



# Contract Award Notification

<b>Title</b>	:	<b>Group 40404 Electric Vehicle Supply Equipment and Network Services</b> Classification Code(s): 25, 26
<b>Award Number</b>	:	<a href="#"><u>PGB-23035</u></a>
<b>Contract Period</b>	:	<b>November 26, 2018 to July 25, 2021</b>
<b>Bid Opening Date</b>	:	<b>October 20, 2017</b>
<b>Date of Issue</b>	:	<b>November 26, 2018 (Revised January 17, 2019)</b>
<b>Specification Reference</b>	:	<b>As Incorporated In The Contract</b>
<b>Contractor Information</b>	:	<b>Appears on Page 2 of this Award</b>

### Address Inquiries To:

State Agencies & Vendors	Political Subdivisions & Others
Name : Ronald Brown Title : Contract Management Specialist 2 Phone : 518-474-7648 E-mail : ronald.brown@ogs.ny.gov	<b>Procurement Services</b> <b>Customer Services</b>  Phone : 518-474-6717 E-mail : customer.services@ogs.ny.gov

**Procurement Services values your input.  
Complete and return "Contract Performance Report" at end of document.**

### Description

This award includes contracts that provide Authorized Users with the ability to purchase:

- 1) Electric Vehicle Supply Equipment (EVSE):** Network and non-network electric vehicle charging station hardware (including, but not limited to, Level 1, Level 2, and DC Fast Charge). and related site assessment and preparation, installation, maintenance, repair, parts and supplies, warranties and product training; and
- 2) Network Services:** Service related to the management of EVSE, including but not limited to, monitoring, reporting, billing, support and training services, integration of data with third-party fleet and building management systems, and other software and/or technology directly related to EVSE.

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(continued)

**NOTE:** See individual contract items to determine actual awardees.

<b><u>CONTRACT #</u></b>	<b><u>CONTRACTOR &amp; ADDRESS</u></b>	<b><u>FED.IDENT.#</u></b> <b><u>NYS VENDOR#</u></b>
PC68451	ChargePoint Inc. 254 East Hacienda Ave., Campbell, CA 95008	26-1080576 1100107353
PC67983	LilyPad EV, LLC 9801 W. 100th Ter., Overland Park, KS 66212	27-0306292 1100195436
PC68452	Zeco Systems Inc. DBA Greenlots. 925 N. La Brea Ave., Los Angeles, CA 90038	80-0825581 1100199774

**For Contract terms and conditions, Contractor contact information, Contract pricing, and information about how to use this contract, please see the Contractor Award Notification page located on the OGS website at: <https://www.ogs.ny.gov/purchase/spg/awards/4040423035CAN.HTM>.**

Cash Discount, If Shown, Should be Given Special Attention.

**INVOICES MUST BE SENT DIRECTLY TO THE ORDERING AGENCY FOR PAYMENT.  
(See "Contract Payments" and "Electronic Payments" in this document.)**

AGENCIES SHOULD NOTIFY PROCUREMENT SERVICES PROMPTLY IF THE CONTRACTOR FAILS TO MEET DELIVERY OR OTHER TERMS OF THIS CONTRACT. PRODUCTS OR SERVICES WHICH DO NOT COMPLY WITH THE SPECIFICATIONS OR ARE OTHERWISE UNSATISFACTORY TO THE AGENCY SHOULD ALSO BE REPORTED TO PROCUREMENT SERVICES.

**SMALL, MINORITY AND WOMEN-OWNED BUSINESSES:**

The letters SB listed under the Contract Number indicate the contractor is a NYS small business. Additionally, the letters MBE and WBE indicate the contractor is a Minority-owned Business Enterprise and/or Woman-owned Business Enterprise.

**RECYCLED, REMANUFACTURED AND ENERGY EFFICIENT PRODUCTS:**

Procurement Services supports and encourages the purchase of recycled, remanufactured, energy efficient and "energy star" products. If one of the following codes appears as a suffix in the Award Number or is noted under the individual Contract Number(s) in this Contract Award Notification, please look at the individual awarded items for more information on products meeting the suffix description.

RS, RP, RA	Recycled
RM	Remanufactured
SW	Solid Waste Impact
EE	Energy Efficient
E*	EPA Energy Star
ES	Environmentally Sensitive

**NOTE TO AUTHORIZED USERS:**

When placing purchase orders under the contract(s), the authorized user should be familiar with and follow the terms and conditions governing its use which usually appears at the end of this document. The authorized user is accountable and responsible for compliance with the requirements of public procurement

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processes. The authorized user must periodically sample the results of its procurements to determine its compliance. In sampling its procurements, an authorized user should test for reasonableness of results to ensure that such results can withstand public scrutiny.

The authorized user, when purchasing from OGS contracts, should hold the contractor accountable for contract compliance and meeting the contract terms, conditions, specifications, and other requirements. Also, in recognition of market fluctuations over time, authorized users are encouraged to seek improved pricing whenever possible.

Authorized users have the responsibility to document purchases, particularly when using OGS multiple award contracts for the same or similar product(s)/service(s), which should include:

- a statement of need and associated requirements,
- a summary of the contract alternatives considered for the purchase,
- the reason(s) supporting the resulting purchase (e.g., show the basis for the selection among multiple contracts at the time of purchase was the most practical and economical alternative and was in the best interests of the State).

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**State of New York  
Office of General Services  
PROCUREMENT SERVICES  
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve our contract award, where appropriate. **Comments should include those of the product's end user.**

**Contract No.:** \_\_\_\_\_ **Contractor.** \_\_\_\_\_

**Describe Product\* Provided (Include Item No., if available):** \_\_\_\_\_

**\*Note:** "Product" is defined as a deliverable under any Bid or Contract, which may include commodities (including printing), services and/or technology. The term "Product" includes Licensed Software.

	Excellent	Good	Acceptable	Unacceptable
• Product meets your needs				
• Product meets contract specifications				
• Pricing				

**CONTRACTOR**

	Excellent	Good	Acceptable	Unacceptable
• Timeliness of delivery				
• Completeness of order (fill rate)				
• Responsiveness to inquiries				
• Employee courtesy				
• Problem resolution				

Comments: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_ (over)

Agency: \_\_\_\_\_ Prepared by: \_\_\_\_\_

Address: \_\_\_\_\_ Title: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ E-mail: \_\_\_\_\_

**Please detach or photocopy this form & return via email to [Ronald.brown@ogs.ny.gov](mailto:Ronald.brown@ogs.ny.gov) or mail to:**

OGS PROCUREMENT SERVICES  
 Customer Services, 38th Floor  
 Attn: Ronald Brown  
 Corning 2<sup>nd</sup> Tower - Empire State Plaza  
 Albany, New York 12242

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