



Contract Award Notification

Title:	Group 73600 – Information Technology Umbrella Contract – Distributor Based Software and Hardware (Statewide)
Award Number:	<u>22876</u>
Contract Period:	December 7, 2016 to December 6, 2021
Bid Opening Date:	October 3, 2016
Date of Issue:	December 14, 2016 (Revised February 19, 2019)
Contractor Information:	Appears on Page 2 of this Award Notification

Address Inquiries To:

State Agencies & Vendors	Political Subdivisions & Others
Name : Jessica LaFlamme Phone: 518-473-2946 E-mail: Contractors: OGS.sm.Ps.DistUmbrella.Contractors@ogs.ny.gov E-mail: Authorized Users: OGS.sm.PsDistUmbrella.AuthorizedUsers@ogs.ny.gov	Procurement Services Customer Services Phone: 518-474-6717 Fax: 518-474-2437 E-mail: customer.services@ogs.ny.gov

**Procurement Services values your input.
Complete and return "Contract Performance Report" at end of document.**

Description

Information Technology Umbrella Contract Distributor Based Software and Hardware (Statewide)

The Information Technology Umbrella Contracts – Distributor Based Software and Hardware Contracts streamline the procurement of certain Software, Hardware and Related Services not listed as excluded from the scope of this Contract for Authorized Users of NYS OGS Centralized Contracts. Products required by an Authorized User can be obtained via an expedited competitive Request for Quotes process. Authorized User Agreements awarded as a result of RFQs under this Centralized Contract will be awarded based on Lowest Price.

PR # 22876

<u>CONTRACT #</u>	<u>LOT NUMBER(S)</u>	<u>CONTRACTOR & ADDRESS</u>	<u>TELEPHONE #</u>	<u>FED.ID #/ NYS VENDOR #</u>
PD67644	1 Software 2 Hardware	Dell Marketing L.P. D/B/A Dell Technologies / Dell One Dell Way, Box RR8-07 Round Rock, TX 78682	Toll-Free: 800-999-3355	74-2616805 / 1000041162
PD67649	1 Software 2 Hardware	IC Logic, Inc. D/B/A USAT Corp. PO Box 9334 Chapel Hill, NC 27514	Toll-Free: 888-550-8728	56-1954547/ 1100148895
PD67645	1 Software 2 Hardware	Insight Public Sector, Inc. 6820 South Harl Avenue Tempe, AZ 85283	Toll-Free: 800-467-4448	36-3949000 / 1000031484
PD67646	1 Software 2 Hardware	PCMG, Inc. D/B/A PCM Gov Inc. 14120 Newbrook Drive, Suite 100 Chantilly, VA 20151-2273	Toll-Free: 800-625-5468	33-0964088 / 1000009106
PD67647	1 Software 2 Hardware	SHI International Corp 290 Davidson Avenue Somerset, NJ 08873	Toll-Free: 888-764-8888	22-3009648 / 1000008811

**INVOICES MUST BE SENT DIRECTLY TO THE ORDERING AGENCY FOR PAYMENT.
(See "Contract Payments" and "Electronic Payments" in this document.)**

AGENCIES SHOULD NOTIFY THE NEW YORK STATE PROCUREMENT PROMPTLY IF THE CONTRACTOR FAILS TO MEET DELIVERY OR OTHER TERMS OF THIS CONTRACT. PRODUCTS OR SERVICES WHICH DO NOT COMPLY WITH THE SPECIFICATIONS OR ARE OTHERWISE UNSATISFACTORY TO THE AGENCY SHOULD ALSO BE REPORTED TO THE PROCUREMENT SERVICES.

SMALL, MINORITY AND WOMEN-OWNED BUSINESSES:

The letters SB listed under the Contract Number indicate the contractor is a NYS small business. Additionally, the letters MBE and WBE indicate the contractor is a Minority-owned Business Enterprise and/or Woman-owned Business Enterprise.

RECYCLED, REMANUFACTURED AND ENERGY EFFICIENT PRODUCTS:

The Procurement Services supports and encourages the purchase of recycled, remanufactured, energy efficient and "energy star" products. If one of the following codes appears as a suffix in the Award Number or is noted under the individual Contract Number(s) in this Contract Award Notification, please look at the individual awarded items for more information on products meeting the suffix description.

RS,RP,RA	Recycled
RM	Remanufactured
SW	Solid Waste Impact
EE	Energy Efficient
E*	EPA Energy Star
ES	Environmentally Sensitive

NOTE TO AUTHORIZED USERS:

When placing purchase orders under the contract(s), the authorized user should be familiar with and follow the terms and conditions governing its use which usually appears at the end of this document. The authorized user is accountable and responsible for compliance with the requirements of public procurement processes. The authorized user must periodically sample the results of its procurements to determine its compliance. In sampling its procurements, an authorized user should test for reasonableness of results to ensure that such results can withstand public scrutiny.

The authorized user, when purchasing from OGS contracts, should hold the contractor accountable for contract compliance and meeting the contract terms, conditions, specifications, and other requirements. Also, in recognition of market fluctuations over time, authorized users are encouraged to seek improved pricing whenever possible.

Authorized users have the responsibility to document purchases, particularly when using OGS multiple award contracts for the same or similar product(s)/service(s), which should include:

- a statement of need and associated requirements,
- a summary of the contract alternatives considered for the purchase,
- the reason(s) supporting the resulting purchase (e.g., show the basis for the selection among multiple contracts at the time of purchase was the most practical and economical alternative and was in the best interests of the State).

**State of New York
Office of General Services
NEW YORK STATE PROCUREMENT SERVICES
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve our contract award, where appropriate. **Comments should include those of the product's end user.**

Contract No.: _____ **Contractor.** _____

Describe Product* Provided (Include Item No., if available): _____

***Note:** "Product" is defined as a deliverable under any Bid or Contract, which may include commodities (including printing), services and/or technology. The term "Product" includes Licensed Software.

	Excellent	Good	Acceptable	Unacceptable
• Product meets your needs				
• Product meets contract specifications				
• Pricing				

CONTRACTOR

	Excellent	Good	Acceptable	Unacceptable
• Timeliness of delivery				
• Completeness of order (fill rate)				
• Responsiveness to inquiries				
• Employee courtesy				
• Problem resolution				

Comments: _____

 _____ (over)

Agency: _____ Prepared by: _____

Address: _____ Title: _____

_____ Date: _____

_____ Phone: _____

_____ E-mail: _____

Please detach and email a copy of this document to: the Umbrella Distributor Authorized Users mailbox: OGS.sm.PsDistUmbrella.AuthorizedUsers@ogs.ny.gov or mail to:

NEW YORK STATE OGS
 PROCUREMENT SERVICES
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