NEW YORK STATE OF OPPORTUNITY. | Office of General Services
Procurement Services

Corning Tower, Empire State Plaza, Albany, NY 12242 | https://ogs.ny.gov/procurement | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification

Title	:	**Group 77201 – Intelligent Facility & Security Systems and Solutions (Statewide)** **Classification Code(s): 32, 43, 46, 92**
Award Number	:	**23150** **(Replaces Award 20191)**
Contract Period	:	**August 27, 2019 – August 26, 2024**
Bid Opening Date	:	**June 6, 2019**
Date of Issue	:	**August 27, 2019:** **Revised October 1, 2020**
Specification Reference	:	**As Incorporated In The Solicitation and Contract Award Letters**
Contractor Information	:	**Appears on Page 2 of this Award**

Address Inquiries To:

State Agencies, Authorized Users, & Vendors	Others
Name : Michael DeCicco Title : Contract Management Specialist Phone : 518-474-3562 E-mail : Michael.decicco@ogs.ny.gov	Name : Michael DeCicco Title : Contract Management Specialist Phone : 518-474-3562 E-mail : Michael.decicco@ogs.ny.gov

Procurement Services values your input.
Complete and return "Contract Performance Report" at end of document.

Description

This Award is to provide Intelligent Facility & Security Systems and Solutions throughout the State. This contract makes use of a regional approach, with New York State being divided into nine (9) Regions. This contract has two (2) Lots: Lot 1 for Equipment Only, and Lot 2 for Systems & Solutions (Equipment, Installation, Integration, and Maintenance). To obtain Equipment and Services under This Award, Authorized Users should review the “How-to-Use” guide that is part of This Award.

This Contract Award Notification contains MWBE goals of 15% MBE and 15% WBE. SDVOB Goals of 6%.

PR # 23150

(continued)

CONTRACT #	LOT	REGIONS	CONTRACTOR & ADDRESS	FED. I.D. #	NYS VENDOR #
PT68744 MBE SBE	2	1, 2	Troy Dwain Binns LLC dba 1Star-Networks LLC 1140 E 92nd St Brooklyn, NY 11236	271184856	1100104305
PT68745 SBE	2	1-9	A+ Technology & Security Solutions, Inc. 1490 North Clinton Ave Bay Shore, NY 11706	113571518	1100005450
PT68746 SBE	2	1, 2, 3, 4, 5	Absolute Connections, Inc. 220 N Putt Corners Rd New Paltz, NY 12561	050566475	1100125900
PT68747 WBE SBE	2	5, 7	Access Technology Integration, Inc. 461 Main Ave., P.O. Box 233 Wynantskill, NY 12198	562652558	1000009524
PT68748 SBE	2	1-9	Adirondack Cabling, Inc. dba Adirondack Security 10 Petra Lane Albany, NY 12205	141686851	1000007019
PT68749	2	1, 2, 3, 4	AFA Protective Systems Inc. 155 Michael Drive Syosset, NY 11791	131805009	1000026031
PT68750 SBE	1	4, 5, 6, 7, 8	Air Temp Heating & Air Conditioning, Inc. 1165 Front St Binghamton, NY 13905	161215020	1000015569
PT68751 SBE	2	5, 6	Alarm and Suppression, Inc. 331 Ushers Rd, Suite 3 Ballston Lake, NY 12019	223287148	1000017106
PT68752 SBE	2	2, 3, 4	Alarm Specialists 333 Old Tarrytown Rd White Plains, NY 10603	133049123	1100128520
PT68753 SBE	2	4, 5, 6, 7, 8, 9	All State Fire Equipment of WNY LLC d/b/a All State Fire and Security 400 Mineral Spring Rd Buffalo, NY 14127	450558273	1000031851
PT68754	2	5, 6, 7	Alltech Integrations, Inc. 7463 State Highway 11 Potsdam, NY 13676	261710207	1100018580
PT68756 SBE	2	1, 2	American Security Technologies, Inc. d/b/a Life Button 24, Smoke Alarm Monitoring, Monitored Tech 580 East Meadow Ave East Meadow, NY 11554	112850362	1000046981
PT68757	1	1-9	Anixter, Inc. 325 Washington Ave Ext., Suite 100 Albany, NY 12205	362361285	1000004825

CONTRACT #	LOT	REGIONS	CONTRACTOR & ADDRESS	FED. I.D. #	NYS VENDOR #
PT68758 MBE SBE	2	3, 4	Arco Protection Systems, Inc. 532 Main St. Poughkeepsie, NY 12601	743083532	1100016668
PT68759	1	1-9	Armstrong Pumps, Inc. 93 East Ave North Tonawanda, NY 14120	160910412	1100198812
PT68761 SBE	2	5, 7, 8, 9	Ber-National Controls, Inc. 105 Arterial Rd Syracuse, NY 13206	161365817	1000008100
PT68762	2	1, 2	Briscoe Protective LLC 99 Mark Tree Rd, Suite 201 Centereach, NY 11720	112485383	1000011694
PT68763 SBE	1	1-9	Canal Alarm Devices, Inc. dba Surveillance Video 387 Canal St New York, NY 10013	132785858	1000006217
PT68764 SBE	2	1, 2, 3, 4, 5	Care Security Systems, Inc. 7 Hemion Rd Montebello, NY 10901	112974370	1100028028
PT68765	2	1, 2	Carrier Communications Corp d/b/a Multi-Media Communication 190 Adams Ave Hauppauge, NY 11798	112314408	1000005648
PT68766	2	1-9	Carrier Corporation 9701 Old Statesville Road Charlotte, NC 28269	060991716	1000021101
PT68767 WBE SBE	2	5, 6, 7, 8, 9	Cedar Path Solutions Group 8417 Oswego Rd #146 Baldwinsville, NY 13027	200361182	1000008533
PT68768 SBE	2	1, 2, 3, 4	Central Home Systems, Inc. d/b/a CHS 115 Rome St Farmingdale, NY 11735	112465536	1000037923
PT68769 SBE	2	1, 2	Certified Multi-Media Solutions, Ltd 95 Toledo St Farmingdale, NY 11735	203530105	1100019619
PT68770	2	1, 2, 3	Champion Alarm Systems, Ltd. d/b/a Champion Systems Integration 30 Rome St Farmingdale, NY 11735	113472353	1100082327
PT68771	2	1-9	Clearview Data Systems, Inc. 3478 Timothy Lane East Aurora, NY 14052	043435780	1000011101
PT68772	2	3, 4, 5, 6, 7	Comalli Group, Inc. 7 Westview Rd Pittsfield, MA 01201	042740406	1000011057

CONTRACT #	LOT	REGIONS	CONTRACTOR & ADDRESS	FED. I.D. #	NYS VENDOR #
PT68773	2	4, 5, 6, 7, 8, 9	Comfort Systems USA (Syracuse) d/b/a ABJ Fire Protection Company 6500 New Venture Gear Drive East Syracuse, NY 13057	160902042	1000028421
PT68774 SBE	2	3, 4, 5, 6, 7, 8, 9	Computerized Inventory Concepts, Inc. d/b/a Integrated Systems 50 Victor Heights Parkway Victor, NY 14564	161206834	1000039701
PT68775 SBE	2	1, 2, 3, 4	Contemporary Computer Services, Inc. 200 Knickerbocker Ave Bohemia, NY 11716	112339385	1000000513
PT68776 SBE	2	3, 4, 5, 6, 7, 8, 9	Control Network Communications, Inc. 16 Jupiter Lane, Suite 7 Albany, NY 12205	141758220	1000027806
PT68777	2	1, 2	Control Technologies, Inc. 43-01 22nd St, Suite 522 Long Island City, NY 11101	030306764	1000036148
PT68778	2	1-9	Convergint Technologies, LLC 14 Petra Lane Albany, NY 12205	364444620	1100017930
PT68779 SBE	2	1-9	CSI Security & Electric Inc. d/b/a Centennial Security Integration 48-02 25th Avenue, #306 Astoria, NY 11103	201607563	1000049595
PT68780	2	1, 2, 3, 4	Custom Computer Specialists, Inc. 70 Suffolk Ct Hauppauge, NY 11788	112497640	1000005692
PT68782 SBE	2	3, 4, 5, 6, 7, 8, 9	Davis-Ulmer Sprinkler Co., Inc. 7633 Edgecomb Drive Liverpool, NY 13088	160710179	1000007458
PT68783	2	1-9	Day Automation Systems, Inc. 7931 Rae Blvd. Victor, NY 14564	161576146	1000008400
PT68784 SBE	2	1, 2	Design Video Security Systems Corp. 10 5th St Valley Stream, NY 11581	264183692	1100062064
PT68785	2	2	Deterrent Technologies, Inc. 1750 Brielle Ave Ocean, NJ 07712	222412506	1100130547
PT68786 SBE	2	1, 2, 3, 4, 5	Digital Provisions, Inc. 3385 Veterans Memorial Highway, Suite E Ronkonkoma, NY 11779	113553282	1100109808

CONTRACT #	LOT	REGIONS	CONTRACTOR & ADDRESS	FED. I.D. #	NYS VENDOR #
PT68787 SBE	2	1-9	Digital Surveillance Solutions, Inc. 485 Cayuga Rd Buffalo, NY 14225	200886315	1000008549
PT68788	2	3, 4, 5, 6, 7, 8, 9	Doyle Security Systems, Inc. 792 Calkins Rd Rochester, NY 14623	161407240	1000008158
PT68789 SBE	2	2, 3, 4, 5	Dutchess Tel-Audio, Inc. 10 Steele Rd New Windsor, NY 12553	141484744	1100036764
PT68790	1	4, 5, 6	Eastern Heating & Cooling 880 Broadway Albany, NY 12207	141713597	1000051515
PT68791 SBE	2	3, 4, 5, 6	eCLIPSE Network Solutions LLC 122 Karner Rd Albany, NY 12205	141829151	1000043799
PT68792	2	1, 2, 3	EIA Datacom, Inc. 34-07 37th Ave. Long Island City, NY 11101	020561875	1000005210
PT68793	2	2, 3	Electronic Systems Solutions (ESS), Inc. 250 Clearbrook Road Elmsford, NY 10523	223477278	1000008849
PT68794 WBE, SBE	2	3, 4, 5, 6, 7, 8, 9	FES Installations, Inc. 6956 US Route 20 Madison, NY 13402	262552055	1000040480
PT68795 SBE	2	3, 4, 5, 6	Fire, Security & Sound Systems, Inc. 4 Avis Drive, Suite 110 Latham, NY 12110	262774212	1000031076
PT68796 SBE	2	7	Firefighting Equipment Co., Inc. 206 S George St Rome, NY 13440	161582438	1000008412
PT68797 MBE SBE	2	1, 2	Frontline Security Solutions, Inc. 15 St. James Place, 3G New York, NY 10038	223947131	1000030630
PT68798 SBE	2	1-9	Frontrunner Network Systems, Inc. 300 Main St, Suite 22 East Rochester, NY 14445	980397927	1000018861
PT68799 SBE	2	3, 4	Gemba Security Solutions LLC 22 Somerset Lane Warwick, NY 10990	270675631	1100132503
PT68800 SBE	2	3, 4	Global Protection Systems, Inc. 12 Jolliffe Lane Congers, NY 10920	820538072	1000056087
PT68801 SBE	2	1, 2, 3, 4, 5, 6, 7, 8	GM Data Communications, Inc. 10 Vandewater St Farmingdale, NY 11735	202468886	1000049148

CONTRACT #	LOT	REGIONS	CONTRACTOR & ADDRESS	FED. I.D. #	NYS VENDOR #
PT68803	1	1-9	Graybar Electric Company Inc 800 Huyler Street Teterboro, NJ 07608	130794380	1000025919
PT68804 SBE	2	7, 8, 9	Great Lakes Building Systems, Inc. 116 Gruner Rd Buffalo, NY 14227	161602109	1000016386
PT68805 SBE	2	8, 9	Greater Niagara Mechanical, Inc. 7311 Ward Rd North Tonawanda, NY 14120	208558602	1000030241
PT68806 WBE SBE	2	1-9	Hello Alert, Inc. 577 Brook Avenue Deer Park, NY 11729	200368439	1000041894
PT68807	2	1-9	Honeywell International Inc. dba Honeywell Building Solutions 14 Columbia Circle Drive, Suite 101 Albany, NY 12203	222640650	1000030448
PT68808 SBE	2	1-9	I.K. Systems, Inc. 7625 Main St Fishers Victor, NY 14564	161326770	1100004373
PT68809	2	1-9	Idemia Identity & Security USA LLC 296 Concord Rd, Suite 300 Billerica, MA 01821	043320515	1100200065
PT68810 SBE	1	1, 2, 3	Idesco Corporation 37 W 26th St, 10th Floor New York, NY 10010	130867868	1000006068
PT68811 SBE	2	1, 2, 3	Intelli-Tec Security Services, LLC 150 Eileen Way Syosset, NY 11791	113580229	1100004360
PT68812	2	1-9	Intervid, Inc. 5111 Pegasus Court, Suite C Frederick, MD 21704	521368578	1000044914
PT68813 SBE	2	1-9	Intralogic Solutions, Inc. 511 Ocean Ave Massapequa, NY 11758	201681666	1000041514
PT68814 WBE SBE	2	1, 2, 3, 4	ITG Larson, Inc. 155 Lafayette Ave White Plains, NY 10603	113395980	1100126890
PT68815 MBE SBE	2	1, 2, 3	J Fire Protection, Inc. d/b/a Star Fire Protection Co 224-50 Braddock Ave Queens Village, NY 11428	201831870	1100082145
PT68816	2	1-9	Johnson Controls Fire Protection LP 1399 Vischer Ferry Crescent Rd Clifton Park, NY 12065	582608861	1000032326
PT68817	2	1-9	Johnson Controls, Inc. 5757 North Green Bay Ave Milwaukee, WI 53201-0591	390380010	1000040717

CONTRACT #	LOT	REGIONS	CONTRACTOR & ADDRESS	FED. I.D. #	NYS VENDOR #
PT68818	2	1-9	Johnson Controls Security Solutions, LLC 16 Jupiter Lane, Suite 5 Albany, NY 12205	581814102	1000018330
PT68819	2	1-9	Kelley Bros, LLC 317 E Brighton Avenue Syracuse, NY 13205	150511382	1000007335
PT68820 SBE	1	1-9	Kintronics, Inc. 500 Executive Blvd, #202 Ossining, NY 10562	132913208	1000019534
PT68824	2	1-9	Life Safety Engineered Systems, Inc. 60 Sonwil Dr Buffalo, NY 14225	161461069	1000003669
PT68825	2	1-9	Linstar, Inc. 430 Lawrence Bell Drive Buffalo, NY 14221	161559780	1000008366
PT68826	1	8, 9	Logical Control Solutions 829 Phillips Rd Victor, NY 14564	161475836	1100145291
PT68827	2	1, 2, 3, 5	LPC, Inc. 7100 New Horizons Blvd North Amityville, NY 11701	113181416	1000043279
PT69904 SBE	2	6	Mahoney Notify-Plus, Inc. 15 Cooper St Glens Falls, NY 12801	141590021	1000006857
PT68830 WBE SBE	2	1, 2	Mason Technologies, Inc. 517 Commack Road Deer Park, NY 11729	383665918	1000044821
PT68831 SBE	2	1-9	Metropolitan Data Solutions Management d/b/a Metropolitan Data Solutions 279 Conklin St Farmingdale, NY 11735	113636486	1000006010
PT68832 WBE SBE	2	2, 3	MKJ Communications, Inc. 850 Third Ave, Suite 407 Brooklyn, NY 11232	205160331	1100055130
PT68835	2	1, 2	National Fire & Safety Solutions, Inc. 211 Knickerbocker Ave Bohemia, NY 11716	113480586	1100100278
PT68836 SBE	2	1, 2	NCD Communications, Inc. 103 Bridge Road Islandia, NY 11749	113363073	1000043310
PT68837 SBE	2	1, 2, 3, 4	Networked Educational Technologies, Ltd. d/b/a CSDNET 874 Montauk Highway Bayport, NY 11705	113410788	1100008294
PT68838	2	4, 5	New England Mechanical Services, Inc. d/b/a EMCOR	060837515	1100018094

CONTRACT #	LOT	REGIONS	CONTRACTOR & ADDRESS	FED. I.D. #	NYS VENDOR #
			Services New England Mechanical 4 Airport Park Blvd Latham, NY 12110		
PT68839	2	1-9	New England Systems & Software, Inc. 33 Holly Lane Lake George, NY 12845	141662031	1000027625
PT68841	2	1-9	Open Systems Integrators, Inc. 1232 New Loudon Rd Cohoes, NY 12047	223692843	1000030599
PT68842 SBE	2	1, 2, 3, 4	Open Systems Metro NY, Inc. dba Open Systems Metro 258 Route 117 By-Pass Rd Bedford Hills, NY 10507	270159093	1100014531
PT68844 SBE	2	1-9	Priority Connections, LLC 6260 South Bay Rd Cicero, NY 13039	202004508	1000016603
PT68847 SBE	2	1, 2, 3, 4, 5	Plugout LLC 33 Park Place Englewood, NJ 07631	510493362	1100120703
PT68848	2	1-9	Red Hawk Fire & Security (NY) LLC 6 Skyline Drive Hawthorne, NY 10532	132570027	1000012634
PT68849	2	1-9	Response Technologies, Ltd. 365 Industrial Drive Harrison, OH 45030	311711254	1100156253
PT68850 SBE	2	1-9	Ronco Specialized Systems, Inc. 84 Grand Island Blvd. Tonawanda, NY 14150	161277982	1100007821
PT68852	2	3, 4, 5, 6	Safeco Alarm Systems, Inc. 642 Broadway Kingston, NY 12401	141624383	1000014032
PT68853 SBE	2	1, 2, 3, 4	Safezone24 LLC 1173 Lincoln Place Brooklyn, NY 11213	261537780	1000047282
PT68854	1	1-9	Sapling, Inc. d/b/a The Sapling Company 670 Louis Drive Warminster, PA 18974	232732498	1100127793
PT68855 SBE	2	1, 2, 3	Scarsdale Security Systems, Inc. 132 Montgomery Ave Scarsdale, NY 10583	133139173	1100009505
PT68856	2	1, 2, 3	Schneider Electric Buildings Americas, Inc. 210 Meadowlands Parkway, Ste D Secaucus, NJ 07094	752066352	1000032568
PT68857	2	1-9	SecureWatch24 LLC d/b/a SW24 One Penn Plaza, Ste 4000 New York, NY 10119	200914683	1000044257

CONTRACT #	LOT	REGIONS	CONTRACTOR & ADDRESS	FED. I.D. #	NYS VENDOR #
PT68858	2	1-9	Securitas Electronic Security, Inc. 3800 Tabs Dr. Uniontown, OH 44685	474992129	1100159935
PT68859 SBE	2	1, 2, 3	Security Management Systems 18 Industrial Park Drive Port Washington, NY 11050	112477627	1000046971
PT68860	2	1-9	Siemens Industry, Inc. 100 Technology Drive Alpharetta, GA	132762488	1000006213
PT68862 SBE	2	3, 4, 5, 6, 7, 8, 9	SRI Fire Sprinkler LLC 1060 Central Ave Albany, NY 12205	263567501	1000009046
PT68863	2	1-9	Stanley Convergent Security Solutions Inc. 8350 Sunlight Dr Fishers, IN 46037	201044950	1000029878
PT68864 SBE	2	1, 2, 3, 4, 5	Stratagem Security, Inc. 2 Westchester Plaza Elmsford, NY 10523	132781197	1000047038
PT68865 SBE	2	1-9	Suffolk Lock & Security Professionals, Inc. d/b/a SL Security Pros, Inc. 430 West Montauk Hwy Lindenhurst, NY 11757	112518978	1000024240
PT68866 SBE	2	5, 7, 8	Syracuse Time & Alarm Co., Inc. 2201 Burnet Ave Syracuse, NY 13206	161184747	1000003539
PT68867	1	1-9	TEC Solutions Concepts, Inc. 463 5th St Hoboken, NJ 07030	412135449	1100126793
PT68868 SBE	2	1, 2, 3, 4, 5, 6, 7, 8	Technical Building Services, Inc. 12E Commerce Drive Ballston Spa, NY 12020	141625459	1000027547
PT68869 WBE SBE	2	7, 8, 9	Technical Systems Group, Inc. 1799 N Clinton Ave. Rochester, NY 14621	161189739	1000057163
PT68870	2	7, 8, 9	The Betlem Service Corporation d/b/a EMCOR Services Betlem 704 Clinton Ave South Rochester, NY 14620	160878073	1000028416
PT68871 SBE	2	1, 2	Tomex Electronics, Inc. 22-62 45th St Astoria, NY 11105	113122941	1100128433
PT68872	1	1-9	Traffic Systems, Inc. 1 Corporate Drive, Suite 1 Holtsville, NY 11742	113166846	1000012129
PT68873	2	1-9	Trane U.S. Inc. d/b/a Trane 45-18 Court Square Long Island City, NY 11101	250900465	1000030930

CONTRACT #	LOT	REGIONS	CONTRACTOR & ADDRESS	FED. I.D. #	NYS VENDOR #
PT68874	2	1, 2	Transmit Plus, Inc. 246 Farhan Lane North Babylon, NY 11703	010938670	1100030394
PT68875 SBE	2	1, 2	Tritech Security Systems, LLC dba Idesco Security Systems 625 Locust St, Suite 300 Garden City, NY 11530	464958768	1100225614
PT68876	1	1-9	Trojan Energy Systems, Inc. 2790 6th Ave Troy, NY 12180	141744971	1100001364
PT68877 SBE	2	1-9	U&S Services, Inc. 95 Stark St Tonawanda, NY 14150	161364177	1000015826
PT68879	2	1-9	Unlimited Technology, Inc. 237 West 35th St., Suite 801 New York, NY 10001	232993877	1100005402
PT68881 SDVOB SBE	2	1-9	Virsig LLC 48-02 25th Avenue, #305 Astoria, NY 11103	471416020	1100138580
PT68883 SBE	2	1, 2, 3, 4, 5, 7	Washington Computer Services, Inc. 225 West 35th St, 17th Floor New York, NY 10001	133086643	1000032987

Cash Discount, If Shown, Should be Given Special Attention.
INVOICES MUST BE SENT DIRECTLY TO THE ORDERING AGENCY FOR PAYMENT.
(See "Contract Payments" and "Electronic Payments in this document.)

AGENCIES SHOULD NOTIFY PROCUREMENT SERVICES PROMPTLY IF THE CONTRACTOR FAILS TO MEET DELIVERY OR OTHER TERMS OF THIS CONTRACT. PRODUCTS OR SERVICES WHICH DO NOT COMPLY WITH THE SPECIFICATIONS OR ARE OTHERWISE UNSATISFACTORY TO THE AGENCY SHOULD ALSO BE REPORTED TO PROCUREMENT SERVICES.

LOTS:

This Award consists of the following Lots:

LOT 1: Equipment Only
LOT 2: Systems & Solutions (Equipment, Installation, Integration, and Maintenance)

REGIONS:

This Award contains the Regions set forth below:

Regions	Counties	
Region 1	Nassau	Suffolk
Region 2	Bronx Kings New York	Queens Richmond
Region 3	Dutchess Putnam	Westchester
Region 4	Orange Rockland	Sullivan Ulster
Region 5	Albany Columbia Delaware Fulton Greene	Montgomery Otsego Rensselaer Schenectady Schoharie
Region 6	Clinton Essex Franklin Hamilton	Saratoga Warren Washington
Region 7	Cayuga Herkimer Jefferson Lewis Madison	Oneida Onondaga Oswego St. Lawrence
Region 8	Broome Chemung Chenango Cortland Livingston Monroe Ontario	Schuyler Seneca Steuben Tioga Tompkins Wayne Yates
Region 9	Alleghany Cattaraugus Chautauqua Genesee	Erie Niagara Orleans Wyoming

SMALL, MINORITY AND WOMEN-OWNED BUSINESSES:

The letters SBE listed under the Contract Number indicate the contractor is a NYS small business. Additionally, the letters MBE and WBE indicate the contractor is a Minority-owned Business Enterprise and/or Woman-owned Business Enterprise.

RECYCLED, REMANUFACTURED AND ENERGY EFFICIENT PRODUCTS:

Procurement Services supports and encourages the purchase of recycled, remanufactured, energy efficient and "energy star" products. If one of the following codes appears as a suffix in the Award Number or is noted under the individual Contract Number(s) in this Contract Award Notification, please look at the individual awarded items for more information on products meeting the suffix description.

RS, RP, RA	Recycled
RM	Remanufactured
SW	Solid Waste Impact
EE	Energy Efficient
E*	EPA Energy Star
ES	Environmentally Sensitive

NOTE TO AUTHORIZED USERS:

When placing purchase orders under the contract(s), the authorized user should be familiar with and follow the terms and conditions governing its use which usually appears at the end of this document. The authorized user is accountable and responsible for compliance with the requirements of public procurement processes. The authorized user must periodically sample the results of its procurements to determine its compliance. In sampling its procurements, an authorized user should test for reasonableness of results to ensure that such results can withstand public scrutiny.

The authorized user, when purchasing from OGS contracts, should hold the contractor accountable for contract compliance and meeting the contract terms, conditions, specifications, and other requirements. Also, in recognition of market fluctuations over time, authorized users are encouraged to seek improved pricing whenever possible.

Authorized users have the responsibility to document purchases, particularly when using OGS multiple award contracts for the same or similar product(s)/service(s), which should include:

- a statement of need and associated requirements,
- a summary of the contract alternatives considered for the purchase,
- the reason(s) supporting the resulting purchase (e.g., show the basis for the selection among multiple contracts at the time of purchase was the most practical and economical alternative and was in the best interests of the State).

State of New York
Office of General Services
PROCUREMENT SERVICES
Contract Performance Report

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve our contract award, where appropriate. **Comments should include those of the product's end user.**

Contract No.: _____ **Contractor**: _____

Describe Product* Provided (Include Item No., if available): _____

***Note**: "**Product**" is defined as a deliverable under any Bid or Contract, which may include commodities (including printing), services and/or technology. The term "Product" includes Licensed Software.

	Excellent	Good	Acceptable	Unacceptable
• Product meets your needs				
• Product meets contract specifications				
• Pricing				

CONTRACTOR

	Excellent	Good	Acceptable	Unacceptable
• Timeliness of delivery				
• Completeness of order (fill rate)				
• Responsiveness to inquiries				
• Employee courtesy				
• Problem resolution				

Comments: _____

_____

_____ (over)

Agency:_____ Prepared by:_____

Address:_____ Title:_____

_____ Date:_____

_____ Phone:_____

_____ E-mail:_____

Please Return by Email or Mail to:
OGS PROCUREMENT SERVICES
Customer Services, 38th Floor
Corning Tower - Empire State Plaza
Albany, New York 12242
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