

How to Use OGS Contract PT66910

Authorized Users should not hesitate to contact the OGS Contract manager with any questions, concerns, or clarifications.

Price shall be the GSA pricing as provided in the GSA Master Contract, which is available on the GSA website at https://www.gsaadvantage.gov/ref_text/GS07F5559R/0NUDON.33P4Q3_GS-07F-5559R_GS07F5559R.PDF . Should the Authorized User not be able to click to directly hyperlink, an alternative method is to copy the link into the address bar of the web browser and then access the document.

The sections below provide the Authorized User general information related to Security and Cloud data classification. Authorized User must familiarize itself with the Contract terms and conditions, including Appendix B modifications specific to this contract. It is essential that Authorized Users fully understand the nature of the Product being offered by Contractor.

SECURITY PROCEDURES

Should Authorized User have specific Security Procedures to which Contractor shall be responsible for compliance, a detailed written description of the Security Procedures and the Contractor specific obligations derived from the requirement must be submitted to Contractor's Contract Compliance Team, nwcontractcompliance@verizon.com for review and determination of acceptability no later than twenty (20) business days prior to the anticipated date of Order Award. Contractor shall provide written notice of acceptance determination to Authorized User upon completion of review. Any order which includes Authorized User specific Security Procedures will require a copy of Contractor's Contract Compliance Department written approval to be included with the submittal of the Order. Any Orders with Security Procedures included which do not include evidence of Contractor's Contract Compliance written approval will not be processed and will be returned to the Authorized User.

CLOUD RISK ASSESSMENT BY AUTHORIZED USERS

Due to the nature of Cloud services, there is an inherent risk in placing Authorized User Data off-premise. Each Authorized User environment and project is unique and requires risk analysis and customized risk mitigation strategies, developed and implemented at the Authorized User level.

The NYS Office of Information Technology Services (ITS) advises that the acquisition of all forms of Cloud computing, including SaaS, are governed by the Secure System Development Life Cycle requirements as set forth in NYS-S13-001 or successor. Accordingly, in order for an Authorized User that is supported by ITS to acquire any Cloud product, it must first work collaboratively with ITS and the ITS Enterprise Information Security Office to ensure that such Executive Agency has complied with the Secure System Development Life Cycle requirements as set forth in NYS-S13-001 or successor and any other requirements so designated by such office.

DATA CATEGORIZATION STUDY

It is required that the Authorized User complete a Data categorization study, consistent with NYS-S14-002 Information Classification Standard or successor available at <http://www.its.ny.gov/tables/technologypolicyindex.htm> to determine the following:

- the level of Data risk;
- the required Breach Notification Procedures; and
- the required Cloud service security measures for incorporation.

Authorized User must make a business decision, based on their Data categorization results, as to the appropriateness of a Cloud solution. The Authorized User should include, as part of their procurement record:

- the Data categorization elements (not actual Data);
- the overall risk determination; and
- applicable statutory requirements.