



Office of General Services Procurement Services

Coming Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification

Title	:	Group 30310 Vehicle and Equipment Parts and Related Product (Statewide) Classification Code(s): 15, 22, 23, 25, 26, 27 and 47
Award Number	:	23362 (Replaces Award 23123)
Contract Period	:	August 6, 2025 – August 5, 2030
Bid Opening Date	:	May 14, 2025
Date of Issue	:	August 6, 2025 (Revised May 7, 2026)
Specification Reference	:	As Incorporated In The Solicitation
Contractor Information	:	Appears on Page 2 of this Award

Address Inquiries To:

State Agencies & Vendors	Political Subdivisions & Others
Name : Rachel Arnold Title : Contract Management Specialist E-mail : OGS.sm.SST_auto_parts_svcs@ogs.ny.gov	Procurement Services Customer Services Phone : 518-474-6717 E-mail : customer.services@ogs.ny.gov

**Procurement Services values your input.
Complete and return "Contract Performance Report" at end of document.**

Description

This award includes contracts that provide Authorized Users with the ability to purchase Commonly Stocked and Direct Order Vehicle and Equipment Parts, and Related Product.

This Award has 0 % MBE, 0 % WBE and 0 % SDVOB goal requirements.

PR # [23362](#)

NOTE: See individual contract items to determine actual awardees.

<u>CONTRACT #</u>	<u>CONTRACTOR & ADDRESS</u>	<u>TELEPHONE #</u>	<u>FED.IDENT.# / NYS VENDOR#</u>
PC70839	Elliott Auto Supply Co., Inc dba Factory Motor Parts 1380 Corporate Center Curve Suite 200 Eagan, MN 55121	(720) 251-1776	41-0639421 1100297141
PC70840	Genuine Parts Company dba NAPA Auto Parts 2999 Wildwood Parkway Atlanta, GA 30339	(404) 386-4157	58-0254510 1000009533
PC70841	United Auto Supply of Syracuse West, Inc. 1200 State Fair Boulevard Syracuse, NY 13209	(315) 744-3102	16-1265206 1100014546

Cash Discount, If Shown, Should be Given Special Attention.

AGENCIES SHOULD NOTIFY NEW YORK STATE PROCUREMENT SERVICES PROMPTLY IF THE CONTRACTOR FAILS TO MEET DELIVERY OR OTHER TERMS OF THIS CONTRACT. PRODUCTS OR SERVICES WHICH DO NOT COMPLY WITH THE SPECIFICATIONS OR ARE OTHERWISE UNSATISFACTORY TO THE AGENCY SHOULD ALSO BE REPORTED TO PROCUREMENT SERVICES.

SMALL, MINORITY AND WOMEN-OWNED BUSINESSES:

The letters SB listed under the Contract Number indicate the contractor is a NYS small business. Additionally, the letters MBE and WBE indicate the contractor is a Minority-owned Business Enterprise and/or Woman-owned Business Enterprise.

RECYCLED, REMANUFACTURED AND ENERGY EFFICIENT PRODUCTS:

Procurement Services supports and encourages the purchase of recycled, remanufactured, energy efficient and "energy star" products. If one of the following codes appears as a suffix in the Award Number or is noted under the individual Contract Number(s) in this Contract Award Notification, please look at the individual awarded items for more information on products meeting the suffix description.

RS, RP, RA	Recycled
RM	Remanufactured
SW	Solid Waste Impact
EE	Energy Efficient
E*	EPA Energy Star
ES	Environmentally Sensitive

NOTE TO AUTHORIZED USERS:

When placing purchase orders under the contract(s), the authorized user should be familiar with and follow the terms and conditions governing its use which usually appears at the end of this document. The authorized user is accountable and responsible for compliance with the requirements of public procurement processes. The authorized user must periodically sample the results of its procurements to determine its compliance. In sampling its procurements, an authorized user should test for reasonableness of results to ensure that such results can withstand public scrutiny.

The authorized user, when purchasing from OGS contracts, should hold the contractor accountable for contract compliance and meeting the contract terms, conditions, specifications, and other requirements.

Also, in recognition of market fluctuations over time, authorized users are encouraged to seek improved pricing whenever possible.

Authorized users have the responsibility to document purchases, particularly when using OGS multiple award contracts for the same or similar product(s)/service(s), which should include:

- a statement of need and associated requirements,
- a summary of the contract alternatives considered for the purchase,
- the reason(s) supporting the resulting purchase (e.g., show the basis for the selection among multiple contracts at the time of purchase was the most practical and economical alternative and was in the best interests of the State).

PRICE:

The following terms and conditions apply to Contract pricing. See also Appendix B, Section 13 Pricing.

- A. Commonly Stocked Parts. The NYS Contract Price for the Contractor's complete Product Line of Commonly Stocked Parts shall be a discounted price from the List Price included on the Contractor-Published Price List at the time the Purchase Order was received. The discount applied shall either be the agreed-upon NYS Discount Percentage identified in the Contract and on the Contract Award Notification page on the OGS website, or a greater discount. The NYS Discount Percentage may be increased by the Contractor at any time during the Contract term, but may not be decreased for the entire term of the Contract. The NYS Discount Percentage may be increased using Appendix D – *Contract Modification Procedure*.
- B. Direct Order Parts. The NYS Contract Price for the Direct Order Parts shall be OEM Invoice Price plus an additional percentage. The additional percentage shall either be the agreed-upon NYS Cost-Plus Percentage identified in the Contract and on the Contract Award Notification page on the OGS website, or a lesser percentage. The NYS Cost-Plus Percentage may be decreased by the Contractor at any time during the Contract term, but may not be increased for the entire term of the Contract. The NYS Cost-Plus Percentage may be decreased using Appendix D – *Contract Modification Procedure*.
- C. Services. If the Related Product is a service (e.g. Parts installation at the Contractor Location, inventory stocking program or technician training), the price charged shall either be the price identified in the Contract and on the Contract Award Notification page on the OGS website, or less.
- D. Pricing Incentives and Rebates. More favorable pricing can be offered to Authorized Users and it is expected that Authorized Users will obtain the same rebates and special offers such as regional and national promotional pricing as provided to other customers. If the aforementioned pricing offer provides a lower price than the NYS Contract Price, then the Authorized User shall receive the lower of the two prices.
- E. Delivery. Standard delivery shall be provided at no additional expense to the Authorized User (see Section 3.9 - *Product Delivery* and definition of NYS Contract Price in Section 1.5 - *Definitions*). Additional charges for an emergency or rush delivery may be made with prior approval from the Authorized User. Such Emergency or rush shipping charges shall be at or below the rates charged in the Contractor's normal course of business, and shall be added to the invoice as a separate line item. In the event an emergency or rush delivery is required as the result of a Contractor's error, all shipping cost shall be paid by the Contractor.

**State of New York
Office of General Services
PROCUREMENT SERVICES
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve our contract award, where appropriate. **Comments should include those of the product's end user.**

Contract No.: _____ **Contractor:** _____

Describe Product* Provided (Include Item No., if available): _____

***Note:** "Product" is defined as a deliverable under any Bid or Contract, which may include commodities (including printing), services and/or technology. The term "Product" includes Licensed Software.

	Excellent	Good	Acceptable	Unacceptable
• Product meets your needs				
• Product meets contract specifications				
• Pricing				

CONTRACTOR

	Excellent	Good	Acceptable	Unacceptable
• Timeliness of delivery				
• Completeness of order (fill rate)				
• Responsiveness to inquiries				
• Employee courtesy				
• Problem resolution				

Comments: _____

 _____ (over)

Agency: _____ Prepared by: _____

Address: _____ Title: _____

_____ Date: _____

_____ Phone: _____

_____ E-mail: _____

**Please detach or photocopy this form & return via e-mail to
OGS.sm.SST auto parts svcs@ogs.ny.gov or mail to:**

NYS Office of General Services
 Procurement Services
 Award 23362
 38th Floor, Corning Tower - Empire State Plaza
 Albany, New York 12242
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