



Office of General Services Procurement Services

Coming Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Quarterly Rebate Payments

DATE: December 9, 2024 **AWARD #:** [23310](#) **GROUP #:** 79008

AWARD DESCRIPTION: Fuel Card Services

CONTRACT PERIOD: June 25, 2024 to December 31, 2025

CONTACT: Joan Balinda | 518-486-1258 | joan.balinda@ogs.ny.gov

CONTRACT NO.: PS70422 **CONTRACTOR:** WEX Bank, Inc.

Please be advised that the July, August and September (quarterly) rebates for Award 23310 and Contract PS70422, were to be paid in November and seen on the invoice available December 1st. However, due to a system issue with the rebate process at WEX Bank, Inc., the rebate was not applied to the November invoices.

This has been corrected by WEX for future quarterly rebates, and this first rebate under the contract will now be applied to the December invoice available January 1st.

Further details on this contract can be found on the OGS website at:
<https://ogs.ny.gov/award-23310>

All other terms and conditions remain the same.



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Contract Award Notification Update

Subject: Quarterly Rebate Payments/Rebate Error and Correction Details/New Contract Manager

DATE: September 6, 2024 **AWARD #:** [23310](#) **GROUP #:** 79008

AWARD DESCRIPTION: Fuel Card Services

CONTRACT PERIOD: June 25, 2024 to December 31, 2025

CONTACT: Joan Balinda | 518-486-1258 | joan.balinda@ogs.ny.gov

CONTRACT NO.: PS70422 **CONTRACTOR:** WEX Bank, Inc.

1. Please be advised that the current contract, which is a piggyback off NASPO, issues rebates quarterly. The previous contract paid rebates monthly.
2. WEX paid out the rebate for Contract PC67946 on Award 23062 for the final month of the contract, June 1 through June 21, 2024 in the June Invoice. WEX inadvertently then paid out another rebate for the full month of June and July on the June and July invoices. This rebate was not due against the previous contract since it expired June 21, 2024. WEX then issued a debit in August (will be seen on the September 1st invoice) to recover the rebates issued inadvertently on the June and July invoices. The debit will correct the rebates that were inadvertently paid for June and July on the September 1st invoice.
3. Starting with the July, August and September (quarterly) rebates for Award 23310 and Contract PS70422, these will be paid in November and seen on the invoice available December 1st. Rebates should be correctly applied for contract users moving forward. If contract users want to verify the values for these rebates and the corrected rebate debit for their facilities, they can email joan.balinda@ogs.ny.gov and their rebate data will be provided to them.
4. Joan Balinda is the new contract manager for this contract. Her contact information is provided above.

Further details on this contract can be found on the OGS website at:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7900823310can.HTM>

All other terms and conditions remain the same.



Contract Award Notification Update

Subject: Revised Contract Start Date, Address Update

DATE: July 3, 2024

AWARD #: [23310](#)

GROUP #: 79008

AWARD DESCRIPTION: Fuel Card Services

CONTRACT PERIOD: June 25, 2024 to December 31, 2025

CONTACT: Todd Kayser | 518-473-3252 | todd.kayser@ogs.ny.gov

CONTRACT NO.: PS70422 **CONTRACTOR:** WEX Bank, Inc.

1. Please be advised that the correct start date for this contract is June 25, 2024.
2. Please see the revised address as follows for WEX Bank, Inc:

WEX Bank
111 East Seago Lily Drive
Suite 250
Sandy, UT 84047

Further details on this contract can be found on the OGS website at:
<https://online.ogs.ny.gov/purchase/snt/awardnotes/7900823310can.HTM>

All other terms and conditions remain the same.