

Attachment 1 - Pricing	
Contractor:	Insight Global LLC dba Insight Global
Contract Number:	PB70773
Lots Awarded:	2
<p>Authorized Users Please Note the Following:</p> <p>A competitive Mini-Bid is required for every transaction under this Centralized Contract. (Section 1.3 of Attachment 16 - How to Use this Contract)</p> <p>The Contractor acknowledges that any mini-bid under this Centralized Contract which includes pricing in excess of the “maximum Not-To-Exceed price” shall be rejected by the Authorized User. (Sections 7.9 of the Contract - Reasonableness of Price)</p> <p>Price increases will only apply to the OGS Centralized Contracts and shall not be applied retroactively to Authorized User Agreements or any Mini-bids already submitted to an Authorized User. (Section 8.5 of the Contract - Pricelist Adjustments)</p> <p>When provided for in the Mini-Bid and resultant Authorized User Agreement, an Authorized User may reimburse travel expenses. All rules and regulations associated with this travel can be found at http://osc.state.ny.us/agencies/travel/travel.htm. In no case will any travel reimbursement be paid that exceeds these rates. All travel will be paid only as part of a deliverable specified within the Authorized User Agreement and must be billed with that associated Invoice with receipts attached. (Section 7.12 of the Contract - Travel, Meals and Lodging)</p>	

Insight Global LLC dba Insight Global Approved Price List			Number of Approved Titles:	54	Last Updated:	6/16/2025
Item Number	SKU	Job Title	Job Description	Minimum Education / Certification Level	Minimum Years of Experience	NYS Contract Price (Not to Exceed Hourly Rate, Exclusive of Travel)
1	IG001	Analyst - III	Performs analysis, administration, and end-user training of software, hardware, and the wider IT systems. May write requirements for new systems and, upon implementation, monitor effectiveness. May develop analytical reports or other products. May provide supervisory functions.	Bachelor's Degree (BS/BA) or equivalent	4	\$125.00
2	IG002	Application Architect - II	Plans, designs, codes, develops, troubleshoots, enhances installs, or implements various technology products and applications. Applies knowledge of software and programming to produce and test applications to meet defined requirements or objectives. May document technical functionality and provide instructional/reference materials to assist end users in better understanding the nature and applications of the product.	Bachelor's Degree (BS/BA) or equivalent	4	\$129.00
3	IG003	Application Architect - III	Plans, designs, codes, develops, troubleshoots, enhances installs, or implements various technology products and applications. Applies knowledge of software and programming to produce and test applications to meet defined requirements or objectives. May document technical functionality and provide instructional/reference materials to assist end users in better understanding the nature and applications of the product. May provide supervisory functions.	Bachelor's Degree (BS/BA) or equivalent	7	\$156.00
4	IG004	Business Analyst - II	Analyzes business and technical processes to formulate and develop business information processing systems. Identifies, assists in designing, and/or implements technology-based solutions to improve processes. Coordinates with business and technology teams.	Bachelor's Degree (BS/BA) or equivalent	2	\$96.00
5	IG005	Business Analyst - III	Analyzes business and technical processes to formulate and develop business information processing systems. Identifies, assists in designing, and/or implements technology-based solutions to improve processes. Coordinates with business and technology teams. May provide supervisory functions.	Bachelor's Degree (BS/BA) or equivalent	3	\$121.00
6	IG006	Data Base Administrator - II	Plans, creates, implements, troubleshoots, and/or otherwise manages administration of databases, including security, access, and documentation. May ascertain user requirements and other pertinent data to maintain integrated databases. May research, evaluate, and propose system enhancements.	Bachelor's Degree (BS/BA) or equivalent	2	\$99.00
7	IG007	Data Base Administrator - III	Designs, plans, implements, troubleshoots, and/or otherwise manages administration of databases, including security, access, and documentation. May ascertain user requirements and other pertinent data to maintain integrated databases. May research, evaluate, and propose system enhancements. May provide supervisory functions.	Bachelor's Degree (BS/BA) or equivalent	3	\$128.00
8	IG008	Developer - II	Researches, designs, develops, and/or modifies systems, software programs, and applications.	Bachelor's Degree (BS/BA) or equivalent	4	\$108.00
9	IG009	Developer - III	Researches, designs, develops, and/or modifies systems, software programs, and applications. May provide supervisory functions.	Bachelor's Degree (BS/BA) or equivalent	7	\$135.00
10	IG010	Engineer - II	Designs, develops, evaluates, plans and tests engineering specifications for software programs and applications.	Bachelor's Degree (BS/BA) or equivalent	4	\$107.00
11	IG011	Engineer - III	Designs, develops, evaluates, plans and tests engineering specifications for software programs and applications. May provide supervisory functions.	Bachelor's Degree (BS/BA) or equivalent	7	\$140.00
12	IG012	Project Manager - II	Manages and is responsible for the successful completion of all tasks for one or more IT projects. Formulates and reviews task plans and deliverables and monitors execution of the project(s) and contractual obligations. May provide technical and functional guidance to the project teams, monitors the progress of tasks and deliverables, tracks and reports project status to the client, and ensures that all critical project issues are addressed.	Bachelor's Degree (BS/BA) or equivalent	5	\$112.99
13	IG013	Project Manager - III	Manages and is responsible for the successful completion of all tasks for one or more large or complex IT projects. Formulates and reviews task plans and deliverables and monitors execution of the project(s) and contractual obligations. May provide technical and functional guidance to the project teams, monitors the progress of tasks and deliverables, tracks and reports project status to the client, and ensures that all critical project issues are addressed.	Bachelor's Degree (BS/BA) or equivalent	7	\$141.00
14	IG014	QA Analyst/Tester - II	Evaluates, tests, and validates IT systems, services/and or software. Assesses service levels and product performance to ensure compliance with established quality standards. Documents issues and tracks status. May assist with the design and development of test plans and test cases.	Bachelor's Degree (BS/BA) or equivalent	2	\$90.00

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15	IG015	QA Analyst/Tester - III	Evaluates, tests, and validates IT systems, services/and or software. Assesses service levels and product performance to ensure compliance with established quality standards. Documents issues and tracks status. Reviews requirements to create test plans and test cases. May perform supervisory functions.	Bachelor's Degree (BS/BA) or equivalent	4	\$121.00
16	IG016	Security Specialist - I	Performs IT security measures for an organization's network and servers using established processes and procedures. Monitors, tests, and evaluates systems to identify vulnerabilities. Assists in incident response activities. May develop incident response reports or other deliverables. Works under general supervision.	Bachelor's Degree (BS/BA) or equivalent	2	\$106.00
17	IG017	Security Specialist - II	Performs IT security measures for an organization's network and servers primarily using established processes and procedures. Monitors, tests, and evaluates systems to identify vulnerabilities. Assists in forensic analysis and incident response activities. May assist with assessment and development of security procedures.	Bachelor's Degree (BS/BA) or equivalent	2	\$122.00
18	IG018	Security Specialist - III	Plans, designs, and/or implements IT security policies and procedures. Continuously monitors, tests, and evaluates systems, networks and/or servers to identify vulnerabilities. Performs forensic analysis and incident response activities. May develop or assist in developing organization wide best practices for IT security. Recommends products, upgrades, and other security measures to mitigate threats. May perform supervisory functions.	Bachelor's Degree (BS/BA) or equivalent	4	\$152.00
19	IG019	Junior Subject Matter Expert	Assists a higher level Subject Matter Expert. May perform administrative tasks. May provide support in the development of reports or other deliverables. Applies experience and ability to assist in the analysis and evaluation for proper implementation of programs and systems. Work is performed under the supervision and in support of Subject Matter Expert.	Bachelor's Degree (BS/BA) or equivalent	3	\$98.00
20	IG020	Subject Matter Expert - I	Uses experience and ability to analyze, evaluate, and provide recommendations for proper implementation of programs and systems in one of the following areas: Networking, Telecommunications, Information Systems Architecture, IT Security, Software Development, and Life-Cycle Management. Collaborates with stakeholders at multiple levels across an organization to advise on best practices and influence requirements. Supports implementation and management of support services.	Bachelor's Degree (BS/BA) or equivalent	5	\$132.00
21	IG021	Subject Matter Expert - II	Uses experience and ability to analyze, evaluate, and provide recommendations for proper implementation of programs and systems in one of the following areas: Networking, Telecommunications, Information Systems Architecture, IT Security, Software Development, and Life-Cycle Management. Collaborates with stakeholders at multiple levels across an organization to advise on best practices and influence requirements. Supports implementation and management of support services.	Bachelor's Degree (BS/BA) or equivalent	7	\$137.00
22	IG022	Subject Matter Expert - III	Uses significant experience and ability to analyze, evaluate, and provide recommendations for proper implementation of programs and systems in one of the following areas: Networking, Telecommunications, Information Systems Architecture, IT Security, Software Development, and Life-Cycle Management. Collaborates with stakeholders at multiple levels across an organization to advise on best practices and influence requirements. Supports implementation and management of support services.	Bachelor's Degree (BS/BA) or equivalent	10	\$149.00
23	IG023	Junior Technical Architect	Assists in identifying necessary interfaces between complex enterprise solution applications and legacy IT environments. May assist in designing architecture to support customer requirements and provide for present and future cross-functional requirements and interfaces. May perform related administrative tasks. Supports higher level Technical Architects. Works under close supervision.	Bachelor's Degree (BS/BA) or equivalent	2	\$100.00
24	IG024	Technical Architect - I	Identifies necessary interfaces between complex enterprise solution applications and legacy IT environments. Provides thought leadership related to current and future customer plans regarding the stated information technology. May design architecture to support customer requirements and provide for present and future cross-functional requirements and interfaces.	Bachelor's Degree (BS/BA) or equivalent	2	\$128.99

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25	IG025	Technical Architect - II	Identifies necessary interfaces between complex enterprise solution applications and legacy IT environments. Provides thought leadership related to current and future customer plans regarding the stated information technology. Designs architecture to support customer requirements and provide for present and future cross-functional requirements and interfaces. May assist in establishing a shared technical direction and strategy. May frame solution alternatives in both technology and business terms, ensuring that product and business decisions are not made in isolation of their technical implications, and vice versa. Works under general supervision	Bachelor's Degree (BS/BA) or equivalent	6	\$147.00
26	IG026	Technical Architect - III	Identifies necessary interfaces between complex enterprise solution applications and legacy IT environments. Provides thought leadership related to current and future customer plans regarding the stated information technology. Designs architecture to support customer requirements and provide for present and future cross-functional requirements and interfaces. May define architectural styles and patterns to deliver the functional and non-functional requirements, validate solutions, identify risks and dependencies, and evaluate alternatives through hands-on research, discovery, and prototyping. May oversee architects across divisions to establish solutions with a shared technical direction and strategy. May frame solution alternatives in both technology and business terms, ensuring that product and business decisions are not made in isolation of their technical implications, and vice versa.	Bachelor's Degree (BS/BA) or equivalent	8	\$192.00
27	IG027	Technical Writer - III	Writes, edits, or formats complex technical manuals or other documentation. Work generally involves extensive research, interviews, and observation of related activities to complete. May translate complex technical information for technical and non-technical users and conduct audience analyses. May support lower level Technical Writers.	Bachelor's Degree (BS/BA) or equivalent	3	\$103.00
28	IG028	Web Designer - II	Designs and builds web sites or web-based applications. May support development from requirements gathering to implementation and ongoing maintenance. May collaborate with members of the team to develop graphics, page layouts, design style guides, site concept, and interface design.	Bachelor's Degree (BS/BA) or equivalent	2	\$103.00
29	IG029	Web Designer - III	Designs and builds web sites or web-based applications. May support development from requirements gathering to implementation and ongoing maintenance. May collaborate with members of the team to develop graphics, page layouts, design style guides, site concept, and interface design. May perform supervisory functions.	Bachelor's Degree (BS/BA) or equivalent	4	\$117.00
30	IG030	Application Programmer	<ul style="list-style-type: none"> • Individually meet with users to determine needs; write program and/or system specifications and guidelines for moderate size systems; • Provide technical assistance to less experienced or less knowledgeable employees; serve as liaison between programmers and other supervisory personnel; • Design, code, compile, test, debug, modify and document new or existing applications programs within accepted standards, procedures and guidelines; • Demonstrate advanced knowledge/use of JCL (or other control languages) and system utilities in the applications environment; • Identify, research and resolve program, machine, data, or system software problems, frequently on an individual basis in consultation with other employees and/or users; • Review the work of programmers for assigned systems responsibility to ensure data integrity and availability; • Assist in the evaluation of user requests for changes to determine specific tasks and effects on existing programs and systems; discusses and explains program and system modifications to users and writes user guides and other documentation; • Analyze changes, enhancements, and/or systems designs to ensure data integrity and availability 	Bachelor's Degree (BS/BA) or equivalent	7	\$130.00

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31	IG031	Senior Application Programmer	<ul style="list-style-type: none"> • Individually respond to computer system emergencies and resolve problems independently or in consultation with other Information Technology applications staff or end user personnel; • Research and resolve program, machine, data or system software problems of a highly technical nature, frequently interacting with other employees, supervisors, or users; • Provide expert advice, assistance or guidance of a highly technical nature concerning specialized application tools, hardware, software, or databases; • Provide specialized training to Information Technology applications staff on databases, tools, techniques, and procedures relevant to applications maintenance and development; • Research new developments in hardware and software and keeps abreast of the latest developments and studies involving computer-related procedures and methods; • Design, code, compile, test, debug, modify, and document new or existing highly complex applications programs within accepted standards, procedures and guidelines; • Implement complex in-house and vendor-supplied applications software; • Evaluate, analyze and prepare information and recommendations on technical solutions or options related to operating and managing an information system; • Independently define data elements; design structures for databases; write and compile definitions and descriptions of data elements into dictionary form for use by professionals and users. Write user guides and other documentation; meet with users to determine needs and parameters to evaluate results; train users in programs or systems; • Evaluate and analyze requests for enhancements or development projects of a highly complex nature; • Solely responsible for the preparation and supervision of formal system test procedures of highly complex application systems; 	Bachelor's Degree (BS/BA) or equivalent	10	\$150.00
32	IG032	Application Administrator	<ul style="list-style-type: none"> • Oversee the installation, administration, configuration and support of applications (e.g. Salesforce, Filenet, SummationPro, Nagios, Jira, Jama, AWS, Azure, Oracle APEX, Tableau, PowerBI, SAP Portal, SAP BO, SAP GW, Lotus Notes/Domino, Oracle APEX); • Coordinate enhancement, modifications or upgrades with users, developers, business analysts, infrastructure teams, governance groups, and change management teams with a goal of aligning testing processes; • Produce documentation related to the provisioning, maintenance and support of the system; • Produce roll-back procedures and information related to validation and components; • Provide training to new users and take the lead when troubleshooting system problems; • Ensure process control activities are aligned with system performance. 	Bachelor's Degree (BS/BA) or equivalent	6	\$120.00
33	IG033	Senior Application Administrator	<ul style="list-style-type: none"> • Provide advanced expertise for the administration, configuration and support of applications; • Architect application deployment processes and strategies that align with standards for application monitoring, lifecycle management, failover disaster recovery and security; • Provide expertise with integration with State Enterprise Architecture Services, specific APIs, identity management, document repositories and related services; • Design application-specific failover process and strategies to ensure services align with defined Service Level Agreements; • Develop integration strategies and validation processes such that audit capabilities are incorporated and easily utilized. 	Bachelor's Degree (BS/BA) or equivalent	10	\$130.00

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34	IG034	Application Database Administrator	<ul style="list-style-type: none"> • Knowledge and experience with DB2, Oracle, ADABAS, Microsoft SQL Server, Microsoft Access, PostgreSQL, and VSAM; • Provide primary database architectural and administrative support (Data Modeling, Attribution, Referential Integrity and Database Security); <ul style="list-style-type: none"> • Evaluate, and recommend changes to the database environment based on analysis of the monitoring effort; • Oversee the physical database design including physical file characteristics, backup and recovery requirements, security requirements and physical space requirements dictated by the database design; • Recommend additional software based on the analysis of available software and Database Management System (DBMS) requirements; • Supervise the installation and testing of DBMS software; create and manage database objects – schemas, views, tables, stored procedures, triggers, partitioning, cluster and indexing strategies; • Provide the audit ability of the database to insure data integrity, detection of missing data, late transaction reporting and untimely error correction; • Evaluate and complete a conversion from one database to another database (structure and data); 	Bachelor's Degree (BS/BA) or equivalent	6	\$140.00
35	IG035	System Database Administrator	<p>The duties of a System Database Administrator include, but are not limited to:</p> <ul style="list-style-type: none"> • Responsible for architecture, design, build, configuration, upgrading, administration, monitoring, maintenance and security of database system; • Responsible for software upgrades, implementation of planned maintenance, security, operating system and firmware patches; <ul style="list-style-type: none"> • Provide database strategies to maintain and improve system integrity; • Troubleshoot incidents; determine root causes, find/implement solutions. 	Bachelor's Degree (BS/BA) or equivalent	6	\$150.00
36	IG036	Graphics Designer	<ul style="list-style-type: none"> • Determine the message the design should portray; • Create images that identify a product or convey a message; <ul style="list-style-type: none"> • Develop graphics for logos and websites; • Select colors, images, text style, and layout; • Present the design to State; • Incorporate changes recommended by the State into the final design; <ul style="list-style-type: none"> • Review designs for errors before printing or publishing them; • Ensure that coding standards are met; optimizing the web architectures for navigability and accessibility; <ul style="list-style-type: none"> • Utilize specialized graphic design software to prepare designs; • Keep up to date with the latest software and computer technologies; • Plan site design by clarifying goals; designing functionality; • Develop site navigation by categorizing content; funneling traffic through content; • Develop site content and graphics by coordinating with copywriters and graphic artists; designing images, icons, banners, audio enhancements, related site enhancements; • Prepare site by installing and configuring server software; installing programming language using authoring and formatting tools; ensuring cross-platform compatibility; establishing links; • Establish locatability by registering with search engines; 	Bachelor's Degree (BS/BA) or equivalent	6	\$120.00
37	IG037	End User Technical Support Analyst	<ul style="list-style-type: none"> • Responsible for service desk support and is the first contact for answering any calls to the help desk. These staff will evaluate the caller's request and provide basic troubleshooting and assistance to resolve the request; • Responsible for basic onsite/desk-side hardware and software device support including basic troubleshooting, hardware replacement and software installation; • Responsible for remote software and device support and problem resolution which includes advanced troubleshooting, installation and configuration. 	Bachelor's Degree (BS/BA) or equivalent	3	\$90.00

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38	IG038	Senior End User Technical Support Analyst	<ul style="list-style-type: none"> Responsible for service desk support and may be the first contact for answering any calls to the help desk or will be the first level of escalation to resolve a request. These staff will perform basic and advanced phone and remote support and troubleshooting to resolve requests; Responsible for Basic or Advanced onsite/desk-side hardware and software device support including troubleshooting, hardware replacement, software installation and configuration tasks; Responsible for managing the backend systems to support the End User computing environment including Configuration and Asset Management, Antivirus and Threat Protection systems, Service Management and Network Printing systems. 	Bachelor's Degree (BS/BA) or equivalent	5	\$110.00
39	IG039	Data Center Technical Support Analyst	<ul style="list-style-type: none"> Perform assigned tasks of increasing complexity in the installation and maintenance of system software packages; Code, compile, test, debug, modify, and document new or existing in-house software utilities; Assist programmers and users in interfacing their application systems with system software packages, and in resolving program logic errors; Define data elements; design and implement logical and physical structures for databases; writes and compile definitions and descriptions of data elements into dictionary form for use by professionals and users; Design and write operating systems programs to support database use and management in applications programming; documents programming efforts; updates dictionary and modifies database software; Implement and maintain database security, maintenance utilities, and documentation; Perform system programming language support in accessing and creation of databases; Install and provide day-to-day end user support of the local area network by identifying, analyzing, testing and correcting program, machine, data, or procedural problems; Research, test and document network (LAN/WAN/Enterprise) operating systems, application software products, and associated peripheral hardware; 	Bachelor's Degree (BS/BA) or equivalent	3	\$120.00
40	IG040	Senior Data Center Technical Support Analyst	<ul style="list-style-type: none"> Evaluate and recommend the selection of vendor supplied software packages; recommend and prepare specifications for modifications and customization of purchased software; Coordinate the installation, maintenance, and modification of vendor-supplied software (e.g., operating systems, communications managers, database management systems, compilers) for a system or complex network supporting applications critical to state business functions; Coordinate the design, development, and installation of in-house software packages (or modifications to vendor packages) by designing work and specifications. Consult regularly with vendors concerning software and/or hardware problems, resolutions, and system and network performance; Advise end-users, administrators, and technical support personnel performing network design, designing and providing documentation, instruction, problem analysis and education pertaining to specific and highly complex areas of software and network performance; Assist in establishing departmental policy with regard to data definition and data relationships, database design, database implementation, database operation, database security, and data accessibility; 	Bachelor's Degree (BS/BA) or equivalent	5	\$132.00
41	IG041	Network Engineer	<ul style="list-style-type: none"> Responsible for configuration and installation of edge switches/routers; Provisioning and troubleshooting basic network services (port activations, vlan/subnet creation, basic routing configuration, etc.); Interfacing with OTS customers and telecommunications vendors as needed; Configure products from multiple switch/router vendors, including but not limited to Cisco, HP, and Enterasys. 	Bachelor's Degree (BS/BA) or equivalent	5	\$158.00

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42	IG042	Senior Network Engineer	<ul style="list-style-type: none"> Responsible for design of complex networks, configuration and installation of core and aggregation switches/routers; Provisioning and troubleshooting advanced network services (advanced routing configuration, QoS, VOIP, etc.). Must be familiar with and able to configure products from multiple switch/router vendors, including but not limited to Cisco, HP, and Enterasys. 	Bachelor's Degree (BS/BA) or equivalent	7	\$178.00
43	IG043	Network Security Engineer	<ul style="list-style-type: none"> Responsible for configuration and installation of basic small office firewall/IPS/VPN systems; Configuration of edge switches/routers as needed to support security architectures; <ul style="list-style-type: none"> Provisioning and troubleshooting basic network security services; Basic installation/provisioning of wireless LAN security; Configure products from multiple security vendors, including but not limited to Fortinet, Cisco, and AirTight. 	Bachelor's Degree (BS/BA) or equivalent	3	\$198.00
44	IG044	Senior Network Security Engineer	<ul style="list-style-type: none"> Responsible for the design of complex network security implementations; Configuration and installation of complex firewall/IPS/VPN systems; Configuration of switches/routers as needed to support security architectures; <ul style="list-style-type: none"> Provisioning and troubleshooting advanced network security services; Installation / provisioning / troubleshooting of wireless LAN security; <ul style="list-style-type: none"> Installing and managing SIEM systems; Configure products from multiple security vendors, including but not limited to Fortinet, Cisco, and AirTight. 	Bachelor's Degree (BS/BA) or equivalent	5	\$220.00
45	IG045	Disaster Recovery Support Specialist	<ul style="list-style-type: none"> Assist in the coordination and establishment of disaster recovery programs and business resumption planning across mainframe and client server platforms; <ul style="list-style-type: none"> Coordinate and monitor simulation testing across all platforms; Design and administer programs to include policies, standards, guidelines, training programs, and a viable quality assurance process for disaster recovery; <ul style="list-style-type: none"> Facilitate the preparation of an organization-wide business resumption plan; Maintain and improve the IT Service Continuity processes and tools used to protect critical business processes from the potential damage or loss that may be caused as a result of a disruption to the service; Develop and maintain supporting infrastructure and application IT Service Continuity recovery plans and risk mitigation strategies; <ul style="list-style-type: none"> Assess change efforts that may impact State's ability to maintain resiliency; Identify likely contingency scenarios that may jeopardize State's system availability; develop and maintain response plans procedures to respond to these scenarios; train employees and service providers to ensure their readiness to these scenarios; Plan and coordinate disaster recovery tests including actual failover events, emergency response simulations, tabletop exercises, and documentation reviews; measure capability against defined program KPIs, processes, procedures, and policies to manage State's IT Service Continuity ability to meet defined business requirements; 	Bachelor's Degree (BS/BA) or equivalent	4	\$150.00
46	IG046	Administrative Assistant	<ul style="list-style-type: none"> Providing day-to-day administrative support to IT operations; <ul style="list-style-type: none"> Preparing routine reports; Assisting analysts, managers, and technicians with formatting, scanning, and printing documents; <ul style="list-style-type: none"> Scheduling meetings; Performing temporary, possibly repetitive, administrative functions such as reorganizing or populating paper or electronic files; or entering data; Providing operational support for records and information management activities including the operation of equipment, scanning, document review and document classification 	Bachelor's Degree (BS/BA) or equivalent	2	\$80.00

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47	IG047	Business Analyst	<ul style="list-style-type: none"> • Define and document business functions and processes; • Analyze the integration of business functions with technology; • Maintain a working knowledge of accounting, procurement, finance or contract management; • Assist with business case development and business process reengineering; • Consult with management and personnel to identify, define and document business needs and objectives, current operational procedures, problems, input and output requirements; • Recommend new processes that yield operational efficiencies; <ul style="list-style-type: none"> • Conduct cost-benefit analysis; • Develop or assist with project work plans, project timelines; • Develop or assist with ITBs, RFIs, RFRs, TORFRs, RFPs and contracts. The Business Analyst should be familiar with State of Louisiana procurement laws and procedures, and also have experience i 	Bachelor's Degree (BS/BA) or equivalent	10	\$170.00
48	IG048	Audit Services Staff Auditor	<ul style="list-style-type: none"> • Support the audit management in preparing audit programs; • Evaluate information/management system, internal controls and management procedures; • Conduct defined audit procedures that assist in improving processes and performances; • Collect and analyze data gathered from auditing processes; <ul style="list-style-type: none"> • Document/report audit findings; • Recommend process/procedural improvements. 	Bachelor's Degree (BS/BA) or equivalent	5	\$200.00
49	IG049	Documentation Specialist	<ul style="list-style-type: none"> • Documenting system functionality, system design, all related system requirements; • Composing or editing of technical documentation or end user guides; • Maintain and disseminate documentation as needed. 	Bachelor's Degree (BS/BA) or equivalent	4	\$155.00
50	IG050	RIM System Analyst and Developer	<ul style="list-style-type: none"> • Develop, test and debug code for the support of a record and information management system; • Provide ongoing application, infrastructure and technical support to ensure business continuity; • Provide support for records and information management activities including the operation of equipment, scanning, document review and document classification; • Plan upgrades and patches, establish fail-over plans, and oversee testing environments. 	Bachelor's Degree (BS/BA) or equivalent	6	\$210.00
51	IG051	IT Tester	<ul style="list-style-type: none"> • Testing IT systems and processes building defined test scripts for completion; • Run test scripts to validate custom-developed software; • Testing all aspects of application components for compliance with the provided specifications; <ul style="list-style-type: none"> • Run network tests to isolate a performance issue; • Provide technical/non-technical knowledge transfer of testing processes. 	Bachelor's Degree (BS/BA) or equivalent	4	\$130.00
52	IG052	Trainer	<ul style="list-style-type: none"> • Training users in a class or online environment; • Perform curriculum design and development; <ul style="list-style-type: none"> • Design and populate training databases; • Development of automated scripts; • Conduct training programs for general staff in areas of records and information management procedures, workflows, policies, regulations and handling public records requests; • Develop records and information management user guides and training materials. 	Bachelor's Degree (BS/BA) or equivalent	4	\$125.00

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Item Number	SKU	Job Title	Job Description	Minimum Education / Certification Level	Minimum Years of Experience	NYS Contract Price (Not to Exceed Hourly Rate, Exclusive of Travel)
53	IG053	Project Manager	<ul style="list-style-type: none"> • Provide day-to-day project management support; • Creation of project documentation: daily, weekly, semi-monthly and monthly status reports; project schedules and plans, meeting minutes, risks and issues, other documentation as needed; <ul style="list-style-type: none"> • Activity and resource planning; • Analyzing project risks and issues, help identify ways to mitigate risks; <ul style="list-style-type: none"> • Process monitoring; • Monitor project deliverables; • Conduct cost/benefit analysis; • Documentation of specifications and requirements tracking. 	Bachelor's Degree (BS/BA) or equivalent	10	\$190.00
54	IG054	Scrum Master	<ul style="list-style-type: none"> • Guide a team and organization using Agile/Scrum best practices, methodologies and values. • Assess the Scrum maturity of the team and organization and coaching the team to higher levels of maturity, at a pace that is sustainable and comfortable for the team and organization; <ul style="list-style-type: none"> • Remove impediments or guide a team to remove impediments; • Facilitate completion of work assignments, assigning, or dictating work assignments; <ul style="list-style-type: none"> • Facilitate discussion, decision making, team building and conflict resolution; • Assist with internal and external communication, improving transparency, and radiating information; supporting product managers to maximize return on investment (ROI) and meet the organization's objectives; • Support and educating the Product Owner, to include, but not limited to grooming and maintaining the product backlog; • Engage in agile delivery utilizing best agile methodology (i.e. Scrum, Kanban, SAFe, XP, etc.); • Provide support to a team using a servant leadership style whenever possible, and leading by example. 	Bachelor's Degree (BS/BA) or equivalent	8	\$195.00