**ATTACHMENT 4 - *Rental Quote Forms***

The Contractor and Authorized Users shall use the Rental Quote Request and Rental Quote form set forth on the following pages for requesting and providing quotes for Rental under the Contract. OGS reserves the right to amend the forms set forth in this Appendix in non-material and non-substantive ways without seeking a Contract amendment. The Rental Quote Process steps will remain the same as described in Contract Section 4.1 *Procurement Instructions for Authorized Users*, Paragraph C *Rental Quote Process*.

|  |
| --- |
|  |
| **Rental Quote Request**An Authorized User Must use this form to request a Rental Quote from a Contractor for Award 23182. The Contractor Shall only provide a Rental under this Award when the Authorized User has submitted a Rental Quote Request and subsequently requests a Rental as the result of this Rental Quote Process. |
| **Date**: | Click here to enter text. | **ReRental Quote Request #** | Click here to enter text. |
| **OGS Group #:** | 72007 | **OGS Award #:** | 23182 | **OGS Contract #:** | Click here to enter text. |
| **Contractor Business Name:** | Click here to enter text. |
| **Requester Entity Name:** | Click here to enter text. |
| **Requester Contact Name:** | Click here to enter text. |
| **Requester Address:** | Click here to enter text. |
| **Requester Phone:** | Click here to enter text. | **Email:** | Click here to enter text. |

|  |
| --- |
| **Heavy Equipment Rental Request Information** |
| **Rental Period Type:** | [ ]  Daily [ ]  Weekly [ ]  Monthly |
| **Rental Period Date(s)** | Click here to enter text. |
| **Delivery Location:** | Click here to enter text. |
| **Equipment Use Location:** | Click here to enter text. |
| **Equipment Type (s):** | Click here to enter text. |
| **Description of Equipment and Attachments Required** (Attach additional sheets if necessary): | Click here to enter text. |

|  |
| --- |
|  |
| **Rental Quote**A Contractor must use this form to provide a Rental Quote to an Authorized User for Award 23182. The Contractor Shall only provide a Rental under this Award when the Authorized User has submitted a Rental Quote Request and subsequently requests a Rental as the result of this Rental Quote Process.If the Heavy Equipment requested for Rental not offered by your business, or is unavailable for the Rental Period requested by the Authorized User, enter “No Quote” in the Comments section below and provide an explanation. |
| **Date**: | Click here to enter text. | **ReRental Quote Request #** | Click here to enter text. |
| **OGS Group #:** | 72007 | **OGS Award #:** | 23182 | **OGS Contract #:** | Click here to enter text. |
| **Contractor Business Name:** | Click here to enter text. |
| **Requester Entity Name:** | Click here to enter text. |
| **Requester Contact Name:** | Click here to enter text. |
| **Requester Address:** | Click here to enter text. |
| **Requester Phone:** | Click here to enter text. | **Email:** | Click here to enter text. |

|  |
| --- |
| **Heavy Equipment Rental Information** |
| **Rental Period Type:** | [ ]  Daily [ ]  Weekly [ ]  Monthly |
| **Rental Period Date(s)** | Click here to enter text. |
| **Delivery Location:** | Click here to enter text. |
| **Equipment Use Location:** | Click here to enter text. |
| **Equipment Type (s):** | Click here to enter text. |
| **Equipment Description** (e.g. Contractor Equipment #, Model Year, Make, Model, Model Code; Attach additional sheets if necessary)**:** | Click here to enter text. |
| **Daily, Weekly or Monthly Rental Price:** | $ Click here. Per Day | $ Click here. Per Week | $ Click here. Per Month |
| **Loading/Unloading Price:** | $ Click here. |
| **Transportation Charge:** | $ Click here. [ ]  Per Mile (XX Miles) [ ]  Per Hour (XX Hours) [ ]  Flat Rate |
| **Total Rental Price for Rental Period:** | $ Click here. |
| **Comments:** | Click here to enter text. |