



**Office of General Services  
Procurement Services**

Coming Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | [customer.services@ogs.ny.gov](mailto:customer.services@ogs.ny.gov) | (518) 474-6717

# Contract Award Notification Update

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## Subject: Mailing List Update

**DATE:** June 29, 2021                      **AWARD #:** [23057](#)                      **GROUP #:** 73003  
**AWARD DESCRIPTION:** Administrative Services (Statewide)  
**CONTRACT PERIOD:** October 25, 2017 through October 24, 2022  
**CONTACT:** Kelly Oathout | (518) 473-9825 | [kelly.oathout@ogs.ny.gov](mailto:kelly.oathout@ogs.ny.gov)  
**CONTRACT NO.:** PS67877              **CONTRACTOR:** Aya Healthcare, Inc.

The following Contractor's email address for RFQ distribution has been updated, effective immediately:

**PS67877              Aya Healthcare, Inc.**  
**New Mailing List (RFQ) contact email:** [bidnotices@ayahealthcare.com](mailto:bidnotices@ayahealthcare.com)

Please see the revised Mailing List for this update at:  
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7300323057MailingList.xlsx>

Should you have any questions concerning this Contract Award Notification Update, please contact the contract manager using the above listed contact information.

All other terms and conditions remain the same.





# Contract Award Notification Update

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## **Subject: Legalization of Cannabis**

**DATE:** May 24, 2021                      **AWARD #:** [23057](#)                      **GROUP #:** 73003  
**AWARD DESCRIPTION:** Administrative Services (Statewide)  
**CONTRACT PERIOD:** October 25, 2017 through October 24, 2022  
**CONTACT:** Kelly Oathout | (518) 473-9825 | [kelly.oathout@ogs.ny.gov](mailto:kelly.oathout@ogs.ny.gov)  
**CONTRACT NO.:** Various                      **CONTRACTOR:** Various

OGS Procurement Services has received inquiries from Contractors regarding the recent legalization of cannabis use. The base contract gives the authorized users the authority and responsibility to make a suitability determination of any candidate put forward by a contract holder in response to an RFQ under this award. Please refer to the Base Contract, Section 3.3 Procurement Instructions, Suitability Determination Guidelines for relevant information. Of note, the final paragraph of that section states: "A negative suitability determination must be supported by a finding that the adverse information has a direct bearing on the potential job duties or that it is deemed sufficiently serious to bar the Candidate from a governmental site. The Authorized User should consult with its legal counsel regarding any questions on the suitability determination."

All other terms and conditions of the award remain the same.



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# Contract Award Notification Update

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## **Subject: Reformatted RFQ Forms**

**DATE:** April 23, 2021

**AWARD #:** [23057](#)

**GROUP #:** 73003

**AWARD DESCRIPTION:** Administrative Services (Statewide)

**CONTRACT PERIOD:** October 25, 2017 through October 24, 2022

**CONTACT:** Kelly Oathout | 518-473-9825 | [kelly.oathout@ogs.ny.gov](mailto:kelly.oathout@ogs.ny.gov)

**CONTRACT NO.:** Various

**CONTRACTOR:** Various

The RFQ forms for the Administrative Services Award Attachment #12, Attachment #13, and Attachment # 14, have been reformatted for additional ease of use. The content of the forms has not been modified.

The RFQ forms can be found at:

<https://online.ogs.ny.gov/purchase/snt/awardnotes/7300323057RFQForms.pdf>.

All other terms and conditions of the award remain the same.



# Contract Award Notification Update

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## **Subject: Contact Information Update**

**DATE:** January 15, 2021                      **AWARD #:** [23057](#)                      **GROUP #:** 73003  
**AWARD DESCRIPTION:** Administrative Services (Statewide)  
**CONTRACT PERIOD:** October 25, 2017 through October 24, 2022  
**CONTACT:** Kelly Oathout | (518) 473-9825 | [kelly.oathout@ogs.ny.gov](mailto:kelly.oathout@ogs.ny.gov)  
**CONTRACT NO.:** PS67904                      **CONTRACTOR:** LinguaLinx Language Solutions, Inc.  
d/b/a: LinguaLinx, Inc.

The following Contractor has updated their contact information, effective immediately:

**LinguaLinx Language Solutions, Inc. d/b/a: LinguaLinx, Inc.**  
**Erin Tompkins**  
**(518) 388-9000, Ext. 1023**  
**[etompkins@lingualinx.com](mailto:etompkins@lingualinx.com)**

Please see the revised Contract Award Notification for this update:  
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7300323057can.HTM>

Should you have any questions concerning this Contract Award Notification Update, please contact the contract manager using the above listed contact information.

All other terms and conditions remain the same.



# Contract Award Notification Update

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## **Subject: Contact Information Update**

**DATE:** December 9, 2020                      **AWARD #:** [23057](#)                      **GROUP #:** 73003  
**AWARD DESCRIPTION:** Administrative Services (Statewide)  
**CONTRACT PERIOD:** October 25, 2017 through October 24, 2022  
**CONTACT:** Kelly Oathout | 518-473-9825 | [kelly.oathout@ogs.ny.gov](mailto:kelly.oathout@ogs.ny.gov)  
**CONTRACT NO.:** PS67923                      **CONTRACTOR:** TempForce, LLC, d/b/a Accustaff

The following Contractor has updated their contact information:

The mailing address for TempForce, LLC, d/b/a Accustaff, has been changed effective immediately to:

**TempForce, LLC, d/b/a Accustaff  
1692 Central Avenue  
Albany, New York 12205**

Please see the revised Contract Award Notification for this update:  
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7300323057can.HTM>

Should you have any questions concerning this Contract Award Notification Update, please contact the contract manager using the above listed contact information.

All other terms and conditions remain the same.



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Contract Award Notification Update

Subject: Contract Extension and Contact Information Update
- Administrative Services

DATE: October 2, 2020 AWARD #: 23057 GROUP #: 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2022

CONTACT: Kelly Oathout | (518) 473-9825 | kelly.oathout@ogs.ny.gov

CONTRACT NO.: PS67917 CONTRACTOR: Randstad North America, Inc.

The following Contract has been extended until October 24, 2022. Additionally, this Contract now includes Service-Disabled Veteran-Owned Businesses (SDVOB) participation goals of four percent (4%), with the exception of Lot 2, Hearing Reporter Services which does not have goals assigned.

Table with 2 columns: Contract No. (PS67917), Contractor (Randstad North America, Inc.)

The following Contractor has changed the contact information as follows:

Table with 2 columns: Contract No. (PS67888), Contractor Contact Info (General Healthcare Resources, LLC, Niina Laitinen, phone numbers, email)

Please see the revised Contract Award Notification for this update:
https://online.ogs.ny.gov/purchase/snt/awardnotes/7300323057can.HTM

Should you have any questions concerning this Contract Award Notification Update, please contact the contract manager using the above listed contact information.

All other terms and conditions remain the same.



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Contract Award Notification Update

Subject: Contract Extension – Administrative Services

DATE: September 24, 2020 AWARD #: 23057 GROUP #: 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2022

CONTACT: Kelly Oathout | (518) 473-9825 | kelly.oathout@ogs.ny.gov

CONTRACT NO.: Various CONTRACTOR: Various

The following contracts have been extended until October 24, 2022. Additionally, the contracts now include Service-Disabled Veteran-Owned Businesses (SDVOB) participation goals of four percent (4%), with the exception of Lot 2, Hearing Reporter Services which does not have goals assigned.

Table with 2 columns: Contract ID and Contractor Name. Lists 33 contracts from PS68888 to PS67903.



PS67904	LinguaLinx Language Solutions, Inc.
PS67905	Maxim Healthcare Services, Inc.
PS67906	Mechanical Secretary, Inc.
PS67907	Michael Giammarino
PS67908	MSI Systems Corp.
PS67910	National Disaster Recovery Technical Assistance Consultants, Inc.
PS67911	New Wave People, Inc.
PS67912	Nexus Staffing, Inc.
PS67914	Noor Associates, Inc.
PS67915	Penda Aiken, Inc.
PS67916	Precise Court Reporting Services, Inc.
<b>PS67917</b>	<b>Randstad North America, Inc. EXTENSION PENDING</b>
PS67918	Robert Half International, Inc.
PS67919	Royal Temporaries, Inc.
PS67921	SHC Services, Inc.
PS67922	Staff Today, Inc.
PS67923	TempForce, LLC
PS67924	Washington Computer Services, Inc.
PS67925	White Glove Placement, Inc.
PS67926	Winston Support Services, LLC

The following Contracts will **not** be extended and will expire on 10/24/20:

PS67872	AMR Networks, LLC
PS67876	Assignment America, LLC
PS67882	Dominion Temps, Inc.
PS67913	Nfrastructure Technologies, LLC

The MWBE status has been updated for the following:

PS67894	Industrial Staffing Services, Inc. – <i>WBE status removed</i>
PS67914	Noor Associates, Inc. – <i>MBE status removed</i>

The following Contractors have changed their address as noted below, effective immediately:

PS67873	ANP Reporting d/b/a ANP Transcriptions 81 Central Highway, #679 Stony Point, NY 10980
PS67871	American Sign Language, Inc. 7815 N. Dale Mabry Highway, Suite 202 Tampa, FL 33614-3203
PS67893	IIT, Inc. 6 Cornish Court, Suite 101 Huntington Station, NY 11746
PS67911	New Wave People, Inc. 685 Avon Drive, Suite 2 Hightstown, NJ 08520
PS67914	Noor Associates, Inc. 622 Third Avenue, 7th Floor New York, NY 10017

Please see the revised Contract Award Notification for this update:  
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7300323057can.HTM>

Should you have any questions concerning this Contract Award Notification Update, please contact the contract manager using the above listed contact information.

All other terms and conditions remain the same.



# Contract Award Notification Update

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## Subject: Contact Information Update

**DATE:** July 20, 2020      **AWARD #:** [23057](#)      **GROUP #:** 73003

**AWARD DESCRIPTION:** Administrative Services

**CONTRACT PERIOD:** October 25, 2017 through October 24, 2020

**CONTACT:** Kelly Oathout | (518) 473-9825 | [kelly.oathout@ogs.ny.gov](mailto:kelly.oathout@ogs.ny.gov)

**CONTRACT NO.:** PS68888      **CONTRACTOR:** 22<sup>nd</sup> Century Technologies, Inc.

The contact information for 22<sup>nd</sup> Century Technologies, Inc., has been changed effective immediately to:

22nd Century Technologies, Inc.  
Sandeep Singh  
(888) 998-7284  
[govt@tscti.com](mailto:govt@tscti.com)

Please see the Contractor Information page for this update at:  
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm>

All other terms and conditions of the award remain the same.





# Contract Award Notification Update

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## **Subject: Contact Information Update**

**DATE:** June 24, 2020                      **AWARD #:** [23057](#)                      **GROUP #:** 73003  
**AWARD DESCRIPTION:** Administrative Services  
**CONTRACT PERIOD:** October 25, 2017 through October 24, 2020  
**CONTACT:** Kelly Oathout | (518) 473-9825 | [kelly.oathout@ogs.ny.gov](mailto:kelly.oathout@ogs.ny.gov)  
**CONTRACT NO.:** PS67881                      **CONTRACTOR:** Corporate Translation Services, Inc.  
**CONTRACT NO.:** PS67905                      **CONTRACTOR:** Maxim Healthcare Services, Inc.

The following Contractor's have updated their contact information.

The contact information for *Corporate Translation Services, Inc.*, (new email address) has been changed effective immediately to:

George Schoeck  
(360) 433-0401  
[NewYork@language.link](mailto:NewYork@language.link)

The contact information for Maxim Healthcare Services, Inc., has been changed effective immediately to:

Chris Remily  
(312) 577-7524  
[NYSales@maxhealth.com](mailto:NYSales@maxhealth.com)

All other contact phone numbers and email addresses remain unchanged.

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# Contract Award Notification Update

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**Subject: Contract Suspension – Dominion Temps, Inc.**

**DATE:** February 4, 2020                      **AWARD #:** [23057](#)                      **GROUP #:** 73003

**AWARD DESCRIPTION:** Administrative Services

**CONTRACT PERIOD:** October 25, 2017 through October 24, 2020

**CONTACT:** Kelly Oathout                      | (518) 473-9825                      | [kelly.oathout@ogs.ny.gov](mailto:kelly.oathout@ogs.ny.gov)

**CONTRACT NO.:** PS67882                      **CONTRACTOR:** Dominion Temps, Inc.

Please note that the Contract for Dominion Temps, Inc. has been temporarily suspended effective immediately.

Please contact the Contract Administrator, Kelly Oathout, with any questions.

Email: [kelly.oathout@ogs.ny.gov](mailto:kelly.oathout@ogs.ny.gov)  
Phone: (518) 473-9825

Please see the Contract Award Notification for this update.  
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm>

All other terms and conditions of the award remain the same.









# Contract Award Notification Update

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**Subject: Revised Pricelist**

**DATE:** November 26, 2019                      **AWARD #:** [23057](#)                      **GROUP #:** 73003

**AWARD DESCRIPTION:** Administrative Services

**CONTRACT PERIOD:** October 25, 2017 through October 24, 2020

**CONTACT:** Kelly Oathout                      | (518) 473-9825                      | [kelly.oathout@ogs.ny.gov](mailto:kelly.oathout@ogs.ny.gov)

**CONTRACT NO.:** PS67907                      **CONTRACTOR:** Michael Giammarino  
d/b/a Language Today

Effective immediately the above-mentioned Contractor no longer offers the title of Video Remote Interpreters (VRI) in Lot 6 – Translation and Interpretation Services. Please see revised price list at <https://online.ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm>

All other terms and conditions of the award remain the same.



# Contract Award Notification Update

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## Subject: Contract Cancellation

**DATE:** September 24, 2019                      **AWARD #:** [23057](#)                      **GROUP #:** 73003

**AWARD DESCRIPTION:** Administrative Services

**CONTRACT PERIOD:** October 25, 2017 through October 24, 2020

**CONTACT:** Kelly Oathout                      | (518) 473-9825                      | [kelly.oathout@ogs.ny.gov](mailto:kelly.oathout@ogs.ny.gov)

**CONTRACT NO.:** PS67875                      **CONTRACTOR:** APA International

The Contract for APA International, PS67875, has been cancelled effective 9/16/19. No further orders shall be accepted under this contract. however, such termination of the Contract shall not affect any Purchase Order that has been issued under the Contract prior to the date of such termination.

Please see the Contract Award for this and other updates pertaining to this Award:  
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm>

All terms and conditions of the award remain the same.



Contract Award Notification Update

Subject: 1st Periodic Recruitment – Lot 11 Light Industrial Occupations

DATE: September 20, 2019 AWARD #: 23057 GROUP #: 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Kelly Oathout | (518) 473-9825 | kelly.oathout@ogs.ny.gov

CONTRACT NO.: PS67880 CONTRACTOR: Construction Force Inc.
PS68888 22nd Century Technologies Inc.

A Periodic Recruitment for Lot 11 – Light Industrial Occupation to add three new titles (Insulator, Sprinkler Fitter, Stationary Engineer) has been completed. Please be advised that the below listed Contractor has been added to Award 23057 effective immediately.

Table with 3 columns: Contract No., Contractor Name/Address, and IDs. Row 1: PS68888, 22nd Century Technologies, Inc., Federal ID 22-3502121, Vendor ID 1000020035.

Additionally, the following current Contractor has been awarded three new titles:

Table with 4 columns: Contract No., Contractor Name/Address, and IDs. Row 1: PS67880 SB, Construction Force Services, Inc., Federal ID 11-3512427, Vendor ID 1000000761.

Please see the Contract Award for this and other updates pertaining to this Award:

https://online.ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm

All terms and conditions of the award remain the same.



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## Contract Award Notification Update

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### Subject: Contact Information Updates

**DATE:** September 18, 2019      **AWARD #:** [23057](#)      **GROUP #:** 73003  
**AWARD DESCRIPTION:** Administrative Services  
**CONTRACT PERIOD:** October 25, 2017 through October 24, 2020  
**CONTACT:** Kelly Oathout | (518) 473-9825 | [kelly.oathout@ogs.ny.gov](mailto:kelly.oathout@ogs.ny.gov)  
**CONTRACT NO.:** PS67913      **CONTRACTOR:** nFrastructure Technologies, LLC  
PS67915      Penda Aiken, Inc.

The following Contractor has changed their contact information. The contact information for nFrastructure Technologies, LLC, has been changed effective immediately to:

Brian Dantz  
518 852-4749  
[brian.dantz@zones.com](mailto:brian.dantz@zones.com)

The following Contractor has added an additional name to their contact information. The contact information for Penda Aiken, Inc., has been updated effective immediately to:

Gerry Evans and  
Jeffrey Shlager  
718-643-4880  
Toll Free 855-633-9291  
[gevans@pendaaiken.com](mailto:gevans@pendaaiken.com);  
[jshlager@pendaaiken.com](mailto:jshlager@pendaaiken.com) .

All other contact phone numbers and email addresses remain unchanged.

All terms and conditions of the award remain the same.



# Contract Award Notification Update

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## Subject: Name and e-mail Update/Change

**DATE:** August 9, 2019                      **AWARD #:** [23057](#)                      **GROUP #:** 73003

**AWARD DESCRIPTION:** Administrative Services

**CONTRACT PERIOD:** October 25, 2017 through October 24, 2020

**CONTACT:** Kelly Oathout                      | (518) 473-9825                      | [kelly.oathout@ogs.ny.gov](mailto:kelly.oathout@ogs.ny.gov)

**CONTRACT NO.:** PS67902                      **CONTRACTOR:** Language Line Services, Inc.  
PS67881    Corporate Translation Services, Inc.

**PS67902:** The following Contractor has a name change: The contact name for Language Line Services, Inc., has been changed effective immediately to:

LeRue Carr

**PS67881:** The following Contractor has an updated e-mail address: The email address for Corporate Translation Services, Inc., has been changed effective immediately to:

NewYork@language.link

All other contact phone numbers and email addresses remain unchanged.

All terms and conditions of the award remain the same.



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# **Contract Award Notification Update**

## **Subject: Contact Name Change**

**DATE:** July 19, 2019 **AWARD #:** [23057](#) **GROUP #:** 73003  
**AWARD DESCRIPTION:** Administrative Services  
**CONTRACT PERIOD:** October 25, 2017 through October 24, 2020  
**CONTACT:** Kelly Oathout | (518) 473-9825 | [kelly.oathout@ogs.ny.gov](mailto:kelly.oathout@ogs.ny.gov)  
**CONTRACT NO.:** PS67904 **CONTRACTOR:** LinguaLinx Language Solutions, Inc.

The following Contractor has new contact information: The contact name for LinguaLinx Language Solutions, Inc, has been changed effective immediately to:

**Colleen Dempsey**  
**(518) 388-9000 ext. 1014**  
[cdempsey@lingualinx.com](mailto:cdempsey@lingualinx.com)

All other contact phone numbers and email addresses remain unchanged.

All terms and conditions of the award remain the same.





# Contract Award Notification Update

## Subject: Contact Name Change

**DATE:** June 14, 2019                                 **AWARD #:** [23057](#)                                 **GROUP #:** 73003

**AWARD DESCRIPTION:** Administrative Services

**CONTRACT PERIOD:** October 25, 2017 through October 24, 2020

**CONTACT:** Kelly Oathout | (518) 473-9825 | [kelly.oathout@ogs.ny.gov](mailto:kelly.oathout@ogs.ny.gov)

**CONTRACT NO.:** PS67877                                 **CONTRACTOR:** Aya Healthcare, Inc.

The following Contractor has new contact information: The contact name for [Aya Healthcare, Inc.](#), has been changed effective immediately to:

**Nicole Advincula**  
**(858) 333-5627**  
**[nadvincula@ayahealthcasre.com](mailto:nadvincula@ayahealthcasre.com)**

All other contact phone numbers and email addresses remain unchanged.

All terms and conditions of the award remain the same.





# Contract Award Notification Update

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## Subject: Contact Name Change

**DATE:** May 17, 2019      **AWARD #:** [23057](#)      **GROUP #:** 73003  
**AWARD DESCRIPTION:** Administrative Services  
**CONTRACT PERIOD:** October 25, 2017 through October 24, 2020  
**CONTACT:** Kelly Oathout      | (518) 473-9825      | [kelly.oathout@ogs.ny.gov](mailto:kelly.oathout@ogs.ny.gov)  
**CONTRACT NO.:** PS67909      **CONTRACTOR:** Multicultural Association of Medical Interpreters

The following Contractor has new contact information: The contact name for Multicultural Association of Medical Interpreters of Central NY (MAMI), have been changed effective immediately to:

David Hartnett  
(315) 732-2271 x 229  
[dhartnett@mamiinterpreters.org](mailto:dhartnett@mamiinterpreters.org)

All other contact phone numbers and email addresses remain unchanged.

All terms and conditions of the award remain the same.



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# Contract Award Notification Update

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## **Subject: Contact Name Change**

**DATE:** May 6, 2019                                    **AWARD #:** [23057](#)                                    **GROUP #:** 73003

**AWARD DESCRIPTION:** Administrative Services

**CONTRACT PERIOD:** October 25, 2017 through October 24, 2020

**CONTACT:** Kelly Oathout                    | (518) 473-9825                    | [kelly.oathout@ogs.ny.gov](mailto:kelly.oathout@ogs.ny.gov)

**CONTRACT NO.:** PS67918                    **CONTRACTOR:** Robert Half international, Inc.

The following Contractor has new contact information: The contact names for Robert Half International, Inc. have been changed effective immediately to:

Marisa Armstrong and Dawn Antonelli  
(212) 687-7878  
[marisa.armstrong@roberthalf.com](mailto:marisa.armstrong@roberthalf.com)  
[dawn.antonelli@roberthalf.com](mailto:dawn.antonelli@roberthalf.com)

All other contact phone numbers and email addresses remain unchanged.

All other terms and conditions of the award remain the same.



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# Contract Award Notification Update

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## Subject: Contact Name Change

**DATE:** April 29, 2019      **AWARD #:** [23057](#)      **GROUP #:** 73003

**AWARD DESCRIPTION:** Administrative Services

**CONTRACT PERIOD:** October 25, 2017 through October 24, 2020

**CONTACT:** Kelly Oathout      | (518) 473-9825      | [kelly.oathout@ogs.ny.gov](mailto:kelly.oathout@ogs.ny.gov)

**CONTRACT NO.:** PS67877      **CONTRACTOR:** Aya Healthcare, Inc.

The following Contractor has new contact information: The contact name for Aya Healthcare, Inc. has been changed effective immediately to:

Katy Tonick  
[ktonick@ayahealthcare.com](mailto:ktonick@ayahealthcare.com)  
(858) 433-5097

All other contact phone numbers and email addresses remain unchanged.

All other terms and conditions of the award remain the same.



# Contract Award Notification Update

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## Subject: Contractor Address Change

**DATE:** April 10, 2019

**AWARD #:** [23057](#)

**GROUP #:** 73003

**AWARD DESCRIPTION:** Administrative Services

**CONTRACT PERIOD:** October 25, 2017 through October 24, 2020

**CONTACT:** Kelly Oathout | (518) 473-9825 | [Kelly.oathout@ogs.ny.gov](mailto:Kelly.oathout@ogs.ny.gov)

**CONTRACT NO.:** PS67873      **CONTRACTOR:** ANP Reporting, dba ANP Transcriptions

The following Contractor has new a new address: The address for ANP Reporting has been changed effective immediately to:

ANP Reporting  
dba ANP Transcriptions  
830 S. Broadway, Suite 22  
Tarrytown, NY 10591

All other contact phone numbers and email addresses remain unchanged.

All other terms and conditions of the award remain the same.



# Contract Award Notification Update

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## Subject: Contact Name Change

**DATE:** March 21, 2019      **AWARD #:** [23057](#)      **GROUP #:** 73003

**AWARD DESCRIPTION:** Administrative Services

**CONTRACT PERIOD:** October 25, 2017 through October 24, 2020

**CONTACT:** Kelly Oathout | (518) 473-9825 | [Kelly.oathout@ogs.ny.gov](mailto:Kelly.oathout@ogs.ny.gov)

**CONTRACT NO.:** PS67871      **CONTRACTOR:** American Sign Language, Inc.

The following Contractor has new contact information: The contact name for American Sign Language, Inc. has been changed effective immediately to:

Jennifer Quigley  
(973) 879-9466  
[quigley@asli.com](mailto:quigley@asli.com)

All other contact phone numbers and email addresses remain unchanged.

All other terms and conditions of the award remain the same.



# Contract Award Notification Update

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## Subject: Contractor Address Change

**DATE:** March 8, 2019

**AWARD #:** [23057](#)

**GROUP #:** 73003

**AWARD DESCRIPTION:** Administrative Services

**CONTRACT PERIOD:** October 25, 2017 through October 24, 2020

**CONTACT:** Kelly Oathout | (518) 473-9825 | [Kelly.oathout@ogs.ny.gov](mailto:Kelly.oathout@ogs.ny.gov)

**CONTRACT NO.:** PS67880 **CONTRACTOR:** Construction Force Services, Inc.

The following Contractor has a new address: The address for Construction Force Services, Inc. has been changed effective immediately.

Construction Force Services, Inc.  
260 West Sunrise Hwy  
Suite 303  
Valley Stream, NY 11581

Contact phone numbers and email addresses remain unchanged.

All other terms and conditions of the award remain the same.



# Contract Award Notification Update

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**Subject:** Revised RFQ – Attachment #12

**DATE:** March 6, 2019

**AWARD #:** [23057](#)

**GROUP #:** 73003

**AWARD DESCRIPTION:** Administrative Services

**CONTRACT PERIOD:** October 25, 2017 through October 24, 2020

**CONTACT:** Kelly Oathout | (518) 473-9825 | [Kelly.oathout@ogs.ny.gov](mailto:Kelly.oathout@ogs.ny.gov)

**CONTRACT NO.:** Various **CONTRACTOR:** Various

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The following RFQ Template, Attachment #12, has been updated.

This template can be found within the Administrative Services Contract at:  
<https://www.ogs.ny.gov/purchase/snt/awardnotes/7300323057RFQForms.pdf>

All other terms and conditions of the award remain the same.



# Contract Award Notification Update

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## Subject: RFQ Bid Price Information

**DATE:** December 24, 2018                      **AWARD #:** [23057](#)                      **GROUP #:** 73003

**AWARD DESCRIPTION:** Administrative Services

**CONTRACT PERIOD:** October 25, 2017 through October 24, 2020

**CONTACT:** Kelly Oathout | 518-473-9825 | [Kelly.oathout@ogs.ny.gov](mailto:Kelly.oathout@ogs.ny.gov)

**CONTRACT NO.:** Various                      **CONTRACTOR:** Various

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Please be reminded that rates quoted in response to a Request for Quote (RFQ) under the Administrative Services Award referenced above are firm and shall remain unchanged for the length of the Purchase Order requested by the Authorized User and accepted by the Contractor, or other period of time set forth in the RFQ.

The Administrative Services Contract is a “Full Service” Contract, which means that the Contractor’s quoted price includes all costs of providing Temporary Personnel. Additional costs, which may be incurred post award (for example, known increases to minimum wage rates, fees associated with permits, licenses, insurance, overhead, reporting, and any service not explicitly stated in the specifications but necessary to provide the requested services), are the sole responsibility of the Contractor.

Requests to increase rates will not be allowed at any time during the term of the Purchase Order or other period of time set forth in the RFQ. It is the obligation of the Contractor to submit a bid price in response to the RFQ that they will be able to honor through the end date stated in the RFQ. Contractors should be aware of all applicable NYS Labor Laws in effect during the term of the Award, including any scheduled increases to applicable minimum wage rates, and bid accordingly.

Agencies and Contractors are not allowed to cancel an existing Purchase order or RFQ and reissue because of the minimum wage increase. When the contractor bid their chosen bill rate on the RFQ, they made a binding contractual commitment with the agency and committed to the noted price for the duration of the RFQ and subsequent Purchase Order. If a Contractor pulls temporary personnel from the positions before the end of the Purchase Order or other end date set forth in the RFQ, without offering a replacement at the same rate, the Contractor may be found to be in breach of contract.





# Contract Award Notification Update

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## Subject: Contractor Information Page

**DATE:** October 11, 2018

**AWARD #:** [23057](#)

**GROUP #:** 73003

**AWARD DESCRIPTION:** Administrative Services

**CONTRACT PERIOD:** October 25, 2017 through October 24, 2020

**CONTACT:** Kelly Oathout | 518-473-9825 | [Kelly.oathout@ogs.ny.gov](mailto:Kelly.oathout@ogs.ny.gov)

**CONTRACT NO.:** PS67889      **CONTRACTOR:** Geneva Worldwide, Inc.

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The following Contractor's Contact info and email address has been updated.

PS67889 Geneva Worldwide, Inc.  
Meghan Dressler  
[mdressler@genevaworldwide.com](mailto:mdressler@genevaworldwide.com)

All other terms and conditions of the award remain the same.





# Contract Award Notification Update

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## Subject: Update Mailing List

**DATE:** July 24, 2018

**AWARD #:** [23057](#)

**GROUP #:** 73003

**AWARD DESCRIPTION:** Administrative Services

**CONTRACT PERIOD:** October 25, 2017 through October 24, 2020

**CONTACT:** Kelly Oathout | 518-473-9825 | [Kelly.oathout@ogs.ny.gov](mailto:Kelly.oathout@ogs.ny.gov)

**CONTRACT NO.:** PS67882      **CONTRACTOR:** Dominion Temps, Inc.

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The following Contractor's email address for RFQ distributions has been updated.

PS67881 Corporate Translation Services, Inc.  
New Mailing List contact email: [NewYork@CTSlanguagelink.com](mailto:NewYork@CTSlanguagelink.com)

The updated Mailing List can be found at:  
<https://ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm>

All other terms and conditions of the award remain the same.





# Contract Award Notification Update

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## Subject: Contractor Information Update

**DATE:** May 7, 2018

**AWARD #:** [23057](#)

**GROUP #:** 73003

**AWARD DESCRIPTION:** Administrative Services

**CONTRACT PERIOD:** October 25, 2017 through October 24, 2020

**CONTACT:** Cheri McCullough | 518-402-5552 | [cheri.mccullough@ogs.ny.gov](mailto:cheri.mccullough@ogs.ny.gov)

**CONTRACT NO.:** Various      **CONTRACTOR:** Various

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The following Contractor's information has been updated.

PS67903 Language Line Services, Inc.  
1 Lower Ragsdale Dr., Bldg. 2  
Monterey, CA 93940

Vendor ID #: 1000009702

All documents may be found on the OGS website at the following link:

<https://ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm>

All other terms and conditions of the award remain the same.



The amended Award document, in its entirety, can be found on the OGS website at:  
<https://ogs.ny.gov/purchase/snt/awardnotes/7300323057ra.pdf>

In accordance with the above, the following items have either been added to, or revised on the OGS website for this Award:

1. Title Configurator
2. How to Use/FAQs
3. RFQ Template (see individual Templates for revisions)
4. Additional Information Sheet

Authorized Users are strongly advised to review all revised documents, and contact the OGS Contract Administrator listed above with any questions pertaining to this Amendment.

Please see the Contract Award Notification for these changes:  
<https://ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm>

All other terms and conditions of the Award remain unchanged.



# Contract Award Notification Update

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## Subject: Contractor Information Update

**DATE:** April 18, 2018 **AWARD #:** [23057](#) **GROUP #:** 73003

**AWARD DESCRIPTION:** Administrative Services

**CONTRACT PERIOD:** October 25, 2017 through October 24, 2020

**CONTACT:** Cheri McCullough | 518-402-5552 | [cheri.mccullough@ogs.ny.gov](mailto:cheri.mccullough@ogs.ny.gov)

**CONTRACT NO.:** Various **CONTRACTOR:** Various

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The following Contractor's information has been updated.

PS67914 Noor Associates, Inc.  
295 Madison Ave. 15<sup>th</sup> Fl.  
New York, NY 10017

Jacob Eletto  
(212) 812-3389  
[hr@noorstaffing.com](mailto:hr@noorstaffing.com)

All documents may be found on the OGS website at the following link:

<https://ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm>

All other terms and conditions of the award remain the same.





# Contract Award Notification Update

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**Subject: Contractor Information Update**

**DATE:** April 13, 2018 **AWARD #:** [23057](#) **GROUP #:** 73003

**AWARD DESCRIPTION:** Administrative Services

**CONTRACT PERIOD:** October 25, 2017 through October 24, 2020

**CONTACT:** Cheri McCullough | 518-402-5552 | [cheri.mccullough@ogs.ny.gov](mailto:cheri.mccullough@ogs.ny.gov)

**CONTRACT NO.:** Various **CONTRACTOR:** Various

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The following Contractor's information has been updated.

PS67909 Multicultural Association of Medical Interpreters of Central NY (MAMI of CNY)  
287 Genesee St.  
Suite 101  
Utica, NY 13501

Cornelia Brown  
315-732-2271 x222  
[cebrown@mamiinterpreters.org](mailto:cebrown@mamiinterpreters.org)

Also, please note the WBE designation has been removed from APA International Placements Consultants, LLC (PS67875) as they are no longer certified as a WBE. All documents may be found on the OGS website at the following link:

<https://ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm>

All other terms and conditions of the award remain the same.





# Contract Award Notification Update

## Subject: Contractor Information Update, RFQ Revision

**DATE:** February 13, 2018                      **AWARD #:** [23057](#)                      **GROUP #:** 73003

**AWARD DESCRIPTION:** Administrative Services

**CONTRACT PERIOD:** October 25, 2017 through October 24, 2020

**CONTACT:** Cheri McCullough | 518-402-5552 | cheri.mccullough@ogs.ny.gov

**CONTRACT NO.:** Various                      **CONTRACTOR:** Various

The following Contractor's information has been updated.

PS67925	White Glove Placement, Inc. 630 Flushing Ave Brooklyn, NY 11206	Federal ID 11-3412078
	Shevy Posner 718-387-8181 x 180 ogs@whiteglovecare.net	Vendor ID 1000000745

Please note revisions have been made to the Mailing List and the RFQs Templates (Attachment #12 and #14). All documents may be found on the OGS website at the following link:

<https://ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm>

All other terms and conditions of the award remain the same.



# Contract Award Notification Update

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## Subject: Updated How to Use/FAQs and Mailing List

**DATE:** January 30, 2018

**AWARD #:** [23057](#)

**GROUP #:** 73003

**AWARD DESCRIPTION:** Administrative Services

**CONTRACT PERIOD:** October 25, 2017 through October 24, 2020

**CONTACT:** Cheri McCullough | 518-402-5552 | [cheri.mccullough@ogs.ny.gov](mailto:cheri.mccullough@ogs.ny.gov)

**CONTRACT NO.:** Various      **CONTRACTOR:** Various

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The How to Use/FAQs and Mailing List have been updated with additional information.

All information regarding this award, including instructions on "How to Use," "Mailing List" and contact information for all current awardees, may be found on the OGS website at the following link:

<https://www.ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm>

All other terms and conditions of the award remain the same.



# Contract Award Notification Update

## Subject: Updated Contractor Email

**DATE:** January 24, 2018      **AWARD #:** [23057](#)      **GROUP #:** 73003

**AWARD DESCRIPTION:** Administrative Services

**CONTRACT PERIOD:** October 25, 2017 through October 24, 2020

**CONTACT:** Cheri McCullough | 518-402-5552 | [cheri.mccullough@ogs.ny.gov](mailto:cheri.mccullough@ogs.ny.gov)

**CONTRACT NO.:** PS67877      **CONTRACTOR:** Aya Healthcare

The Contractor listed below has changed their email for RFQ distributions.

PS67877	Aya Healthcare	<a href="mailto:ktonick@ayahealthcare.com">ktonick@ayahealthcare.com</a>
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The updated Mailing List can be found at:

<https://ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm>

All other terms and conditions of the award remain the same.



# Contract Award Notification Update

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## Subject: Contractor Email Update

**DATE:** January 18, 2018

**AWARD #:** [23057](#)

**GROUP #:** 73003

**AWARD DESCRIPTION:** Administrative Services

**CONTRACT PERIOD:** October 25, 2017 through October 24, 2020

**CONTACT:** Cheri McCullough | 518-402-5552 | [cheri.mccullough@ogs.ny.gov](mailto:cheri.mccullough@ogs.ny.gov)

**CONTRACT NO.:** PS67918      **CONTRACTOR:** Robert Half Int'l Inc.

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The Contractor listed below has changed their email for RFQ distributions.

PS67918   Robert Half Int'l Inc      [sateamc@roberthalf.com](mailto:sateamc@roberthalf.com)

The updated Mailing List can be found at:

<https://ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm>

All other terms and conditions of the award remain the same.



# Contract Award Notification Update

## Subject: Utilizing Prevailing Wage Rate – Lot 11 – Light Industrial Occupations

DATE: December 20, 2017      AWARD #: [23057](#)      GROUP #: 73003

AWARD DESCRIPTION: Administrative Services

CONTRACT PERIOD: October 25, 2017 through October 24, 2020

CONTACT: Cheri McCullough | 518-402-5552 | [cheri.mccullough@ogs.ny.gov](mailto:cheri.mccullough@ogs.ny.gov)

CONTRACT NO.: Various      CONTRACTOR: Various

Prevailing Wage applies to job titles in Lot 11 – Light Industrial Occupations under the Administrative Services Award #23057. It is the Contractor's responsibility to ensure compliance with the current Prevailing Wage rates paid at the time work is performed under this Contract Award. The Prevailing Wage Schedule for the job titles in Lot 11 can be found on the NYS Department of Labor website, at the following link: <https://applications.labor.ny.gov/wpp/publicViewPWChanges.do>. The Prevailing Wage will be what is listed for the date the work is performed in the county it is completed.

For Lot 11 of this Award, the Contractor shall provide to the Authorized User, in response to a Request for Quote (RFQ), personnel at the quoted hourly bill rate, which shall not be less than the applicable Prevailing Wage Rate, including all supplemental benefits. The Authorized User shall obtain and provide in the RFQ a PRC# for the applicable prevailing wage, which is based upon the date, job title and county, which the work is to be performed, as identified at:

<https://applications.labor.ny.gov/wpp/publicViewPWChanges.do?method=showlt>

**If the hourly bill rate proposed by a Contractor is less than the applicable Prevailing Wage plus all supplemental benefits required to be paid, the Authorized User cannot use that Contractor for the requested services.**

The following Contractors' not to exceed rates were below the minimum Prevailing Wage Rates for certain titles within Lot 11. Those titles have been removed from their contract and price list.

PS67882 Dominion Temps Inc.  
PS67894 Industrial Staffing Services Inc.  
PS67896 Integrated Staffing Corporation

The updated price lists can be found at  
<https://www.ogs.ny.gov/purchase/snt/awardnotes/7300323057ContractorInfo.pdf>

All other terms and conditions of the award remain the same.



# Contract Award Notification Update

## Subject: Contractor Updates

**DATE:** December 6, 2017                      **AWARD #:** [23057](#)                      **GROUP #:** 73003

**AWARD DESCRIPTION:** Administrative Services

**CONTRACT PERIOD:** October 25, 2017 through October 24, 2020

**CONTACT:** Cheri McCullough | 518-402-5552 | [cheri.mccullough@ogs.ny.gov](mailto:cheri.mccullough@ogs.ny.gov)

**CONTRACT NO.:** Various                      **CONTRACTOR:** Various

To All State Agencies and others authorized to use State Contracts:

The Mailing List for generic emails per Lot has been updated to correct an omission of Heber Associates in Lot 5 and the Contractor Information has been updated to revise the following:

Contract #	Contractor	Revision
PS67878	Beatty's Services, Inc.	Email update
PS67910	National Disaster Recovery Technical	Email update

All information regarding this award, including instructions on "How to Use" can be found at: <https://www.ogs.ny.gov/purchase/snt/awardnotes/7300323057can.htm>

All other terms and conditions of the award remain the same.





# Contract Award Notification Update

## Subject: Contact Information Update

**DATE:** November 3, 2017      **AWARD #:** [23057](#)      **GROUP #:** 73003

**AWARD DESCRIPTION:** Administrative Services

**CONTRACT PERIOD:** October 25, 2017 through October 24, 2020

**CONTACT:** Cheri McCullough | 518-402-5552 | cheri.mccullough@ogs.ny.gov

**CONTRACT NO.:** Various      **CONTRACTOR:** Various

The following contractor address and contact information has been updated:

PS67919 SB WBE	Royal Temporaries, Inc. 417 Electronics Parkway Liverpool, NY 13088  Tami Rowe 315-432-5636 x112 Tami@stafkings.com	Federal ID 16-1410532  Vendor ID 1100108795
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Please direct all inquiries pertaining to this Award to the Contract Administrator listed above.

All other terms and conditions of the award remain the same.