



Office of General Services Procurement Services

Corning Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification

| | | |
|--------------------------------|---|--|
| Title | : | Group 40523 – BUSES, TRANSIT (Adult Passenger) (Statewide) Classification Code(s): 25 |
| Award Number | : | 23170 (Replaces Award 22945) |
| Contract Period | : | January 21, 2020 to January 20, 2022 |
| Bid Opening Date | : | October 10, 2019 |
| Date of Issue | : | January 21, 2020 |
| Specification Reference | : | As Incorporated In The Contracts |
| Contractor Information | : | Appears on Page 2 of this Award |

Address Inquiries To:

| State Agencies & Vendors | Political Subdivisions & Others |
|--|--|
| Name : Colleen Glynn-Piscitella Title : Contract Management Specialist Phone : 518-486-3626 E-mail : Colleen.glynnpiscitella@ogs.ny.gov | Procurement Services Customer Services Phone : 518-474-6717 E-mail : customer.services@ogs.ny.gov |

**Procurement Services values your input.
Complete and return "Contract Performance Report" at end of document.**

Description

The purpose of this award is to provide Authorized Users with a means of acquiring new FTA Adult Passenger Transit Buses, and associated Optional Equipment.

PR # 23170

(continued)

NOTE: See individual contract items to determine actual awardees.

| <u>CONTRACT #</u> | <u>CONTRACTOR & ADDRESS</u> | <u>FED. IDENT. # / NYS VENDOR #</u> |
|--------------------------|--|--|
| PC68997 | Alliance Bus Group Inc. 1926 Hyannis Court College Park, GA 30337 | 27-4466560 1100078851 |
| PC68998 | Empire Bus Sales LLC 3050 Lake Rd. Horseheads, NY 14845 | 20-4684842 1000047189 |
| PC68999 SB | Factory Direct Bus Sales Inc. 155 Terminal Dr. Plainview, NY 11803 | 13-4041834 1000043664 |
| PC69000 SB | Fenton Mobility Products Inc. 26 Center Street Randolph, NY 14701 | 16-1471481 1000008248 |
| PC69001 | Matthews Buses Alliance, Inc. DBA Matthews Buses Commercial 2900 Route 9 Ballston Spa, NY 12020 | 16-0979756 1000015136 |
| PC69002 | WMK, LLC DBA Mobility Works 4199 Kinross Lakes Parkway, Ste. 300, Richfield, OH 44286 | 31-1502439 1000009075 |
| PC69003 SB | Shepard Bros., Inc. 20 Eastern Blvd. Canandaigua, NY 14424 | 16-1147478 1000015441 |

Cash Discount, If Shown, Should be Given Special Attention.

INVOICES MUST BE SENT DIRECTLY TO THE ORDERING AGENCY FOR PAYMENT.
(See "Contract Payments" and "Electronic Payments" in this document.)

AGENCIES SHOULD NOTIFY NEW YORK STATE PROCUREMENT SERVICES PROMPTLY IF THE CONTRACTOR FAILS TO MEET DELIVERY OR OTHER TERMS OF THIS CONTRACT. PRODUCTS OR SERVICES WHICH DO NOT COMPLY WITH THE SPECIFICATIONS OR ARE OTHERWISE UNSATISFACTORY TO THE AGENCY SHOULD ALSO BE REPORTED TO PROCUREMENT SERVICES.

SMALL, MINORITY AND WOMEN-OWNED BUSINESSES:

The letters SB listed under the Contract Number indicate the contractor is a NYS small business. Additionally, the letters MBE and WBE indicate the contractor is a Minority-owned Business Enterprise and/or Woman-owned Business Enterprise.

RECYCLED, REMANUFACTURED AND ENERGY EFFICIENT PRODUCTS:

Procurement Services supports and encourages the purchase of recycled, remanufactured, energy efficient and "energy star" products. If one of the following codes appears as a suffix in the Award Number or is noted under the individual Contract Number(s) in this Contract Award Notification, please look at the individual awarded items for more information on products meeting the suffix description.

(continued)

| | |
|------------|---------------------------|
| RS, RP, RA | Recycled |
| RM | Remanufactured |
| SW | Solid Waste Impact |
| EE | Energy Efficient |
| E* | EPA Energy Star |
| ES | Environmentally Sensitive |

NOTE TO AUTHORIZED USERS:

When placing purchase orders under the contract(s), the authorized user should be familiar with and follow the terms and conditions governing its use which usually appears at the end of this document. The authorized user is accountable and responsible for compliance with the requirements of public procurement processes. The authorized user must periodically sample the results of its procurements to determine its compliance. In sampling its procurements, an authorized user should test for reasonableness of results to ensure that such results can withstand public scrutiny.

The authorized user, when purchasing from OGS contracts, should hold the contractor accountable for contract compliance and meeting the contract terms, conditions, specifications, and other requirements. Also, in recognition of market fluctuations over time, authorized users are encouraged to seek improved pricing whenever possible.

Authorized users have the responsibility to document purchases, particularly when using OGS multiple award contracts for the same or similar product(s)/service(s), which should include:

- a statement of need and associated requirements,
- a summary of the contract alternatives considered for the purchase,
- the reason(s) supporting the resulting purchase (e.g., show the basis for the selection among multiple contracts at the time of purchase was the most practical and economical alternative and was in the best interests of the State).

(continued)

**State of New York
Office of General Services
PROCUREMENT SERVICES
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve our contract award, where appropriate. **Comments should include those of the product's end user.**

Contract No.: _____ **Contractor.** _____

Describe Product* Provided (Include Item No., if available): _____

***Note:** "Product" is defined as a deliverable under any Bid or Contract, which may include commodities (including printing), services and/or technology. The term "Product" includes Licensed Software.

| | Excellent | Good | Acceptable | Unacceptable |
|---|-----------|------|------------|--------------|
| • Product meets your needs | | | | |
| • Product meets contract specifications | | | | |
| • Pricing | | | | |

CONTRACTOR

| | Excellent | Good | Acceptable | Unacceptable |
|-------------------------------------|-----------|------|------------|--------------|
| • Timeliness of delivery | | | | |
| • Completeness of order (fill rate) | | | | |
| • Responsiveness to inquiries | | | | |
| • Employee courtesy | | | | |
| • Problem resolution | | | | |

Comments: _____

 _____ (over)

Agency: _____ Prepared by: _____
 Address: _____ Title: _____
 _____ Date: _____
 _____ Phone: _____
 _____ E-mail: _____

Please detach or photocopy this form & return via email to colleen.glynnpiscitella@ogs.ny.gov or mail to:

OGS PROCUREMENT SERVICES
 Customer Services, 38th Floor
 Attn: Colleen Glynn-Piscitella
 Corning 2nd Tower - Empire State Plaza
 Albany, New York 12242
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