

ATTACHMENT 04
CONTRACTOR INFORMATION
(for ordering and contract administration purposes)

NOTE: Contractors MUST submit an updated form to OGS EVERY TIME a reseller/distributor is added or removed. If a contract has Minority- and/or Women-owned Business Enterprise (MWBE) participation goals, in addition to this form, Contractors MUST submit to OGS a completed MWBE 100 form EVERY TIME they add or remove a reseller that has been certified by NYS as an MWBE.

The MWBE 100 form is available under the “Commodity & Service Contracts” section at: <https://ogs.ny.gov/mwbe/forms>

CONTRACTOR/COMPANY INFORMATION	
Company Business Name:	Allied Universal Electronic Monitoring US, Inc.
Address:	1838 Gunn Hwy., Odessa, FL 33556
Company Website:	www.aus.com/electronic-monitoring
Federal Tax ID #:	13-4088052
NYS Vendor ID #:	1100141649

CONTRACT ADMINISTRATION	
Contract Administrator Name:	Mitzi Shilling
Title:	Contract Manager
Email:	mitzi.shilling@em.aus.com
Phone:	727-401-0058

SALES/BILLING (if different from above)	
Contact Name:	Accounting Group
Title:	Accounts Receivable / Accounts Payable
Address:	1838 Gunn Hwy., Odessa, FL 33556
Email:	AUEM-US-ACCOUNTING@em.aus.com
Phone:	813-749-5454
Business Hours (Specify M-F, Sat, Sun):	M-F 8am – 5pm

EMERGENCIES	
Contact Name:	Joshua Shepard
Title:	National Sales Director
Address:	1838 Gunn Hwy., Odessa, FL 33556
Email:	joshua.shepard@em.aus.com
Phone:	517-348-4471

INVOICING	
Entity information that will appear on invoices, for orders placed directly with the Contractor, if different from Contractor/Company information above.	
Invoicing Entity Company Name:	Allied Universal Electronic Monitoring US, Inc.
Federal Tax ID #:	13-4088052
NYS Vendor ID #:	1100141649
Is payment made to the above Entity/Federal ID#? <i>Note: If yes, the invoicing entity NYS Vendor ID MUST be referenced on Purchase Orders</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No