

<b>Attachment 1 - Pricing</b>	
<b>Contractor:</b>	Sara Software Systems
<b>Contract Number:</b>	PB70798
<b>Lots Awarded:</b>	Lot 2
<p><b>Authorized Users Please Note the Following:</b></p> <p>A competitive Mini-Bid is required for every transaction under this Centralized Contract. (Section 1.3 of Attachment 16 - How to Use this Contract)</p> <p>The Contractor acknowledges that any mini-bid under this Centralized Contract which includes pricing in excess of the “maximum Not-To-Exceed price” shall be rejected by the Authorized User. (Sections 7.9 of the Contract - Reasonableness of Price)</p> <p>Price increases will only apply to the OGS Centralized Contracts and shall not be applied retroactively to Authorized User Agreements or any Mini-bids already submitted to an Authorized User. (Section 8.5 of the Contract - Pricelist Adjustments)</p> <p>When provided for in the Mini-Bid and resultant Authorized User Agreement, an Authorized User may reimburse travel expenses. All rules and regulations associated with this travel can be found at <a href="http://osc.state.ny.us/agencies/travel/travel.htm">http://osc.state.ny.us/agencies/travel/travel.htm</a>. In no case will any travel reimbursement be paid that exceeds these rates. All travel will be paid only as part of a deliverable specified within the Authorized User Agreement and must be billed with that associated Invoice with receipts attached. (Section 7.12 of the Contract - Travel, Meals and Lodging)</p>	

Sara Software Systems Approved Price List			Number of Approved Titles:	43	Last Updated:	6/16/2025
Item Number	SKU	Job Title	Job Description	Minimum Education / Certification Level	Minimum Years of Experience	NYS Contract Price (Not to Exceed Hourly Rate, Exclusive of Travel)
1	NYSS00001	Associate QA Analyst I	Conducts internal quality audits, plan and conduct quality testing of development code, maintain and update training and audit databases to provide reports. Identifies problems or deficiencies in products. Participates in formal and informal reviews to determine quality. Develops and upgrades automated test scripts and architectures for application products.	BS	3	\$67.96
2	NYSS00002	Business Systems Analyst I	Analyzes user needs and identifies resources required for each task to determine functional requirements; codes applications and tests to software requirements; assists in design and development of new systems or modifies existing systems that meet the user's needs; assists higher-level analysts in analyzing alternative systems, cost aspects and feasibility factors; writes or updates software specifications; records all inputs and outputs of systems, including file sizes, data bank requirements, variability of information and appropriate statistical measures such as frequency, volume, peaking, etc; prepares appropriate documentation for new or existing systems; troubleshoots and provides technical support and solutions to users.	BS	2	\$81.36
3	NYSS00003	Business Systems Analyst II	Responsible for identifying and documenting all specific functional requirements associated with implementing the application. Develops a comprehensive functional description of current and future system and process requirements through structured interviews, focus groups, documentation review and other data gathering techniques. Interfaces with technical personnel to identify specific system requirements and risks. Works directly with agency/organization functional staff members to identify specific application views and data requirements to ensure that the final system incorporates required functionality.	BS	5	\$100.00
4	NYSS00004	Business Systems Analyst III	Analyzes and evaluates user needs and identifies resources required for each task to determine functional requirements; conceptualizes, develops, and implements complex systems designed to meet client requirements; defines systems objectives and prepares system design specifications to meet requirements; designs, develops, implements, and tests new systems or modifies existing systems that meet the user's needs; codes applications and tests to software requirements; writes or updates software specifications; analyzes procedures and systems to refine their formulation and convert to programmable formats; analyzes data requirements to determine data source and destinations; coordinates with client to define problem, determine data availability, report requirements, and resolve system design problems; creates logical data models based on functional requirements; performs quality review of specifications for internal and external delivery; troubleshoots and provides technical support and solutions to users; develops analytical tools for use in the design and redesign of programs as assigned; may serve as a technical team or task lead.	BS	8	\$125.00
5	NYSS00005	Database Administrator I	Database and application performance monitoring, analysis and tuning. Monitor and optimize database performance and resources. Participates in all phases of data extraction, conversion and uploading.	BS	2	\$75.34
6	NYSS00006	Database Administrator II	Database and application performance monitoring, analysis and tuning. Monitor and optimize database performance and resources. Participates in all phases of data extraction, conversion and uploading.	BS	5	\$81.08
7	NYSS00007	Database Architect III	Works independently designing and developing new software products or major enhancements to existing software. May lead a large development team in the design of highly complex database architecture. Acts as highest-level technical expert, addressing problems of database layouts, database schemas and integration across multiple databases and platforms. Responsible for project completion. Performs feasibility analysis on potential future database projects to management. Performs as an applications programmer on large-scale database management systems, knowledge of computer equipment, and ability to develop complex software to satisfy design objectives. Analyzes application software and design specifications for information process activities. Develops block diagrams and logic flow charts. Translates detailed design into application software. Tests, debugs, and refines the application software to produce the required product. Prepares required documentation, including both program-level and user-level documentation.	BS	8	\$101.14

Sara Software Systems Approved Price List			Number of Approved Titles:	43	Last Updated:	6/16/2025
Item Number	SKU	Job Title	Job Description	Minimum Education / Certification Level	Minimum Years of Experience	NYS Contract Price (Not to Exceed Hourly Rate, Exclusive of Travel)
8	NYSS00008	Database Developer I	Performs as a database developer on large-scale database management systems, knowledge of computer equipment, and ability to develop complex software to satisfy design objectives. Analyzes database schemas and design specifications for information process activities. Develops block diagrams and logic flow charts. Translates detailed design into database tables, triggers and procedures. Tests, debugs, and refines the database layer to produce the required product. Prepares required documentation, including both program-level and user-level documentation.	BS	5	\$85.62
9	NYSS00009	Network Analyst I	Assists in configuring new LAN systems from unassembled major components as received from the vendor as part of pre-installation processing. Assists in installing expansion boards, disk drives, interface hardware, cable connectors, monitors, printers, and other microcomputer hardware components in accordance with standards and specifications; assists in installing commercial LAN applications-software packages; and configures target LAN systems as necessary, to support effective use of the installed software. Package installation may include directory of files creation, AUTOEXEC.BAT adjustments, menu utilities and commands, and other required software modifications. Maintains records of LAN installations, modifications, and hardware/software configurations in accordance with standards and requirements, and assists in required testing of installed hardware and software in preparation for delivery of new or modified LAN configurations prior to delivery to the end user.	BS	2	\$72.75
10	NYSS00010	Network Engineer II	Works with communications software, communications hardware or network systems. Communications software specialized experience includes: developing, testing, installing and operating network and computer (host) communications software (e.g., access method and protocol software, application interfaces, transaction processors and emulators); and using and implementing communications standards. Communications hardware specialized experience includes: installing, testing and operating network and computer (host) communications equipment (e.g., switches, modems, controllers, terminals and multiplexers); using and implementing communications hardware and electrical standards; using communications hardware test and monitoring equipment; and analyzing the results. Network specialized experience includes: designing, testing, installing, implementing and maintaining computer networks; using and implementing network standards; identifying and solving problems, restart/recovery, additions, deletions and modifications of terminals, hosts, etc. Analyzes network characteristics (e.g., traffic, connect time, transmission speeds, packet sizes and throughput) and recommends procurement, removals and modifications to network components. Designs and optimizes network topologies and site configurations. Plans and coordinates installations, transitions, and cutover of network components and capabilities.	BS	5	\$76.57
11	NYSS00011	Network Engineer III	Works with communications software, communications hardware or network systems. Communications software specialized experience includes: developing, testing, installing and operating network and computer (host) communications software (e.g., access method and protocol software, application interfaces, transaction processors and emulators); and using and implementing communications standards. Communications hardware specialized experience includes: installing, testing and operating network and computer (host) communications equipment (e.g., switches, modems, controllers, terminals and multiplexers); using and implementing communications hardware and electrical standards; using communications hardware test and monitoring equipment; and analyzing the results. Network specialized experience includes: designing, testing, installing, implementing and maintaining computer networks; using and implementing network standards; identifying and solving problems, restart/recovery, additions, deletions and modifications of terminals, hosts, etc. Analyzes network characteristics (e.g., traffic, connect time, transmission speeds, packet sizes and throughput) and recommends procurement, removals and modifications to network components. Designs and optimizes network topologies and site configurations. Plans and coordinates installations, transitions, and cutover of network components and capabilities.	BS	7	\$80.40

Sara Software Systems Approved Price List			Number of Approved Titles:	43	Last Updated:	6/16/2025
Item Number	SKU	Job Title	Job Description	Minimum Education / Certification Level	Minimum Years of Experience	NYS Contract Price (Not to Exceed Hourly Rate, Exclusive of Travel)
12	NYSS00012	Project Manager II	Serves as the contractor's contract manager and shall be the contractor's authorized interface with the Government Contracting Officer (CO), the Contracting Officer's Representative (COR), government management personnel and customer agency representatives. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel and communicating policies, purposes, and goals of the organization to subordinates. Shall be responsible for the overall contract performance and shall not serve in any other capacity. Ability to manage and ensure the successful completion of multiple technical tasks in assigned program(s).	BS , PMP	8	\$120.00
13	NYSS00013	Project Manager III	Responsible for large, complex task orders (or a group of task orders affecting the same common/standard/migration system) and shall work with the Government Contracting Officer's Representative (COR), the task order level COR(s), government management personnel and customer agency representatives. Responsible for the overall management of the specific task order(s) and ensuring that the technical solutions and schedules in the task order are implemented in a timely manner. Performs enterprise-wide horizontal integration planning and interfaces to other functional systems. Directs completion of tasks within estimated time frames and budget constraints. Schedules and assigns duties to subordinates and subcontractors and ensures assignments are completed as directed. Enforces work standards and reviews/resolves work discrepancies to ensure compliance with contract requirements. Reports in writing and orally to contractor management and Government representatives. Provides competent leadership and responsible program direction through successful performance of a variety of detailed, diverse elements of project transitioning. Plans and directs technological improvements and project management implementation. Manages a diverse group of functional activities, subordinate groups of technical and administrative personnel. Provides business, technical, and personnel management across multiple projects, such as engineering studies, computer applications, and systems development.	BS , PMP	10	\$150.00
14	NYSS00014	QA Analyst II	conducts internal quality audits, plan and conduct quality testing of development code, maintain and update training and audit databases to provide reports. Identifies problems or deficiencies in products. Participates in formal and informal reviews to determine quality. Evaluates, recommends and implements automated test tools and strategies. Develops and upgrades automated test scripts and architectures for application products.	BS	5	\$71.79
15	NYSS00015	Senior Database Administrator III	Database and application performance monitoring, analysis and tuning. Monitor and optimize database performance and resources. Participates in all phases of data extraction, conversion and uploading. Oversee Junior Database Administrators as necessary	BS	6	\$93.51
16	NYSS00016	Senior Database Developer II	Performs as a database developer on large-scale database management systems, knowledge of computer equipment, and ability to develop complex software to satisfy design objectives. Analyzes database schemas and design specifications for information process activities. Develops block diagrams and logic flow charts. Translates detailed design into database tables, triggers and procedures. Tests, debugs, and refines the database layer to produce the required product. Prepares required documentation, including both program-level and user-level documentation.	BS	7	\$93.09
17	NYSS00017	Senior QA Analyst III	Plans, defines test schedules and test data requirements to verify logic of new or modified programs. Responsible for applying the principles and practices of software quality assurance throughout the software development life cycle. Conducts internal quality audits, plan and conduct quality testing of development code, maintain and update training and audit databases to provide reports. Identifies problems or deficiencies in products. Participates in formal and informal reviews to determine quality. Evaluates, recommends and implements automated test tools and strategies. Develops and upgrades automated test scripts and architectures for application products.	BS	8	\$75.58

Sara Software Systems Approved Price List			Number of Approved Titles:	43	Last Updated:	6/16/2025
Item Number	SKU	Job Title	Job Description	Minimum Education / Certification Level	Minimum Years of Experience	NYS Contract Price (Not to Exceed Hourly Rate, Exclusive of Travel)
18	NYSS00018	Senior Technical Writer III	Assists in collecting and organizing information required for preparation of user manuals, training materials, installation guides, proposals, and reports. Edits functional descriptions, system specifications, user manuals, special reports, or any other customer deliverables and documents. Prepares and edits documentation incorporating information provided by the user, specialist, analyst, programmer, and management personnel. Duties include writing, editing, and graphics presentation of technical information for both technical and non-technical personnel. Interprets technical documentation standards and prepares documentation accordingly.	BS	6	\$76.10
19	NYSS00019	Software Engineer I	Designs and develops new software products or major enhancements to existing software. May lead a large development team in the design of highly complex presentation architecture. Performs feasibility analysis on potential future web projects to management. Implements, upgrades and maintains web sites on the Internet and Intranets. Maintains and monitors web site communication links. Monitors, analyzes and recommends strategies relevant to traffic in and out of the web site. Insures that firewall mechanisms, virus protection and other security mechanisms operate effectively. Performs in all phases of Internet and Intranet site implementation and connection. Researches, designs, and develops computer software systems, in conjunction with hardware product development, applying principles and techniques of computer science, engineering, and mathematical analysis. Formulates and designs software systems, using scientific analysis and mathematical models to predict and measure outcomes and consequences of design. Develops and directs software system testing, programming, and documentation. Consults with customers concerning maintenance of software system. Performs object oriented analysis, objected oriented design and object oriented programming to develop computer systems. Develops cost proposals and project status reports. Develops documentation describing program design, program maintenance, and testing. Writes user manuals and operator manuals.	BS	5	\$86.15
20	NYSS00020	Software Engineer II	Works independently designing and developing new software products or major enhancements to existing software. May lead a large development team in the design of highly complex presentation architecture. Responsible for project completion. Performs feasibility analysis on potential future web projects to management. Researches, designs, and develops computer software systems, in conjunction with hardware product development, applying principles and techniques of computer science, engineering, and mathematical analysis. Analyzes software requirements to determine the feasibility of a design within requirement constraints. Consults with hardware engineers and other engineering staff members to evaluate interfaces between hardware and software and operational and performance requirements of the overall system. Formulates and designs software systems, using scientific analysis and mathematical models to predict and measure outcomes and consequences of design. Develops and directs software system testing, programming, and documentation. Consults with customers concerning maintenance of software system. Performs object oriented analysis, objected oriented design and object oriented programming to develop computer systems. Develops cost proposals and project status reports. Develops documentation describing program design, program maintenance, and testing. Writes user manuals and operator manuals.	BS	8	\$94.52
21	NYSS00021	Software Engineer III	Works independently designing and developing new software products or major enhancements to existing software. May lead a large development team in the design of highly complex presentation architecture. Acts as highest-level technical expert, addressing problems of web services, web layout, web integration, compatibility, and multiple platforms. Responsible for project completion. Performs feasibility analysis on potential future web projects to management.	BS	10	\$102.04
22	NYSS00022	Subject Matter Expert II - Technical	Serves as a subject matter technical expert in areas relevant in areas relating to management services, information technology services, and other subject areas. Provide guidance to the technical staff on technology innovations, knowledge/procedures/processes/policies reflecting detailed knowledge of functional areas included in contract.	BS	8	\$128.02

Sara Software Systems Approved Price List			Number of Approved Titles:	43	Last Updated:	6/16/2025
Item Number	SKU	Job Title	Job Description	Minimum Education / Certification Level	Minimum Years of Experience	NYS Contract Price (Not to Exceed Hourly Rate, Exclusive of Travel)
23	NYSS00023	Subject Matter Expert II - Architecture	Develops requirements from a project's inception to its conclusion in the subject matter area for simple to moderately complex systems. Assists other senior consultants with analysis and evaluation, and with the preparation of recommendations for system improvements, optimization, development, and/or maintenance efforts in the following specialties: information systems architecture, networking, telecommunications, automation, communications protocols, risk management/electronic analysis, software lifecycle management, software development methodologies, and modeling and simulation.	BS	8	\$128.02
24	NYSS00024	Subject Matter Expert III - Technical	Serves as a subject matter technical expert in areas relevant in areas relating to management services, information technology services, and other subject areas. Provide guidance to the technical staff on technology innovations, knowledge/procedures/processes/policies reflecting detailed knowledge of functional areas included in contract.	BS	10	\$137.24
25	NYSS00025	Subject Matter Expert III -Architecture	Defines the problems and analyzes and develops plans and requirements in the subject matter area for moderately complex to complex systems. Coordinates and manages the preparation of analysis, evaluations, and recommendations for proper implementation of programs and systems specifications in the following specialties: information systems architecture, networking, telecommunications, automation, communications protocols, risk management/electronic analysis, software lifecycle management, software development methodologies, and modeling and simulation.	BS	10	\$137.24
26	NYSS00026	Systems Administrator II	Responsible for directing the daily operational availability of the hardware and software systems required to support facility operations. Recommends appropriate corrective action for complex problems and ensures documentation is prepared for all hardware and/or software adjustments and or modifications.	BS	4	\$78.02
27	NYSS00027	Systems Administrator III	Responsible for directing the daily operational availability of the hardware and software systems required to support facility operations. Directs and oversees scheduled testing and review of hardware and software to ensure potential problems are identified at the earliest point possible, ensures adjustments and/or repairs of hardware problems are accomplished as the need is detected and ensures programming adjustments are implemented as the need is detected. Recommends appropriate corrective action for complex problems and ensures documentation is prepared for all hardware and/or software adjustments and or modifications. Directs the preparation of reports and analysis of operations, as required.	BS	7	\$81.97
28	NYSS00028	Technical Writer II	Related experience in documentation efforts involving any combination of: systems analysis and design, programming, conversion and implementation support, network services, project management, data/records management, resources and facilities management, database planning and design.	BS	3	\$69.87
29	NYSS00029	Technical Writer II	Assists in collecting and organizing information required for preparation of user manuals, training materials, installation guides, proposals, and reports. Related experience in documentation efforts involving any combination of: systems analysis and design, programming, conversion and implementation support, network services, project management, data/records management, resources and facilities management, database planning and design. Duties include writing, editing, and graphics presentation of technical information for both technical and non- technical personnel.	BS	3	\$69.87
30	NYSS00030	Technical Writer III	Directs the collection and organization of information required for preparation of user manuals, training materials, installation guides, proposals, and reports. Edits functional descriptions, system specifications, user manuals, special reports, or any other customer deliverables and documents. Prepares and edits documentation incorporating information provided by the user, specialist, analyst, programmer, and management personnel. Duties include writing, editing, and graphics presentation of technical information for both technical and non-technical personnel, and review of lower-level writers' output. Interprets technical documentation standards and prepares documentation accordingly.	BS	6	\$110.48

Sara Software Systems Approved Price List			Number of Approved Titles:	43	Last Updated:	6/16/2025
Item Number	SKU	Job Title	Job Description	Minimum Education / Certification Level	Minimum Years of Experience	NYS Contract Price (Not to Exceed Hourly Rate, Exclusive of Travel)
31	NYSS00031	Health IT Business Systems Analyst I	Analyzes user needs within the health IT domain and identifies resources required for each task to determine functional requirements. They assist in the coding of health IT applications and testing to meet software requirements. They participate in the design, development, and modification of new or existing health IT systems to meet user needs. They assist higher-level analysts in examining alternative health IT systems, cost factors, and feasibility aspects. They document all inputs and outputs of systems, including data bank requirements, information variability, and relevant statistical measures. They also prepare documentation for new or existing health IT systems and provide technical support and solutions to users	BS	2	\$80.51
32	NYSS00032	Health IT Business Systems Analyst II	Responsible for identifying and documenting all specific functional requirements related to implementing health IT applications. They develop a comprehensive functional description of current and future health IT system and process requirements through structured interviews, focus groups, documentation review, and other data gathering techniques. They interface with technical personnel to identify specific health IT system requirements and potential risks. They work directly with agency/organization functional staff members to identify specific application views and health data requirements, ensuring the final system incorporates the required functionality within the health IT domain	BS	3	\$109.55
33	NYSS00033	Health IT Business Systems Analyst III	Analyzes and evaluates user needs to identify required resources for each task, to inform the development of functional requirements within Health IT. They lead the conceptualization, development, implementation, and testing of complex health information systems designed to meet client needs, ensuring they comply with relevant health data protocols, privacy regulations, and healthcare standards. They troubleshoot system issues, offer technical support to users, and develop analytical tools for use in the design and redesign of health IT programs. This role may also serve as a technical team or task lead	BS	6	\$137.58
34	NYSS00034	Health IT Database Specialist I	Perform a variety of tasks associated with the design, implementation, and operation of healthcare database management systems. The Specialist assists in system analysis and design activities, participates in meetings, design reviews, and briefings, identifies and reports on issues, problems, and potential risks in health data management. They also work on risk mitigation strategies, focusing on data privacy and security in health IT systems. The Specialist works under general supervision and adapts standard approaches to solve moderately difficult problems. They participate in all phases of software development, emphasizing design, coding, testing, documentation, and acceptance phases in a healthcare setting. They engage with healthcare stakeholders to understand requirements and ensure health data is effectively managed.	BS	2	\$101.56
35	NYSS00035	Health IT Database Specialist II	Designs, maintains, and enhances relational databases in a healthcare setting, ensuring health information exchange standards and regulations are adhered to. The Specialist determines health data needs, relationships, attributes, data flow, storage requirements, and ensures data output complies with healthcare-specific reporting capabilities. They work on data acquisition and access analysis and design in a secure manner, considering the privacy and confidentiality requirements of health data. The Specialist coordinates new health data development and ensures its integration with existing healthcare data structures. They provide technical support, handle hardware and software upgrades and maintenance, maintain current knowledge of relevant applications, and may lead a team or task. They participate in special projects focused on improving health IT systems as required	BS	3	\$115.56
36	NYSS00036	Health IT Database Specialist III	Provides technical guidance in the design, implementation, operation, and maintenance of health information technology database management systems (DBMS). They evaluate DBMS products, aligning them with health IT requirements and system capabilities. They ensure the optimal organization of files, indexing methods, and security procedures for specific health applications. The role involves managing the design, use, and global view of databases, controlling database access, safeguarding databases from potential damage or loss, and monitoring database use. They define database administration policies, procedures, standards, and guidelines, demonstrating authority in database design and DBMS use. They also prepare and deliver presentations on DBMS concepts	BS	6	\$157.63

Sara Software Systems Approved Price List			Number of Approved Titles:	43	Last Updated:	6/16/2025
Item Number	SKU	Job Title	Job Description	Minimum Education / Certification Level	Minimum Years of Experience	NYS Contract Price (Not to Exceed Hourly Rate, Exclusive of Travel)
37	NYSS00037	Health IT Project Manager I	Responsible for planning and executing health IT projects. Prepares and maintains the project schedule and budget. Prepares and delivers status reports to the customer. Primary point of contact for the customer. Oversees all work and takes corrective action as necessary to ensure project success. Manages staffing, budget, prioritization, and other personnel matters. May serve as technical lead for the project	BS	4	\$119.70
38	NYSS00038	Health IT Project Manager II	Serves as the contractor's contract manager and shall be the contractor's authorized interface with the Government Contracting Officer (CO), the Contracting Officer's Representative (COR), government management personnel and customer agency representatives. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel and communicating policies, purposes, and goals of the organization to subordinates. Shall be responsible for the overall contract performance and shall not serve in any other capacity. Ability to manage and ensure the successful completion of multiple technical tasks in assigned health IT program(s).	BS	8	\$147.41
39	NYSS00039	Health IT Software Specialist I	Assists in designing, developing, and implementing health IT software systems. They support the full software lifecycle, from understanding requirements to testing and debugging. They aid in integrating hardware/software applications, analyzing system architecture needs, and customizing purchased applications, aligned with health IT protocols. They contribute to researching emerging technologies in the health IT domain, document client needs, maintain technical documentation, and assist in training. They support integration testing, troubleshoot issues, and keep abreast of relevant health IT applications	BS	2	\$89.92
40	NYSS00040	Health IT Software Specialist II	Designs and develops new software products or major enhancements to existing software within the health IT domain. May lead a development team in the design of moderately complex presentation architecture. Performs feasibility analysis on potential future web projects to management. Implements, upgrades and maintains web sites on the Internet and Intranets. Maintains and monitors web site communication links. Monitors, analyzes and recommends strategies relevant to traffic on the web site. Ensures that firewall mechanisms, virus protection and other security mechanisms operate effectively. Performs in all phases of Internet and Intranet site implementation and connection. Researches, designs, and develops health IT computer software systems, in conjunction with hardware product development, applying principles and techniques of computer science, engineering, and mathematical analysis. Formulates and designs software systems, using scientific analysis and mathematical models to predict and measure outcomes and consequences of design. Develops and directs software system testing, programming, and documentation. Consults with customers concerning maintenance of software system. Performs object-oriented analysis, design and programming to develop computer systems. Develops cost proposals and project status reports. Develops documentation describing program design, program maintenance, and testing. Writes user manuals and operator manuals	BS	3	\$114.12

Sara Software Systems Approved Price List			Number of Approved Titles:	43	Last Updated:	6/16/2025
Item Number	SKU	Job Title	Job Description	Minimum Education / Certification Level	Minimum Years of Experience	NYS Contract Price (Not to Exceed Hourly Rate, Exclusive of Travel)
41	NYSS00041	Health IT Software Specialist III	Participates in the design, development, analysis, and implementation of software operating systems and health IT software application programs; works under general supervision; performs software operating systems and application engineering, including full life cycle design and development; works from specifications to develop and modify operating systems and software applications; participates in the design, coding, testing, debugging, and documentation of programs; participates in the definition of limited design specifications and parameters; assists engineers or analysts with the hardware/software integration of the application or utility into software operating systems; analyzes system architecture requirements; performs requirements acquisition and definition and data analysis; may customize purchased applications; performs technical and subject matter research on emerging technologies to determine impacts on application execution; analyzes and documents client needs and requirements; participates in writing, modifying, and maintaining technical documentation and specifications such as user manuals, system documentation, and training materials; performs integration testing and support of various computer operating and/or network systems; troubleshoots and provides customer support for software operating system and application issues; maintains current knowledge of relevant hardware and software applications as assigned; participates in special health IT projects as required	BS	6	\$152.85
42	NYSS00042	Health IT Technical Writer I	Responsible for developing and preparing documentation throughout the production cycle in the healthcare IT domain. This includes technical writing, editing, and providing editorial consultation to ensure high-quality documentation. The role involves copy design and editing, proofreading, and conducting overall documentation reviews. Checks documents for spelling, grammar, organization, consistency, and content, ensuring they adhere to the appropriate style guide specified for health IT documentation	Associate BS	2	\$73.77
43	NYSS00043	Health IT Technical Writer III	Oversees the creation of healthcare-related documentation such as user manuals, training materials, installation guides, proposals, and reports. They are responsible for editing various types of documents and coordinating with users, specialists, analysts, programmers, and management personnel to gather the necessary information. This role involves both the writing and editing of technical information, ensuring it is understandable to both technical and non-technical personnel. They also review and provide feedback on documentation produced by junior writers. Furthermore, they interpret and apply healthcare and general technical documentation standards to ensure high-quality output.	BS	6	\$108.47