZ	USNYROC08	ROCHESTER RIDGE BOX TRUCK	1301 EAST RIDGE ROAD	ROCHESTER	NEW YORK	14621	BOX
05033 - 10	HERTZ	USNYHEN10	WEST HENRIETTA TRUCKS	840 LEHIGH STATION ROAD	WEST HENRIETTA	NEW YORK	14586	BOX
05037 - 01	HERTZ	USNYLPT01	LOCKPORT BOX TRUCKS	5664 S TRANSIT ROAD	LOCKPORT	NEW YORK	14094	BOX
05037 - 06	HERTZ	USNYBUF06	BUFFALO BOX TRUCKS	4195 GENESEE ST	BUFFALO	NEW YORK	14225	BOX
05037 - 07	HERTZ	USNYBUF07	BUFFALO PEARL BOX TRUCKS	538 PEARL ST	BUFFALO	NEW YORK	14202	BOX
05037 - 08	HERTZ	USNYNIA08	NIAGRA BOX TRUCKS	2200 MILITARY RD	NIAGARA FALLS	NEW YORK	14304	BOX
05037 - 10	HERTZ	USNYORC10	ORCHARD PARK BOX TRUCKS	3518 SOUTHWESTERN BLVD	ORCHARD PARK	NEW YORK	14127	BOX
05040 - 01	HERTZ	USNYPQU01	POUGHKEEPSIE BOX TRUCKS	20 IBM RD	POUGHKEEPSIE	NEW YORK	12601	BOX
05040 - 09	HERTZ	USNYNEW09	NEWBURGH BOX TRUCKS	5469 RTE 9W	NEWBURGH	NEW YORK	12550	BOX
05065 - 09	HERTZ	USNYWAE09	WATERTOWN BOX TRUCKS	18230 US 11	WATERTOWN	NEW YORK	13601	BOX
05065 - 18	HERTZ	USNYSYR18	SYRACUSE BOX TRUCKS	1216 BURNET AVENUE	SYRACUSE	NEW YORK	13203	BOX
05065 - 20	HERTZ	USNYOR20	YORKVILLE BOX TRUCKS	5174 COMMERCIAL DR	YORKVILLE	NEW YORK	13495	BOX
05065 - 21	HERTZ	USNYVES21	VESTAL BOX TRUCKS	2520 VESTAL PARKWAY EAST	VESTAL	NEW YORK	13850	BOX
05065 - 22	HERTZ	USNYHSE22	HORSEHEADS BOX TRUCKS	276 SING SING RD STE 8	HORSEHEADS	NEW YORK	14845	BOX
05067 - 01	HERTZ	USNYRIG01	RIDGEWOOD BOX TRUCKS	6216 METROPOLITAN AVENUE	RIDGEWOOD	NEW YORK	11362	BOX
05020 - 03	HERTZ	USNCDUR03	DURHAM BOX TRUCK RENTALS	3601 HILLSBOROUGH ROAD	DURHAM	NORTH CAROLINA	27705	BOX
05020 - 04	HERTZ	USNCCOR04	CORNELIUS BOX TRUCK	18709 STATESVILLE ROAD	CORNELIUS	NORTH CAROLINA	28031	BOX
05020 - 05	HERTZ	USNCGRE05	GREENSBORO BOX TRUCKS	1619 WESTOVER TERRACE	GREENSBORO	NORTH CAROLINA	27408	BOX
05020 - 06	HERTZ	USNCAPE06	APEX BOX TRUCK RENTALS	704 LAURA DUNCAN ROAD	APEX	NORTH CAROLINA	27502	BOX
05020 - 07	HERTZ	USNCCHA07	CHARLOTTE BOX TRUCKS	5010 N TYRON ST	CHARLOTTE	NORTH CAROLINA	28213	BOX
05081 - 01	HERTZ	USOHCIN01	KEMPER RD BOX TRUCKS	1610 E KEMPER RD	CINCINNATI	OHIO	45246	BOX
05081 - 02	HERTZ	USOHFAI02	FAIRFIELD BOX TRUCKS	7029 DIXIE HIGHWAY	FAIRFIELD	OHIO	45014	BOX
05081 - 06	HERTZ	USOHCIN06	MONTGOMERY RD BOX TRUCKS	11943 MONTGOMERY RD	CINCINNATI	OHIO	45249	BOX
05081 - 07	HERTZ	USOHCIN07	AICHOLTZ BOX TRUCKS	4616 AICHOLTZ RD	CINCINNATI	OHIO	45244	BOX
05073 - 05	HERTZ	USOKOLE05	OKLAHOMA BOX TRUCKS	3300 S. MERIDIAN	OKLAHOMA CITY	OKLAHOMA	73119	BOX
05003 - 01	HERTZ	USPAFAI01	FAIRLESS HILL BOX TRUCKS	327 LINCOLN HIGHWAY	FAIRLESS HILLS	PENNSYLVANIA	19030	BOX
05003 - 02	HERTZ	USPAPHL02	PHILADELPHIA BOX TRUCKS	4100 PRESIDENTIAL BLVD	PHILADELPHIA	PENNSYLVANIA	19131	BOX
05003 - 03	HERTZ	USPAAL03	ALLEN TOWN BOX TRUCKS	1523 LEHIGH ST #5	ALLEN TOWN	PENNSYLVANIA	18103	BOX
05003 - 04	HERTZ	USPAPEH04	PHILADELPHIA BOX TRUCKS	6815 ESSINGTON AV PHILADELPHIA	PHILADELPHIA	PENNSYLVANIA	19153	BOX
05043 - 02	HERTZ	USPAHAR02	HARRISBURG BOX TRUCKS	3462 PAXTON STREET	HARRISBURG	PENNSYLVANIA	17111	BOX
05043 - 03	HERTZ	USPAPOT03	POTTSTOWN BOX TRUCKS	1425 E HIGH ST	POTTSTOWN	PENNSYLVANIA	19464	BOX
05043 - 05	HERTZ	USPABAR05	BARTONSVILLE BOX TRUCKS	3180 ROUTE PA-611	BARTONSVILLE	PENNSYLVANIA	18360	BOX
05043 - 16	HERTZ	USPAWES16	WEST CHESTER BOX TRUCKS	1528 PAOIL PIKE	WEST CHESTER	PENNSYLVANIA	19380	BOX
05045 - 01	HERTZ	USPAPLE01	PLEASANT HILL BOX TRUCKS	280 CURRY HOLLOW ROAD	PLEASANT HILLS	PENNSYLVANIA	15236	BOX
05020 - 02	HERTZ	USSCROC02	ROCK HILL BOX TRUCKS	699 NORTH ANDERSON ROAD	ROCK HILL	SOUTH CAROLINA	29730	BOX
05026 - 01	HERTZ	USTNANT01	ANTIOCH BOX TRUCKS	783 BELL ROAD	ANTIOCH	TENNESSEE	37013	BOX
05026 - 03	HERTZ	USTNHEN03	HENDERSONVILLE BOX TRUCK	1181 W MAIN STREET	HENDERSONVILLE	TENNESSEE	37075	BOX
05026 - 04	HERTZ	USTNNSH04	NASHVILLE BOX TRUCKS	310 CHARLOTTE AVENUE	NASHVILLE	TENNESSEE	37209	BOX
05085 - 05	HERTZ	USTNMEM05	MEMPHIS BOX TRUCKS	1831 GETWELL RD	MEMPHIS	TENNESSEE	38111	BOX
05088 - 03	HERTZ	USTNFRA03	FRANKLIN BOX TRUCK	1113 MURFREESBORO RD	FRANKLIN	TENNESSEE	37064	BOX
05004 - 06	HERTZ	USTXMID06	MIDLAND BOX TRUCK	2200 WEST WALL STREET	MIDLAND	TEXAS	79701	BOX

Area - Loc	Brand	Alpha-Num	Location Name	Address	City	State	Zip	Entity
05022 - 05	HERTZ	USTXAUS05	AUSTIN BOX TRUCK RENTALS	911 W ANDERSON LANE STE 125	AUSTIN	TEXAS	78757	BOX
05022 - 06	HERTZ	USTXSAD06	SAN ANTONIO BOX TRUCKS	5886 DEZAVALA ROAD	SAN ANTONIO	TEXAS	78249	BOX
05022 - 09	HERTZ	USTXAUS09	AUSTIN BOX TRUCK RENTALS	5717 S I135	AUSTIN	TEXAS	78745	BOX
05022 - 10	HERTZ	USTXWAC10	WACO BOX TRUCK RENTALS	5174 W WACO DR	WACO	TEXAS	76710	BOX
05022 - 11	HERTZ	USTXKIL11	KILLEEN BOX TRUCKS	4100 E. STAN SCHLUETER LOOP	KILLEEN	TEXAS	76542	BOX
05051 - 03	HERTZ	USTXFRI03	FRISCO BOX TRUCK RENTALS	2930 PRESTON RD STE 920	FRISCO	TEXAS	75034	BOX
05051 - 05	HERTZ	USTXRLE05	RICHARSON TRUCK AND VAN	233 NORTH CENTRAL EXPRESSWAY	RICHARDSON	TEXAS	75080	BOX
05060 - 03	HERTZ	USTXL0A03	LIVE OAK BOX TRUCKS	12528 N INTERSTATE 35 FRONTAGE	LIVE OAK	TEXAS	78233	BOX
05060 - 07	HERTZ	USTXSAD07	SAN ANTONIO BOX TRUCKS	5714 LOOP 410 WEST SUITE 400	SAN ANTONIO	TEXAS	78238	BOX
05060 - 08	HERTZ	USTXSAM08	SAN MARCOS BOX TRUCKS	3209 I-35 BUILDING B	SAN MARCOS	TEXAS	78666	BOX
05070 - 03	HERTZ	USUTSLE03	SALT LAKE CITY BOX TRUCK	750 S MAIN STREET	SALT LAKE CITY	UTAH	84101	BOX
05016 - 01	HERTZ	USVASTE01	STERLING BOX TRUCK	23000 INDIAN CREEK DR	STERLING	VIRGINIA	20116	BOX
05057 - 02	HERTZ	USVANOR02	NORFOLK BOX TRUCKS	3323 N MILITARY HWY	NORFOLK	VIRGINIA	23518	BOX
05023 - 01	HERTZ	USWASED01	BURIEN BOX TRUCK RENTALS	14500 1ST AVENUE SOUTH	SEATTLE	WASHINGTON	98168	BOX
05023 - 02	HERTZ	USWAAUB02	AUBURN BOX TRUCK RENTALS	1911 AUBURN WAY NORTH STE E	AUBURN	WASHINGTON	98002	BOX
05061 - 03	HERTZ	USWAEVE03	EVERETT BOX TRUCKS	2920 RUCKER AVE	EVERETT	WASHINGTON	98201	BOX
05061 - 04	HERTZ	USWAKIR04	KIRKLAND BOX TRUCKS	11709 124TH AVENUE NE	KIRKLAND	WASHINGTON	98034	BOX
05076 - 28	HERTZ	USWVMAR28	MARTINSBURG BOX TRUCKS	926 N QUEEN ST	MARTINSBURG	WEST VIRGINIA	25404	BOX

Attachment 1 - Pricing
Fees and Additional Charges ("Potential Fees")
The Hertz Corporation - Contract PS70687

State and local taxes	Not to exceed 12% per rental
State and local Government fees and surcharges	Not to exceed 12% per rental
State and local Government fees and surcharges	Not to exceed \$10 per day
State and local Government Fees and Surcharges	Not to exceed \$15 per rental
Airport administrative and/or concession fees	Not to exceed 30% per rental
Customer Facility fees	Not to exceed \$15 per day
Stadium / convention fees	Not to exceed \$15 per day
Vehicle license and registration fees that vary from location to location	Not to exceed \$5 per day
Fees remitted to a third party or airport authority	Not to exceed 5% per rental
Fees remitted to a third party or airport authority	Not to exceed \$5 per day
Frequent Flyer Miles	Not to exceed \$10 per rental

ATTACHMENT 2**Insurance Requirements**

The Bidder shall be required to procure, at its sole cost and expense, all insurance required by this Attachment.

The Bidder shall be required to provide proof of compliance with the requirements of this Attachment, as follows:

- Proof of Workers' Compensation and Disability Benefits Insurance should be provided in accordance with Section B below;
- Proof of all other insurance shall be provided in accordance with Section B below;
- After award, the Contractor shall be required to provide proof of all insurance after policy renewal or upon request according to the timelines set forth in Section A.13 below.

Contractors shall be required to procure, at their sole cost and expense, and shall maintain in force at all times during the term of any Contract resulting from this Solicitation/this Contract, policies of insurance as required by this Attachment. All insurance required by this Attachment shall be written by companies that have an A.M. Best Company rating of "A-," Class "VII" or better. In addition, companies writing insurance intended to comply with the requirements of this Attachment should be licensed or authorized by the New York State Department of Financial Services to issue insurance in the State of New York. OGS may, in its sole discretion, accept policies of insurance written by a non-authorized carrier or carriers when certificates and/or other policy documents are accompanied by a completed Excess Lines Association of New York (ELANY) affidavit or other documents demonstrating the company's strong financial rating. If, during the term of a policy, the carrier's A.M. Best rating falls below "A-," Class "VII," the insurance must be replaced, on or before the renewal date of the policy, with insurance that meets the requirements above.

Bidders and Contractors shall deliver to OGS evidence of the insurance required by this Solicitation and any Contract resulting from this Solicitation/Contract in a form satisfactory to OGS. Policies must be written in accordance with the requirements of the paragraphs below, as applicable. While acceptance of insurance documentation shall not be unreasonably withheld, conditioned, or delayed, acceptance and/or approval by OGS does not, and shall not be construed to relieve Bidders or Contractors of any obligations, responsibilities or liabilities under this Solicitation and any Contract resulting from this Solicitation/Contract.

The Contractor shall not take any action or omit to take any action that would suspend or invalidate any of the required coverages during the term of any Contract resulting from this Solicitation/the Contract.

A. General Conditions Applicable to Insurance.

Only original documents (certificates of insurance and any endorsements and other attachments) or electronic versions of the same that can be directly traced back to the insurer, agent or broker via e-mail distribution or similar means will be accepted.

OGS requires Contractors to submit only certificates of insurance and additional insured endorsements. Contractors should refrain from submitting entire insurance policies. If an entire insurance policy is submitted but not requested, OGS shall not be obligated to review it and shall not be chargeable with knowledge of its contents. In addition, the submission of an entire insurance policy not requested by OGS does not constitute proof of compliance with the insurance requirements and does not discharge Contractors from submitting the requested insurance documentation. OGS reserves the right to request other proof of insurance, including, but not limited to, policies, and Contractors agree to comply with all reasonable requests.

All policies of insurance required by this Solicitation and any Contract resulting from this Solicitation/Contract shall comply with the following requirements:

1. **Coverage Types and Policy Limits.** The types of coverage and policy limits required from Bidders and Contractors are specified in Paragraph B *Insurance Requirements* below.
2. **Policy Forms.** Except as otherwise specifically provided herein or agreed to in any Contract resulting from this Solicitation/Contract, all policies of insurance required by this Attachment shall be written on an occurrence basis. In the event that occurrence-based coverage is not commercially available, OGS reserves the right to accept claims-made policy forms, in its sole discretion, provided that, at minimum, it includes provisions that allow for (a) reporting circumstances or incidents that may give rise to future claims and (b) an extended reporting period of not less than three (3) years with respect to events that occurred but were not reported during the term of the policy.
3. **Certificates of Insurance/Notices.** Bidders and Contractors shall provide OGS with a Certificate or Certificates of Insurance, in a form satisfactory to OGS as detailed below, and pursuant to the timelines set forth in Section A.13. below. Certificates shall name The New York State Office of General Services, Bureau of Risk and Insurance Management (BRIM), 32nd Floor, Corning Tower, Empire State Plaza, Albany, New York 12242 as the certificate holder.

Certificates of Insurance shall:

- Be in the form acceptable to OGS and in accordance with the New York State Insurance Law (e.g., an ACORD 25);
 - Disclose any deductible, self-insured retention, aggregate limit, or exclusion to the policy that materially changes the coverage required by this Solicitation and any Contract resulting from this Solicitation/Contract;
 - Be signed by an authorized representative of the referenced insurance carriers; and
 - Contain the following or similar language in the Description of Operations / Locations / Vehicles section of the Certificate or on a submitted endorsement: *Additional insured protection afforded is on a primary and non-contributory basis. A waiver of subrogation is granted in favor of the additional insureds.*
4. **Primary Coverage.** All Commercial General Liability, Business Automobile Liability, and Umbrella/Excess Liability insurance policies shall provide that the required coverage shall be primary and non-contributory to other insurance available to the People of the State of New York,

the New York State Office of General Services, any entity authorized by law or regulation to use any Contract resulting from this Solicitation/the Contract and their officers, agents, and employees. Any other insurance maintained by the People of the State of New York, the New York State Office of General Services, any entity authorized by law or regulation to use any Contract resulting from this Solicitation/the Contract and their officers, agents, and employees shall be excess of and shall not contribute with the Bidder/Contractor's insurance.

5. ***Breach for Lack of Proof of Coverage.*** The failure to comply with the requirements of this Attachment at any time during the term of any Contract resulting from this Solicitation/the Contract shall be considered a breach of the terms of any Contract resulting from this Solicitation/the Contract and shall allow the People of the State of New York, the New York State Office of General Services, any entity authorized by law or regulation to use any Contract resulting from this Solicitation/the Contract and their officers, agents, and employees to avail themselves of all remedies available under any Contract resulting from this Solicitation/the Contract, at law or in equity.

Self-Insured Retention/Deductibles. Certificates of Insurance must indicate the applicable deductibles/self-insured retentions for each listed policy. Deductibles or self-insured retentions above \$100,000.00 are subject to approval from OGS. Such approval shall not be unreasonably withheld, conditioned, or delayed. Bidders and Contractors shall be solely responsible for all claim expenses and loss payments within the deductibles or self-insured retentions. If the Bidder/Contractor is providing the required insurance through self-insurance, evidence of the financial capacity to support the self-insurance program along with a description of that program, including, but not limited to, information regarding the use of a third-party administrator shall be provided upon request.

6. ***Subcontractors.*** Prior to the commencement of any work by a Subcontractor, the Contractor shall require such Subcontractor to procure policies of insurance as required by this Attachment and maintain the same in force during the term of any work performed by that Subcontractor. An Additional Insured Endorsement CG 20 38 12 19 (or the equivalent) evidencing such coverage shall be provided to the Contractor prior to the commencement of any work by a Subcontractor and pursuant to the timelines set forth in Section A.13. below, as applicable, and shall be provided to OGS upon request. For Subcontractors that are self-insured, the Subcontractor shall be obligated to defend and indemnify the above-named additional insureds with respect to the Commercial General Liability and Business Automobile Liability policies, in the same manner that the Subcontractor would have been required to pursuant to this section had the Subcontractor obtained such insurance policies
7. ***Waiver of Subrogation.*** For all Commercial General Liability, Business Automobile Liability, Umbrella/Excess Liability policies and the workers' compensation insurance required below, the Bidder/Contractor shall cause to be included in its policies insuring against loss, damage or destruction by fire or other insured casualty a waiver of the insurer's right of subrogation against The People of the State of New York, the New York State Office of General Services, any entity authorized by law or regulation to use any Contract resulting from this Solicitation/the Contract and their officers, agents, and employees, or, if such waiver is unobtainable (i) an express agreement that such policy shall not be invalidated if the Contractor waives or has waived before the casualty, the right of recovery against The People of the State of New York, the New York State Office of General Services, any entity authorized by law or regulation to use any Contract

resulting from this Solicitation/the Contract and their officers, agents, and employees or (ii) any other form of permission for the release of The People of the State of New York, the New York State Office of General Services, any entity authorized by law or regulation to use any Contract resulting from this Solicitation/the Contract and their officers, agents, and employees. A Waiver of Subrogation Endorsement shall be provided upon request. A blanket Waiver of Subrogation Endorsement evidencing such coverage is also acceptable.

- 8. *Additional Insured.*** The Contractor shall cause to be included in each of the Commercial General Liability, Business Automobile Liability, and Umbrella/Excess Liability policies required below coverage for on-going operations included as additional insureds (via ISO coverage forms CG 20 10 12 19 and form CA 20 48 10 13, or a form or forms that provide equivalent coverage): The People of the State of New York, the New York State Office of General Services, any entity authorized by law or regulation to use any Contract resulting from this Solicitation/the Contract and their officers, agents, and employees. An Additional Insured Endorsement, or the equivalent, evidencing such coverage shall be provided to OGS pursuant to the timelines set forth in Section 13 below. A blanket Additional Insured Endorsement evidencing such coverage is also acceptable. For Contractors who are self-insured, the Contractor shall be obligated to defend and indemnify the above-named additional insureds with respect to the Commercial General Liability and Business Automobile Liability policies, in the same manner that the Contractor would have been required to pursuant to this Attachment had the Contractor obtained such insurance policies.
- 9. *Excess/Umbrella Liability Policies.*** Required insurance coverage limits may be provided through a combination of primary and excess/umbrella liability policies. If coverage limits are provided through excess/umbrella liability policies, then a Schedule of Underlying Insurance listing policy information for all underlying insurance policies (insurer, policy number, policy term, coverage and limits of insurance), including proof that the excess/umbrella insurance follows form must be provided upon request.
- 10. *Notice of Cancellation or Non-Renewal.*** Policies shall be written so as to include the requirements for notice of cancellation or non-renewal in accordance with the New York State Insurance Law. Within five (5) business days of receipt of any notice of cancellation or non-renewal of insurance, the Contractor shall provide OGS with a copy of any such notice received from an insurer together with proof of replacement coverage that complies with the insurance requirements of this Solicitation and any Contract resulting from this Solicitation/Contract.
- 11. *Policy Renewal/Expiration.*** Upon policy renewal/expiration, evidence of renewal or replacement of coverage that complies with the insurance requirements set forth in this Solicitation and any Contract resulting from this Solicitation/Contract shall be delivered to OGS. If, at any time during the term of any Contract resulting from this Solicitation/the Contract, the coverage provisions and limits of the policies required herein do not meet the provisions and limits set forth in this Solicitation and any Contract resulting from this Solicitation/Contract, or proof thereof is not provided to OGS, the Contractor shall immediately cease work. The Contractor shall not resume work until authorized to do so by OGS.
- 12. *Deadlines for Providing Insurance Documents after Renewal or Upon Request.*** As set forth herein, certain insurance documents must be provided to the OGS BRIM contact identified in the

Contract Award Notice after policy renewal or upon request. This requirement means that the Contractor shall provide the applicable insurance document to OGS as soon as possible but in no event later than the following time periods:

- For certificates of insurance: 5 business days from request. Prior to renewal of such policy;
- For information on self-insurance or self-retention programs: 15 calendar days from request or renewal; For other requested documentation evidencing coverage: 15 calendar days from request. Prior to renewal of such policy;
- For additional insured and waiver of subrogation endorsements: 30 calendar days from request or renewal; and
- For notice of cancellation or non-renewal and proof of replacement coverage that complies with the requirements of this section: 5 business days from request. Prior to renewal of such policy.

Notwithstanding the foregoing, if the Contractor shall have promptly requested the insurance documents from its broker or insurer and shall have thereafter diligently taken all steps necessary to obtain such documents from its insurer and submit them to OGS, OGS shall extend the time period for a reasonable period under the circumstances, but in no event shall the extension exceed 30 calendar days.

B. Insurance Requirements.

Bidders and Contractors shall obtain and maintain in full force and effect, throughout the term of any Contract resulting from this Solicitation/the Contract, at their own expense, the following insurance with limits not less than those described below and as required by the terms of any Contract resulting from this Solicitation/the Contract, or as required by law, whichever is greater:

Insurance Type		Proof of Coverage is Due
Commercial General Liability	No less than \$1,000,000 each occurrence	Upon notification of tentative award and updated in accordance with the requirements of this Attachment.
General Aggregate	\$2,000,000	
Products-Completed Operations Aggregate	\$2,000,000	
Personal and Advertising Injury	\$1,000,000	
Medical Expenses Limit	\$5,000	
Business Automobile Liability	No less than \$1,000,000 each accident	
Workers' Compensation		At the time of bid submission and update in accordance with the requirements of this Attachment.
Disability Benefits		

1. ***Commercial General Liability Insurance.*** Such liability shall be written on the current edition of ISO occurrence form CG 00 01, or a substitute form providing equivalent coverage and shall cover liability arising from premises operations, independent contractors, products-completed operations, broad form property damage, personal & advertising injury, cross liability coverage, liability assumed in a contract (including the tort liability of another assumed in a contract) [and explosion, collapse & underground coverage].

Policy shall include bodily injury, property damage and broad form contractual liability within the following:

- General Aggregate
- Products – Completed Operations Aggregate
- Personal and Advertising Injury
- Each Occurrence

Coverage shall include, but not be limited to, the following:

- Premises liability;
- Independent contractors; Blanket contractual liability, including tort liability of another assumed in a contract;
- Defense and/or indemnification obligations, including obligations assumed under any Contract resulting from this Solicitation/the Contract;
- Cross liability for additional insureds

2. ***Business Automobile Liability Insurance.*** Such insurance shall cover liability arising out of automobiles used in connection with performance under any Contract resulting from this Solicitation/the Contract, including owned, leased, hired and non-owned automobiles bearing or, under the circumstances under which they are being used, required by the Motor Vehicles Laws of the State of New York to bear, license plates.

In the event that the Contractor does not own, lease or hire any automobiles used in connection with performance under any Contract resulting from this Solicitation/the Contract, the Contractor does not need to obtain Business Automobile Liability Insurance, but must attest to the fact that the Contractor does not own, lease or hire any automobiles used in connection with performance under any Contract resulting from this Solicitation/the Contract on a form provided by OGS. If, however, during the term of the Contract, the Contractor acquires, leases or hires any automobiles that will be used in connection with performance under any Contract resulting from this Solicitation/the Contract, the Contractor must obtain Business Automobile Liability Insurance that meets all of the requirements of this section and provide proof of such coverage to OGS in accordance with the insurance requirements of any Contract resulting from this Solicitation/the Contract.

3. Workers' Compensation Insurance and Disability Benefits Requirements

Sections 57 and 220 of the New York State Workers' Compensation Law require the heads of all municipal and State entities to ensure that businesses applying for contracts have appropriate

workers' compensation and disability benefits insurance coverage. These requirements apply to both original contracts and renewals. **Failure to provide proper proof of such coverage or a legal exemption will result in a rejection of a Bid or any contract renewal. A Bidder will not be awarded a Contract unless proof of workers' compensation and disability insurance is provided to OGS.** Proof of compliance must be submitted on one of the following forms designated by the New York State Workers' Compensation Board. **An ACORD form is not acceptable proof of New York State workers' compensation or disability benefits insurance coverage.**

The failure to comply with the requirements of this Attachment at any time during the term of any Contract resulting from this Solicitation shall be considered a breach of the terms of any Contract resulting from this Solicitation and shall allow the People of the State of New York, the New York State Office of General Services, any entity authorized by law or regulation to use any Contract resulting from this Solicitation and their officers, agents, and employees to avail themselves of all remedies available under any Contract resulting from this Solicitation, at law or in equity.

Proof of Compliance with Workers' Compensation Coverage Requirements:

- Form CE-200, *Certificate of Attestation for New York Entities With No Employees and Certain Out of State Entities, That New York State Workers' Compensation and/or Disability Benefits Insurance Coverage is Not Required*, which is available on the Workers' Compensation Board's website (www.businessexpress.ny.gov/app/answers/cms/a_id/2263/kw/CE200)
- Form C-105.2 (9/07), *Certificate of Workers' Compensation Insurance*, sent to OGS by the Contractor's insurance carrier upon request, or if coverage is provided by the New York State Insurance Fund, they will provide Form U-26.3 to OGS upon request from the Contractor; or
- Form SI-12, *Certificate of Workers' Compensation Self-Insurance*, available from the New York State Workers' Compensation Board's Self-Insurance Office, or
- Form GSI-105.2, *Certificate of Participation in Workers' Compensation Group Self-Insurance*, available from the Contractor's Group Self-Insurance Administrator.

Proof of Compliance with Disability Benefits Coverage Requirements:

- Form CE-200, *Certificate of Attestation for New York Entities With No Employees and Certain Out of State Entities, That New York State Workers' Compensation and/or Disability Benefits Insurance Coverage is Not Required*, which is available on the Workers' Compensation Board's website (www.businessexpress.ny.gov/app/answers/cms/a_id/2263/kw/CE200)
- Form DB-120.1, *Certificate of Disability Benefits Insurance*, sent to OGS by the Contractor's insurance carrier upon request; or
- Form DB-155, *Certificate of Disability Benefits Self-Insurance*, available from the New York State Workers' Compensation Board's Self-Insurance Office.

An instruction manual clarifying the New York State Workers' Compensation Law requirements is available for download at the New York State Workers' Compensation Board's website, <http://www.wcb.ny.gov/content/main/Employers/requirements-businesses-applying-government-permits-licenses-contracts.pdf>.

Group 72001 Award PGB-23403 - Passenger Vehicle and Box Truck Rentals
ATTACHMENT 3 – REPORT OF CONTRACT USAGE

Enter the required information in the cells below.

Required Information	Response
Contractor Business Name:	
NYS Contract Number:	
Reporting Period (Dates):	

Contractor shall submit this Report of Contract Usage, including total sales to Authorized Users of this Contract by Contractor, and all authorized resellers, dealers and distributors, if any, no later than 60 days after the close of each calendar quarter. Calendar quarters are Q1: January 1 to March 31, Q2: April 1 to June 30, Q3: July 1 to September 30, and Q4: October 1 to December 31. Include sales for each quarter based on the date the invoice was issued, not the date of order. If the Contract period begins or ends in a fractional portion of a reporting period, only the actual Contract sales for this fractional period should be included in the quarterly report. Failure to submit reports on a timely basis may result in Contract cancellation and designation of Contractor as non-responsible.

The report is to be submitted electronically via email in Microsoft Excel to OGS Procurement Services, to the attention of the individual listed on the front page of the Contract Award Notification. Format the subject line of the email as follows: Sales Report_Sales Year_Sales Quarter_Contractor Business Name (e.g., Sales Report 2025 Q4 XYZ Business Name).

The chart below provides definitions and instructions, and example data, for the Columns listed in the Contract Usage tab.

Column	Definition / Instructions	Example
Vendor Business Name	Enter the business name of the entity, (i.e., the Contractor or an Authorized Reseller/Distributor/Dealer/etc. that has been approved by OGS to provide Product under the Contract), that sold the Contract item to the Authorized User.	ABC Company
Contractor or Reseller	Select "Contractor" or "Reseller" from the drop-down menu, as applicable, to indicate if the vendor identified in the Vendor Business Name Column is the Contractor or a Reseller. The term "Reseller" includes Distributor/Dealer/Subcontractor/etc.	Contractor
SB	Select "SB" or "N/A" from the drop-down menu, as applicable, to indicate if the vendor identified in the Vendor Business Name Column is a NYS Small Business. "Small Business" means a business which: (a) is resident in New York State, (b) is independently owned and operated, (c) is not dominant in its field and, (d) employs one hundred or fewer persons.	N/A
M/WBE	Select "MBE" "WBE" "MWBE" or "N/A" from the drop-down menu, as applicable, to indicate if the vendor identified in the Vendor Business Name Column is listed as a certified Minority- or Women-Owned Business Enterprise in the NYS Empire State Development Directory of Certified Minority- and Women-Owned Businesses, located at https://ny.newnycontracts.com (click on "Search the Directory" under "NYS Directory of Certified Firms").	MWBE
SDVOB	Select "SDVOB" or "N/A" from the drop-down menu, as applicable, to indicate if the vendor identified in the Vendor Business Name Column is listed in the Directory of New York State Service-Disabled Veteran-Owned Businesses located at https://online.ogs.ny.gov/sdvob/search .	SDVOB
Order Date	Date on ordering entity's purchase order or other document used to place the order	10/01/30
Purchase Order Number	Number on ordering entity's purchase order or other document used to place the order	0000035842
Invoice Date	Date on vendor's invoice to ordering entity	10/30/30
Invoice Number	Number on vendor's invoice to ordering entity	25-12345
Mini-Bid Number	Number that identifies the mini-bid issued and awarded by the Authorized User	PB-12345
State / Non-State	Select "State" or "Non-State" from the drop-down menu, as applicable, to indicate if the ordering entity is a State Agency (see "State Agency List" worksheet), or a Non-State entity (e.g., a county, town, school district)	State
Authorized User Entity Name	Name of the entity that placed the order. If "State" was selected in the State / Non-State Column, select the entity name from the drop-down. If "Non-State" was selected, manually enter the name of the entity.	Department of Transportation
Region / Facility / Location Name	Region / Facility / Location or other secondary name that identifies the ordering entity	Region 5
Authorized User Location (Ship to City)	City where the item was delivered. Enter "Multiple" if one order was placed for delivery to multiple locations.	Buffalo
Authorized User Location (Ship to County)	County where the item was delivered. Enter "Multiple" if one order was placed for delivery to multiple locations.	Erie
Contract Lot	The number, letter, or category of the Contract Lot for the item purchased, and description if applicable.	A - Tools
Item Number	Contractor's unique alphanumeric identifier assigned to the item. Examples of item numbers include Product Order Codes, ID Numbers, Model Numbers and Catalog Numbers.	A123
Item Name / Description	Description of the item	Claw Hammer
Manufacturer Name	Manufacturer business name of the item purchased	Acme Co.
Manufacturer's Item Number	The manufacturer's unique alphanumeric identifier assigned to the item. Examples of manufacturer's item numbers include Product Order Codes, ID Numbers, Model Numbers and Catalog Numbers.	4567B
GreenNY	Select "Yes" or "No" from the drop-down menu, as applicable, to indicate if the Item meets the GreenNY Specifications for [e.g., Floor Coverings (see https://ogs.ny.gov/greenny/floor-coverings)]	No
Unit of Measure	Packing size of product (e.g. each, per foot, etc.)	Each
Unit List Price	Published Contractor unit price for the item purchased	\$100.00
NYS Discount %	The percent difference between Unit List Price and NYS Contract Unit Price (automatically calculated)	10.00%
NYS Contract Unit Price	Unit Price that the Authorized User was invoiced for the item	\$90.00
Delivered Quantity	Quantity of the item purchased by the Authorized User	2
Total NYS Contract Price	The NYS Contract Unit Price multiplied by the Quantity (automatically calculated)	\$180.00

[illegible]

State Agency List

The following entities are considered NY State Agencies. When completing the Report of Contract Usage, indicate "State" in Column K for the entity type for Authorized Users with these entity names. *Note: Other entities (counties, towns, villages, etc.) may have divisions with similar names (e.g., Wayne County Department of Transportation), but are not considered "State" entities). To streamline completion of the Report of Contract Usage, it is recommended that Contractor/Resellers use the exact names in this list when processing orders for State Agencies. This list is provided as a courtesy and may not be up to date.*

State

Adirondack Park Agency
 Authorities Budget Office
 Battery Park City Authority
 Board of Elections
 Bridge Authority
 Canal Corporation
 Central Pine Barrens Joint Planning and Policy Commission
 Commission of Correction
 Commission on Ethics and Lobbying in Government
 Commission on Judicial Conduct
 Council on Children and Families
 Council on Developmental Disabilities
 Council on the Arts
 CUNY - City University of New York
 CUNY - Baccalaureate Degree
 CUNY - Baruch College
 CUNY - Borough of Manhattan Community College
 CUNY - Bronx Community College
 CUNY - Brooklyn College
 CUNY - City College
 CUNY - City University Accounting Office
 CUNY - City University Construction Fund
 CUNY - College of Staten Island
 CUNY - Graduate Center
 CUNY - Graduate School
 CUNY - Graduate School of Journalism
 CUNY - Guttman Community College
 CUNY - Hostos Community College
 CUNY - Hunter College
 CUNY - John Jay College
 CUNY - John Jay College of Criminal Justice
 CUNY - Kingsborough Community College
 CUNY - LaGuardia Community College
 CUNY - Lehman College
 CUNY - Macaulay Honors College
 CUNY - Medgar Evers College
 CUNY - New York City College of Technology
 CUNY - New York City Technical College
 CUNY - Online Baccalaureate Degree
 CUNY - Queens College
 CUNY - Queensborough Community College
 CUNY - School of Law
 CUNY - School of Professional Studies
 CUNY - School of Public Health

State Agency List

CUNY - York College
Department of Agriculture and Markets
Department of Civil Service
DOCCS - Department of Corrections and Community Supervision
DOCCS - Adirondack Correctional Facility
DOCCS - Albion Correctional Facility
DOCCS - Altona Correctional Facility
DOCCS - Arthur Kill Correctional Facility
DOCCS - Attica Correctional Facility
DOCCS - Auburn Correctional Facility
DOCCS - Bare Hill Correctional Facility
DOCCS - Bayview Correctional Facility
DOCCS - Beacon Correctional Facility
DOCCS - Bedford Hills Correctional Facility
DOCCS - Butler Correctional Facility
DOCCS - Camp Georgetown Correctional Facility
DOCCS - Camp Pharsalia Correctional Facility
DOCCS - Cape Vincent Correctional Facility
DOCCS - Cayuga Correctional Facility
DOCCS - Central Office Medical Bill Paying Unit
DOCCS - Central Pharmacy
DOCCS - Chateaugay Alcohol Substance Abuse Correctional Treatment Center
DOCCS - Clinton Correctional Facility
DOCCS - Collins Correctional Facility
DOCCS - Corcraft - Division of Correctional Industries (within DOCCS)
DOCCS - Corcraft - Albion
DOCCS - Corcraft - Attica
DOCCS - Corcraft - Auburn
DOCCS - Corcraft - Central Office
DOCCS - Corcraft - Clinton
DOCCS - Corcraft - Coxsackie
DOCCS - Corcraft - Elmira
DOCCS - Corcraft - Fishkill
DOCCS - Corcraft - Great Meadow
DOCCS - Coxsackie Correctional Facility
DOCCS - Department of Correctional Services - Agencywide
DOCCS - Downstate Correctional Facility
DOCCS - Eastern Correctional Facility
DOCCS - Edgecombe Correctional Facility
DOCCS - Elmira Correctional Facility
DOCCS - Fishkill Correctional Facility
DOCCS - Five Points Correctional Facility
DOCCS - Franklin Correctional Facility
DOCCS - Fulton Correctional Facility
DOCCS - Gouverneur Correctional Facility
DOCCS - Gowanda Correctional Facility
DOCCS - Great Meadow Correctional Facility
DOCCS - Green Haven Correctional Facility
DOCCS - Greene Correctional Facility
DOCCS - Groveland Correctional Facility
DOCCS - Hale Creek Alcohol Substance Abuse Treatment Correctional Annex
DOCCS - Hudson Correctional Facility
DOCCS - Lakeview Shock Incarceration Correctional Facility

State Agency List

DOCCS - Lincoln Correctional Facility
 DOCCS - Livingston Correctional Facility
 DOCCS - Lyon Mountain Correctional Facility
 DOCCS - Marcy Correctional Facility
 DOCCS - Mid-Orange Correctional Facility
 DOCCS - Mid-State Correctional Facility
 DOCCS - Mohawk Correctional Facility
 DOCCS - Monterey Shock Incarceration Correctional Facility
 DOCCS - Moriah Shock Incarceration Correctional Facility
 DOCCS - Mt. McGregor Correctional Facility
 DOCCS - Ogdensburg Correctional Facility
 DOCCS - Oneida Correctional Facility
 DOCCS - Oneida Food Production Center
 DOCCS - Operations - NYC Central Administration
 DOCCS - Orleans Correctional Facility
 DOCCS - Otisville Correctional Facility
 DOCCS - Queensboro Correctional Facility
 DOCCS - Riverview Correctional Facility
 DOCCS - Shawangunk Correctional Facility
 DOCCS - Sing Sing Correctional Facility
 DOCCS - Southport Correctional Facility
 DOCCS - Sullivan Correctional Facility
 DOCCS - Summit Shock Incarceration Correctional Facility
 DOCCS - Taconic Correctional Facility
 DOCCS - Ulster Correctional Facility
 DOCCS - Upstate Correctional Facility
 DOCCS - Wallkill Correctional Facility
 DOCCS - Washington Correctional Facility
 DOCCS - Watertown Correctional Facility
 DOCCS - Wende Correctional Facility
 DOCCS - Willard Drug Treatment Center
 DOCCS - Woodbourne Correctional Facility
 DOCCS - Wyoming Correctional Facility
 Department of Education
 Department of Environmental Conservation
 Department of Financial Services
 DOH - Department of Health
 DOH - Helen Hayes Hospital
 DOH - Veterans' Home at Montrose
 DOH - Veterans' Home at Oxford
 DOH - Veterans' Home at Saint Albans
 DOH - Western New York Veterans' Home at Batavia
 Department of Labor
 Department of Motor Vehicles
 Department of Public Service
 Department of State
 Department of Taxation and Finance
 Department of Transportation
 Department of Veterans' Services
 Division of Consumer Protection
 Division of Criminal Justice Services
 Division of Homeland Security and Emergency Services
 Division of Human Rights

State Agency List

Division of Military and Naval Affairs
Division of State Police
Division of Tax Appeals and Tax Appeals Tribunal
Division of the Budget
Dormitory Authority
Empire State Development
Energy Research and Development Authority
Environmental Facilities Corporation
Financial Control Board
Gaming Commission
Geographic Information Systems
Governor's Traffic Safety Committee
Higher Education Services Corporation
Homes and Community Renewal
Housing Finance Agency/ State of NY Mortgage Agency
Hudson River Park Trust
Hudson River Valley Greenway
Jacob K. Javits Convention Center
Justice Center for the Protection of People with Special Needs
Liquidation Bureau
Liquor Authority, Division of Alcoholic Beverage Control
Long Island Power Authority
Metropolitan Transportation Authority
MTA Inspector General
New York Assembly
New York State Insurance Fund
New York State Law Revision Commission
New York State Senate
Niagara Frontier Transportation Authority
NYC311
Office for New Americans
OPWDD - Office for People With Developmental Disabilities
OPWDD - Bernard M. Fineson Developmental Disabilities Service Office
OPWDD - Brooklyn Developmental Disabilities Service Office
OPWDD - Broome Developmental Disabilities Service Office
OPWDD - Capital District Developmental Disabilities Service Office
OPWDD - Central New York Developmental Disabilities Service Office
OPWDD - Finger Lakes Developmental Disabilities Service Office
OPWDD - Hudson Valley Developmental Disabilities Service Office
OPWDD - Institute for Basic Research
OPWDD - Long Island Developmental Disabilities Service Office
OPWDD - Metro New York Developmental Disabilities Service Office
OPWDD - Office For People with Developmental Disabilities
OPWDD - Staten Island Developmental Disabilities Service Office
OPWDD - Sunmount Developmental Disabilities Service Office
OPWDD - Taconic Developmental Disabilities Service Office
OPWDD - Western New York Developmental Disabilities Service Office
Office for the Aging
Office for the Prevention of Domestic Violence
Office of Addiction Services and Supports
Office of Attorney General
Office of Cannabis Management
Office of Children and Family Services

State Agency List

Office of Counter Terrorism
 Office of Emergency Management
 Office of Employee Relations
 Office of Fire Prevention and Control
 Office of General Services
 Office of Information Technology Services
 Office of Interoperable and Emergency Communications
 OMH - Office of Mental Health
 OMH - Binghamton Psychiatric Center
 OMH - Bronx Psychiatric Center
 OMH - Brooklyn Children's Center
 OMH - Buffalo Psychiatric Center
 OMH - Capital District Psychiatric Center
 OMH - Central New York Psychiatric Center
 OMH - Creedmoor Psychiatric Center
 OMH - Elmira Psychiatric Center
 OMH - Hudson River Psychiatric Center
 OMH - Hutchings Psychiatric Center
 OMH - Kingsboro Psychiatric Center
 OMH - Kirby Forensic Psychiatric Center
 OMH - Manhattan Psychiatric Center
 OMH - Mid-Hudson Forensic Psychiatric Center
 OMH - Mohawk Valley Psychiatric Center
 OMH - Nathan S. Kline Institute
 OMH - New York Psychiatric Institute
 OMH - Office of Mental Health
 OMH - Pilgrim Psychiatric Center
 OMH - Rochester Psychiatric Center
 OMH - Rockland Psychiatric Center
 OMH - South Beach Psychiatric Center
 OMH - St. Lawrence Psychiatric Center
 OMH - Western New York Psychiatric Center
 Office of Parks, Recreation and Historic Preservation
 Office of State Comptroller
 Office of Temporary and Disability Assistance
 Office of the Governor
 Office of the Inspector General
 Office of the Medicaid Inspector General
 Office of Victim Services
 Olympic Regional Development Authority
 Port Authority of New York and New Jersey
 Power Authority
 Roosevelt Island Operating Corporation of the State of New York
 South Shore Estuary Council
 State Employees Federated Appeal
 State University Construction Fund
 SUNY - State University of New York
 SUNY - Adirondack Community College
 SUNY - Albany
 SUNY - Alfred State
 SUNY - Alfred State - College of Ceramics
 SUNY - Alfred State - College of Technology
 SUNY - Alfred University - College of Ceramics

State Agency List

SUNY - Binghamton
 SUNY - Brockport
 SUNY - Brooklyn - Educational Opportunity Center
 SUNY - Brooklyn - Health Science Center
 SUNY - Broome Community College
 SUNY - Buffalo State College
 SUNY - Buffalo, University of
 SUNY - Buffalo, University of - Research Institute on Addictions
 SUNY - Canton - College of Technology
 SUNY - Capital District Opportunity Center
 SUNY - Cayuga Community College
 SUNY - Clinton Community College
 SUNY - Cobleskill - College of Agriculture and Technology
 SUNY - College of Environmental Science and Forestry - ESF
 SUNY - College of Optometry
 SUNY - Columbia-Greene Community College
 SUNY - Cornell University
 SUNY - Cornell University - College of Agriculture & Life Sciences
 SUNY - Cornell University - College of Human Ecology
 SUNY - Cornell University - College of Veterinary Medicine
 SUNY - Cornell University - New York State Statutory College
 SUNY - Cornell University - NYS School of Industrial & Labor Relations
 SUNY - Corning Community College
 SUNY - Corning Community College
 SUNY - Cortland
 SUNY - Delhi - College of Technology
 SUNY - Downstate Medical Center
 SUNY - Dutchess Community College
 SUNY - Empire State College
 SUNY - Erie Community College
 SUNY - Farmingdale - College of Technology
 SUNY - Farmingdale State College
 SUNY - Fashion Institute of Technology
 SUNY - Fiduciary Student Loan - Federal and State
 SUNY - Finger Lakes Community College
 SUNY - Fredonia
 SUNY - Fulton-Montgomery Community College
 SUNY - General State Charges
 SUNY - Genesee Community College
 SUNY - Geneseo
 SUNY - Herkimer County Community College
 SUNY - Hudson Valley Community College
 SUNY - Jamestown Community College
 SUNY - Jefferson Community College
 SUNY - Kingston - Small Business Development Corporation
 SUNY - Manhattan Educational Opportunity Center - EOC
 SUNY - Maritime College
 SUNY - Mohawk Valley Community College
 SUNY - Monroe Community College
 SUNY - Morrisville
 SUNY - Nassau Community College
 SUNY - New Paltz
 SUNY - Niagara County Community College

State Agency List

SUNY - North Country Community College
SUNY - Old Westbury
SUNY - Oneonta
SUNY - Onondaga Community College
SUNY - Orange County Community College
SUNY - Oswego
SUNY - Plattsburgh
SUNY - Polytechnical Institute - SUNY CNSE
SUNY - Polytechnical Institute - SUNY IT
SUNY - Potsdam
SUNY - Purchase
SUNY - Rockland Community College
SUNY - Schenectady County Community College
SUNY - State University Construction Fund
SUNY - State University Plaza - System Administration
SUNY - Stony Brook
SUNY - Stony Brook - Long Island State Veterans Home
SUNY - Stony Brook - University Hospital
SUNY - Suffolk County Community College
SUNY - Sullivan County Community College
SUNY - System Administration
SUNY - Tompkins Cortland Community College
SUNY - Ulster County Community College
SUNY - Upstate Medical University
SUNY - Upstate Medical University - Health Sciences Center
SUNY - Upstate Medical University - Hospital Purchasing
SUNY - Utica/Rome - Institute of Technology - Union
SUNY - Westchester Community College
Teachers' Retirement System
Thruway Authority
Workers Compensation Board
Unified Court System

VALUEPOINT MASTER AGREEMENT



NASPO ValuePoint Master Agreement for Passenger Vehicle Rental and Box Truck Rental

PO-10700-00043390

This NASPO ValuePoint Master Agreement (“Master Agreement”) is between the State of Oregon, acting by and through the Department of Administrative Services, Enterprise Goods and Services, State Procurement Services (“DAS SPS”), as the Lead State, on behalf of the member states of the NASPO ValuePoint Cooperative Purchasing Program and other Participating Entities and The Hertz Corporation (“Contractor”).

This Master Agreement sets forth the terms and conditions applicable to Purchasing Entity’s rental of **Passenger Vehicle Rental Services and Box Truck Rental** that are subject to this Master Agreement. Purchasing Entities intend to enter into binding and enforceable Contracts with Contractor for the purchase of Services by execution of a Request for Services instrument in accordance with the Terms and Conditions of this Master Agreement and a particular Participating Entity’s Participating Addendum. Each such Request for Services instrument creates a separate Contract between the parties (consisting of the Request for Services instrument together with the terms and conditions of the applicable Participating Addendum and this Master Agreement, as incorporated into the Request for Services) enforceable in accordance with the terms thereof and independent of all other such contracts.

1. Master Agreement; Order of Precedence

1.1. This Master Agreement consists of the following:

- 1.1.1. This Master Agreement, less its exhibits;
- 1.1.2. Exhibit 5 – Provisions Required by Federal Law
- 1.1.3. Exhibit 1 – NASPO ValuePoint Master Agreement Terms and Conditions;
- 1.1.4. Descriptions of Services and Rates. including:
 - Exhibit 3 –Description of Passenger Vehicle Rental Services and Exhibit 3.1- Rates and Passenger Vehicle Types;
 - Exhibit 4 - Description of Box Truck Rental Services and Prices and Exhibit 4.1Box Truck Locations
- 1.1.5. Exhibit 2 – Sample Participating Addendum;
- 1.1.6. Exhibit 6 – NASPO ValuePoint Detailed Sales Report Form, and
- 1.1.7. Exhibit 7 - Rental Packet, (including Rental Jacket Terms and Conditions, Sample Receipt, and Digital Rental Agreement)

- 1.2. These documents shall be read to be consistent and complementary. Any conflict among these documents shall be resolved by giving priority to these documents as set forth in Section 1.1 above. Contractor terms and conditions that apply to this Master Agreement are only those that are expressly accepted by the Lead State and must be in writing and attached to this Master Agreement as an Exhibit or Attachment.

2. Definitions

Terms for the Master Agreement are defined in Exhibit 1, and terms for specific PAs are in the applicable PA.

3. Term of the Master Agreement

This Master Agreement is effective on the date it has been signed by the parties and has been approved as required by applicable law (“Effective Date”). The initial term of this Master Agreement ends August 1, 2026 (“Initial Term”). This Master Agreement may be extended beyond the Initial Term for additional terms, at the Lead State’s discretion and by mutual agreement and upon review of requirements of Participating Entities, current market conditions, and Contractor performance, provided however the total Term of the Master Agreement, including the Initial term and all renewal terms, may not be more than 5 years from the Effective Date.

4. Services

Contractor may provide and Purchasing Entity may acquire the Services as described in Exhibit 3 and Exhibit 4.

5. Pricing

Except as provided in this Section, during the term of the Master Agreement, Contractor shall offer Services to Purchasing Entities at the pricing as set forth in Exhibit 3.1 (for Passenger Vehicles) and Exhibit 4.1 (for Box Trucks).

6. Counterparts

This Master Agreement may be executed in several counterparts, electronically or otherwise, all of which when taken together shall constitute one contract binding on all parties, notwithstanding that all parties are not signatories to the same counterpart. Each copy of this Master Agreement so executed shall constitute an original.

7. Representations and Warranties

Contractor certifies that the representations, warranties, and certifications contained in the Master Agreement are true and correct as of the Effective Date and will remain true and correct throughout the entire Term.

8. Governing Law; Jurisdiction and Venue

This Master Agreement is governed by and construed in accordance with the laws of the Lead State. The construction and effect of any Participating Addendum or Request for Services against the Master Agreement will be governed by and construed in accordance with the laws of the Participating Entity’s or Purchasing Entity’s State.

Venue for any claim, dispute or action concerning the terms of the Master Agreement is in the state serving as Lead State. Venue for any claim, dispute, or action concerning any Participating Addendum or Request for Services placed against the Master Agreement or and Participating Addendum is in the Purchasing Entity’s State.

If a claim is brought in a federal forum, then it must be brought and adjudicated solely and exclusively within the United States District Court for (in decreasing Request for Services of priority):

- the Lead State for claims relating to the Master Agreement or administration, if the Lead State is a party; a Participating State if a Participating State is a named party;
- the state where the Participating Entity or Purchasing Entity is located if either is a named party.

CONTRACTOR BY EXECUTION OF THIS MASTER AGREEMENT HEREBY CONSENTS TO THE PERSONAL JURISDICTION OF THE APPLICABLE COURTS, WAIVES ANY OBJECTION TO VENUE IN THESE COURTS, AND WAIVES ANY CLAIM THAT THESE COURTS ARE INCONVENIENT FORUMS.

9. Certifications

By signature on this Master Agreement, the undersigned, on behalf of Contractor, hereby certifies under penalty of perjury that the undersigned is authorized to act on behalf of Contractor and, to the best of the undersigned's knowledge,

- Contractor is not subject to backup withholding because: (i) Contractor is exempt from backup withholding, (ii) Contractor has not been notified by the IRS that Contractor is subject to backup withholding as a result of a failure to report all interest or dividends, or (iii) the IRS has notified Contractor that Contractor is no longer subject to backup withholding;
- The individual signing on behalf of Contractor is authorized to act on Contractor's behalf, has authority and knowledge regarding Contractor's payment of taxes, and to the best of the signatory's knowledge, Contractor is not in violation of any Oregon tax laws, as may be applicable to Contractor including, without limitation: i) Those tax laws referenced in ORS 305.380(4), ORS 305.620 and ORS chapters 316, 317, and 318; (ii) Any tax provisions imposed by a political subdivision of this state that apply to Contractor, to Contractor's property, operations, receipts, or income, or to Contractor's performance of or compensation for any work performed by Contractor; (iii) Any tax provisions imposed by a political subdivision of this state that apply to Contractor, or to Products, services, or property, whether tangible or intangible, provided by Contractor; and (iv) Any rules, regulations, charter provisions, or ordinances that implemented or enforced any of the foregoing tax laws or provisions.
- Contractor is an independent contractor.
- The supplied Contractor tax identification number below is true and accurate.

Authorized Signatures:

Hertz Corporation:

Signature and Date: Michael DeRosa 1/30/25

Printed Name and Title: Michael DeRosa, Senior Director Government Sales

Tax ID: 13-1938568

**The State of Oregon acting by and through its Department of Administrative Services,
Enterprise Goods and Services, State Procurement Services (Lead State)**

Signature and Date: *MA* 01/31/2025

Printed Name and Title: John Anglemier State Procurement Manager

Approved Pursuant to ORS 291.047

Printed Name and Title and Date Approved: January 29, 2025, Karen Johnson, SR Assistant Attorney General, via email

Matter: 107090, GF 0182-24

Exhibit 1

NASPO ValuePoint Master Agreement Terms and Conditions

1. Definitions

Acceptance means acceptance of Services as set forth in Section 9 of this Master Agreement.

Authorized User includes NASPO Valuepoint employees, Participating Entities, Purchasing Entities and their officers, directors and employees, and other persons authorized to acquire Services under this Master Agreement.

Authorized User Data means all data User Information and other data created by or in any way originating with Authorized User, and all data that is the output of computer processing of or other electronic manipulation of any data that was created by or in any way originated with Authorized User, whether such data or output is stored on Authorized User's hardware, Contractor's hardware or exists in any system owned, maintained or otherwise controlled by Authorized User or by Contractor

Collision Damage Waiver (CDW) or Loss Damage Waiver (LDW) is insurance coverage whereby Contractor waives the right to make the Authorized User or Participating Entity pay for damages to a rental Passenger Vehicle or Box Truck.

Confidential Information means any and all information in any form that is marked as confidential or otherwise identified as confidential and is obtained by Proposer in connection with this Master Agreement, including the data or records of the Lead State, the Multistate Sourcing Team, NASPO, or NASPO ValuePoint

Contract means any Request for Services or Purchase Request for Services, or other agreed-upon ordering instrument issued by an Authorized User under this Master Agreement, together with the terms and conditions of this Master Agreement and a Participating Addendum.

Contractor means a party to this Master Agreement, whether a person or entity, that delivers the Services under the terms set forth in this Master Agreement.

Services means Passenger Vehicle or Box Truck rental provided pursuant to this Master Agreement as described in Exhibit 3 and Exhibit 4.

Intellectual Property means any and all patents, copyrights, service marks, trademarks, trade secrets, trade names, patentable inventions, or other similar proprietary rights, in tangible or intangible form, and all rights, title, and interest therein.

Lead State means the State centrally administering any resulting Master Agreement(s) who is a party to this Master Agreement.

Master Agreement (MA) means the underlying agreement executed by and between the Lead State, acting on behalf of the members of the NASPO ValuePoint Cooperative Contracting Group, and the Contractor, as now or hereafter amended.

NASPO ValuePoint is a division of the National Association of State Procurement Officials ("NASPO"), a 501(c)(3) corporation. NASPO ValuePoint facilitates administration of the NASPO cooperative group contracting consortium of state chief

procurement officials for the benefit of state departments, institutions, agencies, and political subdivisions and other eligible entities (i.e., colleges, school districts, counties, cities, some nonprofit organizations, etc.) for all states, the District of Columbia, and territories of the United States.

Participating Addendum or “PA” means a bilateral agreement executed by a Contractor and a Participating Entity incorporating this Master Agreement and any additional Participating Entity-specific language or other requirements (*e.g.*, Request for Services procedures specific to the Participating Entity, entity-specific terms and conditions, etc.).

Participating Entity means a state (as well as the District of Columbia and US territories), city, county, district, other political subdivision of a State, or a nonprofit organization under the laws of some states properly authorized to enter into a Participating Addendum, that has executed a Participating Addendum.

Participating State means a state that has executed a Participating Addendum or has indicated an intent to execute a Participating Addendum.

Personal Accident Insurance (PAI) covers medical, ambulance, and death benefits to the driver and passengers in the Passenger Vehicle or Box Truck.

Purchasing Entity means a state (as well as the District of Columbia and US territories), city, county, district, other political subdivision of a State, or a nonprofit organization under the laws of some states or other entity authorized by a Participating Addendum, that issues a Request for Services against the Master Agreement and becomes financially committed to the purchase.

Request for Services means any Authorized User initiated transaction(s), whether in person, in writing, by phone or other electronic means used by a Purchasing Entity order the Services under this Master Agreement.

Services means all effort to be expended by Contractor under this Master Agreement, including the Passenger Vehicle or Box Truck Services described in Exhibit 3 and Exhibit 4.

Supplemental Liability Insurance (SLI) or Liability Protection (LP) is insurance coverage that provides the Authorized User and authorized drivers with insurance for third-party liability claims (bodily injuries and property).

Third Party means any unaffiliated person, company, or entity that performs services or on behalf of the Contractor.

User Information means all information directly or indirectly obtained from Authorized User accessing the Services where such information is obtained by Contractor or by any of its employees, representatives, agents, or any Third Parties having contractual privity with Contractor or who are under Contractor’s supervision or control.

2. Request for Services of Precedence for Request for Services Issued Under this Master Agreement

2.1 Request for Services. Any Request for Services placed under this Master Agreement will consist of the following documents:

- 1) A Participating Entity’s Participating Addendum;
- 2) NASPO ValuePoint Master Agreement, including all attachments thereto;

- 3) A Request for Services or Scope of Work/Specifications issued against the Master Agreement;
- 2.2 Conflict.** These documents forming the Request for Services as listed in Section 3.1 above will be read to be consistent and complementary. Any conflict among these documents will be resolved by giving priority to these documents in the Request for Services listed above. Contractor terms and conditions that apply to this Master Agreement are only those that are expressly accepted by the Lead State and must be in writing and attached to this Master Agreement as an Exhibit or Attachment.
- 2.3 Participating Addenda.** Participating Addenda will not be construed to diminish, modify, or otherwise derogate any provisions in this Master Agreement between the Lead State and Contractor. Participating Addenda will not include a term of agreement that exceeds the term of the Master Agreement.

3. Participants and Scope

- 3.1 Requirement for a Participating Addendum.** Contractor may not deliver Services under this Master Agreement until a Participating Addendum acceptable to the Participating Entity and Contractor is executed.
- 3.2 Applicability of Master Agreement.** NASPO ValuePoint Master Agreement Terms and Conditions are applicable to any Request for Services by a Participating Entity (and other Purchasing Entities covered by its Participating Addendum), except to the extent altered, modified, supplemented, or amended by a Participating Addendum, subject to Section 2.
- 3.3 Authorized Use.** Use of specific NASPO ValuePoint Master Agreements by state agencies, political subdivisions and other Participating Entities is subject to applicable state law and the approval of the respective State Chief Procurement Official. Issues of interpretation and eligibility for participation are solely within the authority of the respective State Chief Procurement Official.
- 3.4 Scope of Work Updates.** At the discretion of the Lead State, and subject to agreement by the parties, the scope of this Master Agreement may be amended to include or accommodate new or updated models, versions, or technologies related to the objectives and deliverables set forth in this Master Agreement.
- 3.5 Obligated Entities.** Obligations under this Master Agreement are limited to those Participating Entities who have signed a Participating Addendum and Purchasing Entities within the scope of those Participating Addenda. States or other entities permitted to participate may use an informal competitive process to determine which Master Agreements to participate in through execution of a Participating Addendum. Participating Entities incur no financial obligations on behalf of other Purchasing Entities.
- 3.6 Notice of Participating Addendum.** Contractor shall email a fully executed PDF copy of each Participating Addendum to pa@naspovaluepoint.org to support documentation of participation and posting in appropriate databases.
- 3.7 Eligibility for a Participating Addendum.** Eligible entities who are not states may under some circumstances sign their own Participating Addendum, subject to the consent of the Chief Procurement Official of the state where the entity is located. Entities requesting the right to enter into a Participating Addendum may coordinate requests for such participation through NASPO ValuePoint. Any permission to participate through execution of a Participating Addendum is not a determination that procurement authority

exists; the entity must ensure that has the requisite approvals and procurement authority to execute a Participating Addendum.

- 3.8 Individual Customers.** Except as may otherwise be agreed to, each Purchasing Entity is an individual customer and shall follow the terms and conditions of the Master Agreement and applicable Participating Addendum and will have the same rights and responsibilities for their purchases as the Lead State has in the Master Agreement and as the Participating Entity has in the Participating Addendum, including to any indemnity or right to recover any costs as such right is defined in the Master Agreement and applicable Participating Addendum for their purchases. Each Purchasing Entity will be responsible for its own charges, fees, and liabilities. Contractor will apply the charges and invoice each Purchasing Entity individually.
- 3.9 Release of Information.** Throughout the Term of this Master Agreement, except as otherwise required by law. Contractor must secure from the Lead State prior approval for the release of information that pertains to the potential work or activities covered by the Master Agreement. This limitation does not preclude publication about the award of the Master Agreement or marketing activities consistent with any proposed and accepted marketing plan.
- 3.10 No Representations.** Contractor shall not make any representations of NASPO ValuePoint, the Lead State, any Participating Entity, or any Purchasing Entity's opinion or position as to the quality or effectiveness of the services that are the subject of this Master Agreement without prior written consent.

4. NASPO ValuePoint Provisions

- 4.1 Applicability and Delegated Authority.** NASPO ValuePoint is not a party to the Master Agreement. The terms set forth in Section 4 are for the benefit of NASPO ValuePoint as a third-party beneficiary of this Master Agreement. NASPO ValuePoint is identified in the Master Agreement as the recipient of reports and may perform contract administration functions relating to collecting and receiving reports, as well as other contract administration functions as set forth in this Section 4 or as otherwise assigned by the Lead State.
- 4.2 Administrative Fees**
- 4.2.1 NASPO ValuePoint Fee.** Contractor shall pay to NASPO ValuePoint, or its assignee, a NASPO ValuePoint Administrative Fee of one-quarter of one percent (0.25% or 0.0025) no later than sixty (60) days following the end of each calendar quarter. The NASPO ValuePoint Administrative Fee must be submitted quarterly and is based on all sales of products and services under the Master Agreement (less any charges for taxes or shipping). The NASPO ValuePoint Administrative Fee is not negotiable. This fee is to be included as part of the pricing submitted with a vendor's response to the Lead State's solicitation.
- 4.2.2 State Imposed Fees.** Some states may require an additional fee be paid by Contractor directly to the state on purchases made by Purchasing Entities within that state. For all such requests, the fee rate or amount, payment method, and schedule for such reports and payments will be incorporated into the applicable Participating Addendum. Unless agreed to in writing by the state, Contractor may not adjust the Master Agreement pricing to include the state fee for purchases made by Purchasing Entities within the jurisdiction of the state. No such agreement will affect the NASPO ValuePoint Administrative Fee percentage, or

the prices paid by Purchasing Entities outside the jurisdiction of the state requesting the additional fee.

4.3 NASPO ValuePoint Summary and Detailed Usage Reports

- 4.3.1 Sales Data Reporting.** In accordance with this section, Contractor shall report to NASPO ValuePoint all Request for Services under this Master Agreement for which Contractor has invoiced the Request for Services entity or individual, including Request for Services invoiced to Participating Entity or Purchasing Entity employees for personal use if such use is permitted by this Master Agreement and the applicable Participating Addendum (“Sales Data”). By placing an Order under this Master Agreement, a Purchasing Entity agrees to have its data (i) included in reports submitted by Contractor to NASPO ValuePoint and (ii) used by NASPO ValuePoint as set forth in this Master Agreement without limitation, unless otherwise requested in writing by the Purchasing Entity and agreed to in writing by NASPO. Timely and complete reporting of Sales Data is a material requirement of this Master Agreement. Reporting requirements, including those related to the format, contents, frequency, or delivery of reports, may be updated by NASPO ValuePoint with reasonable notice to Contractor and without amendment to this Master Agreement. NASPO ValuePoint shall have exclusive ownership of any media on which reports are submitted and shall have a perpetual, irrevocable, non-exclusive, royalty free, and transferable right to display, modify, copy, and otherwise use reports, data, and information provided under this section.
- 4.3.2 Summary Sales Data.** “Summary Sales Data” is Sales Data reported as cumulative totals by state. Contractor shall, using the reporting tool or template provided by NASPO ValuePoint, report Summary Sales Data to NASPO ValuePoint for each calendar quarter no later than thirty (30) days following the end of the quarter. If Contractor has no reportable Sales Data for the quarter, Contractor shall submit a zero-sales report.
- 4.3.3 Detailed Sales Data.** “Detailed Sales Data” is Sales Data that includes for each Request for Services all information required under this Master Agreement or by NASPO ValuePoint, including customer information, Request for Services information, and line-item details. Contractor shall, using the reporting tool or template provided by NASPO ValuePoint, report Detailed Sales Data to NASPO ValuePoint for each calendar quarter no later than thirty (30) calendar days following the end of the quarter. Detailed Sales Data shall be reported in the format provided in this Master Agreement or provided by NASPO ValuePoint. The total sales volume of reported Detailed Sales Data shall be consistent with the total sales volume of reported Summary Sales Data.
- 4.3.4 Sales Data Crosswalks.** Upon request by NASPO ValuePoint, Contractor shall provide to NASPO ValuePoint tables of customer and Product information and specific attributes thereof for the purpose of standardizing and analyzing reported Sales Data (“Crosswalks”). Customer Crosswalks must include a list of existing and potential Purchasing Entities and identify for each the appropriate customer type as defined by NASPO ValuePoint. Product Crosswalks must include Contractor’s part number or SKU for each Product in Offeror’s catalog and identify for each the appropriate Master Agreement category (and subcategory, if applicable), manufacturer part number, product description, eight-digit UNSPSC Class Level commodity code, and (if applicable) EPEAT value and Energy Star

rating. Crosswalk requirements and fields may be updated by NASPO ValuePoint with reasonable notice to Contractor and without amendment to this Master Agreement. Contractor shall work in good faith with NASPO ValuePoint to keep Crosswalks updated as Contractor's customer lists and product catalog change.

4.3.5 Executive Summary. Contractor shall, upon request by NASPO ValuePoint, provide NASPO ValuePoint with an executive summary that includes but is not limited to a list of states with an active Participating Addendum, states with which Contractor is in negotiations, and any Participating Addendum roll-out or implementation activities and issues. NASPO ValuePoint and Contractor will determine the format and content of the executive summary.

4.3.6 Obligation to Act in Good Faith. The parties acknowledge that the terms and pricing of this Master Agreement have been negotiated for the benefit of the parties, NASPO ValuePoint, Participating Entities, and Purchasing Entities. The parties shall not engage in conduct that undermines the purpose of this Master Agreement and shall act honestly, fairly, in cooperation, and in good faith to achieve the objectives of this Master Agreement.

4.4 NASPO ValuePoint Cooperative Program Marketing, Training, and Performance Review

4.4.1 Staff Education. Contractor shall work cooperatively with NASPO ValuePoint personnel. Contractor shall present plans to NASPO ValuePoint for the education of Contractor's contract administrator(s) and sales/marketing workforce regarding the Master Agreement, including the competitive nature of NASPO ValuePoint procurements, the master agreement and participating addendum process, and the manner in which eligible entities can participate in the Master Agreement.

4.4.2 Onboarding Plan. Upon request by NASPO ValuePoint, Contractor shall, as Participating Addendums are executed, provide plans to launch the program for the Participating Entity. Plans will include time frames to launch the agreement and confirmation that the Contractor's website has been updated to properly reflect the scope and terms of the Master Agreement as available to the Participating Entity and eligible Purchasing Entities.

4.4.3 Annual Contract Performance Review. Contractor shall participate in an annual contract performance review with the Lead State and NASPO ValuePoint, which may at the discretion of the Lead State be held in person and which may include a discussion of marketing action plans, target strategies, marketing materials, Contractor reporting, and timeliness of payment of administration fees.

4.4.4 Use of NASPO ValuePoint Logo. The NASPO ValuePoint logos may not be used by Contractor in sales and marketing until a separate logo use agreement is executed with NASPO ValuePoint.

4.5 NASPO ValuePoint eMarketPlace

4.5.1 The NASPO ValuePoint cooperative provides an eMarketPlace for public entities to access a central online platform to view and/or purchase the Products, services, and solutions available from NASPO ValuePoint's cooperative Master Agreements. This eMarketPlace is provided by NASPO at no additional cost to the Contractor or public entities. Its purpose is to facilitate the connection of public entities with Contractors who meet the requisite needs for a good, service or solution by that entity through a NASPO ValuePoint Master Agreement.

- 4.5.2** Contractor shall cooperate in good faith with NASPO, and any third party acting as an agent on behalf of NASPO, to integrate Contractor's industry presence by either an electronic hosted catalog, punchout site, or providing eQuotes through the NASPO eMarketPlace, per the Implementation Timeline as further described below.
- 4.5.3** Regardless of how Contractor's presence is reflected in the eMarketPlace (i.e., hosted catalog, punchout site, or eQuote), Contractor's listed offerings must be strictly limited to Contractor's awarded contract offerings through the NASPO award. Products and/or services not authorized through the resulting NASPO cooperative contract should not be viewable by NASPO ValuePoint eMarketPlace users. Furthermore, products and/or services not authorized through a Participating Addendum should not be viewable by NASPO ValuePoint eMarketPlace users utilizing that Participating Addendum. The accuracy of Contractor's offerings through the eMarketPlace must be maintained by Contractor throughout the duration of the Master Agreement.
- 4.5.4** Contractor agrees that NASPO controls which Master Agreements appear in the eMarketPlace and that NASPO may elect at any time to remove any of Contractor's offering from the eMarketPlace.
- 4.5.5** Contractor is solely responsible for the accuracy, quality, and legality of Contractor's Content on the eMarketPlace. "Content" means all information that is generated, submitted, or maintained by Contractor or otherwise made available by Contractor on the eMarketPlace, including Contractor catalogs. Contractor's Content shall comply with and accurately reflect the terms and pricing of this Master Agreement. Contractor's use of the eMarketPlace shall comply with the eMarketPlace's Terms of Use.
- 4.5.6** Contractor is solely responsible for the security and accuracy of transactions facilitated through the eMarketPlace, including the assessment, collection, and remittance of any sales tax.
- 4.5.7** Lead State reserves the right to approve all pricing, catalogs, and information on the eMarketPlace. This catalog review right is solely for the benefit of the Lead State and Participating Entities, and the review and approval shall not waive the requirement that products and services be offered at prices required by the Master Agreement.
- 4.5.8** NASPO Participating Entities may have its own procurement system, separate from the NASPO eMarketPlace, that enables the use of certain NASPO Master Agreements. In the event one of these entities elects to use this NASPO ValuePoint Master Agreement (available through the eMarketPlace) but publish to their own eMarketPlace, Contractor agrees to work in good faith with the entity and NASPO to implement the catalog.
- 4.5.9** In the event a Participating Entity has entity-specific catalog requirements set forth in its Participating Addendum (e.g., entity-specific pricing, restrictions in the scope of offerings, etc.), Contractor shall ensure its eMarketPlace Content for that Participating Entity accurately reflects and is compliant with these requirements.
- 4.5.10 Implementation Timeline:**
- 4.5.10.1** Following the executive of Contractor's Master Agreement, NASPO will provide a written request to Contractor to begin the onboarding process into the eMarketPlace. Contractor shall have fifteen (15) days from receipt of written request to work with NASPO to set up an enablement schedule, at which time the technical documentation for

- onboarding shall be provided to Contractor. The schedule will include future calls and milestone dates related to test and go live dates.
- 4.5.10.2** Contractor's NASPO eMarketPlace account with eQuoting functionality shall minimally be established within thirty (30) calendar days following the written request.
- 4.5.10.3** Contractor shall deliver either a (1) hosted catalog or (2) punchout site, pursuant to the mutually agreed upon enablement schedule.
- 4.5.10.4** NASPO will work with Contractor to decide which structures between hosted catalog, punchout site, and/or eQuoting as further described below will be provided by Contractor.
- 4.5.11** Hosted Catalog. By providing a hosted catalog, Contractor is providing a list of its awarded products/services and pricing in an electronic data file in a format acceptable to NASPO, such as a tab delimited text file. Contractor is solely responsible for ensuring the most up-to-date versions of its product/service offerings approved by the Lead State under this Master Agreement are reflected in the eMarketPlace.
- 4.5.12** Punchout Site. By providing a punchout site, Contractor is providing its own online catalog, which must be capable of being integrated with the eMarketPlace as a Standard punchout via Commerce eXtensible Markup Language (cXML). Contractor shall validate that its online catalog is up to date. The site must also return detailed UNSPSC codes for each line item.
- 4.6 Additional Agreement with NASPO.** Upon request by NASPO ValuePoint, Contractor shall enter into a direct contractual relationship with NASPO ValuePoint related to Contractor's obligations to NASPO ValuePoint under the terms of the Master Agreement, the terms of which shall be the same or similar (and not less favorable) than the terms set forth in the Master Agreement.
- 5. Pricing, Payment & Leasing**
- 5.1 Pricing.** The prices contained in this Master Agreement or offered under this Master Agreement represent the not-to-exceed price to any Purchasing Entity.
- 5.2 Payment.** Unless otherwise agreed in a Participating Addendum or Request for Services, Payment after Acceptance will be made within thirty (30) calendar days following the date the entire Request for Services is delivered or the date a correct invoice is received, whichever is later. Forty-Five (45) calendar days after the date of the invoice, the Contractor may assess overdue account charges up to a maximum rate of 2/3 of one percent per month on the outstanding balance, unless a different late payment amount is specified in a Participating Addendum or Request for Services, or otherwise prescribed by applicable law. Payments will be remitted in the manner specified in the Participating Addendum or Request for Services. Payments may be made via a purchasing card with no additional charge.
- 5.3 Leasing or Alternative Financing Methods.** The procurement and other applicable laws of some Purchasing Entities may permit the use of leasing or alternative financing methods for the acquisition of Products under this Master Agreement. Where the terms and conditions are not otherwise prescribed in an applicable Participating Addendum, the terms and conditions for leasing or alternative financing methods are subject to negotiation between the Contractor and Purchasing Entity.

6. Request for Services. From time to time, Purchasing Entities may issue one or more Request(s) for Services, as follows:

- 6.1 Request for Services Numbers.** Master Agreement number or Participating Entity Participating Addendum number and confirmation number Request for Services must be clearly shown on all acknowledgments, invoices, and on all correspondence.
- 6.2 Quotes.** Purchasing Entities may define entity-specific or project-specific requirements and informally compete the requirement among companies having a Master Agreement on an “as needed” basis. This procedure may also be used when requirements are aggregated, or other firm commitments may be made to achieve reductions in pricing. This procedure may be modified in Participating Addenda and adapted to the Purchasing Entity’s rules and policies. The Purchasing Entity may in its sole discretion determine which Master Agreement Contractors should be solicited for a quote. The Purchasing Entity may select the quote that it considers most advantageous, cost, and other factors considered.
- 6.3 Applicable Rules.** Each Purchasing Entity will identify and utilize its own appropriate purchasing procedure and documentation. Contractor is expected to become familiar with the Purchasing Entities’ rules, policies, and procedures regarding the Request for Services of Services contemplated by this Master Agreement.
- 6.4 Required Documentation.** Contractor shall not begin work without a valid Request for Services or other appropriate commitment document under the law of the Purchasing Entity.
- 6.5 Term of Purchase.** Request for Services may be placed consistent with the terms of this Master Agreement and applicable Participating Addendum during the term of the Master Agreement and Participating Addendum.
 - 6.5.1** Request for Services must be placed pursuant to this Master Agreement prior to the termination date thereof but may have a delivery date or performance period up to 120 days past the then-current termination date of this Master Agreement.
 - 6.5.2** Notwithstanding the previous provisions, Request for Services must also comply with the terms of the applicable Participating Addendum, which may further restrict the period during which Request for Services.
 - 6.5.3** Financial obligations of Purchasing Entities payable after the current applicable fiscal year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available.
 - 6.5.4** Notwithstanding the expiration, cancellation or termination of this Master Agreement, Contractor shall perform in accordance with the terms of any Request for Services then outstanding at the time of such expiration or termination. Contractor shall not honor any Request for Services placed after the expiration, cancellation, or termination of this Master Agreement, or in any manner inconsistent with this Master Agreement’s terms.
 - 6.5.5** If a Passenger Vehicle or Box Truck as requested in the Request for Services is not available, Contractor must offer a vehicle or truck upgrade at no increase in cost to the Authorized User when a reserved vehicle or truck is unavailable.
- 6.6 Request for Services Requirements.** All Request for Services pursuant to this Master Agreement must include:
 - 1) The services delivered;

- 2) A confirmation number;
- 3) A billing address;
- 4) Purchasing Entity contact information and Authorized User Information;
- 5) Pricing consistent with this Master Agreement and applicable Participating Addendum and as may be adjusted by agreement of the Purchasing Entity and Contractor;
- 6) A not-to-exceed total for the Services being Request for Serviced; and
- 7) The Master Agreement number or the applicable Participating Addendum number, provided the Participating Addendum references the Master Agreement number.

6.7 Communication. All communications concerning administration of Request for Services placed must be furnished solely to the authorized purchasing agent within the Purchasing Entity's purchasing office, or to such other individual identified in writing in the Request for Services.

6.8 Contract Provisions for Request for Services Utilizing Federal Funds. Pursuant to Appendix II to 2 Code of Federal Regulations (CFR) Part 200, Contract Provisions for Non-Federal Entity Contracts Under Federal Awards, Request for Services funded with federal funds may have additional contractual requirements or certifications that must be satisfied at the time the Request for Services is placed or upon delivery such the provisions set forth in Exhibit 5. These federal requirements may be proposed by Participating Entities in Participating Addenda and Purchasing Entities for incorporation in Request for Services placed under this Master Agreement.

7. Inspection and Acceptance

7.1 Laws and Regulations. Any and all Passenger Vehicles or Box truck offered and furnished as part of the Services under this Master Agreement must comply fully with all applicable Federal, State, and local laws and regulations.

7.2 Applicability. Unless otherwise specified in the Master Agreement, Participating Addendum, or Request for Services document, the terms of this Section 8 will apply.

7.3 Inspection of Passenger Vehicle or Box Truck. All Passenger Vehicle or Box Truck rental and Services are subject to inspection at reasonable times and places before use. Contractor shall provide right of access to the Lead State, or to any other authorized agent or official of the Lead State or other Participating or Purchasing Entity, at reasonable times, to monitor and evaluate performance, compliance, and/or quality assurance requirements under this Master Agreement.

7.3.1 Passenger Vehicle or Box Truck Services that do not meet specifications may be rejected. Failure to reject upon receipt, however, does not relieve the Contractor of liability for material (nonconformity that substantial impairs value) latent or hidden defects subsequently revealed when Services are put to use.

7.4 Failure to Conform. If any Services do not conform to contract requirements, the Purchasing Entity may require the Contractor to perform the services again in conformity with contract requirements, at no increase in Request for Services amount. When defects cannot be corrected by re-performance, the Purchasing Entity may require the Contractor to take necessary action to ensure that future performance conforms to contract

requirements and reduce the contract price to reflect the reduced value of services performed.

8. Indemnification

8.1 General Indemnification. Contractor shall defend, indemnify and hold harmless NASPO, NASPO ValuePoint, the Lead State, Participating Entities, Purchasing Entities and Authorized Users, along with their officers and employees, from and against third-party claims, damages or causes of action including reasonable attorneys' fees and related costs for any death, injury, or damage to tangible property arising from any act, error, or omission of Contractor, its employees or subcontractors or volunteers, at any tier, relating to performance under this Master Agreement.

8.2 Intellectual Property Indemnification. Contractor shall defend, indemnify and hold harmless NASPO, NASPO ValuePoint, the Lead State, Participating Entities, Purchasing Entities, Authorized Users, along with their officers and employees ("Indemnified Party"), from and against claims, damages or causes of action including reasonable attorneys' fees and related costs arising out of the claim that the Product or its use infringes Intellectual Property rights of another person or entity ("Intellectual Property Claim").

8.2.1 Contractor's obligations under this section will not extend to any combination of the Services with any other product, system, or method, unless the Services, system or method is:

8.2.1.1 provided by the Contractor or the Contractor's subsidiaries or affiliates;

8.2.1.2 specified by the Contractor to work with the Services;

8.2.1.3 reasonably required to use the Services in its intended manner, and the infringement could not have been avoided by substituting another reasonably available product, system, or method capable of performing the same function; or

8.2.1.4 reasonably expected to be used in combination with the Services.

8.2.2 The Indemnified Party shall notify the Contractor within a reasonable time after receiving notice of an Intellectual Property Claim. Even if the Indemnified Party fails to provide reasonable notice, Contractor shall not be relieved from its obligations unless Contractor can demonstrate that it was prejudiced in defending the Intellectual Property Claim resulting in increased expenses or loss to the Contractor. If Contractor promptly and reasonably investigates and defends any Intellectual Property Claim, it shall have control over the defense and settlement of the Intellectual Property Claim. However, the Indemnified Party must consent in writing for any money damages or obligations for which it may be responsible.

8.2.3 The Indemnified Party shall furnish, at Contractor's reasonable request and expense, information, and assistance necessary for such defense. If Contractor fails to vigorously pursue the defense or settlement of the Intellectual Property Claim, Indemnified Party may assume the defense or settlement of the Intellectual Property Claim and the Contractor shall be liable for all costs and expenses, including reasonable attorneys' fees and related costs, incurred by the Indemnified Party in the pursuit of the Intellectual Property Claim.

- 8.2.4** Unless otherwise set forth herein, Section 8.2 is not subject to any limitations of liability in this Master Agreement or in any other document executed in conjunction with this Master Agreement.

9. Insurance

- 9.1 Term.** Contractor shall, during the term of this Master Agreement, maintain in full force and effect, the insurance described in this section. A Participating Entity may negotiate alternative Insurance requirements in its Participating Addendum.
- 9.2 Class.** Contractor shall acquire such insurance from an insurance carrier or carriers licensed to conduct business in each Participating Entity's state and having a rating of A-, Class VII or better, in the most recently published edition of A.M. Best's Insurance Reports. Failure to buy and maintain the required insurance may result in this Master Agreement's termination or, at a Participating Entity's option, result in termination of its Participating Addendum.
- 9.3 Coverage.** Coverage must be written on an occurrence basis one for each awarded category. The minimum acceptable limits will be as indicated below:
- 9.3.1** Contractor shall maintain Commercial General Liability insurance covering premises operations, independent contractors, products and completed operations, blanket contractual liability, personal injury (including death), advertising liability, and property damage, with a limit of not less than \$1 million per occurrence and \$2 million general aggregate;
- 9.3.2** Contractor must comply with any applicable State Workers Compensation or Employers Liability Insurance requirements.
- 9.4 Notice of Cancellation.** Contractor shall pay premiums on all insurance policies. Contractor shall provide notice to a Participating Entity who is a state within five (5) business days after Contractor is first aware of expiration, cancellation or nonrenewal of such policy or is first aware that cancellation is threatened or expiration, nonrenewal or expiration otherwise may occur.
- 9.5 Notice of Endorsement.** Prior to commencement of performance, Contractor shall provide to the Lead State a written endorsement to the Contractor's general liability insurance policy or other documentary evidence acceptable to the Lead State that (1) provides that written notice of cancellation will be delivered in accordance with the policy provisions, and (2) provides that the Contractor's liability insurance policy will be primary, with any liability insurance of any Participating State as secondary and noncontributory.
- 9.6 Participating Entities.** Contractor shall provide to Participating States and Participating Entities the same insurance obligations and documentation as those specified in Section 10, except when the endorsement is provided to the applicable Participating State or Participating Entity.
- 9.7 Furnishing of Certificates.** Contractor shall furnish to the Lead State copies of certificates of all required insurance in a form sufficient to show required coverage within thirty (30) calendar days of the execution of this Master Agreement and prior to performing any work. Copies of renewal certificates of all required insurance will be furnished within thirty (30) calendar days after any renewal date to the applicable state Participating Entity. Failure to provide evidence of coverage may, at the sole option of the Lead State, or any Participating Entity, result in this Master Agreement's termination or the termination of any Participating Addendum.

- 9.8 Disclaimer.** Insurance coverage and limits will not limit Contractor's liability and obligations under this Master Agreement, any Participating Addendum, or any Request for Services.

10. General Provisions

10.1 Records Administration and Audit

- 10.1.1** Contractor shall maintain books, records, documents, and other evidence pertaining to this Master Agreement and Request for Services placed by Purchasing Entities under it to the extent and in such detail as will adequately reflect performance and administration of payments and fees. Contractor shall permit the Lead State, a Participating Entity, a Purchasing Entity, the federal government (including its grant awarding entities and the U.S. Comptroller General), and any other duly authorized agent of a governmental agency, to audit, inspect, examine, copy and/or transcribe Contractor's books, documents, papers and records directly pertinent to this Master Agreement or Request for Services placed by a Purchasing Entity under it for the purpose of making audits, examinations, excerpts, and transcriptions. This right will survive for a period of six (6) years following termination of this Agreement or final payment for any Request for Services placed by a Purchasing Entity against this Master Agreement, whichever is later, or such longer period as is required by the Purchasing Entity's state statutes, to assure compliance with the terms hereof or to evaluate performance hereunder.
- 10.1.2** Without limiting any other remedy available to any governmental entity, Contractor shall reimburse the applicable Lead State, Participating Entity, or Purchasing Entity for any overpayments inconsistent with the terms of the Master Agreement or Request for Services or underpayment of fees found as a result of the examination of the Contractor's records.
- 10.1.3** The rights and obligations herein exist in addition to any quality assurance obligation in the Master Agreement that requires Contractor to self-audit contract obligations and that permits the Lead State to review compliance with those obligations.

10.2 Confidentiality, Non-Disclosure, and Injunctive Relief

- 10.2.1 Confidentiality.** Contractor acknowledges that it and its employees or agents may, in the course of providing a Service under this Master Agreement, be exposed to or acquire information that is confidential to Purchasing Entity or Purchasing Entity's clients.
- 10.2.1.1** Any and all information of any form that is marked as confidential or would by its nature be deemed confidential obtained by Contractor or its employees or agents in the performance of this Master Agreement, including but not necessarily limited to (1) any Purchasing Entity's records, (2) personnel records, and (3) information concerning individuals, is confidential information of Purchasing Entity ("Confidential Information").
- 10.2.1.2** Any reports or other documents or items (including software) that result from the use of the Confidential Information by Contractor shall be treated in the same manner as the Confidential Information.

10.2.1.3 Confidential Information does not include information that (1) is or becomes (other than by disclosure by Contractor) publicly known; (2) is furnished by Purchasing Entity to others without restrictions similar to those imposed by this Master Agreement; (3) is rightfully in Contractor's possession without the obligation of nondisclosure prior to the time of its disclosure under this Master Agreement; (4) is obtained from a source other than Purchasing Entity without the obligation of confidentiality, (5) is disclosed with the written consent of Purchasing Entity; or (6) is independently developed by employees, agents or subcontractors of Contractor who can be shown to have had no access to the Confidential Information.

10.2.2 Non-Disclosure. Contractor shall hold Confidential Information in confidence, using at least the industry standard of confidentiality, and shall not copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give, or disclose Confidential Information to third parties or use Confidential Information for any purposes whatsoever other than what is necessary to the performance of Request for Services placed under this Master Agreement.

10.2.2.1 Contractor shall advise each of its employees and agents of their obligations to keep Confidential Information confidential. Contractor shall use commercially reasonable efforts to assist Purchasing Entity in identifying and preventing any unauthorized use or disclosure of any Confidential Information.

10.2.2.2 Without limiting the generality of the foregoing, Contractor shall advise Purchasing Entity, applicable Participating Entity, and the Lead State immediately if Contractor learns or has reason to believe that any person who has had access to Confidential Information has violated or intends to violate the terms of this Master Agreement, and Contractor shall at its expense cooperate with Purchasing Entity in seeking injunctive or other equitable relief in the name of Purchasing Entity or Contractor against any such person.

10.2.2.3 Except as directed by Purchasing Entity, Contractor will not at any time during or after the term of this Master Agreement disclose, directly or indirectly, any Confidential Information to any person, except in accordance with this Master Agreement, and that upon termination of this Master Agreement or at Purchasing Entity's request, Contractor shall turn over to Purchasing Entity all documents, papers, and other matter in Contractor's possession that embody Confidential Information.

10.2.2.4 Notwithstanding the foregoing, Contractor may keep one copy of such Confidential Information necessary for quality assurance, audits, and evidence of the performance of this Master Agreement.

10.2.3 Injunctive Relief. Contractor acknowledges that Contractor's breach of Section 10.2 would cause irreparable injury to the Purchasing Entity that cannot be inadequately compensated in monetary damages. Accordingly, Purchasing Entity may seek and obtain injunctive relief against the breach or

threatened breach of the foregoing undertakings, in addition to any other legal remedies that may be available. Contractor acknowledges and agrees that the covenants contained herein are necessary for the protection of the legitimate business interests of Purchasing Entity and are reasonable in scope and content.

10.2.4 Purchasing Entity Law. These provisions will be applicable only to extent they are not in conflict with the applicable public disclosure laws of any Purchasing Entity.

10.2.5 NASPO ValuePoint. The rights granted to Purchasing Entities and Contractor's obligations under this section will also extend to NASPO ValuePoint's Confidential Information, including but not limited to Participating Addenda, Request for Services or transaction data relating to Request for Services under this Master Agreement that identify the entity/customer, Request for Services dates, line-item descriptions and volumes, and prices/rates. This provision does not apply to disclosure to the Lead State, a Participating State, or any governmental entity exercising an audit, inspection, or examination pursuant to this Master Agreement. To the extent permitted by law, Contractor shall notify the Lead State of the identity of any entity seeking access to the Confidential Information described in this subsection.

10.2.6 Public Information. This Master Agreement and all related documents are subject to disclosure pursuant to the Lead State's public information laws.

10.3 Assignment/Subcontracts

10.3.1 Contractor shall not assign, sell, transfer, subcontract or sublet rights, or delegate responsibilities under this Master Agreement, in whole or in part, without the prior written approval of the Lead State.

10.3.2 The Lead State reserves the right to assign any rights or duties, including written assignment of contract administration duties, to NASPO ValuePoint and other third parties.

10.4 Changes in Contractor Representation. Contractor must, within ten (10) calendar days, notify the Lead State in writing of any changes in the Contractor's key administrative personnel managing the Master Agreement. The Lead State reserves the right to approve or reject changes in key personnel, as identified in the Contractor's proposal. The Contractor shall propose replacement key personnel having substantially equal or better education, training, and experience as was possessed by the key person identified in this Master Agreement.

10.5 Independent Contractor. Contractor is an independent contractor. Contractor has no authorization, express or implied, to bind the Lead State, Participating States, other Participating Entities, or Purchasing Entities to any agreements, settlements, liability or understanding whatsoever, and shall not hold itself out as agent except as expressly set forth herein or as expressly set forth in an applicable Participating Addendum or Request for Services.

10.6 Cancellation. Unless otherwise set forth herein, this Master Agreement may be canceled by either party upon sixty (60) calendar days' written notice prior to the effective date of the cancellation. Further, any Participating Entity may cancel its participation upon thirty (30) calendar days' written notice, unless otherwise limited or stated in the Participating

Addendum. Cancellation may be in whole or in part. Any cancellation under this provision will not affect the rights and obligations attending Request for Services outstanding at the time of cancellation, including any right of a Purchasing Entity to indemnification by the Contractor, rights of payment for Products delivered and accepted, rights attending any warranty or default in performance in association with any Request for Services, and requirements for records administration and audit. Cancellation of the Master Agreement due to Contractor default may be immediate.

- 10.7 Force Majeure.** Neither party to this Master Agreement shall be held responsible for delay or default caused an event which is beyond that party's reasonable control. The Lead State may terminate this Master Agreement upon determining such delay or default will reasonably prevent successful performance of the Master Agreement.

10.8 Defaults and Remedies

- 10.8.1** The occurrence of any of the following events will be an event of default under this Master Agreement:

10.8.1.1 Nonperformance of contractual requirements;

10.8.1.2 A material breach of any term or condition of this Master Agreement;

10.8.1.3 Any certification, representation, or warranty by Contractor in response to the solicitation or in this Master Agreement that proves to be untrue or materially misleading;

10.8.1.4 Institution of proceedings under any bankruptcy, insolvency, reorganization, or similar law, by or against Contractor, or the appointment of a receiver or similar officer for Contractor or any of its property, which is not vacated or fully stayed within thirty (30) calendar days after the institution or occurrence thereof; or

10.8.1.5 Any default specified in another section of this Master Agreement.

- 10.8.2** Upon the occurrence of an event of default by Contractor, the Lead State shall issue a written notice of default, identifying the nature of the default, and providing a period of thirty (30) calendar days in which Contractor shall have an opportunity to cure the default. The Lead State shall not be required to provide advance written notice or a cure period and may immediately terminate this Master Agreement in whole or in part if the Lead State, in its sole discretion, determines that it is reasonably necessary to preserve public safety or prevent immediate public crisis. Time allowed for cure will not diminish or eliminate Contractor's liability for damages, to the extent provided for under this Master Agreement.

- 10.8.3** If Contractor is afforded an opportunity to cure and fails to cure the default within the period specified in the written notice of default, Contractor shall be in breach of its obligations under this Master Agreement and the Lead State shall have the right to exercise any or all of the following remedies:

10.8.3.1 Any remedy provided by law;

10.8.3.2 Termination of this Master Agreement and any related Contracts or portions thereof;

10.8.3.3 Suspension of Contractor's performance; and

10.8.3.4 Withholding of payment until the default is remedied.

10.8.4 Unless otherwise specified in the Participating Addendum, in the event of a default by Contractor under a Participating Addendum, a Participating Entity shall provide a written notice of default as described in this section and shall have all of the rights and remedies under this paragraph regarding its participation in the Master Agreement, in addition to those set forth in its Participating Addendum. Unless otherwise specified in a Request for Services, a Purchasing Entity shall provide written notice of default as described in this section and have all of the rights and remedies under this paragraph and any applicable Participating Addendum with respect to a Request for Services placed by the Purchasing Entity. Except as otherwise expressly provided herein nothing in these Master Agreement Terms and Conditions will be construed to limit the rights and remedies available to a Purchasing Entity under the applicable commercial code.

10.9 Waiver of Breach. Failure of the Lead State, Participating Entity, or Purchasing Entity to declare a default or enforce any rights and remedies will not operate as a waiver under this Master Agreement, any Participating Addendum, or any Purchase Request for Services. Any waiver by the Lead State, Participating Entity, or Purchasing Entity must be in writing. Waiver by the Lead State or Participating Entity of any default, right or remedy under this Master Agreement or Participating Addendum, or by Purchasing Entity with respect to any Purchase Request for Services, or breach of any terms or requirements of this Master Agreement, a Participating Addendum, or Purchase Request for Services will not be construed or operate as a waiver of any subsequent default or breach of such term or requirement, or of any other term or requirement under this Master Agreement, any Participating Addendum, or any Purchase Request for Services.

10.10 Debarment. Contractor certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in public procurement or contracting by any governmental department or agency. This certification represents a recurring certification made at the time any Request for Services is placed under this Master Agreement. If the Contractor cannot certify this statement, attach a written explanation for review by the Lead State.

10.11 No Waiver of Sovereign Immunity

10.11.1 In no event will this Master Agreement, any Participating Addendum or any contract or any Purchase Request for Services issued thereunder, or any act of the Lead State, a Participating Entity, or a Purchasing Entity be a waiver of any form of defense or immunity, whether sovereign immunity, governmental immunity, immunity based on the Eleventh Amendment to the Constitution of the United States or otherwise, from any claim or from the jurisdiction of any court.

10.11.2 This section applies to a claim brought against the Participating Entities who are states only to the extent Congress has appropriately abrogated the state's sovereign immunity and is not consent by the state to be sued in federal court. This section is also not a waiver by the state of any form of immunity, including but not limited to sovereign immunity and immunity based on the Eleventh Amendment to the Constitution of the United States.

10.12 Governing Law and Venue

- 10.12.1** The construction and effect of the Master Agreement will be governed by the law of the state serving as Lead State. The construction and effect of any Participating Addendum or Request for Services against the Master Agreement will be governed by and construed in accordance with the laws of the Participating Entity's or Purchasing Entity's state.
- 10.12.2** The venue for any protest, claim, dispute, or action relating to the procurement, evaluation, and award is in the state serving as Lead State. Venue for any claim, dispute or action concerning the terms of the Master Agreement will be in the state serving as Lead State. Venue for any claim, dispute, or action concerning any a Participating Addendum or a Request for Services placed against the Master Agreement or the effect of a Participating Addendum will be in the Purchasing Entity's state.
- 10.12.3** If a claim is brought in a federal forum, then it must be brought and adjudicated solely and exclusively within the United States District Court for (in decreasing Request for Services of priority):
- the Lead State for claims relating to the procurement, evaluation, award, or contract performance or administration if the Lead State is a party;
 - a Participating State if Participating State is a named party;
 - the state where the Participating Entity or Purchasing Entity is located if either is a named party.
- 10.13 Assignment of Antitrust Rights.** Contractor irrevocably assigns to a Participating Entity who is a state any claim for relief or cause of action which the Contractor now has or which may accrue to the Contractor in the future by reason of any violation of state or federal antitrust laws (15 U.S.C. § 1-15 or a Participating Entity's state antitrust provisions), as now in effect and as may be amended from time to time, in connection with any Products or services provided in that state for the purpose of carrying out the Contractor's obligations under this Master Agreement or Participating Addendum, including, at the Participating Entity's option, the right to control any such litigation on such claim for relief or cause of action.
- 10.14 Survivability.** Unless otherwise explicitly set forth in a Participating Addendum or Request for Services, the terms of this Master Agreement as they apply to Contractor, Participating Entities, and Purchasing Entities, including but not limited to pricing and the reporting of sales and payment of administrative fees to NASPO ValuePoint, shall survive expiration of this Master Agreement and shall continue to apply to all Participating Addenda and Request for Services until the expiration thereof.
- 10.15 Amendment.** The terms and provisions of this Master Agreement will not be waived, altered, modified, supplemented, or amended in any manner whatsoever without prior written agreement of the Lead State and Contractor.
- 10.16 Notice.** Except as otherwise expressly provided in this Master Agreement, any communications between the parties hereto or notices to be given hereunder must be given in writing to Contractor, DAS SPS or NASPO at the address or number set forth below, or to such other addresses or numbers as either party may hereafter indicate pursuant to this section.

- 10.16.1** Any communication or notice delivered by United States Postal Service, first class mail postage prepaid, will be deemed given five (5) calendar Days after mailing.
- 10.16.2** Any communication or notice delivered by email will be deemed given when the recipient responds with a receipt, which may be auto-generated. To be effective against Agency, such email transmission must be confirmed by telephone notice to the Agency Authorized Representative.
- 10.16.3** Any communication or notice by personal delivery will be deemed given when actually received by the appropriate Authorized Representative.
- 10.16.4** Contact Information:

Contractor:

Name: Nadika Perera

Title: Key Account Manager, Government Sales

Address: 8501 Williams Rd. Estero, FL 33928

Phone: 239-301-7635

Email: Nadika.perera@hertz.com

Lead State:

Name: Kaliska King

Title: Procurement Analyst

Address: 1225 Ferry St SE

Salem, Oregon 97301

Phone: 503-798-1907

Email: Kaliska.King@das.oregon.gov

NASPO:

Name: Joel Atkinson

Title: Cooperative Portfolio Manager

Address: 110 W. Vine St, Suite 600

Lexington, KY 40507

Phone: 850-848-1250

Email: jatkinson@naspo.org

Exhibit 2
Sample Participating Addendum

Participating Addendum Number [#####]
for
Passenger Vehicle Rental and Box Truck Rental
between
[Participating Entity]
and
The Hertz Corporation

*[Note (delete before execution): Participating Entities that are not states **must** have the prior consent of the Chief Procurement Official of the state in which the Participating Entity is located in Request for Services to execute their own Participating Addendum. Any questions about Participating Addenda or this template may be sent to NASPO ValuePoint at info@naspovaluepoint.org.]*

This Participating Addendum is entered into by [Participating Entity] (“Participating Entity”) and the following Contractor (each a “Party” and collectively the “Parties”) for the purpose of participating in NASPO ValuePoint Master Agreement Number **PO-10700-00043390**, executed by Contractor and the State of **Oregon** (“Lead State”) for Passenger **Vehicle and Box Truck Rental** (“Master Agreement”):

The Hertz Corporation (“Contractor”)
8501 Williams Rd
Estero, FL 33928

I. Participating State shall participate in:

- a. **Passenger Vehicle Rental** ☐
- b. **Box Truck Rental Only** ☐
- c. **Both Vehicle and Box Trucks** ☐

II. PARTICIPATING ADDENDUM CONTACTS.

Contractor’s contact for this Participating Addendum is:

[Contact name]
[Contact title]
[Contact email address]
[Contact phone number]

Participating Entity’s contact for this Participating Addendum is:

[Contact name]
[Contact title]
[Contact email address]
[Contact phone number]

III. TERM. This Participating Addendum is effective as of the date of the last signature below or [effective date], whichever is later, and will terminate upon termination of the Master Agreement, as amended, unless the Participating Addendum is terminated sooner in accordance with the terms set forth herein.

IV. PARTICIPATION AND USAGE. *[Instruction (delete before execution): Participating Entities should ensure that this section properly identifies the entities eligible to use this Participating Addendum as Purchasing Entities. If the Participating Entity is not a state, the following highlighted section should be replaced with “This Participating Addendum may be used only by the Participating Entity.”]* This Participating Addendum may be used by all state agencies, institutions of higher education, cities, counties, districts, and other political subdivisions of the state, and nonprofit organizations within the state if authorized herein and by law. Participating Entity has sole

authority to determine which entities are eligible to use this Participating Addendum. If Contractor becomes aware that an entity's use of this Participating Addendum is not authorized, Contractor will notify NASPO ValuePoint to initiate outreach to the appropriate parties.

V. **GOVERNING LAW.** The construction and effect of this Participating Addendum and any Request for Services placed hereunder will be governed by, and construed in accordance with, Participating Entity's laws.

VI. **SCOPE.** Except as otherwise stated herein, this Participating Addendum incorporates the scope, pricing, terms, and conditions of the Master Agreement and the rights and obligations set forth therein as applied to Contractor and Participating Entity and Purchasing Entities.

- a. **Services.** All services available through the Master Agreement may be offered and sold by Contractor to Purchasing Entities. *[Instruction (delete before execution): If the scope of services available through this Participating Addendum is being limited, Participating Entity may add "with the exclusion of those identified in [Attachment B]:" to this section.]*

Any amendment to the Master Agreement shall be deemed incorporated into this Participating Addendum unless the amendment is rejected by Participating Entity in writing to Contractor within ten (10) calendar days of the amendment's effective date and is documented thereafter via written amendment hereto. *[Instruction (delete before execution): The highlighted language may be deleted or modified at the Participating Entity's option.]*

Any conflict between this Participating Addendum and the Master Agreement will be resolved in favor of the Participating Addendum. The terms of this Participating Addendum, including those modifying or adding to the terms of the Master Agreement, apply only to the Parties and shall have no effect on Contractor's participating addenda with other participating entities or Contractor's Master Agreement with the Lead State.

VII. **REQUEST FOR SERVICES.** Purchasing Entities may place under this Participating Addendum by referencing the Participating Addendum Number on a Request for Services. *[Instruction (delete before execution): The highlighted language may be modified to accurately describe the Request for Services process for Request for Services placed under the Participating Addendum.]* Each Request for Services placed under this Participating Addendum is subject to the pricing and terms set forth herein and in the Master Agreement, including applicable discounts, reporting requirements, and payment of administrative fees to NASPO ValuePoint and Participating Entity, if applicable.

VIII. **PARTICIPATING ENTITY REPORTING REQUIREMENTS AND ADMINISTRATIVE FEE.** *[Instruction (delete before execution): Insert text here to describe any alternative or additional reporting requirements and any state administrative fee. If not applicable, or if addressed elsewhere in the Participating Addendum, this subsection may be deleted.]*

IX. **FEDERAL FUNDING REQUIREMENTS.** Request for Services funded with federal funds may have additional contractual requirements or certifications that must be satisfied at the time the Request for Services is placed or upon delivery. When applicable, a Purchasing Entity will identify in the Request for Services any alternative or additional requirements related to the use of federal funds. By accepting the Request for Services, Contractor agrees to comply with the requirements set forth therein.

X. **INFORMATION TECHNOLOGY STANDARDS.** *[Instruction (delete before execution): Insert text here to describe any Participating Entity-specific information technology standards and*

requirements with which Contractor and Contractor's products and services must comply. If not applicable, or if addressed elsewhere in the Participating Addendum, this section may be deleted.]

XI. ATTACHMENTS. This Participating Addendum includes the following attachments:

- a. [Example Attachment A: Participating Entity Modifications and Additions to Master Agreement Terms and Conditions]
- b. [Example Attachment B: Participating Entity Product and Service Exclusions]
- c. [Example Attachment C: Participating Entity-specific Pricing]

XII. NOTICE. Any notice required herein shall be sent to the following:

For Contractor:

[Contact name]

[Contact title]

[Contact email address]

[Contact phone number]

For Participating Entity:

[Contact name]

[Contact title]

[Contact email address]

[Contact phone number]

XIII. SUBMISSION OF PARTICIPATING ADDENDUM TO NASPO VALUEPOINT. Upon execution, Contractor shall promptly email a copy of this Participating Addendum and any amendments hereto to NASPO ValuePoint at pa@naspovaluepoint.org. The Parties acknowledge and agree that the Participating Addendum, as amended, may be published on the NASPO ValuePoint website.

IN WITNESS WHEREOF, the Parties have executed this Participating Addendum.

The undersigned for each Party represents and warrants that this Participating Addendum is a valid and legal agreement binding on the Party and enforceable in accordance with the Participating Addendum's terms and that the undersigned is duly authorized and has legal capacity to execute and deliver this Participating Addendum and bind the Party hereto.

PARTICIPATING ENTITY:

Signature

Printed Name

Title

Date

THE HERTZ CORPORATION:

Signature

Printed Name

Title

Date

Exhibit 3

Description of Passenger Vehicle Rental Services and Prices

SECTION 1: SERVICE AVAILABLE UNDER THIS MASTER AGREEMENT

1.1 SERVICES ARE AVAILABLE TO PURCHASING ENTITIES IN ALL 50 STATES.

1.2 GENERAL SERVICES AND REQUIREMENTS

1.2.1 Licensing Requirements: Contractor shall secure, maintain, and pay for any federal, state and local licenses required to provide the Services referenced is awarded a Maser Agreement (MA).

1.2.2 Provide the Participating Entity and Purchasing Entities passenger vehicle rental Services from nationwide locations on the terms and conditions if awarded a MA. A Participating Entity or Purchasing Entity may purchase any quantity of Services listed in the MA at the prices listed in the awarded MA.

1.2.3 Rent to any Authorized User who possesses a valid driver's license, is at least 18 years of age or older and has a form of payment allowed if awarded an MA. No additional prequalification is required either via oral or written inquiry and no minimum age surcharge will be on MA rates. The Contractor shall also allow under the same terms and conditions if awarded of the MA more than one Authorized User to drive a rental vehicle including another Participating Entity employee traveling with the Authorized User. If the Authorized User is renting a 15-passenger van, they must be at least 25 years of age and have a commercial driver's license.

1.3 Rental receipts must clearly detail all surcharges, local taxes, concession fees, fuel charges and other charges that are not included in the MA rates.

1.4 Rental Conditions: The awarded MA is a rental only agreement and nothing herein contained shall be construed as transferring to Participating State or Participating Entity any ownership right, title, or interest in or to any vehicle rented hereunder. Participant is not granted hereby and shall not have any right or option hereunder to purchase any rental vehicle either during the term or on expiration of a rental contract. This is not a financing or lease agreement.

1.5 Maintenance and Operating Expenses: Authorized User will be responsible for is gasoline and other expenses as required by law. All other maintenance and operating expenses (including insurance) are the responsibility of the Contractor. Contractor shall only rent vehicles that have been maintained in accordance with manufacturer's requirements, industry standards, and all applicable

1.6 Vehicle Downtime: If a vehicle becomes substantially impaired or unsafe to operate, in Authorized Users judgment, while in possession of Authorized User, Contractor shall replace the vehicle upon notification by Authorized User as soon as possible, but in no event longer than 2

hours from Authorized User's notification to Contractor, at no extra charge. Contractor shall deliver the replacement vehicle to a location determined by Authorized User. Contractor shall be responsible for all repairs and towing of vehicle.

1.7 Assignment: Purchasing Entity and Authorized User will not assign a Contract or permit anyone other than a properly authorized and licensed Authorized User to operate any rental vehicle.

1.8 Accidents: Purchasing Entity shall require the Authorized User to promptly notify the Contractor of all accidents involving any rental vehicle Authorized User has in its possession, including the time, place and nature of the accident or damage, the names and addresses of parties involved, persons injured, witnesses, owners of property damaged, the place at which Contractor may examine the vehicle and such other information as may be known by Authorized User, and promptly advise Contractor of all correspondence, papers, notices and documents delivered to Authorized User in connection with any claim or demand involving or relating to any vehicle or its operation. Purchasing Entity and Authorized User shall cooperate with Contractor in the investigation of all such claims and demands and in the recovery of damages from liable third persons.

1.9 Liability for Rental Vehicle: Contractor shall hold State, Purchasing Entity and Authorized User harmless from any physical damage, loss, vandalism, fire, or theft of the rental vehicle provided rental vehicle was not used by the Purchasing Entity or Authorized User in any manner listed in Section 3.1. Contractor shall not charge the State, Purchasing Entity or Authorized User any collision/loss damage waiver fee for a vehicle operated in compliance with the terms of the Contract. The loss of use fee is based on the number of days from the date the vehicle was damaged until the completion of the repairs (industry standard equates 4 hours of repair time to one (1) loss of day use), multiplied by the daily rental rate in the pricing section of this Master Agreement. Contractor specifically waives any right to submit any claim against the State, Purchasing Entity or Authorized User for any physical damage, loss, vandalism, fire or theft, or any other costs such as downtime, loss of revenue, administrative expenses and other expenses, of a rental vehicle provided under this Contract, provided rental vehicle was not used by the Purchasing Entity or Authorized User in any manner listed in Section 3.1. Notwithstanding above, Authorized Users shall not smoke in Contractor's vehicles, and Contractor may charge Purchasing Entity for any smoking damages caused by Authorized User or Authorized User's passengers in the vehicle while in Authorized User's possession.

1.9.1 Liability Protection for Rental Vehicle: Contractor shall provide liability protection with each vehicle rental transaction at no additional cost to Purchasing Entity for a vehicle operated in compliance with the terms of the Contract. This liability protection shall extend third party liability protection to Purchasing Entity and Authorized User in a combined single limit amount per occurrence of not less than \$1,000,000 per accident for bodily injury, death, or property damage to others arising out of the use or operation of the rental vehicle.

1.9.2 Property in the vehicle: Contractor is not responsible for loss of or damage to any Participating Entity or Authorized User's personal property in or on the vehicle, in any service vehicle, on Contractors premises, or received or handled by Contractor.

1.10 Reservations: Contractor shall accept reservations made at least 24 hours in advance on local rentals and 7 calendar days in advance on one-way rentals, mini-vans, large SUV's and 12 passenger vans. Reservations may be made by Participating Entity or Authorized User, contracted travel agencies or common carriers. Reservations shall guarantee vehicle availability including automatic, no-added-cost substitution. Reserved vehicle will be held for 3 hours after the Authorized User's estimated time of arrival prior to release. Whenever possible, the Participating Entity or Authorized User will advise the Contractor a minimum of 8 hours in advance of any change of travel plans necessitating rental vehicle cancellation or delayed pickup, however, in no situation shall the State, Participating Entity or Authorized User be liable for payment of "no shows". Authorized Users and Purchasing Entity's will cancel reservations in the same manner they were made when possible. Rates and discounts set forth in this Master Agreement will only apply to rentals made by Authorized Users that use the applicable Participating Entity CDP ID. Liability protection, damage waivers or other benefits set forth in this Master Agreement will only apply to rentals made by Authorized Users and which are properly classified as "business" rentals. This could be modified in a State Participating Addendum.

1.10.1 Reservation Systems/Options: Contractor shall maintain an internet reservation system where Authorized Users can access the rates if awarded a MA. Contractor shall make available contracted rates under an MA if awarded on all major Global Distribution Systems (GDS). Contractor shall maintain a toll free 24 hour 365 days a year reservation phone number where Contractor's agents have access to the rates if awarded an MA. This telephone number must be available by a toll-free line. Contractor shall also accept reservations at branch locations via walk-in or local telephone number. Contractor personnel at all Contractor locations must have access to the MA rates and terms and conditions contained in this MA.

1.10.2 Short Notice Reservations: Contractor shall not charge additional fees for short reservations.

1.10.3 Reservations Not Booked Correctly: If the Authorized User has not booked the Vehicle in accordance with MA Section 1.10 and is in an accident, the Participating Entity or Authorized User will be liable for insurance and any fees, charges, or other accident-related charges. Contractor cannot add the vehicle rental to the MA after an accident has occurred.

1.11 Vehicle Demand: Contractor shall attempt to meet 100% percent of Purchasing Entity or Authorized Users requests and shall meet 100% of confirmed reservations when 72 hours' notice is given. However, at times, market conditions may exist where rental volume for vehicles exceeds the supply at a given location due to conditions beyond the control of the Contractor. In this case, the Contractor will make commercially reasonable efforts to locate additional fleet inventory to support the needs of the Purchasing Entity or Authorized User. If a reserved vehicle is not available at the time of pickup by the Authorized User, Contractor shall substitute a vehicle of similar or greater quality at no additional cost. Contractor shall note on the invoice that a vehicle of same or greater quality was substituted at same or lower price. Contractor must have service available to accommodate 95% of estimated total aggregate volume for the

Participating States if awarded an MA.

1.12 Vehicle Pick Up/ Return: Contractor must ensure this process is expedited and easy for the Authorized User. At airport locations with counters, Contractor personnel will be available during terminal hours of operation to meet the standard of 90% of all incoming flights. For locations without airport counters, a courtesy phone or clearly identifiable sign indicating the telephone number to call for Contractor's shuttle is required. Shuttle service pickup must be available within 15 minutes of Authorized User's notification to Contractor. Vehicle pickup should routinely be within a total of 30 minutes from initial contact with the Contractor. Contractor may request Authorized User to sign Contractor's Rental Jacket as described in Exhibit 7 and substantially in the form attached hereto as Exhibit 7. Area maps will be provided free of charge upon request. Vehicle will be furnished with an initial full tank of gas. Contractor will also provide the Authorized User with accident, repair, and vehicle return instructions and, upon return of the rental vehicle to off airport locations, transport Authorized User to the airport terminal within 30 minutes of turn in. Contractor shall provide to Authorized User a completed copy of the Standard Rental Form showing total charges to be billed for the rental.

1.12.1 Preferred Customer Lane: Contractor shall provide features specifically designed to expedite the rental car process for the Authorized User.

1.13 Contractor Rental Sites not at Airports: Contractor shall ensure all Contractor locations MA prices and terms and conditions are available and that there is 100% percent MA adherence. Contractor shall provide seamless service and full compliance with the terms and conditions is awarded an MA at all Contractor locations.

1.14 Airport and Branch Locations: Contractor shall have in-terminal counters and Branch locations that are permanent counters. Airport locations at the 2017 top 50 commercial airline airports as shown at:
https://www.rita.dot.gov/bts/sites/rita.dot.gov.bts/files/publications/national_transportation_statistics/html/table_01_44.htm

Locations must be well-lighted, clean, properly maintained and clearly identified as the Contractors vehicle rental counter.

1.15 Rate Structure

1.15.1 Round Trip Rentals: Contractor shall charge only the MA rates for rental of vehicle at each branch location. Rate includes all charges for reservations, shuttle service, collision/loss damage waiver insurance, and unlimited mileage. Rates under the MA, if awarded, are not subject to blackout dates and do not require a minimum rental period. Applicable weekend/weekly discounts will be calculated and applied.

Rates are base rates; they are exclusive of fuel for re-fueling, optional Services or features purchased by Authorized User, local and state sales and federal excise taxes, airport concession fees, city surcharges or city differential fees applicable in certain cities, legislative or mandated taxes or fees, bond issues imposed by government bodies

and similar charges controlled by third party(ies). Contractor shall itemize those charges as separate line items on the rental agreement and add the charges to the base rate. Where the Purchasing Entity is not exempt from sales taxes on sales within their state, the Contractor shall add the sales taxes on the billing invoice as a separate entry. An hourly overtime charge at one third of daily rental rate up to a maximum of the daily rental rate.

1.15.2 One Way Rentals: Contractor will charge the base rate and allowable charges identified for a one-way vehicle rental as if a round-trip rental. If a round trip is changed to a one-way rental, the Authorized User is required to confirm with contractor prior to taking it one way or the one-way terms to not apply. Contractor shall not charge any drop fee.

1.15.3 Daily Surcharge: Contractor may charge a daily surcharge in addition to the daily rate at the amount and in those markets identified in the rate section.

1.16 Fact-Finding Assistance: Contractor shall assist any investigative unit of the Participating Entity or Authorized User concerning alleged wrongdoing or suspected fraud or abuse by any Authorized Users or those entities doing business with Contractor. Reciprocal assistance from the Purchasing Entity with regard to investigations shall be provided to Contractor.

1.17 Roadside Assistance: Contractor shall provide a toll-free roadside assistance number 24 hours a day, 365 days a year. At the rates listed in MA, Contractor's Roadside Assistance Department shall assist Authorized User with problems including but not limited to accidents, lost keys, flat tires, or a vehicle breakdown. Contractor's Roadside Assistance Department shall work with Authorized Users to ensure the proper solution is found in a timely manner by utilizing Contractor local rental office, manufacturer's programs, dealer networks or other vendors. Contractor shall provide instructions for reporting accidents and any other roadside problems in the Standard Rental Form, which is provided to the customer Authorized User at the counter.

If experiencing any operating problems, the Authorized User may choose to return the vehicle to a Contractor branch location at his or her convenience or request a different vehicle to be brought to a specific location as soon as possible.

1.18 Environmental Awareness:

1.21.1 Hybrid Vehicles

Contractor shall provide hybrid vehicles at most of its locations; however, Contractor shall have designated locations ("green branches") where the demand warrants a higher concentration of hybrid vehicles. Pricing for hybrid vehicles is located in the Pricing sheet.

1.21.2 Alternative Fuel Vehicles: Where available and on not less than seven (7) days advance request, Contractor shall provide a class of vehicles known as Alternative Fuel (E85, natural gas or hydrogen) or "hybrid" vehicles. Hybrid vehicles must have a federal MPG rating of at least 25 MPG.

SECTION 2 VEHICLE REQUIREMENTS:

2.1 Non- Smoking Vehicles: Contractor shall make every attempt to provide under this MA, non-smoking vehicles.

2.2 Vehicles Available: Contractor shall maintain an adequate number of vehicles on hand to meet the needs of Participants with advance reservations.

2.3 Required Vehicles and Equipment: Contractor shall deliver to the Purchasing Entity and Authorized Users Renter a vehicle that is in Excellent or Very Good condition, as defined in Kelley Blue Book. Contractor certifies that odometer and original miles are the same and are accurate. Minimum standard equipment shall include automatic transmission, power steering, power brakes, air conditioning, AM/FM radio, air bags and all-season radial tires. Contractor shall equip and maintain all rental vehicles to meet all federal, state and local vehicle safety standards, codes, and ordinances.

2.4 Vehicle Pick Up: At time of vehicle pickup, Contractor shall ensure the rental vehicle has a full tank of gas at airport locations; proper fluid levels; coolant protected to –20 degrees; and in clean condition (inside and out). All vehicles should be in a like-new condition with no body damage or mechanical problems that impedes the safe operation of the vehicle.

2.5 Repossessing the Vehicle: Contractor can repossess the vehicle if it is reported to be illegally parked, being used to violate the law or the terms of this Contract, or it is reported by local law enforcement to be abandoned. Contractor can also repossess anytime it discovers that a misrepresentation was made to obtain the vehicle. Contractor shall first notify the Authorized User or Purchasing Entity to attempt to resolve any issues in advance of any Contractor action to repossess the vehicle.

SECTION 3 AUTHORIZED USER RESPONSIBILITIES

3.1 IMPROPER USE OF VEHICLE:

Purchasing Entity and Authorized User agree the rental vehicle will not be used:

- a. By a driver who is under the influence of alcohol or any prohibited drugs.
- b. For any illegal purpose.
- c. Push or tow another vehicle unless the vehicle is equipped for towing and is specified in the rental agreement.
- d. To carry passengers or property for hire.
- e. In a test, race, or contest.
- f. By an unlicensed driver.

- g. By a person other than an Authorized User with the minimum driver requirements.
- h. Outside of the United States except where such use is specifically authorized by the Contract.
- i. Off paved, graded or maintained roads, or driveways, except when the Contractor has agreed to this in writing beforehand. SUV's, cargo vans and pick-up trucks shall be allowed, with Contractor's prior written agreement, to operate off paved, graded or maintained roads and driveways or roads open for use by high-clearance vehicles (Maintenance Level 2 definition for roads in National Forests)
- j. By a driver who allows more passengers to occupy the vehicle than there are seatbelts or who does not require all passengers to comply with applicable seatbelt and child restraint laws.
- k. By a driver who is under 18 years of age.
- l. By a driver or occupant who is smoking.
- m. By a driver who obtained the vehicle through fraud or misrepresentation.
- n. By a driver who intentionally caused the damage to or loss of the vehicle.
- o. In live artillery fire exercises or used in training or tactical maneuvers.
- p. Will not leave the keys in the vehicle while unattended. If vehicle is stolen, the Participant must be able to produce the keys.
- q. Not use passenger vans with a capacity of 10 or more passengers to transport children in the twelfth (12th) grade or younger for school related functions.
- r. Not operate or use passenger vans with a capacity of 10 or more passengers in the country of Canada.
- s. By a driver or occupant who fills the tank with incorrect fuel.

3.2 Full Fuel Tanks: Authorized User shall return a vehicle to the Contractor with a full tank of fuel, or partially filled if the vehicle is an alternative Fuel Vehicle that uses compressed natural gas. If Participant returns the vehicle to Contractor with less than a full tank of fuel, Contractor may invoice Participant for the missing fuel at the average retail cost of fuel for the market at the return location.

3.4 Return of the Vehicle: Authorized User shall return the vehicle to the agreed return location as specified on the Standard Rental document. An hourly over time charge half the of daily rental rate up to a maximum of the daily rental rate will be charged.

3.5 Citations or Violations: Fines, Expenses, Costs and Administrative Fees: Participant shall pay all fines, penalties and court costs for parking, traffic, toll, and other violations, including storage liens and charges.

3.6 Authorized User Reservation: At the time of reservation, Purchasing Entity or Authorized User will provide the Participant account number. At the time of rental, the Authorized User will present a method of payment acceptable to Contractor and a valid driver's license.

3.7 Master Agreement Contractor Choice: Purchasing Entity or Authorized User should contract for vehicle rental in the most efficient and cost-effective manner resulting in the best value to the Purchasing Entity. Purchasing Entity's and Authorized Users are encouraged to use the Contractor offering the lowest price vehicle rental choice under the Master Agreement.

RATES and PASSENGER VEHICLE TYPES – See Attached Exhibit 3.1

Exhibit 3.1
Rates and Passenger Vehicle Types

(see attached spreadsheet)

Exhibit 3.1 Rates and Passenger Vehicle Types

Hertz Corporation			
	Offered Daily Rate for rentals from 1-5 days per 24 hour period.	Offered Weekly rate for 7 days (cannot be more than 6 x the daily rate for rentals up to 7 days)	Offered Monthly rate (cannot be more than 24 x the daily Rate)
Sedans			
Economy	\$35.75	\$196.62	
Compact	\$35.75	\$196.62	
Intermediate	\$37.75	\$207.62	
Standard	\$37.75	\$207.62	
Full Size	\$40.75	\$224.12	
One Way Rental	\$70.00	Not applicable	Not applicable
Passenger Vans			
Mini Van	\$71.00	\$390.50	\$1,562.00
12 Passenger Van	\$120.00	\$660.00	\$2,640.00
SUV's			
Mid/Standard SUV	\$67.75	\$372.62	\$1,490.48
Full Size/Premium SUV	\$95.00	\$522.50	\$2,090.00
Pick-Ups			
Small Pick Up Truck	\$70.00	\$385.00	\$1,540.00
Large Pick Up Truck	\$75.00	\$412.50	\$1,650.00
Other			
Premium	\$80.00	\$440.00	\$1,760.00
Jeep/Crossover	\$65.00	\$357.50	\$1,430.00
Convertible	\$80.00	\$258.50	\$1,760.00
Compact Hybrid	\$47.00	\$258.50	\$1,034.00
Intermediate Hybrid	\$47.00	\$258.50	\$1,034.00
Full Size Hybrid	\$50.00	\$275.00	\$1,100.00
15 Passenger Van	\$120.00	\$660.00	\$2,640.00
Electric Vehicles (Compact) E2	\$41.00	\$225.50	\$902.00
Electric Vehicles (compact SUV E1)	\$41.00	\$225.50	\$902.00
Electric Vehicles (Premium E7)	\$65.00	\$357.50	\$1,430.00
Electric Vehicles (SUV L8,E9)	\$72.50	\$398.75	\$1,595.00
Additional Services Offered			
Roadside Assistance covered in rental cost.	Mechanical Breakdowns, service text updates and provider service tracking, concierge taxi service for breakdown or accident		
Toll Pass Devices	Two Options: 1. All inclusive per day; Varies by state 2. Per day usage. Current rate is \$9.95 per day for tolls used + cost of tolls.		
Smoking / cleaning Damages	Actual cost with a maximum of \$400.00		
Contractor pick up or drop off passenger vehicle to Authorized User	If available, to be determined by location and a delivery fee may apply.		

Airport Surcharges	
ATLANTA-HARTSFIELD INT'L	\$3.00
DENVER INT'L AP	\$3.00
LOS ANGELES INT'L AP	\$5.00
HOLLYWOOD-BURBANK AP	\$5.00
LONG BEACH AP	\$5.00
JOHN WAYNE AP	\$5.00
ONTARIO INT'L AP	\$5.00
SANTA BARBARA AP	\$5.00
SAN JOSE AIRPORT	\$5.00
SAN FRANCISCO INT'L AP	\$5.00
OAKLAND INT'L AP	\$5.00
SACRAMENTO INTL AP	\$5.00
STATE OF FLORIDA	\$5.00
DETROIT METRO AP	\$8.00
BOSTON LOGAN INT'L AP	\$8.00
MANCHESTER AP	\$8.00
PHILADELPHIA INT'L AP	\$8.00
RONALD REAGAN NATL AP	\$8.00
WASHINGTON-DULLES INT'L	\$8.00
BWI/THURGOOD MARSHALL AP	\$8.00
HARRISBURG INT'L AP	\$8.00
ALLENTOWN PA	\$8.00
NANTUCKET MEMORIAL AIRPORT	\$8.00
O'HARE AP	\$10.00
CHICAGO MIDWAY AP	\$10.00
STATE OF HAWAII	\$10.00
EWB	\$16.00
Manhattan	\$19.25
LGA	\$19.25
JFK	\$19.25

Hertz Licensee Locations Participation List *Rentals in the		
State	City	Corporate Rate Daily Surcharge
Alabama	Huntsville Airport	\$15
	Huntsville South	\$15
	Madison	\$15
Alaska	State of Alaska	\$8
Arkansas	Bentonville	\$15
	Bentonville (HLE)	\$15
	Little Rock	\$12
	Texarkana	\$15
California	San Luis Obispo	\$12
Georgia	Brunswick	\$8
Idaho	Boise	\$15
	Hayden Lake (Aviation)	\$8
	Idaho Falls	\$15
	Lewiston	\$15
	Sun Valley	\$12
Kentucky	Paducah	\$12
Louisiana	Monroe (92540-01)	\$15
Mississippi	Columbus	\$15
Montana	Billings	\$15
	Bozeman	\$12
	Great Falls	\$12
	Helena	\$15
	Kalispell	\$8
New Mexico	Roswell	\$12
New York	Ithaca	\$12
North Dakota	Bismarck	\$15
	Dickinson	\$12
	Fargo	\$15
	Grand Forks	\$12
	Minot	\$12
	Williston	\$12
Ohio	Columbus AP	\$12
	Dayton AP	\$12
	Dayton HLE	\$8
	Vandalia	\$8
Oregon	Medford	\$8
	Redmond	\$8
Pennsylvania	Erie	\$15
	Latrobe	\$8
	State College	\$12
	Williamsport	\$8
Puerto Rico		\$15
South Dakota	Aberdeen	\$12
	Rapid City	\$12
	Sioux Falls	\$15
Washington	Pasco	\$12
	Pullman	\$15
	Spokane	\$12
Wisconsin	Appleton	\$15
	Green Bay	\$15
Wyoming	Casper	\$12
	Cody	\$12
	Gillette	\$12
	Jackson	\$12

Exhibit 4
Description of Box Truck Rental Services and Prices

1.1 SERVICES AVAILABLE UNDER THIS MASTER AGREEMENT

Services are available to Purchasing Entities: Box Trucks are only available in the following states: Alabama, Arizona, California, Colorado, Connecticut, Delaware, Florida, Georgia, Illinois, Indiana, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Missouri, Nevada, New Hampshire, New Jersey, New York, North Carolina, Ohio, Oklahoma, Pennsylvania, South Carolina, Tennessee, Texas, Virginia, State of Washington, and West Virginia.

Contractor shall provide to Participating Entity Box Truck Rental services and related from nationwide and/or local locations as specified under the terms and conditions in this Master Agreement.

1.2 Contractor shall rent to any Authorized User who possesses a valid driver's license, is at least 18 years of age or older and has a form of payment allowed under this Master Agreement. No additional prequalification is required either via oral or written inquiry and no minimum age surcharge will be added to Master Agreement rates. Contractor shall allow more than one qualifying Authorized User to drive a rental truck, including, but not limited to another Participating Entity employee traveling with the Authorized User under the same terms and conditions of this Master Agreement.

1.3 Rental receipts must clearly detail all surcharges, local taxes, concession fees, fuel charges and other charges that are not included in the Price Schedule, Section 4.

1.4 Rental Conditions

This is a rental only Master Agreement and nothing herein contained may be construed as transferring to Authorized User any ownership right, title, or interest in or to any truck rented hereunder. Authorized User is not granted hereby and shall not have any right or option hereunder to purchase any rental truck either during the term or on expiration of a rental contract. This is not a financing agreement or lease.

1.5 Maintenance and Operating Expenses

The only operating expense Participating Entity and Authorized User will be responsible for is fuel. All other maintenance and operating expenses (including insurance to cover the Authorized User, collision/ loss damage waiver fee and 1 million of Liability protection.) are the responsibility of the Contractor. Contractor shall supply trucks that have been maintained in accordance with manufacturer's requirements, industry standards, and all applicable laws.

1.6 Truck Downtime

If a truck becomes substantially impaired or unsafe to operate, in Authorized User's judgment, while in possession of Authorized User, Contractor shall immediately replace the truck upon notification by Authorized User, at no extra charge. Contractor shall deliver the replacement truck to a location determined by Authorized User. Contractor shall be responsible for all repairs and towing of the disabled truck.

1.7 Reserved

1.8 Accidents

Participating Entity shall require Authorized User to promptly notify Contractor of all accidents involving any rental truck Authorized User has in its possession, including the time, place and nature of the accident or damage, the names and addresses of parties involved, persons injured, witnesses, owners of property damaged, the place at which Contractor may examine the truck and such other information as may be known by Authorized User and shall promptly advise Contractor of all correspondence, papers, notices and documents delivered to Authorized User in connection with any claim or demand involving or relating to any truck or its operation. Participant and Authorized User shall reasonably cooperate with Contractor in the investigation of all such claims and demands and in the recovery of damages from liable third persons.

1.9 Liability for Rental Truck

Contractor shall hold the Lead State, Participating Entity and Authorized User harmless from any physical damage, loss, vandalism, fire, or theft of the rental truck provided rental truck was not used by the Participating Entity or Authorized User in any manner listed in Section 3.1. Contractor shall not charge the Lead State, Participating Entity or Authorized User any collision/loss damage waiver fee. On behalf of itself and its franchisees, Contractor specifically waives any right to submit any claim against the Lead State, Participating Entity or Authorized User for any physical damage, loss, vandalism, fire or theft, or any other costs such as downtime, loss of revenue, administrative expenses and other expenses, of a rental truck provided under this Master Agreement, provided rental truck was not used by the Participating Entity or Authorized User in any manner listed in Section 3.1. Notwithstanding above, Authorized User shall not smoke in Contractor's trucks, and Contractor may reasonably charge Participating Entity for any smoking damages caused by Authorized User passengers in the truck while in Authorized User's possession.

1.9.1 Liability Insurance for Rental Truck

Contractor shall provide supplemental liability insurance with each truck rental transaction at no additional cost to the Participating Entity. This supplemental liability insurance shall extend third party liability protection to the Participating Entity and Authorized User in a combined single limit amount per occurrence of not less than \$1,000,000 per accident for bodily injury, death, or property damage to others arising out of the use or operation of the rental truck.

1.10 Reservations

Contractor shall accept reservations made at least 24 hours in advance. Reservations may be made by Participating Entity or Authorized User. Reservations shall guarantee truck availability including automatic, no-added cost substitution. Reserved truck will be held for three (3) hours after the Authorized User's estimated time of arrival prior to release. Whenever possible, the Participating Entity or Authorized Users will advise the Contractor a minimum of 8 hours in advance of any change of travel plans necessitating rental truck cancellation or delayed pickup, however, in no situation shall the Lead State, Participating Entity or Authorized Users be liable for payment of "no shows". Authorized User and Participating Entity will cancel reservations in the same manner they were made when possible.

1.10.1 Reservation Systems/Options

Contractor shall maintain an internet reservation system, including the global distribution system (GDS) where Authorized User can access the rates under this Master Agreement. Contractor shall maintain a toll free 24 hour per day reservation phone number where Contractor's agents have access to the rates under this Master Agreement. Contractor shall also accept reservations at branch locations via walk-in or local telephone number. Contractor personnel at all Contractor locations must have access to the rates and terms and conditions contained in this Master Agreement. Rates and discounts set forth in this Master Agreement will only apply to rentals made by Authorized Users that use the applicable Participating Entity CDP ID when the reservation is made. Liability protection, damage waivers or other benefits set forth in this Master Agreement will only apply to rentals made by Authorized Users and which are properly classified as "business" rentals.

1.11 Short Notice Reservations

Contractor shall not charge additional fees for short-notice reservations.

1.12 Truck Demand

Contractor shall meet 100% percent of Participating Entity's or Authorized Users' reservations when 24 hours' notice of reservations is given by Participating Entity. If a reserved truck is not available at the time of pickup by the Authorized User, Contractor shall substitute a truck of similar or greater quality at no additional cost. Contractor shall note on the invoice that a truck of same or greater quality was substituted at same or lower price.

1.13 Truck Pickup/Return

Contractor will make all reasonable efforts to expedite the pickup and return of trucks. Truck pickup should routinely be accomplished within a total of 30 minutes from initial contact with the Contractor.

Contractor may request Authorized User to sign Contractor's Standard Rental Form solely to document the delivery of the truck, to provide the time and place of return of the truck, the applicable Contract rates and the computation and method of payment of charges. Area maps will be provided free of charge upon request. Truck will be furnished with an initial full tank of fuel. Contractor will also provide the Authorized User with accident, repair, and truck return instructions. Contractor shall provide to Authorized User a completed copy of the Standard Rental Form showing total charges to be billed for the rental.

1.14 Master Agreement Adherence

Contractor shall ensure that at all Contractor locations Master Agreement prices and terms and conditions are available and that there is 100 percent Master Agreement adherence.

1.15 Rate Composition

1.15.1 Round Trip Rentals

Contractor shall charge only the rates listed in the Price Schedule set forth in Section 4 below for rental of trucks at each branch location. Rates include all charges for reservations collision/loss damage waiver insurance and Liability insurance.

Rates under this Master Agreement are not subject to blackout dates and do not require a minimum rental period. Applicable weekend/weekly discounts will be calculated and applied.

Rates in the Price Schedule set forth in Section 4 below are base rates. They are exclusive of local and state sales and federal excise taxes, city surcharges or city differential fees applicable in certain cities. Rates do not include refueling charges, legislative or mandated taxes, bond issues imposed by government bodies or any additional optional charges that Authorized User may purchase. Contractor shall itemize those charges as separate line items on the rental agreement and add the charges to the base rate. Where the Participating Entity is not exempt from sales taxes on sales within their state, Contractor shall add the sales taxes on the billing invoice as a separate entry.

1.15.2 One Way Rentals

These are not allowed under this Master Agreement.

1.16 Investigative Assistance

The Contractor shall assist any investigative unit of a Participating Entity concerning alleged wrongdoing or suspected fraud or abuse by any Authorized Users or by Participating Entities doing business with the Contractor. Reciprocal assistance from the Participating Entity with regard to investigations shall be provided to the Contractor.

1.17 Branch Locations

The branch locations will be in a permanent structure, well-lighted, clean, properly maintained and clearly identified as the truck rental Contractor with whom the reservation was made.

1.18 Additional Requirements

1.198.1 Unlimited Mileage on Truck rentals: Contractor will provide unlimited mileage on truck rentals.

Early drop off for after hours.

1.18.2 Global Position System (GPS): Most trucks will come with apple play that allows the Authorized User to use their own navigation system. If the Authorized User would like a GPS, they can purchase it for an additional charge, if available.

1.18.3 Tolls: Contractor partners with Platepass to help manage toll charges to rentals. The below program can change at any time during the Master Agreement.

1.18.3.1 All inclusive: All-Inclusive Tolling will be for every day of the rental, regardless of the calendar usage day. Price per day will vary based on the location of the rental. All-Inclusive model will automatically be added to the Hertz Rental Agreement. No invoice will be issued after the rental is closed. Authorized Users will need to “opt-in” for this new all-inclusive model. If they do not, PlatePass® will automatically default to the per usage day (\$9.99 plus toll) model. Authorized Users must “opt-in” at the time of rent, either at the counter or the exit gate. Authorized Users may also “opt-in” at the time of return.

1.18.3.2 Not Opt-in to all inclusive: Authorized Users will be charged for each toll, plus \$9.99 per usage day.

1.18.4 Early Drop off hours: Contractor after hours return locations are well illuminated and the key drop boxes are in highly visible and secure areas. Authorized User shall maintain responsibility for the condition of the rental vehicle until the vehicle has been

inspected. There is no additional charge for these services. When a vehicle is returned, the location Contractor's agent must check the vehicle before closing the rental. If the Contractor finds any damage, they will note it on the reservation. Contractor's truck is not considered completely under the Contractors control until the Contractor's agent inspects the truck when the location is open. Contractors' locations must be secure, especially areas that have drop off boxes. It is the responsibility of the Authorized User to provide evidence that the truck was in good condition when returned (photos taken when returning with time stamp).

1.18.5 Roadside assistance: Located in the Hertz Corporation Worldwide Reservation / Service Center, Basic Emergency Roadside Service (ERS) is included at no additional cost on all The Hertz Corporation rentals. Basic service covers vehicle repairs and/or vehicle exchanges necessary as the result of mechanical failures. The 24-hour ERS telephone number is 1-800-654-5060 and information is displayed on each Hertz vehicle. This ERS department is staffed 24 hours a day and 7 days a week including holidays.

The Hertz Corporation Basic Emergency Roadside Service is included with every rental to help with occasional mechanical defects that can occur. Costs for services required to remedy customer induced problems or problems resulting from an accident/collision may be passed onto the customer and are outlined.

Premium Roadside Service (comprehensive coverage or PERS) is available at a daily rate. If PERS is purchased, costs up to a maximum of \$500 per rental will be covered by The Hertz Corporation for the following items:

Keys locked in Car Lost Key Service Dead Battery due to weather or lights left on Out of Gas Service| Spare Tire Mounting Service \$1,000 Travel Interruption Cost Reimbursements due to travel delay's resulting from non-drivable accidents only Mechanical Defects Tow Truck Assistance Fee is waived.

1.18.6 Disaster Recovery Plans and Services: During Disasters, Contractor will work with the Participating Entities to understand their need and to ensure Contractor can provide what is requested. These requests can be made within 24 hours and 72 hours for special truck requests.

During a disaster, the Participating Entity can contact the Key Account Manager (KAM) directly for their need and the KAM will work with the Participating Entity to provide their needs.

2. TRUCK REQUIREMENTS

2.1 Contractor shall maintain a sufficient number of trucks on hand to meet the needs of Participating Entity with advance reservations.

2.2 Required Trucks/Equipment

Contractor certifies that odometer and original miles are the same and are accurate. Minimum standard equipment shall include automatic transmission, power steering, power brakes, air conditioning, AM/FM radio, air bags (if available from manufacturer) and all season radial tires. Contractor shall equip and maintain all rental trucks to meet all federal, state and local truck safety standards, codes, and ordinances.

2.3 At time of truck pickup, Contractor shall deliver to Authorized User a truck with proper fluid levels; coolant protected to –20 degrees; and in clean condition (inside and out). All trucks should be in a like-new condition with no body damage or mechanical problems.

2.4 In inclement winter weather, upon request, truck must be equipped with snow tires as appropriate and furnished with an ice scraper.

2.5 Additional items on the box truck: Trucks over 10K GVWR, Contractor shall include any items outlined in DOT guidelines to ensure compliance.

2.6 If the truck size classification requested by the Participating Entity at the time of reservation is not available at the time of truck pickup, the Authorized User will be so advised and offered an upgrade at no additional cost.

2.7 Truck Models

Contractor shall have available for rent under this Master Agreement the following truck classifications or equivalent models approved by the NASPO Contract Administrator.

Box Trucks: Contractor will provide a small and medium truck classification. Those include 12 ft and 16 ft trucks. All trucks come equipt. with for following:

- Loading Ramps on all current fleet & Lift Gates on all future orders
- 10k lb. Gross Vehicle Weight Rating
- 400 cubic feet cargo space (12 Foot)
- 800 cubic feet cargo space (16 foot)
- Backup cameras
- Front and rear parking sensors
- Pre-collision emergency-braking tech
- Drop frame
- Passenger side delivery door
- Cab-to-cargo passthrough
- Apple/Android car play
- Ancillaries Available Including: Dollies, Hand Trucks, Tie Down Straps, & Padlocks

Contractor may have available for rent under this Master Agreement the following desirable truck classifications:

Desirable Van Classifications
Standard Cargo Van

2.8 Licensing Requirements

Contractor shall secure, maintain and pay for any federal, state and local operational and truck and vehicle licenses required to provide the services as referenced in this Master Agreement.

2.9 Non-Smoking Trucks

All trucks rented under this Master Agreement shall be non-smoking, whereas previous Drivers did not smoke tobacco or other items inside the truck.

3 AUTHORIZED USER RESPONSIBILITIES

3.1 Improper Use of Truck

Participating Entity agrees the rental truck will not be used:

- a) by a Authorized User who is under the influence of alcohol or any prohibited drugs,
- b) for any illegal purpose,
- c) to push or tow another truck unless the truck is equipped for towing and is specified to do so in the rental agreement,
- d) to carry passengers or property for hire,
- e) in a test, race or contest,
- f) by an unlicensed Authorized User,
- g) by a person other than an Authorized User outside of the United States except where such use is specifically authorized by the Contract,
- h) off paved, graded or maintained roads, or driveways, except when the Contractor has agreed to this in writing beforehand,
- i) by an Authorized User who allows more passengers to occupy the truck than there are seatbelts or who does not require all passengers to comply with applicable seatbelt and child restraint laws,
- j) by an Authorized User who is under 18 years of age,
- k) by an Authorized User or occupant who is smoking.
- l) By a driver or occupant who fills the tank with incorrect fuel.

3.2 Full Fuel Tanks

Participating Entity shall return a truck to the Contractor with a full tank of fuel. If Participating Entity returns the truck to Contractor with less than a full tank of fuel, Contractor may invoice Participating Entity for the missing fuel at the average retail cost of fuel for the market at the return location.

SECTION 4 RATES AND PAYMENT

4.1 Payment options:

4.1.1 Credit Card payment: Credit card payments are allowed. The card must be in the name of the Authorized User and the physical card must be presented at the time of rental

4.1.2 Direct Bill: Guaranteed Charge Card option which the form of payment is linked to a P/Card or Credit Card or Central Billing which is a monthly statement and payment submitted back to the Contractor through ACH or check. There is an application process. We request the customer gives 5-7 business days for us to create these accounts.

4.2 Rates:

Bos Truck Size	Daily Rate for rentals from 1-5 days per 24-hour period.	Weekly rate for 7 days (cannot be more than 6 x the daily rate for rentals up to 7 days)	Monthly rate (cannot be more than 24 x the daily Rate)
12 feet	\$ 135.00	\$675.00	\$2,700.00
16 feet	\$141.00	\$705.00	\$2,820.00
Standard Cargo Van	\$102.00	\$561.00	\$2,244.00

Exhibit 4.1
Box Truck Locations

(see attached spreadsheet)



Master Agreement Number: PO-10700-00044390

Area - Loc	Brand	Alpha-Num	Location Name	Address	City	State	Zip	Entity
05074 - 06	HERTZ	USALH006	HOOVER BOX TRUCKS	1694 MONTGOMERY HWY STE 180	HOOVER	ALABAMA	35216	BOX
05074 - 17	HERTZ	USALBHM17	BIRMINGHAM BOX TRUCKS	2508 5TH AVE S	BIRMINGHAM	ALABAMA	35233	BOX
05015 - 04	HERTZ	USAZGOO04	GOODYEAR BOX TRUCKS	13530 W VAN BUREN STREET	GOODYEAR	ARIZONA	85338	BOX
05015 - 09	HERTZ	USAZPHE09	PHOENIX BOX TRUCKS	1133 W BELL ROAD	PHOENIX	ARIZONA	85023	BOX
05056 - 03	HERTZ	USAZMES03	MESA BOX TRUCK RENTALS	2025 WEST MAIN STREET	MESA	ARIZONA	85201	BOX
05006 - 01	HERTZ	USCAING01	INGLEWOOD BOX TRUCKS	140 TAMARACK AVENUE	INGLEWOOD	CALIFORNIA	90301	BOX
05006 - 02	HERTZ	USCALAE02	LAKEWOOD BOX TRUCKS	6498 E SOUT STREET	LAKEWOOD	CALIFORNIA	90172	BOX
05006 - 08	HERTZ	USCALOE08	LOMITA BOX TRUCKS	1859 LOMITA BLVD	LOMITA	CALIFORNIA	90717	BOX
05017 - 04	HERTZ	USCASFD04	SOUTH SAN FRANCISCO BOX	177 S AIRPORT BLVD. SOUTH	SAN FRANCISCO	CALIFORNIA	94080	BOX
05027 - 03	HERTZ	USCATLE03	TEMECULA BOX TRUCKS	27452 JEFFERSON AVE. SUITE #4	TEMECULA	CALIFORNIA	92591	BOX
05027 - 07	HERTZ	USCARIE07	RIVERSIDE BOX TRUCKS	7777 INDIANA AVENUE	RIVERSIDE	CALIFORNIA	92504	BOX
05046 - 04	HERTZ	USCANHS04	NORTH HILLS BOX TRUCKS	8561 SEPULVEDA BLVD	NORTH HILLS	CALIFORNIA	91343	BOX
05046 - 05	HERTZ	USCAVAE05	VAN NUYS BOX TRUCKS	5800 VAN NUYS BLVD	VAN NUYS	CALIFORNIA	91401	BOX
05046 - 06	HERTZ	USCAPDL06	PALMDALE BOX TRUCKS	438 AUTO VISTA DRIVE	PALMDALE	CALIFORNIA	93551	BOX
05046 - 15	HERTZ	USCABBK15	BURBANK BOX TRUCKS	810 S VICTORY BLVD	BURBANK	CALIFORNIA	91502	BOX
05047 - 01	HERTZ	USCAGEE01	LOS ANGELES BOX TRUCKS	450 N LACIENEGA BLVD	LOS ANGELES	CALIFORNIA	90048	BOX
05047 - 02	HERTZ	USCALAD02	LA VENICE BOX TRUCKS	10603 VENICE BLVD	LOS ANGELES	CALIFORNIA	90034	BOX
05048 - 15	HERTZ	USCAANA15	ANAHEIM BOX TRUCKS	221 WEST KATELLA AVENUE	ANAHEIM	CALIFORNIA	92802	BOX
05053 - 03	HERTZ	USCAELM03	EL MONTE BOX TRUCKS	11606 GARVEY AVENUE	EL MONTE	CALIFORNIA	91732	BOX
05053 - 05	HERTZ	USCAWLE05	WEST COVINA BOX TRUCKS	2144 E GARVEY SOUTH	EST COVINA	CALIFORNIA	91791	BOX
05053 - 06	HERTZ	USCARHE06	ROWLAND HEIGHTS BOX TRUC	18456 COLIMA ROAD	ROWLAND HEIGHTS	CALIFORNIA	91748	BOX
05058 - 03	HERTZ	USCALDE03	SAN LEANDRO BOX TRUCKS	1400 DOOLITTLE DRIVE	SAN LEANDRO	CALIFORNIA	94577	BOX
05059 - 06	HERTZ	USCASJE06	SAN JOSE BOX TRUCKS	725 RIDDER PARK DRIVE#95	SAN JOSE	CALIFORNIA	95131	BOX
05063 - 01	HERTZ	USCASDE01	SAN DIEGO BOX TRUCKS	1120 W LAUREL STREET	SAN DIEGO	CALIFORNIA	92101	BOX
05077 - 01	HERTZ	USCASRE01	SACRAMENTO BOX TRUCKS	1025 16TH STREET	SACRAMENTO	CALIFORNIA	95814	BOX
05024 - 03	HERTZ	USCOAUE03	AURORA BOX TRUCK RENTALS	998 S. HAVANA STREET	AURORA	COLORADO	80012	BOX
05024 - 04	HERTZ	USCOCOL04	COLORADO SPRINGS TRUCKS	1332 MOTOR CITY DRIVE	COLORADO SPRINGS	COLORADO	80905	BOX
05062 - 01	HERTZ	USCOLON01	LONGMONT BOX TRUCKS	10 SOUTH MAIN STREET	LONGMONT	COLORADO	80501	BOX
05062 - 02	HERTZ	USCOALE02	ARVADA BOX TRUCK RENTALS	5595 N SHERIDAN	ARVADA	COLORADO	80002	BOX
05005 - 03	HERTZ	USCTHDT03	WEST HARTFORD BOX TRUCKS	1005 NEW BRITAIN AVENUE	HARTFORD	CONNECTICUT	06110	BOX
05005 - 04	HERTZ	USCTDAB04	DANBURY BOX TRUCKS	1 TOOLEY LANE	DANBURY	CONNECTICUT	06810	BOX
05002 - 08	HERTZ	USDENWK08	NEWARK BOX TRUCK RENTAL	1344 MARROWS RD	NEWARK	DELAWARE	19711	BOX
05007 - 02	HERTZ	USFLMIA02	PALMETTO BAY BOX TRUCKS	16901 SOUTH DIXIE HWY	MIAMI	FLORIDA	33157	BOX
05007 - 03	HERTZ	USFLMIA03	MIAMI BOX TRUCK RENTALS	2751 NW 39TH AVENUE	MIAMI	FLORIDA	33142	BOX
05008 - 01	HERTZ	USFLORH01	ORLANDO BOX TRUCKS	5398 LEE VISTA BLVD	ORLANDO	FLORIDA	32812	BOX
05008 - 02	HERTZ	USFLNG02	LONGWOOD BOX TRUCKS	541 E STATE ROAD 434	LONGWOOD	FLORIDA	32750	BOX
05018 - 02	HERTZ	USFLCLR02	CLEARWATER BOX TRUCKS	21154 US HWY 19	CLEARWATER	FLORIDA	33765	BOX
05018 - 03	HERTZ	USFLBRD03	BRADENTON BOX TRUCKS	5019 14 STREET WEST	BRADENTON	FLORIDA	34207	BOX
05028 - 03	HERTZ	USFLDRB03	DELRAY BEACH BOX TRUCKS	600 SE 5TH AVENUE	DELRAY BEACH	FLORIDA	33483	BOX
05032 - 01	HERTZ	USFLEST01	ESTERO BOX TRUCK RENTALS	8001 HERTZ DRIVE	ESTERO	FLORIDA	33928	BOX
05064 - 07	HERTZ	USFLDAV07	DAVIE BOX TRUCK RENTALS	4971 SW 148TH AVENUE	DAVIE	FLORIDA	33331	BOX
05064 - 12	HERTZ	USFLPEM12	PEMBROKE PINES BOX TRUCK	8655 PINES BLVD	PEMBROKE PINES	FLORIDA	33024	BOX
05064 - 16	HERTZ	USFLFLE16	FT LAUDERDALE BOX TRUCKS	901 E SUNRISE BLVD	FORT LAUDERDALE	FLORIDA	33304	BOX
04632 - 43	HERTZ	USGAMAR43	MARIETTA BOX TRUCKS	1551 COBB PARKWAY SOUTH	MARIETTA	GEORGIA	30069	BOX
05000 - 01	HERTZ	USGAMAR01	MARIETTA BOX TRUCKS	1551 COBB PKWY SE	MARIETTA	GEORGIA	30060	BOX
05000 - 02	HERTZ	USGAWOO02	WOODSTOCK BOX TRUCKS	9378 HIGHWAY 92	WOODSTOCK	GEORGIA	30188	BOX
05000 - 03	HERTZ	USGACON03	CONYERS BOX TRUCKS	978 HIGHLAND CIRCLE	CONYERS	GEORGIA	30012	BOX
05009 - 03	HERTZ	USILPAT03	PALATINE BOX TRUCKS	110 E DUNDEE ROAD	PALATINE	ILLINOIS	60007	BOX
05009 - 04	HERTZ	USILDES04	DES PLAINES BOX TRUCKS	2170 MANNHEIM RD	DES PLAINES	ILLINOIS	60018	BOX
05009 - 24	HERTZ	USILHOF24	HOFFMAN BOX TRUCKS	685 W GOLF ROAD	HOFFMAN ESTATES	ILLINOIS	60169	BOX
05009 - 26	HERTZ	USILSTC26	ST CHARLES BOX TRUCKS	2400 E MAIN ST STE 106	ST CHARLES	ILLINOIS	60174	BOX
05010 - 04	HERTZ	USILMOK04	MOKENA BOX TRUCKS	9442 191 ST	ILLINOIS	ILLINOIS	60448	BOX
05010 - 06	HERTZ	USILMAT06	MATTESON BOX TRUCKS	21610 CICERO AVENUE	MATTESON	ILLINOIS	60443	BOX
05049 - 04	HERTZ	USILDEC04	DECATUR BOX TRUCKS	2950 N JASPER ST	DECATUR	ILLINOIS	62526	BOX
05054 - 03	HERTZ	USILGLH03	GLENDALE HEIGHTS TRUCKS	414 E. NORTH AVENUE	GLENDALE HEIGHTS	ILLINOIS	60139	BOX
05054 - 04	HERTZ	USILAU04	AURORA BOX TRUCKS	902 N LAKE ST	AURORA	ILLINOIS	60506	BOX
05010 - 05	HERTZ	USINMER05	MERRILLVILLE BOX TRUCKS	4280 E HIGHWAY 30	MERRILLVILLE	INDIANA	46410	BOX
05082 - 02	HERTZ	USINCAR02	CARMEL BOX TRUCKS	1441 SOUTH GUILFORD ROAD	CARMEL	INDIANA	46032	BOX
05082 - 03	HERTZ	USINLAF03	LAFAYETTE BOX TRUCKS	812 SAGAMORE PARKWAY NORTH	LAFAYETTE	INDIANA	47904	BOX
05082 - 04	HERTZ	USINMIS04	MISHAWAKA BOX TRUCKS	317 EAST MCKINLEY	MISHAWAKA	INDIANA	46545	BOX
05082 - 05	HERTZ	USINCOL05	COLUMBUS BOX TRUCKS	1643 CENTRAL AVENUE	COLUMBUS	INDIANA	47201	BOX
05082 - 09	HERTZ	USINGRN09	GREENWOOD,IN BOX TRUCKS	695 S.STATE RD 135	GREENWOOD	INDIANA	46142	BOX
05083 - 01	HERTZ	USINEVA01	EVANSVILLE IN BOX TRUCK	1396 N GREEN RIVER RD	EVANSVILLE	INDIANA	47715	BOX
05083 - 02	HERTZ	USINCLA02	CLARKSVILLE BOX TRUCKS	1370 VETERANS PARKWAY	CLARKSVILLE	INDIANA	47129	BOX
05079 - 19	HERTZ	USKSOPK19	OVERLAND PARK BOX TRUCKS	7271 W 105TH	OVERLAND PARK	KANSAS	66212	BOX
05083 - 03	HERTZ	USKYBOW03	BOWLING GREEN BOX TRUCKS	2516 SCOTTSVILLE ROAD	BOWLING GREEN	KENTUCKY	42104	BOX
05083 - 04	HERTZ	USKYLOU04	HURSTBOURNE BOX TRUCKS	1215 S HURSTBOURNE PKWY	LOUISVILLE	KENTUCKY	40222	BOX
05025 - 01	HERTZ	USLABTR01	BATON ROUGE BOX TRUCKS	6868 FLORIDA BLVD	BATON ROUGE	LOUISIANA	70806	BOX
05025 - 02	HERTZ	USLAMET02	METAIRIE BOX TRUCKS	4531 VETERANS MEMORIAL BLVD	MATAIRIE	LOUISIANA	70807	BOX
05001 - 10	HERTZ	USMEPWM10	PORTLAND BOX TRUCKS	202 WARREN AVE STE 300	PORTLAND	MAINE	04103	BOX
05001 - 13	HERTZ	USMEAUG13	AUGUSTA BOX TRUCK RENTAL	75 AIRPORT RD	AUGUSTA	MAINE	04330	BOX
05016 - 03	HERTZ	USMDFOR03	FORESTVILLE BOX TRUCKS	6333 MARLBORO PIKE	FORESTVILLE	MARYLAND	20747	BOX
05019 - 02	HERTZ	USMDLAU02	LAUREL BOX TRUCK RENTALS	14705 US 1	LAUREL	MARYLAND	20707	BOX
05019 - 03	HERTZ	USMDFRE03	CORNELIUS BOX TRUCKS	5732 BUCKEYSTOWN PIKE #29	FREDERICK	MARYLAND	21704	BOX
05019 - 04	HERTZ	USMDCAT04	CATONSVILLE BOX TRUCKS	5530 BALTIMORE NATIONAL PIKE	CATONSVILLE	MARYLAND	21228	BOX
05019 - 05	HERTZ	USMDROC05	ROCKVILLE BOX TRUCKS	1319 D ROCKVILLE PIKE	ROCKVILLE	MARYLAND	20852	BOX
05001 - 03	HERTZ	USMAREV03	REVERE BOX TRUCKS	40-41 LEE BURBANK HIGHWAY	REVERE	MASSACHUSETTS	02151	BOX
05001 - 04	HERTZ	USMAWLE04	WOBURN BOX TRUCKS	911 MAIN STREET	WOBURN	MASSACHUSETTS	01801	BOX

05001 - 05	HERTZ	USMANLE05	NEWTON BOX TRUCK RENTALS	2345 COMMONWEALTH AVE	NEWTON	MASSACHUSETTS	02466	BOX
05001 - 06	HERTZ	USMAMED06	MEDFORD BOX TRUCKS	242 MYSTIC AVENUE	MEDFORD	MASSACHUSETTS	02155	BOX
05001 - 07	HERTZ	USMAHLE07	HAVERHILL BOX TRUCKS	1184 MAN STREET	HAVERHILL	MASSACHUSETTS	01830	BOX
05042 - 02	HERTZ	USMARAY02	RAYNHAM BOX TRUCK RENTAL	609 SOUTH ST W	RAYNHAM	MASSACHUSETTS	02767	BOX
05042 - 04	HERTZ	USMANOR04	NORWOOD BOX TRUCK RENTAL	315 MORSE ST	NORWOOD	MASSACHUSETTS	01187	BOX
05066 - 02	HERTZ	USMAHAN02	HANOVER BOX TRUCKS	644 WASHINGTON ST	HANOVER	MASSACHUSETTS	02339	BOX
05066 - 03	HERTZ	USMAFIT03	FITCHBURG BOX TRUCKS	89 WHALON ST	FITCHBURG	MASSACHUSETTS	01420	BOX
05066 - 04	HERTZ	USMAWOE04	WORCESTER BOX TRUCKS	561 PARK AVENUE	WORCESTER	MASSACHUSETTS	01603	BOX
05066 - 05	HERTZ	USMANDA05	N DARTMOUTH BOX TRUCKS	125 FAUNCE CORNER ROAD	NORTH DARTMOUTH	MASSACHUSETTS	02747	BOX
05066 - 06	HERTZ	USMANAT06	N ATTLEBORO BOX TRUCKS	424 EAST WASHINGTON STREET	NORTH ATTLEBORO	MASSACHUSETTS	02760	BOX
05011 - 02	HERTZ	USMIANN02	ANN ARBOR BOX TRUCKS	4663 WASHTENAW AVENUE	ANN ARBOR	MICHIGAN	48108	BOX
05011 - 04	HERTZ	USMISTH04	STERLING HEIGHTS TRUCKS	40490 VAN DYKE AVENUE	STERLING HEIGHTS	MICHIGAN	48313	BOX
05011 - 06	HERTZ	USMIGRA06	GRAND RAPIDS BOX TRUCKS	640 28TH ST SE	GRAND RAPIDS	MICHIGAN	49548	BOX
05012 - 02	HERTZ	USMNBRO02	BROOKLYN CENTER BOX TRUC	6201 BROOKLYN BLVD	BROOKLYN CENTER	MINNESOTA	55429	BOX
05012 - 04	HERTZ	USMNLAK04	LAKEVILLE BOX TRUCKS	16055 BUCK HILL RD	LAKEVILLE	MINNESOTA	55044	BOX
05012 - 05	HERTZ	USMNRIC05	RICHFIELD BOX TRUCKS	7745 2ND AVENUE SOUTH	RICHFIELD	MINNESOTA	55423	BOX
05029 - 03	HERTZ	USMOOFA03	O'FALLON TRUCK AND VAN	1120 TECHNOLOGY DRIVE STE 111	O'FALLON	MISSOURI	63368	BOX
05029 - 09	HERTZ	USMOSTL09	SAINT LOUIS BOX TRUCKS	9993 MANCHESTER ROAD	ST LOUIS	MISSOURI	93122	BOX
05075 - 03	HERTZ	USMOSGF03	SPRINGFIELD BOX TRUCKS	2867D W CHESTNUT EXPY	SPRINGFIELD	MISSOURI	65802	BOX
05079 - 23	HERTZ	USMOLEE23	LEE'S SUMMIT BOX TRUCKS	905 E LANGSFORD ROAD	LEE'S SUMMIT	MISSOURI	64063	BOX
05013 - 01	HERTZ	USNVLAS01	SWENSON BOX TRUCKS	4775 UNIVERSITY CENTER DR	LAS VEGAS	NEVADA	89119	BOX
05013 - 03	HERTZ	USNVLAS03	RANCHO DR BOX TRUCKS	4590 N RANCHO DRIVE SUIT 3	LAS VEGAS	NEVADA	89130	BOX
05013 - 04	HERTZ	USNVLAS04	SAHARA AVE BOX TRUCKS	5905 W SAHARA AVE UNIT A	LAS VEGAS	NEVADA	86146	BOX
05013 - 05	HERTZ	USNVNLV05	NORTH LAS VEGAS BOX TRUC	2860 E. CRAIG ROAD	NORTH LAS VEGAS	NEVADA	89030	BOX
05013 - 06	HERTZ	USNVLAS06	RAMPART BLVD BOX TRUCKS	221 N RAMPART BLVD	LAS VEGAS	NEVADA	89145	BOX
05042 - 03	HERTZ	USNHMHT03	MANCHESTER BOX TRUCKS	428 SOUTH WILLOW	MANCHESTER	NEW HAMPSHIRE	03113	BOX
05042 - 05	HERTZ	USNHNHA05	N HAMPTON BOX TRUCKS	203 LAFAYETTE ROAD	NORTH HAMPTON	NEW HAMPSHIRE	03862	BOX
05067 - 03	HERTZ	USNHCLA03	CLAREMONT BOX TRUCK	299 WASHINGTON STREET	CLAREMONT	NEW HAMPSHIRE	03743	BOX
05071 - 04	HERTZ	USNHCON04	CONCORD BOX TRUCKS	71 AIRPORT RD	CONCORD	NEW HAMPSHIRE	03301	BOX
05002 - 03	HERTZ	USNJLAK03	LAKEWOOD BOX TRUCKS	1093 OCEAN AVENUE	LAKEWOOD	NEW JERSEY	08701	BOX
05050 - 01	HERTZ	USNJNEW01	NEWARK BOX TRUCK RENTALS	589 FERRY STREET	NEWARK	NEW JERSEY	07105	BOX
05050 - 02	HERTZ	USNJWOD02	WOODBIDGE BOX TRUCKS	370 ROUTE 9 N	WOODBIDGE	NEW JERSEY	07095	BOX
05014 - 01	HERTZ	USNYRIV01	RIVERHEAD BOX TRUCKS	1830 W MAIN STREET	RIVERHEAD	NEW YORK	11901	BOX
05014 - 02	HERTZ	USNYHIC02	HICKSVILLE BOX TRUCKS	125 WEST JOHN STREET	HICKSVILLE	NEW YORK	11801	BOX
05014 - 03	HERTZ	USNYHUN03	HUNTINGTON BOX TRUCKS	145 W JERICO TURNPIKE	HUNTINGTON	NEW YORK	11746	BOX
05014 - 04	HERTZ	USNYWBA04	WEST BABYLON BOX TRUCKS	350 ROUTE 109	WEST BABYLON	NEW YORK	11704	BOX
05014 - 05	HERTZ	USNYSMI05	SMITHTOWN BOX TRUCKS	390 EAST JERICHO TURNPIKE	SMITHTOWN	NEW YORK	11810	BOX
05033 - 03	HERTZ	USNYWET03	WEBSTER BOX TRUCKS	2111 EMPIRE BLVD	WEBSTER	NEW YORK	14580	BOX
05033 - 05	HERTZ	USNYROC05	ROCHESTER BOX TRUCKS	15 ELMGROVE PARK	ROCHESTER	NEW YORK	14624	BOX
05033 - 08	HERTZ	USNYROC08	ROCHESTER RIDGE BOX TRUC	1301 EAST RIDGE ROAD	ROCHESTER	NEW YORK	14621	BOX
05033 - 10	HERTZ	USNYHEN10	WEST HENRIETTA TRUCKS	840 LEHIGH STATION ROAD	WEST HENRIETTA	NEW YORK	14586	BOX
05037 - 01	HERTZ	USNYLPT01	LOCKPORT BOX TRUCKS	5664 S TRANSIT ROAD	LOCKPORT	NEW YORK	14094	BOX
05037 - 06	HERTZ	USNYBUF06	BUFFALO BOX TRUCKS	4195 GENESEE ST	BUFFALO	NEW YORK	14225	BOX
05037 - 07	HERTZ	USNYBUF07	BIFFALO PEARL BOX TRUCKS	538 PEARL ST	BUFFALO	NEW YORK	14202	BOX
05037 - 08	HERTZ	USNYNIA08	NIAGRA BOX TRUCKS	2200 MILITARY RD	NIAGARA FALLS	NEW YORK	14304	BOX
05037 - 10	HERTZ	USNYORC10	RCHARD PARK BOX TRUCKS	3518 SOUTHWESTERN BLVD	ORCHARD PARK	NEW YORK	14127	BOX
05040 - 01	HERTZ	USNYPOU01	POUGHKEEPSIE BOX TRUCKS	20 IBM RD	POUGHKEEPSIE	NEW YORK	12601	BOX
05040 - 09	HERTZ	USNYNEW09	NEWBURGH BOX TRUCKS	5469 RTE 9W	NEWBURGH	NEW YORK	12550	BOX
05065 - 09	HERTZ	USNYWAE09	WATERTOWN BOX TRUCKS	18230 US 11	WATERTOWN	NEW YORK	13601	BOX
05065 - 18	HERTZ	USNYSYR18	SYRACUSE BOX TRUCKS	1216 BURNET AVENUE	SYRACUSE	NEW YORK	13203	BOX
05065 - 20	HERTZ	USNYYOR20	YORKVILLE BOX TRUCKS	5174 COMMERCIAL DR	YORKVILLE	NEW YORK	13495	BOX
05065 - 21	HERTZ	USNYVES21	VESTAL BOX TRUCKS	2520 VESTAL PARKWAY EAST	VESTAL	NEW YORK	13850	BOX
05065 - 22	HERTZ	USNYHSE22	HORSEHEADS BOX TRUCKS	276 SING SING RD STE 8	HORSEHEADS	NEW YORK	14845	BOX
05067 - 01	HERTZ	USNYRIG01	RIDGEWOOD BOX TRUCKS	6216 METROPOLITAN AVENUE	RIDGEWOOD	NEW YORK	11362	BOX
05020 - 03	HERTZ	USNCDUR03	DURHAM BOX TRUCK RENTALS	3601 HILLSBOROUGH ROAD	DURHAM	NORTH CAROLIN/	27705	BOX
05020 - 04	HERTZ	USNCCOR04	CORNELIUS BOX TRUCK	18709 STATESVILLE ROAD	CORNELIUS	NORTH CAROLIN/	28031	BOX
05020 - 05	HERTZ	USNCGRE05	GREENSBORO BOX TRUCKS	1619 WESTOVER TERRACE	GREENSBORO	NORTH CAROLIN/	27408	BOX
05020 - 06	HERTZ	USNCAPE06	APEX BOX TRUCK RENTALS	704 LAURA DUNCAN ROAD	APEX	NORTH CAROLIN/	27502	BOX
05020 - 07	HERTZ	USNCCHA07	CHARLOTTE BOX TRUCKS	5010 N TYRON ST	CHARLOTTE	NORTH CAROLIN/	28213	BOX
05081 - 01	HERTZ	USOHCIN01	KEMPER RD BOX TRUCKS	1610 E KEMPER RD	CINCINNATI	OHIO	45246	BOX
05081 - 02	HERTZ	USOHFAI02	FAIRFIELD BOX TRUCKS	7029 DIXIE HIGHWAY	FAIRFIELD	OHIO	45014	BOX
05081 - 06	HERTZ	USOHCIN06	MONTGOMERY RD BOX TRUCKS	11943 MONTGOMERY RD	CINCINNATI	OHIO	45249	BOX
05081 - 07	HERTZ	USOHCIN07	AICHOLTZ BOX TRUCKS	4616 AICHOLTZ RD	CINCINNATI	OHIO	45244	BOX
05073 - 05	HERTZ	USOKOLE05	OKLAHOMA BOX TRUCKS	3300 S. MERIDIAN	OKLAHOMA CITY	OKLAHOMA	73119	BOX
05003 - 01	HERTZ	USPAFAI01	FAIRLESS HILL BOX TRUCKS	327 LINCOLN HIGHWAY	FAIRLESS HILLS	PENNSYLVANIA	19030	BOX
05003 - 02	HERTZ	USPAPHL02	PHILADELPHIA BOX TRUCKS	4100 PRESIDENTIAL BLVD	PHILADELPHIA	PENNSYLVANIA	19131	BOX
05003 - 03	HERTZ	USPAALL03	ALLENTOWN BOX TRUCKS	1523 LEHIGH ST #5	ALLENTOWN	PENNSYLVANIA	18103	BOX
05003 - 04	HERTZ	USPAPHE04	PHILADELPHIA BOX TRUCKS	6815 ESSINGTON AV PHILADELPHIA	PHILADELPHIA	PENNSYLVANIA	19153	BOX
05043 - 02	HERTZ	USPAHAR02	HARRISBURG BOX TRUCKS	3462 PAXTON STREET	HARRISBURG	PENNSYLVANIA	17111	BOX
05043 - 03	HERTZ	USPAPO703	POTTSTOWN BOX TRUCKS	1425 E HIGH ST	POTTSTOWN	PENNSYLVANIA	19464	BOX
05043 - 05	HERTZ	USPABAR05	BARTONSVILLE BOX TRUCKS	3180 ROUTE PA-611	BARTONSVILLE	PENNSYLVANIA	18360	BOX
05043 - 16	HERTZ	USPAWES16	WEST CHESTER BOX TRUCKS	1528 PAOLI PIKE	WEST CHESTER	PENNSYLVANIA	19380	BOX
05045 - 01	HERTZ	USPAPLE01	PLEASANT HILL BOX TRUCKS	280 CURRY HOLLOW ROAD	PLEASANT HILLS	PENNSYLVANIA	15236	BOX
05020 - 02	HERTZ	USSCROC02	ROCK HILL BOX TRUCKS	699 NORTH ANDERSON ROAD	ROCK HILL	SOUTH CAROLIN/	29730	BOX
05026 - 01	HERTZ	USTNANT01	ANTIOCH BOX TRUCKS	783 BELL ROAD	ANTIOCH	TENNESSEE	37013	BOX
05026 - 03	HERTZ	USTNHEN03	HENDERSONVILLE BOX TRUCK	1181 W MAIN STREET	HENDERSONVILLE	TENNESSEE	37075	BOX
05026 - 04	HERTZ	USTNNSH04	NASHVILLE BOX TRUCKS	310 CHARLOTTE AVENUE	NASHVILLE	TENNESSEE	37209	BOX
05085 - 05	HERTZ	USTNMEM05	MEMPHIS BOX TRUCKS	1831 GETWELL RD	MEMPHIS	TENNESSEE	38111	BOX
05088 - 03	HERTZ	USTNFRA03	FRANKLIN BOX TRUCK	1113 MURFREESBORO RD	FRANKLIN	TENNESSEE	37064	BOX
05004 - 06	HERTZ	USTXMDI06	MIDLAND BOX TRUCK	2200 WEST WALL STREET	MIDLAND	TEXAS	79701	BOX
05022 - 05	HERTZ	USTXAUS05	AUSTIN BOX TRUCK RENTALS	911 W ANDERSON LANE STE 125	AUSTIN	TEXAS	78757	BOX
05022 - 06	HERTZ	USTXSAD06	SAN ANTONIO BOX TRUCKS	5886 DEZAVALA ROAD	SAN ANTONIO	TEXAS	78249	BOX

05022 - 09	HERTZ	USTXAUS09	AUSTIN BOX TRUCK RENTALS	5717 S I135	AUSTIN	TEXAS	78745	BOX
05022 - 10	HERTZ	USTXWAC10	WACO BOX TRUCK RENTALS	5174 W WACO DR	WACO	TEXAS	76710	BOX
05022 - 11	HERTZ	USTXKIL11	KILLEEN BOX TRUCKS	4100 E. STAN SCHLUETER LOOP	KILLEEN	TEXAS	76542	BOX
05051 - 03	HERTZ	USTXFRI03	FRISCO BOX TRUCK RENTALS	2930 PRESTON RD STE 920	FRISCO	TEXAS	75034	BOX
05051 - 05	HERTZ	USTXRLE05	RICHARSON TRUCK AND VAN	233 NORTH CENTRAL EXPRESSWAY	RICHARDSON	TEXAS	75080	BOX
05060 - 03	HERTZ	USTXL0A03	LIVE OAK BOX TRUCKS	12528 N INTERSTATE 35 FRONTAGE	LIVE OAK	TEXAS	78233	BOX
05060 - 07	HERTZ	USTXSAD07	SAN ANTONIO BOX TRUCKS	5714 LOOP 410 WEST SUITE 400	SAN ANTONIO	TEXAS	78238	BOX
05060 - 08	HERTZ	USTXSAM08	SAN MARCOS BOX TRUCKS	3209 I-35 BUILDING B	SAN MARCOS	TEXAS	78666	BOX
05070 - 03	HERTZ	USUTSLE03	SALT LAKE CITY BOX TRUCK	750 S MAIN STREET	SALT LAKE CITY	UTAH	84101	BOX
05016 - 01	HERTZ	USVASTE01	STERLING BOX TRUCK	23000 INDIAN CREEK DR	STERLING	VIRGINIA	20116	BOX
05057 - 02	HERTZ	USVANOR02	NORFOLK BOX TRUCKS	3323 N MILITARY HWY	NORFOLK	VIRGINIA	23518	BOX
05023 - 01	HERTZ	USWASED01	BURIEN BOX TRUCK RENTALS	14500 1ST AVENUE SOUTH	SEATTLE	WASHINGTON	98168	BOX
05023 - 02	HERTZ	USWAAUB02	AUBURN BOX TRUCK RENTALS	1911 AUBURN WAY NORTH STE E	AUBURN	WASHINGTON	98002	BOX
05061 - 03	HERTZ	USWAEVE03	EVERETT BOX TRUCKS	2920 RUCKER AVE	EVERETT	WASHINGTON	98201	BOX
05061 - 04	HERTZ	USWAKIR04	KIRKLAND BOX TRUCKS	11709 124TH AVENUE NE	KIRKLAND	WASHINGTON	98034	BOX
05076 - 28	HERTZ	USVVMAR28	MARTINSBURG BOX TRUCKS	926 N QUEEN ST	MARTINSBURG	WEST VIRGINIA	25404	BOX

Exhibit 5

Provisions Required by Federal Law

If and as applicable to Contractor or the Services, Contractor shall comply with all federal law, regulations and executive order, as indicated, and shall cause all subcontractors to comply with all federal law, regulations and executive order including the following. For purposes of this Master Agreement, all references to federal laws are references to federal laws as they may be amended from time to time.

1. Equal Employment Opportunity. If this Master Agreement, including amendments, is for more than \$10,000, then Contractor shall comply with Executive Order 11246, entitled “Equal Employment Opportunity,” as amended by Executive Order 11375, and as supplemented in Department of Labor regulations (41 CFR Part 60). The Executive Order prohibits contractors and federally-assisted construction contractors and subcontractors who do over \$10,000 in Government business in one year from discriminating in employment decisions on the basis of race, color, religion, sex, or national origin. The Executive Order also requires contractors to take affirmative action to ensure that equal opportunity is provided in all aspects of their employment.

During the performance of the Master Agreement, Contractor agrees as follows:

- 1.1** Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
- 1.2** Contractor will, in all solicitations or advertisements for employees placed by or on behalf of Contractor, state that all qualified applicants will receive considerations for employment without regard to race, color, religion, sex, or national origin.
- 1.3** Contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee’s essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with Contractor’s legal duty to furnish information.
- 1.4** Contractor will send to each labor union or representative of workers with which Contractor has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers’ representatives of Contractor’s commitments under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- 1.5** Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- 1.6** Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of

Labor for purposes of investigation to ascertain compliance with such rules, regulations, and Request for Services.

- 1.7 In the event of Contractor's noncompliance with the nondiscrimination clauses of this Master Agreement or with any of the said rules, regulations, or Request for Services, this Master Agreement may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Request for Services 11246 of September 24, 1965, and such other sanctions as may be imposed and remedies invoked as provided in Executive Request for Services 11246 of September 24, 1965, or by rule, regulation, or Request for Services of the Secretary of Labor, or as otherwise provided by law.
- 1.8 Contractor will include the portion of the sentence immediately preceding subsection 1.1 and the provisions of subsection 1.1 through subsection 1.8 in every subcontract or purchase Request for Services unless exempted by rules, regulations, or Request for Services of the Secretary of Labor issued pursuant to section 204 of Executive Request for Services 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. Contractor will take such action with respect to any subcontract or purchase Request for Services as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency Contractor may request the United States to enter into such litigation to protect the interests of the United States.

2. Davis-Bacon Act.

- 2.1. All transactions regarding this Master Agreement will be done in compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) and the requirements of 29 C.F.R. pt.5 as may be applicable. Contractor shall comply with 40 U.S.C. 3141-3144, and 3146-3148 and the requirements of 29 C.F.R. pt. 5 as applicable.
- 2.2. Contractor shall pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor.
- 2.3. Additionally, Contractor shall pay wages not less than once a week.

3. Copeland "Anti-Kickback" Act.

- 3.1. Contractor shall comply with 18 U.S.C. §874, 40 U.S.C. §3145, and the requirements of 29 C.F.R. pt.3 as may be applicable, which are incorporated by reference into this Master Agreement.
- 3.2. Contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as the Federal Emergency Management Agency (FEMA) may be appropriate instruction require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. Contractor shall be responsible for the compliance by any subcontractor or lower tier subcontract with all of these Master Agreement clauses.
- 3.3. A breach of the contract clauses above may be grounds for termination of the Master Agreement and for debarment as a contractor and subcontractor as provided in 29 C.F.R. §5.12.

4. Contract Work Hours and Safety Standards Act.

- 4.1. Overtime requirements. No contractor or subcontractor contracting for any part of the Master Agreement work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such work week unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rates of pay for all hours worked in excess of forty hours in such workweek.
- 4.2. Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in subsection 4.1, Contractor or subcontractor responsible therefor shall be liable for the unpaid

wages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in subsection 4.1, in the sum of \$26 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by subsection 4.1.

- 4.3.** Withholding for unpaid wages and liquidated damages. The Purchasing Entity shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by Contractor or subcontractor under the Master Agreement or any other Federal contract with Contractor or subcontractor or any other federally-assisted contract subject to the same Contract Work Hours and Safety Standards Act, which is held by Contractor or subcontractor, such sums as may be determined to be necessary to satisfy any liabilities of the Contractor or subcontractor for unpaid wages and liquidated damages as provided in subsection 4.2.
- 4.4.** Subcontracts. Contractor or subcontractor shall insert in any subcontract the clauses set forth in subsections 4.1 through 4.4 and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. Contractor shall be responsible for compliance by any subcontractor with these provisions.

5. Clean Air Regulations. Contractor shall comply with all applicable standards, Request for Services, or requirements issued pursuant to the Clean Air Act (42 U.S.C. §7401 et. seq.). The Act provides, in part:

- 5.1.** No agency may enter into any contract with any person who is convicted of any offense under the Act for the procurement of Products, materials, and services to perform such contract at any facility at which the violation which gave rise to such conviction occurred if such facility is owned, leased, or supervised by such person. The prohibition in the preceding sentence shall continue until the Administrator certifies that the condition giving rise to such a conviction has been corrected. For convictions arising under the Act, the condition giving rise to the conviction also shall be considered to include any substantive violation of the Act associated with the violation of the Act.
- 5.2.** The Administrator may extend this prohibition to other facilities owned or operated by the convicted person. The Administrator shall establish procedures to provide all Federal agencies with the notification necessary for the purposes of subsection (a).
- 5.3.** In Request for Services to implement the purposes and policy of this Act to protect and enhance the quality of the Nation's air, the President shall, not more than 180 days after enactment of the Clean Air Amendments of 1970 cause to be issued an Request for Services (1) requiring each Federal agency authorized to enter into contracts and each Federal agency which is empowered to extend Federal assistance by way of grant, loan, or contract to effectuate the purpose and policy of this Act in such contracting or assistance activities, and (2) setting forth procedures, sanctions, penalties, and such other provisions, as the President determines necessary to carry out such requirement.
- 5.4.** The President may exempt any contract, loan, or grant from all or part of the provisions of this section where he determines such exemption is necessary in the paramount interest of the United States and he shall notify the Congress of such exemption.
- 5.5.** The President shall annually report to the Congress on measures taken toward implementing the purpose and intent of this section, including but not limited to the progress and problems associated with implementation of this section. [42 U.S.C. 7606]
- 5.6.** Contractor shall report each violation to Purchasing Entity and understands that Purchasing Entity will, in turn, report each violation as required to assure notification to FEMA and the appropriate Environmental Protection Agency Regional Office.
- 5.7.** Contractor shall include these provisions in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA.

6. Clean Water Regulations. Contractor shall comply with all applicable standards, Request for Services, or requirements issued under the Federal Water Pollution Control Act as amended (commonly known as the Clean Water Act) (33 U.S.C. 1251 to 1387).

6.1. No Federal agency may enter into any contract with any person who has been convicted of any offense under Section 309(c) of this Act for the procurement of Products, materials, and services if such contract is to be performed at any facility at which the violation which gave rise to such conviction occurred, and if such facility is owned, leased, or supervised by such person. The prohibition in preceding sentence shall continue until the Administrator certifies that the condition giving rise to such conviction has been corrected.

6.2. The Administrator shall establish procedures to provide all Federal agencies with the notification necessary for the purposes of subsection (a) of this section. In Request for Services to implement the purposes and policy of this Act to protect and enhance the quality of the Nation's water, the President shall, not more than 180 days after the enactment of this Act, cause to be issued a Request for Services:

6.2.1. Requiring each Federal agency authorized to enter into contracts and each Federal agency which is empowered to extend Federal assistance by way of grant, loan, or contract to effectuate the purpose and policy of this Act in such contracting or assistance activities, and

6.2.2. Setting forth procedures, sanctions, penalties, and such other provisions, as the President determines necessary to carry out such requirement.

6.3. The President may exempt any contract, loan, or grant from all or part of the provisions of this section where he determines such exemption is necessary in the paramount interest of the United States and he shall notify the Congress of such exemption.

6.4. The President shall annually report to the Congress on measures taken in compliance with the purpose and intent of this section, including, but not limited to, the progress and problems associated with such compliance.

6.4.1. No certification by a contractor, and no contract clause, may be required in the case of a contract for the acquisition of commercial items in Request for Services to implement a prohibition or requirement of this section or a prohibition or requirement issued in the implementation of this section.

6.4.2. In paragraph (1), the term "commercial item" has the meaning given such term in section 4(12) of the Office of Federal Procurement Policy Act (41 U.S.C. 403(12)).

6.5. Contractor shall report each violation to Purchasing Entity and understands that Purchasing Entity will, in turn, report each violation as required to assure notification to FEMA and the appropriate Environmental Protection Agency Regional Office.

6.6. Contractor shall include these provisions in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA.

7. Solid Waste Disposal Act. Contractor shall comply with all applicable requirements of Section 6002 of the Solid Waste Disposal Act.

8. EPA Regulations. Contractor shall comply with all applicable standards, Request for Services, or requirements under Executive Request for Services 11738, and Environmental Protection Agency regulations (40 CFR Part 15), which prohibit the use under nonexempt Federal contracts, grants or loans of facilities included on the EPA List of Violating Facilities. Violations shall be reported to the State, HHS, and the appropriate Regional Office of the Environmental Protection Agency. Contractor shall include and cause all subcontractors to include in all contracts with subcontractors receiving more than \$100,000 in Federal Funds, language requiring the subcontractor to comply with the federal laws identified in this section.

9. Resource Conservation and Recovery. Contractor shall comply and cause all subcontractors to comply with all mandatory standards and policies that relate to resource conservation and recovery pursuant to the Resource Conservation and Recovery Act (codified at 42 USC 6901 et. seq.). Section 6002 of that

Act (codified at 42 USC 6962) requires that preference be given in procurement programs to the purchase of specific products containing recycled materials identified in guidelines developed by the Environmental Protection Agency. Current guidelines are set forth in 40 CFR Parts 247-253.

10. Recycled Materials. In the performance of the Contract, Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired (i) competitively within a timeframe providing for compliance with the Contract performance schedule, (ii) meeting Contract performance requirements, or (iii) at a reasonable price.

11. Energy Efficiency. Contractor shall comply with applicable mandatory standards and policies relating to energy efficiency that are contained in the Oregon energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94163).

12. Byrd Anti-Lobbying Amendment; Truth in Lobbying. This Act prohibits the recipients of federal contracts, grants, and loans from using appropriated funds for lobbying the Executive or Legislative Branches of the federal government in connection with a specific contract, grant, or loan. As required by Section 1352, Title 31 of the U.S. Code and implemented at 34 CFR Part 82 for persons entering into a grant or cooperative agreement over \$100,000, as defined at 34 CFR Part 82, Section 82.105 and 82.110. Contractor certifies, to the best of the Contractor's knowledge and belief that:

- 12.1.** No federal appropriated funds have been paid or will be paid, by or on behalf of Contractor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any federal contract, grant, loan or cooperative agreement.
- 12.2.** If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan or cooperative agreement, the Contractor shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying" in accordance with its instructions.
- 12.3.** Contractor shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients and subcontractors shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this Contract was made or entered into. Submission of this certification is a prerequisite for making or entering into this Contract imposed by section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure.

13. HIPAA Compliance. If the work performed under this Contract are covered by the Health Insurance Portability and Accountability Act or the federal regulations implementing the Act (collectively referred to as HIPAA), Contractor agrees to perform the work in compliance with HIPAA. Without limiting the generality of the foregoing, work performed under this Contract is covered by HIPAA. Contractor shall comply and cause all subcontractors to comply with the following:

- 13.1.** Privacy and Security of Individually Identifiable Health Information. Individually Identifiable Health Information about specific individuals is confidential. Individually Identifiable Health

Information relating to specific individuals may be exchanged between Contractor and the State for purposes directly related to the provision of services to clients which are funded in whole or in part under this Contract. However, Contractor shall not use or disclose any Individually Identifiable Health Information about specific individuals in a manner that would violate the State's Privacy Rules, OAR 407-014-0000 et. seq., or the State's Notice of Privacy Practices, if done by Purchasing Entity. A copy of the most recent State Notice of Privacy Practices is posted on the State web site at: <http://www.oregon.gov/OHA> or may be obtained from Purchasing Entity.

- 13.2.** Data Transactions Systems. If Contractor intends to exchange electronic data transactions with Purchasing Entity in connection with claims or encounter data, eligibility or enrollment information, authorizations or other electronic transaction, Contractor shall execute an EDI Trading Partner Agreement with the State and shall comply with the State's EDI Rules.
- 13.3.** Consultation and Testing. If Contractor reasonably believes that the Contractor's or the State's data transactions system or other application of HIPAA privacy or security compliance policy may result in a violation of HIPAA requirements, Contractor shall promptly consult the State's HIPAA officer. Contractor or State may initiate a request for testing of HIPAA transaction requirements, subject to available resources and the State's testing schedule.
- 13.4.** If Contractor is deemed to be a business associate of State under HIPAA's Privacy Rule, 45 CFR Parts 160 and 164, Contractor hereby provides the State with satisfactory assurances that if it receives from the State or any trading partner any protected health information of any individual, it shall maintain the security and confidentiality of such information as required by the HIPAA's Privacy Rule, and other applicable laws and regulations. Without limiting the foregoing, Contractor agrees that:
 - 13.4.1. Contractor will not use or further disclose Protected Health Information otherwise than as permitted or required by this Contract or as required by law;
 - 13.4.2. Contractor will use appropriate safeguards to prevent use or disclosure of PHI otherwise than as provided for by this Contract;
 - 13.4.3. Contractor agrees to mitigate, to the extent practicable, any harmful effect that is known to Contractor of a use or disclosure of PHI by Contractor in violation of the requirements of the Contract;
 - 13.4.4. Contractor will report to Purchasing Entity any use or disclosure of PHI not provided for by this Contract of which Contractor becomes aware;
 - 13.4.5. Contractor agrees to ensure that any agents, including subcontractors, to whom it provides PHI, agree to the same restrictions and conditions that apply to Contractor with respect to such information;
 - 13.4.6. Contractor shall make available to Purchasing Entity such information as they may require to fulfill their obligations to account for disclosures of such information;
 - 13.4.7. Contractor shall make its internal practices, books, and records, including policies and procedures and PHI, relating to the use and disclosure of PHI received from the State or trading partner (or created or received by Contractor on behalf of the State or trading partner) available to the State and to the Secretary of the United States Department of Health and Human Services, for purposes of determining the State's or trading partners' compliance with HIPAA; and
 - 13.4.8. If feasible, upon termination of this Contract, Contractor shall return or destroy all PHI received from the State or trading partners (or created or received by Contractor on behalf of the State or trading partners) that Contractor still maintains in any form, and shall retain no copies of such information or, if return or destruction is not feasible, Contractor shall continue to extend the protections of this Contract to such information, and limit further use of the information to those purposes that make the return or destruction of the information infeasible.

Subject to the foregoing restrictions, Purchasing Entity agrees that Contractor may use such PHI in the process of providing transaction mapping, trading partner profiling and training and mentoring services for

Purchasing Entity and trading partners under this Contract.

14. Medicaid Compliance. To the extent Contractor performs any work whose costs are paid in whole or in part by Medicaid, Contractor shall comply with and cause its subcontractors to comply with the federal and State Medicaid statutes and regulations applicable to the work, including but not limited to:

- 14.1.** Keeping such records as may be necessary to disclose the extent of services furnished to clients and, upon request, furnish such records or other information Purchasing Entity, the Medicaid Fraud Control Unit and the Secretary of Health and Human Services;
- 14.2.** Complying with all applicable disclosure requirements set forth in 42 CFR Part 455, Subpart B;
- 14.3.** Complying with any applicable advance directive requirements specified in 42 CFR section 431.107(b)(4); and
- 14.4.** Complying with the certification requirements of 42 CFR sections 455.18 and 455.19.
- 14.5.** Contractor shall include and cause all subcontractors to include in all contracts with subcontractors receiving Medicaid, language requiring the subcontractor to comply with the record keeping and reporting requirements set forth in this section and with the federal laws identified in this section.

15. Substance Abuse Prevention and Treatment and Drug Free Workplace. Contractor shall comply with federal rules and statutes pertaining to the Substance Abuse, Prevention, and Treatment Block Grant, including the reporting provisions of the Public Health Services Act (42 USC 300x through 300x-64). In addition, the Federal government implemented the Drug Free Workplace Act of 1988 in an attempt to address the problems of drug abuse on the job. It is a fact that employees who use drugs have less productivity, a lower quality of work, and a higher absenteeism, and are more likely to misappropriate funds or services. From this perspective, the drug abuser may endanger other employees, the public at large, or themselves. Damage to property, whether owned by this entity or not, could result from drug abuse on the job. All these actions might undermine public confidence in the services this entity provides. Therefore, in order to remain a responsible source for government contracts, Contractor acknowledges the following:

- 15.1.** The unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the workplace.
- 15.2.** Violators may be terminated or requested to seek counseling from an approved rehabilitation service.
- 15.3.** Employees must notify their employer of any conviction of a criminal drug statute no later than five days after such conviction.
- 15.4.** Although alcohol is not a controlled substance, it is nonetheless a drug. It is the policy of the State of Oregon that abuse of this drug will also not be tolerated in the workplace.

Contractor certifies that will provide drug-free workplaces for their employees.

16. Funding Agreements. If Contractor is a small business firm or nonprofit organization and the Contract provides for the performance of experimental, developmental or research work funded in whole or in part by the Federal government, Purchasing Entity shall comply with the provisions of 37 C.F.R. pt.401 (Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements) and any implementing regulations issued by FEMA. See 2 C.F.R. pt. 200, Appendix II ¶F.

17. Access to Records; Audits. Contractor shall comply and, if applicable, cause a subcontractor to comply, with the applicable audit requirements and responsibilities set forth in the Office of Management and Budget Circular A-133 entitled "Audits of States, Local Governments and Non-Profit Organizations." Contractor shall provide the State of Oregon, Purchasing Entity, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of Contractor which are directly pertinent to this Contract for the purpose of making

audits, examinations, excerpts and transcripts. Contractor shall permit the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed. If applicable, Contractor shall provide the FEMA Administrator or his authorized representatives access to construction sites pertaining to the work being completed under the Contract. Contractor and Purchasing Entity acknowledge and agree that no language in this Contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.

18. Debarment and Suspension. Contractor shall comply and shall cause its subcontractors to comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and shall not permit any person or entity to be a subcontractor if the person or entity is listed on the non-procurement portion of the General Service Administration's "List of Parties Excluded from Federal Procurement or Non-procurement Programs" in accordance with Executive Orders No. 12,549 and No. 12,689, "Debarment and Suspension". (See 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000, Contractor principles as defined in 2 C.F.R. §180.995 or its affiliates, as defined in 2 C.F.R. §180.905.). This list contains the names of parties debarred, suspended, or otherwise excluded by agencies, and contractors declared ineligible under statutory authority other than Executive Order No. 12549 (excluded as defined in 2 C.F.R. §180.940 or disqualified as defined in 2 C.F.R. §180.935). Subcontractors with awards that exceed the simplified acquisition threshold shall provide the required certification regarding their exclusion status and that of their principals prior to award. Contractor certifies:

- 18.1.** Contractor is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
- 18.2.** Contractor has not within a three-year period preceding the Effective Date of this Contract been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- 18.3.** Contractor is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in subsection, 16.2 of this certification; and
- 18.4.** Contractor has not within a three-year period preceding the Effective Date of this Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

19. Americans with Disabilities Act. Contractor shall comply and cause all subcontractors to comply with Title II of the Americans with Disabilities Act of 1990 (codified at 42 USC 12131 et. seq.) in the construction, remodeling, maintenance and operation of any structures and facilities, and in the conduct of all programs, services and training associated with the performance of work. This Act (28 CFR Part 35, Title II, Subtitle A) prohibits discrimination on the basis of disability in all services, programs, and activities provided to the public by State and local governments, except public transportation services.

20. Pro-Children Act. Contractor shall comply and cause all subcontractors to comply with the Pro-Children Act of 1995 (codified at 20 USC section 6081 et. seq.).

21. Federal Tax Information. Contractor shall comply with the provisions of Section 6103(b) of the Internal Revenue Code, the requirements of IRS Publication 1075, and the Privacy Act of 1974, 5 U.S.C. §552a et. seq. related to federal tax information.

22. Educational Records. Contractor shall comply with the provisions of the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) and Title IX of the Education Amendments

of 1972 (20 U.S.C. section 1681, et. seq) and the implementing regulations at 6 CFR Part 17 and 44 CFR Part 19.

23. Whistleblower Protection Act. Contractor shall comply with the requirements for whistleblower protections (if applicable) at 10 U.S.C. Section 2409, 10 U.S.C. Section 4712, 10 U.S.C. 2324, 41 U.S.C. Sections 4304 and 4310.

24. US Patriot Act of 2001. Contractor shall comply with the requirements of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act (US PATRIOT Act), which amends 18 U.S.C. section 175-175c.

25. Rehabilitation Act of 1973. Contractor shall comply with requirements of Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. section 794, as amended.

26. Trafficking Victims Protection Act of 2000. Contractor shall comply with the requirements of the government-wide award term which implements Section 106(g) of the Trafficking of Victims Protection Act of 2000 (TVA), as amended by 22 U.S.C. section 7104.

27. Age Discrimination Act. Contractor shall comply with the requirements of the Age Discrimination Act of 1975 (Title 42 U.S. C. section 6101 et. seq.).

28. Buy American and Hire American. Contractor shall comply with any applicable provisions of the Buy American Act (41 U.S.C. section 83-1 through 8305 and any other applicable statutes, regulations or rules that require, or provide a preference for, the purchase or acquisition of Products, products, or material produced in the United States.

29. Use of Logos. Contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of agency officials without specific FEMA pre-approval.

30. False Statements. Contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to Contractor's actions pertaining to this Contract.

31. General Provisions. The Federal government is not a party to this Contract and is not subject to any obligations or liabilities to Purchasing Entity, Contractor or any other party pertaining to any matter resulting from the Contract.

Exhibit 6
NASPO ValuePoint Detailed Sales Data Report Form

NASPO Detailed Sales Report Data Form	
Field Name	Instructions to Contractor
Year	
Quarter	Based on Invoice Date or Date Final Rental Charges are Assessed: (1 = January-March, 2 = April-June, 3 = July-September, 4 = October-December)
Portfolio Name	Portfolio name as assigned by Lead State.
Vendor Name	Your Company Name.
Vendor Master Agreement Number	This is the number assigned by the Lead State.
Customer Contract or PA Number	This is the Customer's contract or Participating Agreement number.
Renting State	Typically, the state where the renting organization is located unless its parent organization resides in a different state, in which case it is based on the parent. (Example: A satellite college campus that resides in another state, then use the state where the primary college is located.)
Customer Account Number	Contractor's internal number for the Customer/renting entity.
Customer Type	Categorize the Customer into one of the following NASPO standard Customer types: "State Government" "City Government" "County Government" "K12 Education" (Primary, middle or secondary schools), "Higher Education" (Colleges or Universities) "Non-Profit" "Other"
Bill To Name	These fields should be the corresponding information found on your invoice.
Bill To Address	

Bill To City	
Bill To State	
Bill To Zip Code	
Renting Customer Name	This is the name of the organization that rented from the Contractor. In some cases, this may be an individual's/person's name.
Invoice Date	This is the date the Contractor assesses rental charges to the Customer. Dates included in this report must fall within the reporting period.
Invoice Number	This is the number on the invoice or final billing document issued by the Contractor to the Customer
Customer PO Date	This is the date appearing on the Purchase Order provided by the Customer
Customer PO Number	This is the number provided to the Contractor by the Customer on the Customer's order
Vehicle Rental Type	Type of rental - Vehicle Rental or Box Truck Rental
Product/Service ID	Contractor assigned Rental Agreement Number
Product or Service Description	Product or Service Description.
Retail/Published Rental Daily Rate	MSRP/Retail/Published Price or Rate. (Do not include \$ sign with value. Value must be formatted as number and not text.) For non-standard products/services where there is no MSRP or "retail" price, either leave this field blank or populate it with the Purchase Unit Price/Rate.
NASPO Rental Daily Rate	Passenger Vehicle or Box Truck Rental Daily Rate based on NASPO Contract.
Total Number of Days Rented	If rental is less than a full day, express number of hours as a decimal. Example: 3 hours = 0.125
Total Price	Total Price must = Total Days Rented X NASPO Rental Daily Rate (Do not include \$ sign with value. Value must be formatted as number and not text.)

Currency	It is expected this will reflect US Dollars.
Category	Portfolio Category the product belongs to. Category is defined using Passenger Rental Vehicle Class or Box Truck Classification
Sub-Category	Portfolio sub-category of the service. Sub-Category is defined using Passenger Rental Car Model or Box truck Classification
UNSPSC Code	Product's UNSPSC commodity code - https://www.unspsc.org/ . UNSPSC code Passenger Vehicle Rental and Box Truck is 78111808

Amendment No. 1 to PO-10700-00043390

This is Amendment No. 1 (“Amendment”) to Master Agreement PO-10700-00043390, effective January 31, 2025, as amended from time to time, (“Master Agreement”) between the State of Oregon, acting by and through the Department of Administrative Services, Enterprise Goods and Services, State Procurement Services (“DAS SPS”), as the Lead State, on behalf of the member states of the NASPO ValuePoint Cooperative Purchasing Program and other Participating Entities and The Hertz Corporation (“Contractor”). This Amendment is effective on the date signed by all parties and upon receipt of all approvals necessary for signing (“Amendment Effective Date”).

RECITALS

The purpose of this Amendment is:

1. To Modify Section 3 Term of the Master Agreement.
2. To Modify Section 5 Pricing of the Master Agreement.
3. To Modify Exhibit 3.1, Section 1.15, Sub-Section 1.15.2 One Way Rentals
4. To Replace Exhibit 3.1 Rates and Passenger Vehicles

AMENDMENT

The parties agree:

1. The Master Agreement is amended as follow:

- 1.1. Section 3 of the Master Agreement is amended to read (new language is indicated by **underlining and bold** and deleted language is indicated by ~~strikethrough~~):

3. Term of the Master Agreement

This Master Agreement is effective on the date it has been signed by the parties and has been approved as required by applicable law (“Effective Date”). The initial term of this Master Agreement ends August 1, 2026 (“Initial Term”). This Master Agreement may be extended beyond the Initial Term for additional terms, at the Lead State’s discretion and by mutual agreement and upon review of requirements of Participating Entities, current market conditions, and Contractor performance, provided however the total Term of the Master Agreement, including the Initial term and all renewal terms, ~~may not be more than 5 years from the Effective Date,~~ **will not extend beyond July 31, 2030.**

- 1.2 Section 5 of the Master Agreement is amended to read (new language is indicated by **underlining and bold** and deleted language is indicated by ~~strikethrough~~):

5. Pricing

Except as provided in this Section, during the term of the Master Agreement, Contractor shall offer Services to Purchasing Entities at the pricing as set forth in Exhibit 3.1 (for Passenger Vehicles) and Exhibit ~~4.2~~ **4.1** (for Box Trucks).

5.1 Price Adjustments

All prices and rates must be guaranteed for the Initial Term of the Master Agreement. Following the Initial Term, any request for price or rate adjustment must be for an equal guarantee period of time and must be made at least (30) Calendar Days prior to the effective date of the price or rate adjustment. Requests for price or rate adjustment must include sufficient documentation supporting the request. Any adjustment or amendment to the Master Agreement will not be effective unless approved by the Lead State. No retroactive adjustments to prices or rates will be allowed.

1.3 Exhibit 3, Section 15, subsection 1.15.2 One Way Rentals of the Master Agreement is amended to read (new language is indicated by **underlining and bold** and deleted language is indicated by ~~strikethrough~~):

1.15.2 One Way Rentals: Contractor will charge the base rate and allowable charges identified for a vehicle rental **in Exhibit 3.1**. ~~as if a round-trip rental.~~ If a round trip is changed to a one-way rental, **after the Authorized User has booked the vehicle**, the Authorized User is required to confirm with contractor prior to **leaving the Contractors location with the vehicle** ~~taking it one way or the one-way terms to not apply.~~ Contractor shall not charge any drop fee.

1.4 Exhibit 3.1 Rates and Passenger Vehicles of the Master Agreement is replaced with Revised Exhibit 3.1 Rates and Passenger Vehicles, attached hereto, effective as of the Amendment Effective Date.

2. Contractor represents and certifies that Contractor has no undisclosed liquidated and delinquent debt owed to the State of Oregon or any department or agency of this state.
3. Contractor shall comply with all federal laws applicable to the Contractor and to the Services to be provided under the Master Agreement, including but not limited to: 40 CFR 1506.5(c) related to potential conflicts. Other than the compensation due under the Master Agreement, Contractor has no financial or other interest in the outcome of the project.
4. Except as expressly amended above, all other terms and conditions of the Master Agreement, including as previously amended, are still in full force and effect. Contractor certifies that the representations, warranties, and certifications contained in the Master Agreement are true and correct as of the Amendment Effective Date and with the same effect as though made at the time of this Amendment.
5. Certifications: Any individual signing on behalf of Contractor has the authority and knowledge to make the following certifications, and hereby certifies under penalty of perjury:
 - 5.1. The number set forth in the Master Agreement is Contractor correct taxpayer identification number; and
 - 5.2. Contractor is not subject to backup withholding because:
 - 5.2.1. Contractor is exempt from backup withholding,
 - 5.2.2. Contractor has not been notified by the IRS that Contractor is subject to backup withholding as a result of a failure to report all interest or dividends, or
 - 5.2.3. the IRS has notified Contractor that Contractor is no longer subject to backup withholding.
 - 5.3. For a period of no fewer than six calendar years preceding the Amendment Effective Date, Contractor has faithfully complied with and is not in violation of:
 - 5.3.1. All tax laws of the State of Oregon, including but not limited to those referenced in ORS 305.380(4), ORS 305.620, and ORS chapters 316, 317, and 318; and
 - 5.3.2. Any tax provisions imposed by a political subdivision of this state that applied to Contractor, to Contractor's property, operations, receipts, or income, or to Contractor's performance of or compensation for any work performed by Contractor and
 - 5.3.3. Any tax provisions imposed by a political subdivision of this state that applied to Contractor, or services, or property, whether tangible or intangible, provided by Contractor and
 - 5.3.4. Any rules, regulations, charter provisions, or ordinances that implemented or enforced any of the foregoing tax laws or provisions.
 - 5.4. In the event that Contractor is a general partnership or joint venture, that Contractor signature(s) on

this Amendment constitute certifications to the above statements pertaining to the partnership or joint venture, as well as certifications of the above statements as to any general partner or joint venturer signing this Amendment.

Signatures:

The Hertz Corporation:

Signature: Michael DeRosa Date: 2/10/25

Printed Name, Title: Michael DeRosa, Senior Director Government Sales

Federal Tax ID: 13-1938568 Oregon Tax ID:

State of Oregon, by and through its Department of Administrative Services, State Procurement Services:

Signature: John Anglemier Date: 02/10/2025

Printed Name, Title: John Anglemier State Procurement Manager

Approved pursuant to ORS 291.047:

Karen J. Johnson, Sr. Assistant Attorney February 10, 2025
Signature: General Via email Date:
GF 0182-24

Matter:

REVISED- Exhibit 3.1 Rates and Passenger Vehicle Types			
Hertz Corporation			
	Offered Daily Rate for rentals from 1-5 days per 24 hour period.	Offered Weekly rate for 7 days is 5.5 x the daily rate for rentals up to 7 days	Offered Monthly rate is 22 x the daily rate
Sedans			
Economy	\$35.75	\$196.62	\$786.50
Compact	\$35.75	\$196.62	\$786.50
Intermediate	\$37.75	\$207.62	\$830.50
Standard	\$37.75	\$207.62	\$830.50
Full Size	\$40.75	\$224.12	\$896.50
One Way Rental	\$125.00	Not applicable	Not applicable
Passenger Vans			
Mini Van	\$71.00	\$390.50	\$1,562.00
12 Passenger Van	\$120.00	\$660.00	\$2,640.00
SUV's			
Mid/Standard SUV	\$67.75	\$372.62	\$1,490.50
Full Size/Premium SUV	\$95.00	\$522.50	\$2,090.00
Pick-Ups			
Small Pick Up Truck	\$70.00	\$385.00	\$1,540.00
Large Pick Up Truck	\$75.00	\$412.50	\$1,650.00
Other			
Premium	\$80.00	\$440.00	\$1,760.00
Jeep/Crossover	\$65.00	\$357.50	\$1,430.00
Convertible	\$80.00	\$258.50	\$1,760.00
Compact Hybrid	\$47.00	\$258.50	\$1,034.00
Intermediate Hybrid	\$47.00	\$258.50	\$1,034.00
Full Size Hybrid	\$50.00	\$275.00	\$1,100.00
15 Passenger Van	\$120.00	\$660.00	\$2,640.00
Electric Vehicles (Compact) E2	\$41.00	\$225.50	\$902.00
Electric Vehicles (compact SUV E1)	\$41.00	\$225.50	\$902.00
Electric Vehicles (Premium E7)	\$65.00	\$357.50	\$1,430.00
Electric Vehicles (SUV L8,E9)	\$72.50	\$398.75	\$1,595.00
Additional Services Offered			
Roadside Assistance covered in rental cost.	Mechanical Breakdowns, service text updates and provider service tracking, concierge taxi service for breakdown or		
Toll Pass Devices	Two Options: 1. All inclusive per day; Varies by state 2. Per day usage. Current rate is \$9.95 per day for tolls used + cost of tolls.		
Smoking / cleaning Damages	Actual cost with a maximum of \$400.00		
Contractor pick up or drop off passenger vehicle to Authorized User	available, to be determined by location and a delivery fee may app		

Airport Surcharges	
ATLANTA-HARTSFIELD INT'L	\$3.00
DENVER INT'L AP	\$3.00
LOS ANGELES INT'L AP	\$5.00
HOLLYWOOD-BURBANK AP	\$5.00
LONG BEACH AP	\$5.00
JOHN WAYNE AP	\$5.00
ONTARIO INT'L AP	\$5.00
SANTA BARBARA AP	\$5.00
SAN JOSE AIRPORT	\$5.00
SAN FRANCISCO INT'L AP	\$5.00
OAKLAND INT'L AP	\$5.00
SACRAMENTO INTL AP	\$5.00
STATE OF FLORIDA	\$5.00
DETROIT METRO AP	\$8.00
BOSTON LOGAN INT'L AP	\$8.00
MANCHESTER AP	\$8.00
PHILADELPHIA INT'L AP	\$8.00
RONALD REAGAN NATL AP	\$8.00
WASHINGTON-DULLES INT'L	\$8.00
BWI/THURGOOD MARSHALL AP	\$8.00
HARRISBURG INT'L AP	\$8.00
ALLENTOWN PA	\$8.00
NANTUCKET MEMORIAL AIRPORT	\$8.00
O'HARE AP	\$10.00
CHICAGO MIDWAY AP	\$10.00
STATE OF HAWAII	\$10.00
EWB	\$16.00
Manhattan	\$19.25
LGA	\$19.25
JFK	\$19.25

Hertz Licensee Locations Participation List *Rentals in		
State	City	Corporate Rate Daily Surcharge
Alabama	Huntsville Airport	\$15
	Huntsville South	\$15
	Madison	\$15
Alaska	State of Alaska	\$8
Arkansas	Bentonville	\$15
	Bentonville (HLE)	\$15
	Little Rock	\$12
	Texarkana	\$15
California	San Luis Obispo	\$12
Georgia	Brunswick	\$8
Idaho	Boise	\$15
	Hayden Lake (Aviation)	\$8
	Idaho Falls	\$15
	Lewiston	\$15
	Sun Valley	\$12
Kentucky	Paducah	\$12
Louisiana	Monroe (92540-01)	\$15
Mississippi	Columbus	\$15
Montana	Billings	\$15
	Bozeman	\$12
	Great Falls	\$12
	Helena	\$15
	Kalispell	\$8
New Mexico	Roswell	\$12
New York	Ithaca	\$12
North Dakota	Bismarck	\$15
	Dickinson	\$12
	Fargo	\$15
	Grand Forks	\$12
	Minot	\$12
	Williston	\$12
Ohio	Columbus AP	\$12
	Dayton AP	\$12
	Dayton HLE	\$8
	Vandalia	\$8
Oregon	Medford	\$8
	Redmond	\$8
Pennsylvania	Erie	\$15
	Latrobe	\$8
	State College	\$12
	Williamsport	\$8
Puerto Rico		\$15
South Dakota	Aberdeen	\$12
	Rapid City	\$12
	Sioux Falls	\$15
Washington	Pasco	\$12
	Pullman	\$15
	Spokane	\$12
Wisconsin	Appleton	\$15
	Green Bay	\$15
Wyoming	Casper	\$12
	Cody	\$12
	Gillette	\$12
	Jackson	\$12

Amendment No. 2 to PO-10700-00043390

This is Amendment No. 2 (“Amendment”) to Master Agreement PO-10700-000443390, effective January 31, 2025, as amended from time to time, (“Master Agreement”) between the State of Oregon, acting by and through the Department of Administrative Services, Enterprise Goods and Services, State Procurement Services (“DAS SPS”), as the Lead State, on behalf of the member states of the NASPO ValuePoint Cooperative Purchasing Program and other Participating Entities and The Hertz Corporation (“Contractor”). This Amendment is effective on the date signed by all parties and upon receipt of all approvals necessary for signing (“Amendment Effective Date”).

RECITALS

The purpose of this Amendment is:

1. To Modify Exhibit 3.1, Section 1.15, Sub-Section 1.15.2 One Way Rentals
2. To Replace Exhibit 3.1 Rates and Passenger Vehicles
3. To Modify Exhibit 4, 1.18.5

AMENDMENT

The parties agree:

1. The Master Agreement is amended as follow:

- 1.1 Exhibit 3, Section 15, subsection 1.15.2 One Way Rentals of the Master Agreement is amended to read (new language is indicated by **underlining and bold** and deleted language is indicated by ~~strikethrough~~):

1.15.2 One Way Rentals: For a one-way vehicle rental Contractor will charge the base rate (daily rate) and allowable charges. For allowed one-way rentals greater than 500 miles, Contractor will charge the base rate and allowable charges plus a \$125 rental drop fee. One-way rentals must be reserved as such in advance of the rental or Authorized User must arrange such one-way rentals with the applicable renting location during the rental period. Some locations prohibit one-way rentals. If a round-trip is changed to a one-way rental during the rental period, the Authorized User is required to confirm with Contractor prior to taking it one way or the one-way terms may not apply. Contractor will not charge any drop fee or mileage charge for allowed one-way rentals of 500 miles or less. ~~Contractor will charge the base rate and allowable charges identified for a vehicle rental in Exhibit 3.1. If a round trip is changed to a one-way rental, after the Authorized User has booked the vehicle, the Authorized User is required to confirm with contractor prior to leaving the Contractors location with the vehicle one way or the one-way terms to not apply. Contractor shall not charge any drop fee.~~

- 1.2 Exhibit 3.1 Rates and Passenger Vehicles of the Master Agreement is replaced with Revised Exhibit 3.1 Rates and Passenger Vehicles, attached hereto, effective as of the Amendment Effective Date.
- 1.3 Exhibit 4, Section 18, subsection 1.18.5 Roadside Assistance of the Master Agreement is amended to read (new language is indicated by **underlining and bold** and deleted language is indicated by ~~strikethrough~~):

1.18.5 Roadside Assistance: Located in the Hertz Corporation Worldwide Reservation / Service Center, Basic Emergency Roadside Service (ERS) is included at no additional cost on all The Hertz Corporation rentals. Basic service covers vehicle repairs and/or vehicle exchanges necessary as the result of mechanical failures. The 24-hour ERS telephone number is 1-800-654-5060 and information is displayed on each Hertz vehicle. This ERS department is staffed 24 hours a day and

7 days a week including holidays.

The Hertz Corporation Basic Emergency Roadside Service is included with every rental to help with occasional mechanical defects that can occur. Costs for services required to remedy customer induced problems or problems resulting from an accident/collision may be passed onto the customer and are outlined.

Emergency Premium Roadside Service (comprehensive coverage or PERS) is available at a daily rate. If PERS is purchased, costs up to a maximum of \$500 per rental will be covered by The Hertz Corporation for the following items:

Keys locked in Car Lost Key Service Dead Battery due to weather or lights left on Out of Gas Service| Spare Tire Mounting Service \$1,000 Travel Interruption Cost Reimbursements due to travel delay's resulting from non-drivable accidents only Mechanical Defects Tow Truck Assistance Fee is waived.

1.4 Exhibit 4, Section 2.7, Truck Models of the Master Agreement is amended to read (new language is indicated by **underlining and bold** and deleted language is indicated by ~~striketrough~~):

2.7 Truck Models

Contractor shall have available for rent under this Master Agreement the following truck classifications or equivalent models approved by the NASPO Contract Administrator.

Box Trucks: Contractor will provide a small and medium truck classification. Those include 12 ft and 16 ft trucks. All trucks come **equipped** ~~equipt.~~ with for following:

- Loading Ramps on all current fleet & Lift Gates on all future orders
- 10k lb. Gross Vehicle Weight Rating
- 400 cubic feet cargo space (12 Foot)
- 800 cubic feet cargo space (16 foot)
- Backup cameras
- Front and rear parking sensors
- Pre-collision emergency-braking tech
- Drop frame
- Passenger side delivery door
- Cab-to-cargo passthrough
- Apple/Android car play
- Ancillaries Available Including: Dollies, Hand Trucks, Tie Down Straps, & Padlocks

Contractor may have available for rent under this Master Agreement the following desirable truck classifications:

Desirable Van Classifications
Standard Cargo Van

1.5 Exhibit 4.2 Rates of the Master Agreement is amended to read (new language is indicated by **underlining and bold** and deleted language is indicated by ~~striketrough~~):

~~Box~~ <u>Box</u> Truck Size	Daily Rate for rentals from 1-5 days per 24-hour period.	Weekly rate for 7 days (cannot be more than 6 x the daily rate for rentals up to 7 days)	Monthly rate (cannot be more than 24 x the daily Rate)

12 feet	\$ 135.00	\$675.00	\$2,700.00
16 feet	\$141.00	\$705.00	\$2,820.00
Standard Cargo Van	\$102.00	\$561.00	\$2,244.00

2. Contractor shall comply with all federal laws applicable to the Contractor and to the Services to be provided under the Master Agreement, including but not limited to: 40 CFR 1506.5(c) related to potential conflicts. Other than the compensation due under the Master Agreement, Contractor has no financial or other interest in the outcome of the project.
3. Except as expressly amended above, all other terms and conditions of the Master Agreement, including as previously amended, are still in full force and effect. Contractor certifies that the representations, warranties, and certifications contained in the Master Agreement are true and correct as of the Amendment Effective Date and with the same effect as though made at the time of this Amendment.
4. Certifications: Any individual signing on behalf of Contractor has the authority and knowledge to make the following certifications, and hereby certifies under penalty of perjury:
 - 4.1. The number set forth in the Master Agreement is Contractor correct taxpayer identification number; and
 - 4.2. Contractor is not subject to backup withholding because:
 - 4.2.1. Contractor is exempt from backup withholding,
 - 4.2.2. Contractor has not been notified by the IRS that Contractor is subject to backup withholding as a result of a failure to report all interest or dividends, or
 - 4.2.3. the IRS has notified Contractor that Contractor is no longer subject to backup withholding.
 - 4.3. For a period of no fewer than six calendar years preceding the Amendment Effective Date, Contractor has faithfully complied with and is not in violation of:
 - 4.3.1. All tax laws of the State of Oregon, including but not limited to those referenced in ORS 305.380(4), ORS 305.620, and ORS chapters 316, 317, and 318; and
 - 4.3.2. Any tax provisions imposed by a political subdivision of this state that applied to Contractor, to Contractor's property, operations, receipts, or income, or to Contractor's performance of or compensation for any work performed by Contractor and
 - 4.3.3. Any tax provisions imposed by a political subdivision of this state that applied to Contractor, or services, or property, whether tangible or intangible, provided by Contractor and
 - 4.3.4. Any rules, regulations, charter provisions, or ordinances that implemented or enforced any of the foregoing tax laws or provisions.
 - 4.4. In the event that Contractor is a general partnership or joint venture, that Contractor signature(s) on this Amendment constitute certifications to the above statements pertaining to the partnership or joint venture, as well as certifications of the above statements as to any general partner or joint venturer signing this Amendment.

Signatures:

The Hertz Corporation:

Signature: Michael DeRosa Date: 4/2/2025

Printed Name, Title: Michael DeRosa, SR. Director Government Sales

Federal Tax ID: 13-1938568 Oregon Tax ID: _____

State of Oregon, by and through its Department of Administrative Services, State Procurement Services:

Signature: _____ Date: 4/2/25

Printed Name, Title: Procurement Manager

Approved pursuant to ORS 291.047:

Karen J. Johnson, Sr. Assistant Attorney March 27, 2025
Signature: General Via email Date: _____
GF 0182-24

Matter: _____

REVISED- Exhibit 3.1 Rates and Passenger Vehicle Types (Amendment 2)			
Hertz Corporation			
	Offered Daily Rate for rentals from 1-5 days per 24 hour period.	Offered Weekly rate for 7 days is 5.5 x the daily rate for rentals up to 7 days	Offered Monthly rate is 22 x the daily rate
Sedans			
Economy	\$35.75	\$196.62	\$786.50
Compact	\$35.75	\$196.62	\$786.50
Intermediate	\$37.75	\$207.62	\$830.50
Standard	\$37.75	\$207.62	\$830.50
Full Size	\$40.75	\$224.12	\$896.50
Passenger Vans			
Mini Van	\$71.00	\$390.50	\$1,562.00
12 Passenger Van	\$120.00	\$660.00	\$2,640.00
SUV's			
Mid/Standard SUV	\$67.75	\$372.62	\$1,490.50
Full Size/Premium SUV	\$95.00	\$522.50	\$2,090.00
Pick-Ups			
Small Pick Up Truck	\$70.00	\$385.00	\$1,540.00
Large Pick Up Truck	\$75.00	\$412.50	\$1,650.00
Other			
Premium	\$80.00	\$440.00	\$1,760.00
Jeep/Crossover	\$65.00	\$357.50	\$1,430.00
Convertible	\$80.00	\$258.50	\$1,760.00
Compact Hybrid	\$47.00	\$258.50	\$1,034.00
Intermediate Hybrid	\$47.00	\$258.50	\$1,034.00
Full Size Hybrid	\$50.00	\$275.00	\$1,100.00
15 Passenger Van	\$120.00	\$660.00	\$2,640.00
Electric Vehicles (Compact) E2	\$41.00	\$225.50	\$902.00
Electric Vehicles (compact SUV E1)	\$41.00	\$225.50	\$902.00
Electric Vehicles (Premium E7)	\$65.00	\$357.50	\$1,430.00
Electric Vehicles (SUV L8,E9)	\$72.50	\$398.75	\$1,595.00
Additional Services Offered			
Roadside Assistance covered in rental cost.	Mechanical Breakdowns, service text updates and provider service tracking, concierge taxi service for breakdown or accident		
Toll Pass Devices	Two Options: 1. All inclusive per day; Varies by state 2. Per day usage. Current rate is \$9.95 per day for tolls used + cost of tolls.		
Smoking / cleaning Damages	Actual cost with a maximum of \$400.00		
Contractor pick up or drop off passenger vehicle to Authorized User	f available, to be determined by location and a delivery fee may apply.		
One-Way Vehicle Rental	Check with the Hertz facility prior to renting a one-way rental, not all locations have this as an option. The charges for a one-way vehicle rental is the base rental rate (Daily rate) plus any allowable charges, for a distance greater than 500 miles an additional 125.00 drop fee will be charged.		
* There may be additional charges as listed in the Master Agreement if applicable to the Request for Services.			

Airport Surcharges	
ATLANTA-HARTSFIELD INT'L	\$3.00
DENVER INT'L AP	\$3.00
LOS ANGELES INT'L AP	\$5.00
HOLLYWOOD-BURBANK AP	\$5.00
LONG BEACH AP	\$5.00
JOHN WAYNE AP	\$5.00
ONTARIO INT'L AP	\$5.00
SANTA BARBARA AP	\$5.00
SAN JOSE AIRPORT	\$5.00
SAN FRANCISCO INT'L AP	\$5.00
OAKLAND INT'L AP	\$5.00
SACRAMENTO INTL AP	\$5.00
STATE OF FLORIDA	\$5.00
DETROIT METRO AP	\$8.00
BOSTON LOGAN INT'L AP	\$8.00
MANCHESTER AP	\$8.00
PHILADELPHIA INT'L AP	\$8.00
RONALD REAGAN NATL AP	\$8.00
WASHINGTON-DULLES INT'L	\$8.00
BWI/THURGOOD MARSHALL AP	\$8.00
HARRISBURG INT'L AP	\$8.00
ALLENTOWN PA	\$8.00
NANTUCKET MEMORIAL AIRPORT	\$8.00
O'HARE AP	\$10.00
CHICAGO MIDWAY AP	\$10.00
STATE OF HAWAII	\$10.00
EWR	\$16.00
Manhattan	\$19.25
LGA	\$19.25
JFK	\$19.25

Hertz Licensee Locations Participation List *Rentals in		
State	City	Corporate Rate Daily Surcharge
Alabama	Huntsville Airport	\$15
	Huntsville South	\$15
	Madison	\$15
Alaska	State of Alaska	\$8
Arkansas	Bentonville	\$15
	Bentonville (HLE)	\$15
	Little Rock	\$12
	Texarkana	\$15
California	San Luis Obispo	\$12
Georgia	Brunswick	\$8
Idaho	Boise	\$15
	Hayden Lake (Aviation)	\$8
	Idaho Falls	\$15
	Lewiston	\$15
	Sun Valley	\$12
Kentucky	Paducah	\$12
Louisiana	Monroe (92540-01)	\$15
Mississippi	Columbus	\$15
Montana	Billings	\$15
	Bozeman	\$12
	Great Falls	\$12
	Helena	\$15
	Kalispell	\$8
New Mexico	Roswell	\$12
New York	Ithaca	\$12
North Dakota	Bismarck	\$15
	Dickinson	\$12
	Fargo	\$15
	Grand Forks	\$12
	Minot	\$12
	Williston	\$12
Ohio	Columbus AP	\$12
	Dayton AP	\$12
	Dayton HLE	\$8
	Vandalia	\$8
Oregon	Medford	\$8
	Redmond	\$8
Pennsylvania	Erie	\$15
	Latrobe	\$8
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	Williamsport	\$8
Puerto Rico		\$15
South Dakota	Aberdeen	\$12
	Rapid City	\$12
	Sioux Falls	\$15
Washington	Pasco	\$12
	Pullman	\$15
	Spokane	\$12
Wisconsin	Appleton	\$15
	Green Bay	\$15
Wyoming	Casper	\$12
	Cody	\$12
	Gillette	\$12
	Jackson	\$12

Amendment No. 3 to PO-10700-00043390

This is Amendment No. 3 (“Amendment”) to Master Agreement PO-10700-00043390, effective January 31, 2025, as amended from time to time, (“Master Agreement”) between the State of Oregon, acting by and through the Department of Administrative Services, Enterprise Goods and Services, State Procurement Services (“DAS SPS”), as the Lead State, on behalf of the member states of the NASPO ValuePoint Cooperative Purchasing Program and other Participating Entities and The Hertz Corporation (“Contractor”). This Amendment is effective on the date signed by all parties and upon receipt of all approvals necessary for signing (“Amendment Effective Date”).

RECITALS

The purpose of this Amendment is:

1. To Modify Exhibit 3.1, Section 1.15, Sub-Section 1.15.2 One Way Rentals
2. Replace Exhibit 3.1 Rates and Passenger Vehicles

AMENDMENT

The parties agree:

1. The Master Agreement is amended as follow:

- 1.1 Section 3 Term of the Master Agreement is amended to read (new language is indicated by **underlining and bold** and deleted language is indicated by ~~striketrough~~):

3. Term of the Master Agreement

This Master Agreement is effective on the date it has been signed by the parties and has been approved as required by applicable law (“Effective Date”). The initial term of this Master Agreement ends ~~August 1, 2026~~ (“Initial Term”). **The amended expiration date of this Master is July 31, 2030.** This Master Agreement may be extended beyond the Initial Term for additional terms, at the Lead State’s discretion and by mutual agreement and upon review of requirements of Participating Entities, current market conditions, and Contractor performance, provided however the total Term of the Master Agreement, including the Initial term and all renewal terms, may not be more than 5 years from the Effective Date.

- 1.2 Exhibit 3.1 Rates and Passenger Vehicles of the Master Agreement is replaced with Revised Exhibit 3.1 Rates and Passenger Vehicles, attached hereto, effective as of the Amendment Effective Date.
2. Contractor shall comply with all federal laws applicable to the Contractor and to the Services to be provided under the Master Agreement, including but not limited to: 40 CFR 1506.5(c) related to potential conflicts. Other than the compensation due under the Master Agreement, Contractor has no financial or other interest in the outcome of the project.
3. Except as expressly amended above, all other terms and conditions of the Master Agreement, including as previously amended, are still in full force and effect. Contractor certifies that the representations, warranties, and certifications contained in the Master Agreement are true and correct as of the Amendment Effective Date and with the same effect as though made at the time of this Amendment.
4. Certifications: Any individual signing on behalf of Contractor has the authority and knowledge to make the following certifications, and hereby certifies under penalty of perjury:
 - 4.1. The number set forth in the Master Agreement is Contractor correct taxpayer identification number; and

- 4.2. Contractor is not subject to backup withholding because:
- 4.2.1. Contractor is exempt from backup withholding,
 - 4.2.2. Contractor has not been notified by the IRS that Contractor is subject to backup withholding as a result of a failure to report all interest or dividends, or
 - 4.2.3. the IRS has notified Contractor that Contractor is no longer subject to backup withholding.
- 4.3. For a period of no fewer than six calendar years preceding the Amendment Effective Date, Contractor has faithfully complied with and is not in violation of:
- 4.3.1. All tax laws of the State of Oregon, including but not limited to those referenced in ORS 305.380(4), ORS 305.620, and ORS chapters 316, 317, and 318; and
 - 4.3.2. Any tax provisions imposed by a political subdivision of this state that applied to Contractor, to Contractor's property, operations, receipts, or income, or to Contractor's performance of or compensation for any work performed by Contractor and
 - 4.3.3. Any tax provisions imposed by a political subdivision of this state that applied to Contractor, or services, or property, whether tangible or intangible, provided by Contractor and
 - 4.3.4. Any rules, regulations, charter provisions, or ordinances that implemented or enforced any of the foregoing tax laws or provisions.
- 4.4. In the event that Contractor is a general partnership or joint venture, that Contractor signature(s) on this Amendment constitute certifications to the above statements pertaining to the partnership or joint venture, as well as certifications of the above statements as to any general partner or joint venturer signing this Amendment.

Signatures:

The Hertz Corporation:

Signature: Michael DeRosa Date: 3/17/2026

Printed Name, Title: Michael DeRosa, Senior Director Government Sales

Federal Tax ID: 13-1938568 Oregon Tax ID:

State of Oregon, by and through its Department of Administrative Services, State Procurement Services:

Signature: John Anglemier Date: 03/17/2026

Printed Name, Title: John Anglemier State Procurement Manager

Approved pursuant to ORS 291.047:
Not Applicable

Signature: Date:

Matter: GF 0182-24

REVISED- Exhibit 3.1 Rates and Passenger Vehicle Types			
Hertz Corporation			
	Offered Daily Rate for rentals from 1-5 days per 24 hour period.	Offered Weekly rate for 7 days is 5.5 x the daily rate for rentals up to 7 days	Offered Monthly rate is 22 x the daily rate
Sedans			
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Standard	\$37.75	\$207.62	\$830.50
Full Size	\$40.75	\$224.12	\$896.50
One Way Rental	\$125.00	Not applicable	Not applicable
Passenger Vans			
Mini Van	\$71.00	\$390.50	\$1,562.00
12 Passenger Van	\$120.00	\$660.00	\$2,640.00
SUV's			
Mid/Standard SUV	\$67.75	\$372.62	\$1,490.50
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Contractor pick up or drop off passenger vehicle to Authorized User	If available, to be determined by location and a delivery fee may apply.		

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	Little Rock	\$12
	Texarkana	\$15
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	Dickinson	\$12
	Fargo	\$15
	Grand Forks	\$12
	Minot	\$12
	Williston	\$12
Ohio	Columbus AP	\$12
	Dayton AP	\$12
	Dayton HLE	\$8
	Vandalia	\$8
Oregon	Medford	\$8
	Redmond	\$8
Pennsylvania	Erie	\$15
	Latrobe	\$8
	State College	\$12
	Williamsport	\$8
Puerto Rico		\$15
South Dakota	Aberdeen	\$12
	Rapid City	\$12
	Sioux Falls	\$15
Washington	Pasco	\$12
	Pullman	\$15
	Spokane	\$12
Wisconsin	Appleton	\$15
	Green Bay	\$15
Wyoming	Casper	\$12
	Cody	\$12
	Gillette	\$12
	Jackson	\$12