



# Office of General Services Procurement Services

Corning Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | [customer.services@ogs.ny.gov](mailto:customer.services@ogs.ny.gov) | 518-474-6717

## Contract Award Notification

<b>Title</b>	: <b>Group 79536 – New York State Technology Enterprise Corporation (NYSTEC)</b> Classification Code(s): 80
<b>Award Number</b>	: <a href="#">23213</a> (Replaces 22957)
<b>Contract Period</b>	: <b>September 12, 2020 – September 11, 2025</b>
<b>Bid Opening Date</b>	: <b>N/A</b>
<b>Date of Issue</b>	: <b>September 12, 2020 (Revised August 19, 2021)</b>
<b>Specification Reference</b>	: <b>As Incorporated In The Contract</b>
<b>Contractor Information</b>	: <b>Appears on Page 2 of this Award</b>

### Address Inquiries To:

State Agencies & Vendors	Political Subdivisions & Others
Name : Katherine Dias Title : Contract Management Specialist Phone : 518-473-8537 E-mail : OGS.sm.PS.MiscIT@ogs.ny.gov	<b>Procurement Services</b> <b>Customer Services</b>  Phone : 518-474-6717 E-mail : <a href="mailto:customer.services@ogs.ny.gov">customer.services@ogs.ny.gov</a>

**Procurement Services values your input.**  
**Complete and return "Contract Performance Report" at end of document.**

### Description

#### **New York State Technology Enterprise Corporation**

The Office of General Services has established a contract whereby State Agencies will have access to the resources of New York State Technology Enterprise Corporation (NYSTEC) and the United States Air Force Rome Laboratory in the areas which include but are not limited to telecommunications, communications networks, information processing, data bases, software, artificial intelligence, electromagnetics, signal processing, photonics, and electronic reliability.

PR # 23213

(continued)

<b><u>CONTRACT #</u></b>	<b><u>CONTRACTOR &amp; ADDRESS</u></b>	<b><u>Contact Information</u></b>	<b><u>FED.IDENT.# / NYS VENDOR#</u></b>
PN69178	New York State Technology Enterprise Corporation (NYSTEC) 99 Otis Street, 2 <sup>nd</sup> Floor Rome, NY 13441	(315) 334-7824 (Office) (888) 969-7832 (Toll Free) (315) 338-6124 (Fax)  Mark Romano Email: <a href="mailto:nystec@nystec.com">nystec@nystec.com</a> Website: <a href="http://www.nystec.com">www.nystec.com</a>	16-1521105/ 1000016166

All Authorized Users subject to SFS processing are required to contact the OGS Procurement Services Contract Administrator for this contract to obtain an individual contract identification number specific to each project under this contract. This number **MUST** be referenced on all project documents, including Purchase Orders and Invoices, which are issued for each project throughout the contract term.

**INVOICES MUST BE SENT DIRECTLY TO THE ORDERING AGENCY FOR PAYMENT.**

AGENCIES SHOULD NOTIFY NEW YORK STATE PROCUREMENT SERVICES PROMPTLY IF THE CONTRACTOR FAILS TO MEET DELIVERY OR OTHER TERMS OF THIS CONTRACT. PRODUCTS OR SERVICES WHICH DO NOT COMPLY WITH THE SPECIFICATIONS OR ARE OTHERWISE UNSATISFACTORY TO THE AGENCY SHOULD ALSO BE REPORTED TO PROCUREMENT SERVICES.

**SMALL, MINORITY AND WOMEN-OWNED BUSINESSES:**

The letters SB listed under the Contract Number indicate the contractor is a NYS small business. Additionally, the letters MBE and WBE indicate the contractor is a Minority-owned Business Enterprise and/or Woman-owned Business Enterprise.

**RECYCLED, REMANUFACTURED AND ENERGY EFFICIENT PRODUCTS:**

Procurement Services supports and encourages the purchase of recycled, remanufactured, energy efficient and "energy star" products. If one of the following codes appears as a suffix in the Award Number or is noted under the individual Contract Number(s) in this Contract Award Notification, please look at the individual awarded items for more information on products meeting the suffix description.

RS, RP, RA	Recycled
RM	Remanufactured
SW	Solid Waste Impact
EE	Energy Efficient
E*	EPA Energy Star
ES	Environmentally Sensitive

**NOTE TO AUTHORIZED USERS:**

When placing purchase orders under the contract(s), the authorized user should be familiar with and follow the terms and conditions governing its use. The authorized user is accountable and responsible for compliance with the requirements of public procurement processes. The authorized user must periodically sample the results of its procurements to determine its compliance. In sampling its procurements, an authorized user should test for reasonableness of results to ensure that such results can withstand public scrutiny.

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The authorized user, when purchasing from OGS contracts, should hold the contractor accountable for contract compliance and meeting the contract terms, conditions, specifications, and other requirements. Also, in recognition of market fluctuations over time, authorized users are encouraged to seek improved pricing whenever possible.

Authorized users have the responsibility to document purchases, particularly when using OGS multiple award contracts for the same or similar product(s)/service(s), which should include:

- a statement of need and associated requirements,
- a summary of the contract alternatives considered for the purchase,
- the reason(s) supporting the resulting purchase (e.g., show the basis for the selection among multiple contracts at the time of purchase was the most practical and economical alternative and was in the best interests of the State).

State of New York  
Office of General Services  
**NEW YORK STATE PROCUREMENT SERVICES**  
Contract Performance Report

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve our contract award, where appropriate. **Comments should include those of the product’s end user.**

Contract No.: \_\_\_\_\_ Contractor: \_\_\_\_\_

Describe Product\* Provided (Include Item No., if available): \_\_\_\_\_

\*Note: “Product” is defined as a deliverable under any Bid or Contract, which may include commodities (including printing), services and/or technology. The term “Product” includes Licensed Software.

	Excellent	Good	Acceptable	Unacceptable
• Product meets your needs				
• Product meets contract specifications				
• Pricing				

**CONTRACTOR**

	Excellent	Good	Acceptable	Unacceptable
• Timeliness of delivery				
• Completeness of order (fill rate)				
• Responsiveness to inquiries				
• Employee courtesy				
• Problem resolution				

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ (over)

Agency: \_\_\_\_\_ Prepared by: \_\_\_\_\_  
 Address: \_\_\_\_\_ Title: \_\_\_\_\_  
 \_\_\_\_\_ Date: \_\_\_\_\_  
 \_\_\_\_\_ Phone: \_\_\_\_\_  
 \_\_\_\_\_ E-mail: \_\_\_\_\_

**Please detach and email a copy of this document to:** [customerservice@ogs.ny.gov](mailto:customerservice@ogs.ny.gov) **or mail to:**

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PROCUREMENT SERVICES  
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