Office of General Services
Procurement Services

Corning Tower, Empire State Plaza, Albany, NY 12242 | https://ogs.ny.gov/procurement | customer.services@ogs.ny.gov | (518) 474-6717

Contract Award Notification Update

Subject: Contract Extension and Contact Information Update – Administrative Services

DATE: October 2, 2020 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2022

CONTACT: Kelly Oathout | (518) 473-9825 | kelly.oathout@ogs.ny.gov

CONTRACT NO.: PS67917 **CONTRACTOR:** Randstad North America, Inc.

The following Contract has been extended until October 24, 2022. Additionally, this Contract now includes Service-Disabled Veteran-Owned Businesses (SDVOB) participation goals of four percent (4%), with the exception of Lot 2, Hearing Reporter Services which does not have goals assigned.

PS67917	Randstad North America, Inc.

The following Contractor has changed the contact information as follows:

PS67888	General Healthcare Resources, LLC 1218 Central Avenue, Suite 100 Albany, NY 12205 Niina Laitinen (610) 684-4570 (800) 879-4471 contracts@ghresources.com

Please see the revised Contract Award Notification for this update:
https://online.ogs.ny.gov/purchase/snt/awardnotes/7300323057can.HTM

Should you have any questions concerning this Contract Award Notification Update, please contact the contract manager using the above listed contact information.

All other terms and conditions remain the same.

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Contract Award Notification Update

Subject: Contract Extension – Administrative Services

DATE: September 24, 2020 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2022

CONTACT: Kelly Oathout | (518) 473-9825 | kelly.oathout@ogs.ny.gov

CONTRACT NO.: Various **CONTRACTOR:** Various

The following contracts have been extended until October 24, 2022. Additionally, the contracts now include Service-Disabled Veteran-Owned Businesses (SDVOB) participation goals of four percent (4%), with the exception of Lot 2, Hearing Reporter Services which does not have goals assigned.

PS68888	22nd Century Technologies, Inc.
PS67870	American Communications Industries, Inc.
PS67871	American Sign Language, Inc.
PS67873	ANP Reporting
PS67874	Advanced Network Services, LLC (ANS)
PS67877	Aya Healthcare, Inc.
PS67878	Beatty's Services, Inc.
PS67879	Careline Services, Inc.
PS67880	Construction Force Services, Inc.
PS67881	Corporate Translation Services, Inc.
PS67883	eScribers, LLC
PS67884	Ethan Allen Personnel Group, Inc.
PS67885	ExecuSearch Holdings, LLC
PS67886	Falcon Data Networks, LLC
PS67887	Fusco Personnel, Inc.
PS67888	General Healthcare Resources, LLC
PS67889	Geneva Worldwide, Inc.
PS67890	Heber Associates, Inc.
PS67891	Horizon Healthcare Staffing Corp.
PS67892	Howroyd Wright Employment Agency, Inc.
PS67893	IIT, Inc.
PS67894	Industrial Staffing Services, Inc.
PS67895	Interface Cable Assemblies & Services. Corp., (ICAS)
PS67896	Integrated Staffing Corporation
PS67897	IOS Acquisitions, LLC
PS67898	Jennifer Temps, Inc.
PS67899	Kasselman Electric, Inc.
PS67900	Kelly Services, Inc.
PS67901	Knowledge Builders, Inc.
PS67902	Language Line Services, Inc.
PS67903	Language Services Associates, Inc.

PS67904	LinguaLinx Language Solutions, Inc.
PS67905	Maxim Healthcare Services, Inc.
PS67906	Mechanical Secretary, Inc.
PS67907	Michael Giammarino
PS67908	MSI Systems Corp.
PS67910	National Disaster Recovery Technical Assistance Consultants, Inc.
PS67911	New Wave People, Inc.
PS67912	Nexus Staffing, Inc.
PS67914	Noor Associates, Inc.
PS67915	Penda Aiken, Inc.
PS67916	Precise Court Reporting Services, Inc.
PS67917	**Randstad North America, Inc. EXTENSION PENDING**
PS67918	Robert Half International, Inc.
PS67919	Royal Temporaries, Inc.
PS67921	SHC Services, Inc.
PS67922	Staff Today, Inc.
PS67923	TempForce, LLC
PS67924	Washington Computer Services, Inc.
PS67925	White Glove Placement, Inc.
PS67926	Winston Support Services, LLC

The following Contracts will ***not*** be extended and will expire on 10/24/20:

PS67872	AMR Networks, LLC
PS67876	Assignment America, LLC
PS67882	Dominion Temps, Inc.
PS67913	Nfrastructure Technologies, LLC

The MWBE status has been updated for the following:

PS67894	Industrial Staffing Services, Inc. – *WBE status removed*
PS67914	Noor Associates, Inc. – *MBE status removed*

The following Contractors have changed their address as noted below, effective immediately:

PS67873	ANP Reporting d/b/a ANP Transcriptions 81 Central Highway, #679 Stony Point, NY 10980
PS67871	American Sign Language, Inc. 7815 N. Dale Mabry Highway, Suite 202 Tampa, FL 33614-3203
PS67893	IIT, Inc. 6 Cornish Court, Suite 101 Huntington Station, NY 11746
PS67911	New Wave People, Inc. 685 Avon Drive, Suite 2 Hightstown, NJ 08520
PS67914	Noor Associates, Inc. 622 Third Avenue, 7th Floor New York, NY 10017

Please see the revised Contract Award Notification for this update:
https://online.ogs.ny.gov/purchase/snt/awardnotes/7300323057can.HTM

Should you have any questions concerning this Contract Award Notification Update, please contact the contract manager using the above listed contact information.

All other terms and conditions remain the same.

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Contract Award Notification Update

Subject: Contact Information Update

DATE: July 20, 2020 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Kelly Oathout | (518) 473-9825 | kelly.oathout@ogs.ny.gov

CONTRACT NO.: PS68888 **CONTRACTOR:** 22nd Century Technologies, Inc.

The contact information for 22nd Century Technologies, Inc., has been changed effective immediately to:

22nd Century Technologies, Inc.
Sandeep Singh
(888) 998-7284
govt@tscti.com

Please see the Contractor Information page for this update at:
https://online.ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm

All other terms and conditions of the award remain the same.

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Contract Award Notification Update

Subject: Revised Pricelist

DATE: July 3, 2020 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Kelly Oathout | (518) 473-9825 | kelly.oathout@ogs.ny.gov

CONTRACT NO.: PS67907 **CONTRACTOR:** Michael Giammarino d/b/a Language Today

The title of VRI (video remote interpreter) has been reinstated on the price list for Michael Giammarino (d/b/a Language Today) in Lot 6 – Translation and Interpretation Services, effective immediately. Please see revised price list at: https://online.ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm

All other terms and conditions of the award remain the same.

Office of General Services
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Contract Award Notification Update

Subject: Contact Information Update

DATE: June 24, 2020 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Kelly Oathout | (518) 473-9825 | kelly.oathout@ogs.ny.gov

CONTRACT NO.: PS67881 **CONTRACTOR:** Corporate Translation Services, Inc.

CONTRACT NO.: PS67905 **CONTRACTOR:** Maxim Healthcare Services, Inc.

The following Contractor's have updated their contact information.

The contact information for *Corporate Translation Services, Inc.*, (new email address) has been changed effective immediately to:

George Schoeck
(360) 433-0401
NewYork@language.link

The contact information for Maxim Healthcare Services, Inc., has been changed effective immediately to:

Chris Remily
(312) 577-7524
NYSales@maxhealth.com

All other contact phone numbers and email addresses remain unchanged.

All other terms and conditions of the award remain the same.

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Contract Award Notification Update

Subject: Contract Suspension – Dominion Temps, Inc.

DATE: February 4, 2020 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Kelly Oathout | (518) 473-9825 | kelly.oathout@ogs.ny.gov

CONTRACT NO.: PS67882 **CONTRACTOR:** Dominion Temps, Inc.

Please note that the Contract for Dominion Temps, Inc. has been temporarily suspended effective immediately.

Please contact the Contract Administrator, Kelly Oathout, with any questions.
Email: kelly.oathout@ogs.ny.gov
Phone: (518) 473-9825

Please see the Contract Award Notification for this update.
https://online.ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm

All other terms and conditions of the award remain the same.

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Contract Award Notification Update

Subject: Revised Pricelist

DATE: January 8, 2020 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Kelly Oathout | (518) 473-9825 | kelly.oathout@ogs.ny.gov

CONTRACT NO.: PS67894 **CONTRACTOR:** Industrial Staffing Services, Inc.

The titles listed below (in the regions identified) are being removed effective immediately as the above Contractor's not-to-exceed rate has fallen below the current minimum wage rate.

Lot 1 – Office Worker Occupations

- File Clerk – Region 7
- Mail Clerks, Except Mail Machine Operators and Postal Service – Region 7

Please see revised price list at:
https://online.ogs.ny.gov/purchase/prices/7300323057PL_IndustrialStaffing.pdf

All other terms and conditions of the award remain the same.

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Contract Award Notification Update

Subject: Contract Cancellation

DATE: January 3, 2020 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Kelly Oathout | (518) 473-9825 | kelly.oathout@ogs.ny.gov

CONTRACT NO.: PS67909 **CONTRACTOR:** Multicultural Association of Medical Interpreters of Central NY (MAMI of CNY)

The Contract for Multicultural Association of Medical Interpreters of Central NY (MAMI of CNY), PS67909, has been cancelled effective January 3, 2020. No further orders shall be accepted under this contract. However, such termination of the Contract shall not affect any Purchase Order(s) that have been issued under the Contract prior to the date of such termination.

Please see the Contract Award for this and other updates pertaining to this Award at: https://online.ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm

All other terms and conditions of the award remain the same.

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Contract Award Notification Update

Subject: Revised Pricelist

DATE: November 26, 2019 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Kelly Oathout | (518) 473-9825 | kelly.oathout@ogs.ny.gov

CONTRACT NO.: PS67907 **CONTRACTOR:** Michael Giammarino d/b/a Language Today

Effective immediately the above-mentioned Contractor no longer offers the title of Video Remote Interpreters (VRI) in Lot 6 – Translation and Interpretation Services. Please see revised price list at https://online.ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm

All other terms and conditions of the award remain the same.

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Contract Award Notification Update

Subject: Contract Cancellation

DATE: September 24, 2019 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Kelly Oathout | (518) 473-9825 | kelly.oathout@ogs.ny.gov

CONTRACT NO.: PS67875 **CONTRACTOR:** APA International

The Contract for APA International, PS67875, has been cancelled effective 9/16/19. No further orders shall be accepted under this contract. however, such termination of the Contract shall not affect any Purchase Order that has been issued under the Contract prior to the date of such termination.

Please see the Contract Award for this and other updates pertaining to this Award:
https://online.ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm

All terms and conditions of the award remain the same.

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Contract Award Notification Update

Subject: 1st Periodic Recruitment – Lot 11 Light Industrial Occupations

DATE: September 20, 2019 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Kelly Oathout | (518) 473-9825 | kelly.oathout@ogs.ny.gov

CONTRACT NO.: PS67880 **CONTRACTOR:** Construction Force Inc.
PS68888 22nd Century Technologies Inc.

A Periodic Recruitment for Lot 11 – Light Industrial Occupation to add three new titles (Insulator, Sprinkler Fitter, Stationary Engineer) has been completed. Please be advised that the below listed Contractor has been added to Award 23057 effective immediately.

PS68888	22nd Century Technologies, Inc. 220 Davidson Avenue, Suite 118 Somerset, NJ 08873 Sandeep Singh (703) 286-7655 sandeeps@tscti.com	Federal ID 22-3502121 Vendor ID 1000020035

Additionally, the following current Contractor has been awarded three new titles:

PS67880 SB	Construction Force Services, Inc. 260 West Sunrise Hwy Suite 303 Valley Stream, NY 11581 David Terlinsky 718-762-6333 x108 Toll Free- 800-566-3350 david@constructionforce.com		Federal ID 11-3512427 Vendor ID 1000000761

Please see the Contract Award for this and other updates pertaining to this Award:

https://online.ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm

All terms and conditions of the award remain the same.

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Contract Award Notification Update

Subject: Contact Information Updates

DATE: September 18, 2019 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Kelly Oathout | (518) 473-9825 | kelly.oathout@ogs.ny.gov

CONTRACT NO.: PS67913 **CONTRACTOR:** nFrastructure Technologies, LLC
PS67915 Penda Aiken, Inc.

The following Contractor has changed their contact information. The contact information for nFrastructure Technologies, LLC, has been changed effective immediately to:

Brian Dantz
518 852-4749
brian.dantz@zones.com

The following Contractor has added an additional name to their contact information. The contact information for Penda Aiken, Inc., has been updated effective immediately to:

Gerry Evans and
Jeffrey Shlager
718-643-4880
Toll Free 855-633-9291
gevans@pendaaiken.com;
jshlager@pendaaiken.com .

All other contact phone numbers and email addresses remain unchanged.

All terms and conditions of the award remain the same.

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Contract Award Notification Update

Subject: Name and e-mail Update/Change

DATE: August 9, 2019 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Kelly Oathout | (518) 473-9825 | kelly.oathout@ogs.ny.gov

CONTRACT NO.: PS67902 **CONTRACTOR:** Language Line Services, Inc.
PS67881 Corporate Translation Services, Inc.

PS67902: The following Contractor has a name change: The contact name for *Language Line Services, Inc.*, has been changed effective immediately to:

LeRue Carr

PS67881: The following Contractor has an updated e-mail address: The email address for Corporate Translation Services, Inc., has been changed effective immediately to:

NewYork@language.link

All other contact phone numbers and email addresses remain unchanged.

All terms and conditions of the award remain the same.

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Contract Award Notification Update

Subject: Contact Name Change

DATE: July 19, 2019 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Kelly Oathout **|** (518) 473-9825 **|** kelly.oathout@ogs.ny.gov

CONTRACT NO.: PS67904 **CONTRACTOR:** LinguaLinx Language Solutions, Inc.

The following Contractor has new contact information: The contact name for *LinguaLinx Language Solutions, Inc*, has been changed effective immediately to:

Colleen Dempsey
(518) 388-9000 ext. 1014
cdempsey@lingualinx.com

All other contact phone numbers and email addresses remain unchanged.

All terms and conditions of the award remain the same.

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Contract Award Notification Update

Subject: Contact Name Change

DATE: June 28, 2019 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Kelly Oathout **|** (518) 473-9825 **|** kelly.oathout@ogs.ny.gov

CONTRACT NO.: PS67889 **CONTRACTOR:** Geneva Worldwide, Inc.

The following Contractor has new contact information: The contact names for *Geneva Worldwide, Inc.*, have been changed effective immediately to:

Louis Lesce and Michelle Lemus
Louis: (212) 255-8400 x 115
Michelle: (212) 255-8400 x 164
Toll free 877-Go-Geneva
llesce@genevaworldwide.com
mlemus@genevaworldwide.com

All other contact phone numbers and email addresses remain unchanged.

All terms and conditions of the award remain the same.

Office of General Services
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Contract Award Notification Update

Subject: Contact Name Change

DATE: June 14, 2019 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Kelly Oathout **|** (518) 473-9825 **|** kelly.oathout@ogs.ny.gov

CONTRACT NO.: PS67877 **CONTRACTOR:** Aya Healthcare, Inc.

The following Contractor has new contact information: The contact name for *Aya Healthcare, Inc.*, has been changed effective immediately to:

Nicole Advincula
(858) 333-5627
nadvincula@ayahealthcasre.com

All other contact phone numbers and email addresses remain unchanged.

All terms and conditions of the award remain the same.

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Contract Award Notification Update

Subject: Contact Name Change

DATE: May 17, 2019 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Kelly Oathout | (518) 473-9825 | kelly.oathout@ogs.ny.gov

CONTRACT NO.: PS67909 **CONTRACTOR:** Multicultural Association of Medical Interpreters

The following Contractor has new contact information: The contact name for Multicultural Association of Medical Interpreters of Central NY (MAMI), have been changed effective immediately to:

David Hartnett
(315) 732-2271 x 229
dhartnett@mamiinterpreters.org

All other contact phone numbers and email addresses remain unchanged.

All terms and conditions of the award remain the same.

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Contract Award Notification Update

Subject: Contact Name Change

DATE: May 6, 2019 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Kelly Oathout | (518) 473-9825 | kelly.oathout@ogs.ny.gov

CONTRACT NO.: PS67918 **CONTRACTOR:** Robert Half international, Inc.

The following Contractor has new contact information: The contact names for Robert Half International, Inc. have been changed effective immediately to:

Marisa Armstrong and Dawn Antonelli
(212) 687-7878
marisa.armstrong@roberthalf.com
dawn.antonelli@roberthalf.com

All other contact phone numbers and email addresses remain unchanged.

All other terms and conditions of the award remain the same.

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Contract Award Notification Update

Subject: Contact Name Change

DATE: April 29, 2019 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Kelly Oathout | (518) 473-9825 | kelly.oathout@ogs.ny.gov

CONTRACT NO.: PS67877 **CONTRACTOR:** Aya Healthcare, Inc.

The following Contractor has new contact information: The contact name for Aya Healthcare, Inc. has been changed effective immediately to:

Katy Tonick
ktonick@ayahealthcare.com
(858) 433-5097

All other contact phone numbers and email addresses remain unchanged.

All other terms and conditions of the award remain the same.

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Contract Award Notification Update

Subject: Contractor Address Change

DATE: April 10, 2019 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Kelly Oathout | (518) 473-9825 | Kelly.oathout@ogs.ny.gov

CONTRACT NO.: PS67873 **CONTRACTOR:** ANP Reporting, dba ANP Transcriptions

The following Contractor has new a new address: The address for ANP Reporting has been changed effective immediately to:

ANP Reporting
dba ANP Transcriptions
830 S. Broadway, Suite 22
Tarrytown, NY 10591

All other contact phone numbers and email addresses remain unchanged.

All other terms and conditions of the award remain the same.

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Contract Award Notification Update

Subject: Contact Name Change

DATE: March 21, 2019 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Kelly Oathout | (518) 473-9825 | Kelly.oathout@ogs.ny.gov

CONTRACT NO.: PS67871 **CONTRACTOR:** American Sign Language, Inc.

The following Contractor has new contact information: The contact name for American Sign Language, Inc. has been changed effective immediately to:

Jennifer Quigley
(973) 879-9466
quigley@asli.com

All other contact phone numbers and email addresses remain unchanged.

All other terms and conditions of the award remain the same.

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Contract Award Notification Update

Subject: Contractor Address Change

DATE: March 8, 2019 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Kelly Oathout | (518) 473-9825 | Kelly.oathout@ogs.ny.gov

CONTRACT NO.: PS67880 **CONTRACTOR:** Construction Force Services, Inc.

The following Contractor has a new address: The address for Construction Force Services, Inc. has been changed effective immediately.

Construction Force Services, Inc.
260 West Sunrise Hwy
Suite 303
Valley Stream, NY 11581

Contact phone numbers and email addresses remain unchanged.

All other terms and conditions of the award remain the same.

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Contract Award Notification Update

Subject: Revised RFQ – Attachment #12

DATE: March 6, 2019 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Kelly Oathout | (518) 473-9825 | Kelly.oathout@ogs.ny.gov

CONTRACT NO.: Various **CONTRACTOR:** Various

The following RFQ Template, Attachment #12, has been updated.

This template can be found within the Administrative Services Contract at:
https://www.ogs.ny.gov/purchase/snt/awardnotes/7300323057RFQForms.pdf

All other terms and conditions of the award remain the same.

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Contract Award Notification Update

Subject: RFQ Bid Price Information

DATE: December 24, 2018 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Kelly Oathout | 518-473-9825 | Kelly.oathout@ogs.ny.gov

CONTRACT NO.: Various **CONTRACTOR:** Various

Please be reminded that rates quoted in response to a Request for Quote (RFQ) under the Administrative Services Award referenced above are firm and shall remain unchanged for the length of the Purchase Order requested by the Authorized User and accepted by the Contractor, or other period of time set forth in the RFQ.

The Administrative Services Contract is a "Full Service" Contract, which means that the Contractor's quoted price includes all costs of providing Temporary Personnel. Additional costs, which may be incurred post award (for example, known increases to minimum wage rates, fees associated with permits, licenses, insurance, overhead, reporting, and any service not explicitly stated in the specifications but necessary to provide the requested services), are the sole responsibility of the Contractor.

Requests to increase rates will not be allowed at any time during the term of the Purchase Order or other period of time set forth in the RFQ. It is the obligation of the Contractor to submit a bid price in response to the RFQ that they will be able to honor through the end date stated in the RFQ. Contractors should be aware of all applicable NYS Labor Laws in effect during the term of the Award, including any scheduled increases to applicable minimum wage rates, and bid accordingly.

Agencies and Contractors are not allowed to cancel an existing Purchase order or RFQ and reissue because of the minimum wage increase. When the contractor bid their chosen bill rate on the RFQ, they made a binding contractual commitment with the agency and committed to the noted price for the duration of the RFQ and subsequent Purchase Order. If a Contractor pulls temporary personnel from the positions before the end of the Purchase Order or other end date set forth in the RFQ, without offering a replacement at the same rate, the Contractor may be found to be in breach of contract.

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Contract Award Notification Update

Subject: Contractor Information Page

DATE: October 11, 2018 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Kelly Oathout | 518-473-9825 | Kelly.oathout@ogs.ny.gov

CONTRACT NO.: PS67889 **CONTRACTOR:** Geneva Worldwide, Inc.

The following Contractor's Contact info and email address has been updated.

PS67889 Geneva Worldwide, Inc.
Meghan Dressler
mdressler@genevaworldwide.com

All other terms and conditions of the award remain the same.

Corning Tower, Empire State Plaza, Albany, NY 12242 | www.nyspro.ogs.ny.gov | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Update Mailing List

DATE: July 24, 2018 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Kelly Oathout | 518-473-9825 | Kelly.oathout@ogs.ny.gov

CONTRACT NO.: PS67881 **CONTRACTOR:** Corporate Translation Services, Inc.

The following Contractor's email address for RFQ distributions has been updated.

PS67881 Corporate Translation Services, Inc.
New Mailing List contact email: NewYork@CTSlanguagelink.com

The updated Mailing List can be found at:
https://www.ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm

All other terms and conditions of the award remain the same.

Corning Tower, Empire State Plaza, Albany, NY 12242 | www.nyspro.ogs.ny.gov | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Update Mailing List

DATE: July 24, 2018 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Kelly Oathout | 518-473-9825 | Kelly.oathout@ogs.ny.gov

CONTRACT NO.: PS67882 **CONTRACTOR:** Dominion Temps, Inc.

The following Contractor's email address for RFQ distributions has been updated.

PS67881 Corporate Translation Services, Inc.
New Mailing List contact email: NewYork@CTSlanguagelink.com

The updated Mailing List can be found at:
https://ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm

All other terms and conditions of the award remain the same.

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Contract Award Notification Update

Subject: Contractor Information Update

DATE: May 17, 2018 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Kelly Oathout | 518-473-9825 | Kelly.oathout@ogs.ny.gov

CONTRACT NO.: PS67882 **CONTRACTOR:** Dominion Temps, Inc.

The following Contractor's information has been updated.

PS67882 Dominion Temps, Inc.
445 Broadhollow Road
Suite 25
Melville, NY 11747

In addition, there has been a change regarding the OGS Contract Administrator for the Administrative Services Award. The new Contract Manager is:

Kelly Oathout, CMS1
Phone: 518-473-9825
Email: Kelly.oathout@ogs.ny.gov

Please see the revised Contract Award Notification document for this update.
https://ogs.ny.gov/purchase/snt/awardnotes/7300323057 can.htm

All other terms and conditions of the award remain the same.

Corning Tower, Empire State Plaza, Albany, NY 12242 | www.nyspro.ogs.ny.gov | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Contractor Information Update

DATE: May 7, 2018 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Cheri McCullough | 518-402-5552 | cheri.mccullough@ogs.ny.gov

CONTRACT NO.: Various **CONTRACTOR:** Various

The following Contractor's information has been updated.

PS67903 Language Line Services, Inc.
1 Lower Ragsdale Dr., Bldg. 2
Monterey, CA 93940

Vendor ID #: 1000009702

All documents may be found on the OGS website at the following link:

https://ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm

All other terms and conditions of the award remain the same.

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Contract Award Notification Update

Subject: Contract Amendment

DATE: April 30, 2018 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Cheri McCullough | 518-402-5552 | cheri.mccullough@ogs.ny.gov

CONTRACT NO.: Various **CONTRACTOR:** Various

Effective April 25, 2018, the Administrative Services Award (#23057) is amended to revise Section 3.3 and Section 4.4 (Lot 6), as follows:

Section 3.3:

- An RFQ can be issued for a single title or a combination of titles. An RFQ for a combination of titles can only be issued if all titles sought in the RFQ are provided by all Contractors eligible to bid on the RFQ if the title was bid individually. A configurator has been added to the OGS website to assist Authorized Users with determining which titles may be grouped within a Lot and Region. Only titles within a single Lot and Region may be potentially grouped together.

- In the event an Authorized User has an unanticipated or expedited need for services and the RFQ process provided for in the Contract will not allow the Authorized User to meet such unanticipated or expedited need for services, the Authorized User may acquire such services without issuing an RFQ as required herein but by obtaining quotes and making an award in accordance with the individual Authorized User's procurement procedures. The Authorized User shall document the nature of the unanticipated or expedited need for services and the process for obtaining quotes and making the award. The term of any award made without issuing an RFQ as required herein shall be limited to the minimum period of time necessary to meet the unanticipated or expedited need for services, until such time as the RFQ process can be completed.

- If the Authorized User has not received the requisite number of responses after the reissued request, the Authorized User may, if they elect, award based on the quotes received in response to the reissued request. In all cases, Authorized Users must document the basis for their selection under the RFQ for the procurement record.

Section 4.4-Lot 6:

- **American Sign Language Interpretation (ASL) Services ONLY – Minimum Fees**

Where performance time for ASL services is for less than two (2) full hours, the Contractor will be paid for two (2) hours for on-site work, unless the interpreter is late for the scheduled appointment (in which case the Interpretation Services – Late Arrival Payment Reductions provision of Section 4.4, Lot 6- Translation and Interpretation Services shall apply). For work beyond two full hours, Contractor will be paid in thirty (30) minute increments as provided for in "Interpretation Services – Performance Time".

The amended Award document, in its entirety, can be found on the OGS website at:
https://ogs.ny.gov/purchase/snt/awardnotes/7300323057ra.pdf

In accordance with the above, the following items have either been added to, or revised on the OGS website for this Award:

1. Title Configurator
2. How to Use/FAQs
3. RFQ Template (see individual Templates for revisions)
4. Additional Information Sheet

Authorized Users are strongly advised to review all revised documents, and contact the OGS Contract Administrator listed above with any questions pertaining to this Amendment.

Please see the Contract Award Notification for these changes:
https://ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm

All other terms and conditions of the Award remain unchanged.

Corning Tower, Empire State Plaza, Albany, NY 12242 | www.nyspro.ogs.ny.gov | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Contractor Information Update

DATE: April 18, 2018 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Cheri McCullough | 518-402-5552 | cheri.mccullough@ogs.ny.gov

CONTRACT NO.: Various **CONTRACTOR:** Various

The following Contractor's information has been updated.

PS67914 Noor Associates, Inc.
295 Madison Ave. 15th Fl.
New York, NY 10017

Jacob Eletto
(212) 812-3389
hr@noorstaffing.com

All documents may be found on the OGS website at the following link:

https://ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm

All other terms and conditions of the award remain the same.

Corning Tower, Empire State Plaza, Albany, NY 12242 | www.nyspro.ogs.ny.gov | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Contractor Information Update

DATE: April 13, 2018 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Cheri McCullough | 518-402-5552 | cheri.mccullough@ogs.ny.gov

CONTRACT NO.: Various **CONTRACTOR:** Various

The following Contractor's information has been updated.

PS67909 Multicultural Association of Medical Interpreters of Central NY (MAMI of CNY)
287 Genesee St.
Suite 101
Utica, NY 13501

Cornelia Brown
315-732-2271 x222
cebrown@mamiinterpreters.org

Also, please note the WBE designation has been removed from APA International Placements Consultants, LLC (PS67875) as they are no longer certified as a WBE. All documents may be found on the OGS website at the following link:

https://ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm

All other terms and conditions of the award remain the same.

Corning Tower, Empire State Plaza, Albany, NY 12242 | www.nyspro.ogs.ny.gov | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Contractor Information Update, Mailing List Update

DATE: March 23, 2018 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Cheri McCullough | 518-402-5552 | cheri.mccullough@ogs.ny.gov

CONTRACT NO.: Various **CONTRACTOR:** Various

The following Contractor's information has been updated.

PS67876 Assignment America, LLC
d/b/a Medical Staffing Network
6551 Park of Commerce Blvd.
Boca Raton, FL 33487
Anita Vitallo
518-209-6905
AnitaVitallo@msnhealth.com

PS67917 Randstad North America, Inc.
300 Broadhollow Road
Suite 102 W
Melville, NY 11747
Christina Parker
631-427-1096
Christina.parker@randstadusa.com

PS67925 White Glove Placement, Inc.
89 Bartlett Street
Brooklyn, NY 11206
Shevy Posner
718-387-8181 x 180
ogs@whiteglovecare.net

Please note revisions have also been made to the Mailing List. All documents may be found on the OGS website at the following link:

https://ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm

All other terms and conditions of the award remain the same.

Corning Tower, Empire State Plaza, Albany, NY 12242 | www.nyspro.ogs.ny.gov | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Contractor Information Update, RFQ Revision

DATE: February 13, 2018 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Cheri McCullough | 518-402-5552 | cheri.mccullough@ogs.ny.gov

CONTRACT NO.: Various **CONTRACTOR:** Various

The following Contractor's information has been updated.

PS67925	White Glove Placement, Inc. 630 Flushing Ave Brooklyn, NY 11206 Shevy Posner 718-387-8181 x 180 ogs@whiteglovecare.net	Federal ID 11-3412078 Vendor ID 1000000745

Please note revisions have been made to the Mailing List and the RFQs Templates (Attachment #12 and #14). All documents may be found on the OGS website at the following link:

https://ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm

All other terms and conditions of the award remain the same.

Corning Tower, Empire State Plaza, Albany, NY 12242 | www.nyspro.ogs.ny.gov | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Updated How to Use/FAQs and Mailing List

DATE: January 30, 2018 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Cheri McCullough | 518-402-5552 | cheri.mccullough@ogs.ny.gov

CONTRACT NO.: Various **CONTRACTOR:** Various

The How to Use/FAQs and Mailing List have been updated with additional information.

All information regarding this award, including instructions on “How to Use,”, “Mailing List” and contact information for all current awardees, may be found on the OGS website at the following link:

https://www.ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm

All other terms and conditions of the award remain the same.

Corning Tower, Empire State Plaza, Albany, NY 12242 | www.nyspro.ogs.ny.gov | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Updated Contractor Email

DATE: January 24, 2018 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Cheri McCullough | 518-402-5552 | cheri.mccullough@ogs.ny.gov

CONTRACT NO.: PS67877 **CONTRACTOR:** Aya Healthcare

The Contractor listed below has changed their email for RFQ distributions.

PS67877	Aya Healthcare	ktonick@ayahealthcare.com

The updated Mailing List can be found at:

https://ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm

All other terms and conditions of the award remain the same.

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Corning Tower, Empire State Plaza, Albany, NY 12242 | www.nyspro.ogs.ny.gov | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Contractor Email Update

DATE: January 18, 2018 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Cheri McCullough | 518-402-5552 | cheri.mccullough@ogs.ny.gov

CONTRACT NO.: PS67918 **CONTRACTOR:** Robert Half Int'l Inc.

The Contractor listed below has changed their email for RFQ distributions.

PS67918 Robert Half Int'l Inc sateamc@roberthalf.com

The updated Mailing List can be found at:

https://ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm

All other terms and conditions of the award remain the same.

Corning Tower, Empire State Plaza, Albany, NY 12242 | www.nyspro.ogs.ny.gov | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Utilizing Prevailing Wage Rate – Lot 11 – Light Industrial Occupations

DATE: December 20, 2017 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Cheri McCullough | 518-402-5552 | cheri.mccullough@ogs.ny.gov

CONTRACT NO.: Various **CONTRACTOR:** Various

Prevailing Wage applies to job titles in Lot 11 – Light Industrial Occupations under the Administrative Services Award #23057. It is the Contractor's responsibility to ensure compliance with the current Prevailing Wage rates paid at the time work is performed under this Contract Award. The Prevailing Wage Schedule for the job titles in Lot 11 can be found on the NYS Department of Labor website, at the following link: https://applications.labor.ny.gov/wpp/publicViewPWChanges.do. The Prevailing Wage will be what is listed for the date the work is performed in the county it is completed.

For Lot 11 of this Award, the Contractor shall provide to the Authorized User, in response to a Request for Quote (RFQ), personnel at the quoted hourly bill rate, which shall not be less than the applicable Prevailing Wage Rate, including all supplemental benefits. The Authorized User shall obtain and provide in the RFQ a PRC# for the applicable prevailing wage, which is based upon the date, job title and county, which the work is to be performed, as identified at:

https://applications.labor.ny.gov/wpp/publicViewPWChanges.do?method=showIt

If the hourly bill rate proposed by a Contractor is less than the applicable Prevailing Wage plus all supplemental benefits required to be paid, the Authorized User cannot use that Contractor for the requested services.

The following Contractors' not to exceed rates were below the minimum Prevailing Wage Rates for certain titles within Lot 11. Those titles have been removed from their contract and price list.

PS67882 Dominion Temps Inc.
PS67894 Industrial Staffing Services Inc.
PS67896 Integrated Staffing Corporation

The updated price lists can be found at
https://www.ogs.ny.gov/purchase/snt/awardnotes/7300323057ContractorInfo.pdf

All other terms and conditions of the award remain the same.

Corning Tower, Empire State Plaza, Albany, NY 12242 | www.nyspro.ogs.ny.gov | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Contractor Updates

DATE: December 6, 2017 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Cheri McCullough | 518-402-5552 | cheri.mccullough@ogs.ny.gov

CONTRACT NO.: Various **CONTRACTOR:** Various

To All State Agencies and others authorized to use State Contracts:

The Mailing List for generic emails per Lot has been updated to correct an omission of Heber Associates in Lot 5 and the Contractor Information has been updated to revise the following:

Contract #	Contractor	Revision
PS67878	Beatty's Services, Inc.	Email update
PS67910	National Disaster Recovery Technical	Email update

All information regarding this award, including instructions on "How to Use" can be found at:
https://www.ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm

All other terms and conditions of the award remain the same.

Corning Tower, Empire State Plaza, Albany, NY 12242 | www.nyspro.ogs.ny.gov | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Contact Information Update

DATE: November 3, 2017 **AWARD #:** 23057 **GROUP #:** 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Cheri McCullough | 518-402-5552 | cheri.mccullough@ogs.ny.gov

CONTRACT NO.: Various **CONTRACTOR:** Various

The following contractor address and contact information has been updated:

PS67919 SB WBE	Royal Temporaries, Inc. 417 Electronics Parkway Liverpool, NY 13088 Tami Rowe 315-432-5636 x112 Tami@stafkings.com	Federal ID 16-1410532 Vendor ID 1100108795

Please direct all inquiries pertaining to this Award to the Contract Administrator listed above.

All other terms and conditions of the award remain the same.