



# Office of General Services Procurement Services

Coming Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | [customer.services@ogs.ny.gov](mailto:customer.services@ogs.ny.gov) | 518-474-6717

## Contract Award Notification

<b>Title</b>	: <b>Group 50208 - Paper Roll Stock for Offset and Digital Printing (Albany Area Agencies)</b> <b>Classification Code(s): 14</b>
<b>Award Number</b>	: <a href="#">23323-RS</a> (Replaces Award 23156)
<b>Contract Period</b>	: <b>June 11, 2024 to June 10, 2027</b>
<b>Bid Opening Date</b>	: <b>February 14, 2024</b>
<b>Date of Issue</b>	: <b>June 11, 2024</b>
<b>Specification Reference</b>	: <b>As Incorporated In The Invitation for Bids</b>
<b>Contractor Information</b>	: <b>Appears on Page 2 of this Award 23323</b>

### Address Inquiries To:

State Agencies & Vendors	Political Subdivisions & Others
<b>Name</b> : Danielle Fosmire <b>Title</b> : Contract Management Specialist <b>Phone</b> : 518-408-3265 <b>E-mail</b> : <a href="mailto:Danielle.fosmire@ogs.ny.gov">Danielle.fosmire@ogs.ny.gov</a>	<b>Procurement Services</b> <b>Customer Services</b>  <b>Phone</b> : 518-474-6717 <b>E-mail</b> : <a href="mailto:customer.services@ogs.ny.gov">customer.services@ogs.ny.gov</a>

**Procurement Services values your input.  
Complete and return "Contract Performance Report" at end of document.**

### Description

This Award is for the procurement of Paper Roll Stock for Offset and Digital Printing, primarily for use by New York State Government Authorized Users in the Albany area, such as the Education Department, Legislature, Office of Information Technology Services, and Legislative Bill Drafting Commission. The rolls are used on high-speed offset printing presses and digital printers to produce high volume printing jobs, such as Regents exams, forms, legislative documents, and other mission critical documents crucial to the functioning of New York State Government. While the Contract is primarily intended for use by the aforementioned entities, other Authorized Users may also purchase under this Contract.

This Award has 0% MBE, 0% WBE and 0% SDVOB goal requirements.

PR # 23323

(continued)

5020823323a

**NOTE: See individual contract items to determine actual awardees.**

<b><u>CONTRACT #</u></b>	<b><u>CONTRACTOR &amp; ADDRESS</u></b>	<b><u>TELEPHONE #</u></b>	<b><u>FED.IDENT.# / NYS VENDOR#</u></b>
PC70387	Central National Gottesman, Inc. D/B/A Lindenmeyr Munroe 20 Hemlock Street Latham, NY 12110	518-441-0519 800-497-5111 Charlie Launsbach Email: Claunsbach@lindenmeyr.com Website: www.Lindenmeyr.com	13-0425246 1000025910

Cash Discount, If Shown, Should be Given Special Attention.

AGENCIES SHOULD NOTIFY NEW YORK STATE PROCUREMENT SERVICES PROMPTLY IF THE CONTRACTOR FAILS TO MEET DELIVERY OR OTHER TERMS OF THIS CONTRACT. PRODUCTS OR SERVICES WHICH DO NOT COMPLY WITH THE SPECIFICATIONS OR ARE OTHERWISE UNSATISFACTORY TO THE AGENCY SHOULD ALSO BE REPORTED TO PROCUREMENT SERVICES.

**SMALL, MINORITY AND WOMEN-OWNED BUSINESSES:**

The letters SB listed under the Contract Number indicate the contractor is a NYS small business. Additionally, the letters MBE and WBE indicate the contractor is a Minority-owned Business Enterprise and/or Woman-owned Business Enterprise.

**RECYCLED, REMANUFACTURED AND ENERGY EFFICIENT PRODUCTS:**

Procurement Services supports and encourages the purchase of recycled, remanufactured, energy efficient and "energy star" products. If one of the following codes appears as a suffix in the Award Number or is noted under the individual Contract Number(s) in this Contract Award Notification, please look at the individual awarded items for more information on products meeting the suffix description.

RS, RP, RA	Recycled
RM	Remanufactured
SW	Solid Waste Impact
EE	Energy Efficient
E*	EPA Energy Star
ES	Environmentally Sensitive

**NOTE TO AUTHORIZED USERS:**

When placing purchase orders under the contract(s), the authorized user should be familiar with and follow the terms and conditions governing its use which usually appears at the end of this document. The authorized user is accountable and responsible for compliance with the requirements of public procurement processes. The authorized user must periodically sample the results of its procurements to determine its compliance. In sampling its procurements, an authorized user should test for reasonableness of results to ensure that such results can withstand public scrutiny.

The authorized user, when purchasing from OGS contracts, should hold the contractor accountable for contract compliance and meeting the contract terms, conditions, specifications, and other requirements. Also, in recognition of market fluctuations over time, authorized users are encouraged to seek improved pricing whenever possible.

Authorized users have the responsibility to document purchases, particularly when using OGS multiple award contracts for the same or similar product(s)/service(s), which should include:

- a statement of need and associated requirements,
- a summary of the contract alternatives considered for the purchase,
- the reason(s) supporting the resulting purchase (e.g., show the basis for the selection among multiple contracts at the time of purchase was the most practical and economical alternative and was in the best interests of the State).

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**PRICE:**

Price shall include all customs duties and charges and be net, F.O.B. destination in Albany or Rensselaer County as designated by the Authorized User, including unloading on dock and the cost of any pallets plus all transportation charges for delivery in accordance with IFB 23323.

Contractor at their discretion may accept orders for Authorized Users outside of Albany and Rensselaer Counties. For such orders, shipping costs from the Contractor's address may be added to invoice with a copy of the freight bill. Shipping costs are to be prepaid by Contractor and such orders are to be shipped on an F.O.B. destination basis. All such orders must be shipped by the most economical method for the proper delivery of the Product unless special instructions are stated on the order by the Authorized User.

The Price List containing Not-To-Exceed prices can be found on the OGS Website at:  
<https://online.ogs.ny.gov/purchase/spg/pdfdocs/5020823323PricingInfo.pdf>

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**State of New York  
Office of General Services  
Procurement Services  
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one Contractor or product, please make copies as needed. This office will use the information to improve our contract award, where appropriate. **Comments should include those of the product's end user.**

**Contract No.:** PC70387      **Contractor:** Central National Gottesman, Inc. D/B/A Lindenmeyr Munroe

**Describe Product\* Provided (Include Item No., if available):** \_\_\_\_\_

**\*Note:** "Product" is defined as a deliverable under any Bid or Contract, which may include commodities (including printing), services and/or technology. The term "Product" includes Licensed Software.

	Excellent	Good	Acceptable	Unacceptable
• Product meets your needs				
• Product meets contract specifications				
• Pricing				

**CONTRACTOR**

	Excellent	Good	Acceptable	Unacceptable
• Timeliness of delivery				
• Completeness of order (fill rate)				
• Responsiveness to inquiries				
• Employee courtesy				
• Problem resolution				

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ (over)

Agency: \_\_\_\_\_ Prepared by: \_\_\_\_\_  
 Address: \_\_\_\_\_ Title: \_\_\_\_\_  
 \_\_\_\_\_ Date: \_\_\_\_\_  
 \_\_\_\_\_ Phone: \_\_\_\_\_  
 \_\_\_\_\_ E-mail: \_\_\_\_\_

**Please detach or photocopy this form & returned to:**

OGS Procurement Services  
 Customer Services, 38th Floor  
 Corning 2<sup>nd</sup> Tower - Empire State Plaza  
 Albany, New York 12242  
 customer.services@ogs.ny.gov  
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